

**MINUTES**  
**REGULAR MEETING OF THE BOARD OF EDUCATION**  
**MT. DIABLO UNIFIED SCHOOL DISTRICT**  
**Monday, May 8, 2017 (6:00 p.m. /7:00 p.m.)**

**CALL TO ORDER**

President Mason called the meeting to order at 6:00 p.m.

**PRELIMINARY BUSINESS**

**1.3 Mt. Diablo Unified School District Superintendent, Dr. Nellie Meyer, will Participate via Teleconference from Loma Vista Adult Center, 1266 San Carlos Avenue, Concord, CA 94518**

Dr. Meyer participated in the Board Room.

**PUBLIC COMMENT**

There were no commenters.

**CLOSED SESSION AGENDA**

**3.1 (Item #1) Existing Litigation - Conference with Legal Counsel (Paragraph 1) of subdivision (d) of Government Code Section 54956.9) County Committee on School District Organization - Administrative Proceeding on Petition Regarding Proposed Northgate USD - Petitioner: Linda Loza**

**3.2 (Item #2) Anticipated Litigation - Conference with Legal Counsel Pursuant to Gov't. Code Sec. 54956.9(d), Significant Exposure to Litigation and Consider Initiation of Litigation: 6 cases**

**3.3 (Item #3) Discipline, Dismissal or Release of Public Employee (Gov. Code Sec. 54957(b)(1)) - 13 cases**

**3.4 (Item #4) Confidential Student Matters Pursuant to Ed. Code 35145.5 - 2 cases**

**3.5 (Item #5) Confidential Student Matters Pursuant to Ed. Code 35145.5 - 1 case (Student B-17) Confidential Student Matters for Student B-17**

**3.6 (Item #6) Expulsion of Student 16-17 from all regular schools in the Mt. Diablo Unified School District**

**ADJOURN TO CLOSED SESSION AT 6:00 P.M.**

The Board adjourned to Closed Session at 6:01 p.m.

**RECONVENE OPEN SESSION AT 7:00 P.M.**

The Board reconvened Open Session at 7:10 p.m.

## **PRELIMINARY BUSINESS**

### **6.1 Pledge of Allegiance and Roll Call**

President Mason conducted Roll Call with all Board members present, and led the Pledge of Allegiance. President Mason introduced student representatives Aassim Yaya and Ashley Dean, students from Concord High School.

## **REPORT OUT ACTION TAKEN IN CLOSED SESSION**

### **7.1 (Item #1) Existing Litigation - Conference with Legal Counsel (Paragraph 1) of subdivision (d) of Government Code Section 54956.9) County Committee on School District Organization - Administrative Proceeding on Petition Regarding Proposed Northgate USD - Petitioner: Linda Loza**

The Board received information.

### **7.2 (Item #2) Anticipated Litigation - Conference with Legal Counsel Pursuant to Gov't. Code Sec. 54956.9(d) Significant Exposure to Litigation and Consider Initiation of Litigation: 6 cases**

The Board received an update on one case, gave direction on two cases, and received information on three cases.

### **7.3 (Item #3) Discipline, Dismissal or Release of Public Employee (Gov. Code Sec. 54957(b)(1)) - 13 cases**

The Board approved non-reelection of three employees and accepted resignations from ten employees.

### **7.4 (Item #4) Confidential Student Matters Pursuant to Ed. Code 35145.5 - 1 case**

This item was for a settlement on one case for which the Board voted 4-0-1 with Lawrence abstaining as he was arriving during the vote.

### **7.5 (Item #5) Confidential Student Matters Pursuant to Ed. Code 35145.5 - 1 case (Student B-17)**

Approved an agreement with Student B-17 by a 5-0-0 vote by the Board.

### **7.6 (Item #6) Expulsion of Student 16-17 from all regular schools in the Mt. Diablo Unified School District**

Hansen moved, Mayo seconded, and the Board voted 5-0-0 to approve that Student #16-17 be expelled from all schools of the Mt. Diablo Unified School District, and that Student #16-17 may apply for readmission after January 8, 2018. Prior to readmission, it is required that Student #16-17 participate in 20 hours of counseling to address conflict resolution and anger management; participate in 30 hours of community service; participate in California Offender Program (COPS) Aggressive Offender Class; participate in the MDUSD Saturday Workshop for Anger Management and show evidence of a successful school experience with 90% attendance, no suspendible behavior infractions, maintain at least a 2.0 GPA. School placement of Student #16-17 will be made by Student Services.

## **PUBLIC COMMENT**

Efren Morales spoke about the importance of having a bilingual parent liaison at Rio Vista Elementary.

Elduwena Nala spoke about bullying her son is experiencing at Bel Air Elementary.

Esperanza spoke about bullying her son and daughter have experienced at Bel Air Elementary.

Maria Solo spoke about her experience with school staff on a bullying issue and requested the assistance of the Board of Education.

Debbie Woods (school staff member) spoke about the lack of Clearing Account for Mt. Diablo High School and late school buses. She requested the Board rectify both deficiencies.

Christy Paloutzian thanked Mrs. Durkee for attending Open House at Bancroft Elementary. She requested the Board save Bancroft's special education class.

Gina Haynes spoke on behalf of another parent about the loss of the special education class at Bancroft Elementary.

Adrianna Ricondo spoke about the elimination of the special education class at Bancroft Elementary.

Martha Mendoza shared she is here to support the parents who spoke earlier about bullying at their school.

Brandi DeAssis spoke in support of maintaining the special education class at Bancroft.

## **RECOGNITIONS AND RESOLUTIONS**

### **9.1 Resolution No. 16/17-41: Classified Employees' Week, May 21-25, 2017**

The Mt. Diablo Unified School District Board of Education wishes to adopt a resolution to recognize and honor the contribution of the classified school employee to quality education in the State of California and in the Mt. Diablo Unified School District and declare the week of May 21-25, 2017, as Classified School Employees' Week.

Hansen moved, Mayo seconded, and the Board voted 5-0-0 to approve to adopt Resolution No. 16/17-41 declaring the week of May 21-25, 2017, as Classified School Employees' Week to recognize and honor the contribution of the classified school employee to quality education in the State of California and in the Mt. Diablo Unified School District.

### **9.2 Resolution No. 16/17-42: In Recognition of the Contributions made by The Assistance League of Diablo Valley**

The Assistance League of Diablo Valley, celebrating its 50th anniversary in 2017, is a nonprofit member volunteer organization dedicated to improving lives in our community through hands-on programs.

The Board of Education at Mt. Diablo Unified School District wish to express its gratitude to the Assistance League for their support of students, families and teachers in Mt. Diablo Unified School District and the Diablo Valley region.

Susan Angle, Lesley Salo, and Rose Lock were in attendance as representatives of the Assistance League.

Mayo Moved, Durkee seconded, and the Board voted 5-0-0 to approve Resolution No. 16/17-42: In Recognition of the contributions made by The Assistance League of Diablo Valley.

### **9.3 Resolution No. 16/17-44: Support for Special Education Local Planning Areas (SELPA)**

California has a system for organization of special education programs and funding through a system of SELPAs throughout the state. Each SELPA is charged with oversight of both programs and allocation of funds serving students with disabilities. As a single district SELPA serving approximately 4200 students, we are charged with providing a full continuum of specialized services to meet the needs of the students in the least restrictive environment. Through a robust professional development program for our staff and collaborative outreach to our parent community, the SELPA facilitates the creation of strong teams that develop Individualized Education Programs specifically calculated to provide educational benefit to each child in light of each's child's unique circumstances. This resolution supports the role SELPAs play in access to education for students with disabilities through accountability of special education in the district.

Durkee moved, Hansen seconded, and the Board voted 5-0-0 to approve Resolution No. 16/17-44: Support for Special Education Local Planning Areas (SELPA).

### Public Comment

Dorothy Weisenberger thanked the Board for passing Resolution No. 16/17-44. She introduced herself as Chairperson of the CAC and offered her assistance to parents.

Denise Lambert thanked the Board for passing the resolution. She introduced herself as a CAC Committee officer and offered her assistance to parents.

### **PUBLIC EMPLOYEE APPOINTMENT**

#### **10.1 Appointment of Elementary Principal - Wren Avenue Elementary**

Approve the appointment of Elementary Principal - Wren Avenue Elementary.

Hansen moved, Lawrence seconded, and the Board voted 5-0-0 to approve the appointment of Aline Lee to the position of Elementary Principal - Wren Avenue Elementary.

### **BOARD MEMBER REPORTS**

Mr. Lawrence acknowledged the public speakers who spoke about bullying noting that it takes time and courage on their part. He shared that the superintendent would be following up with staff. Mr. Lawrence commented on the District's Wellness Committee looking at the guidelines for homework at the elementary level, which he believes has a major impact on academics, as well as the emotional health and welfare of children.

Mrs. Mayo thanked President Mason, Ms. Hansen and Mrs. Durkee for their attendance at the Contra Costa County School Boards Association Symposium held on April 22, 2017. Mrs. Mayo noted that she, along with all the other Board members attended the City of Concord Joint Meeting and two County Office of Education Board hearings pertaining to the proposed new school district. Mrs. Mayo urged constituents to be engaged as the County Board of Education continues its deliberations.

Ms. Hansen shared she enjoyed the Contra Costa County School Boards Association event on Career Tech and noted she and Mrs. Mayo also attended an event sponsored by John Muir Health about career academies which was presented by Dr. Meyer and Stephanie Roberts. Ms. Hansen thanked the high school students who set up booths around the room and articulated their academy programs. Ms. Hansen shared she visited Oak Grove Middle School to tour their technology-oriented library and attended the ribbon cutting ceremony. Ms. Hansen shared she attended the Coordinated School Health Committee Meeting chaired by Linda Pete, as well as the DELAC Meeting – the English Learners Parents Meeting. During the DELAC Meeting, professional development was led by parents who shared the importance of parent participation in student education. Ms. Hansen shared she also attended the Mayors' Summit – where five mayors from Contra Costa County answered questions as a panel; the Bike Rodeo sponsored by the Contra Costa County Sheriff's Department in Bay Point where 400 bicycles and helmets were handed out to children, and the production of The Lion King at Meadow Homes Elementary School. Lastly, Ms. Hansen acknowledged Joe Ovick, former Superintendent of Contra Costa County Schools for his incredible dedication to education and shared that Dr. Ovick recently passed away.

Mrs. Durkee addressed the concerns public speakers shared and noted that the District previously approved a Safe Haven Resolution declaring schools safe places for all children. Mrs. Durkee shared that she and Vicki Chavez, County Board of Education Trustee, recently toured Meadow Homes Elementary to acquaint to acquaint Ms. Chavez with the school and the adult education offered at Meadow Homes. Mrs. Durkee shared she attended the Walnut Creek City Council Meeting where the resolution to support the new school District was discussed.

Mrs. Durkee shared her recent visit Bancroft Elementary where she attended Open House and met with a group of parents afterward. Mrs. Durkee noted she attended the Library reopening at Oak Grove Middle School, the Mayors' Summit, the Contra Costa County School Board Association Symposium, the Bike Rodeo in Bay Point, and the Joint Meeting with Concord City Council. She noted she missed the Career Technical Showcase this year, but acknowledged the Concord Chamber of Commerce and John Muir Health for their partnerships.

President Mason shared she participated in an Earth Day clean-up at Bel Air Elementary, attended Gateway Necessary Small High School's Open House and attended the Equity Meeting. President Mason explained that she now sits on the newly formed Contra Costa County Racial Justice Task Force. President Mason opined that when listening to Mt. Diablo Unified students speak, and she hears how thoughtful and respectful they are, it is clear Mt. Diablo Unified School District is doing something right.

### **SUPERINTENDENT'S REPORT**

Dr. Meyer shared that the Every 15 Minutes Program is important, noting that it's a lot of work but if it saves one life, it's worth it. Dr. Meyer acknowledged Meadow Homes production of "The Lion King", and noted the musical "Emma" is being done at Concord High School.

Dr. Meyer shared that on May 9, 2017, Classified Employee Week will be celebrated at Olympic High School. Also to be celebrated is California Day of the Teacher; a day we thank those people who are doing something positive every day. Dr. Meyer announced that the PBIS Showcase, and the annual Academy Awards will be held on May 11, 2017. Lastly, she shared that on May 17, 2017, Strandwood Elementary will have their Blue Ribbon School Ceremony.

Dr. Meyer shared photographs of the last of three community meetings held in collaboration by the Concord Police Department, Catholics Charities, local faith leaders, and Mt. Diablo Unified School District. She also shared photos of the Ribbon-cutting at Oak Grove Middle School, the Joint Meeting with Concord City Council where the Monument 180 team spoke about the program, a report on the Concord Reuse Program was given, and the new state Dashboard was introduced.

Dr. Meyer noted that the May 2 and May 3, 2017, Hearings started the clock for the 120 days until the County Hearing on a new school district in Walnut Creek. Diablo View Middle School was awarded the Gold Ribbon Award. Dr. Meyer spoke about the Career Pathways Showcase and displayed photos of the Education Academy, Health Academy, and the Video Production Academy. Lastly, Dr. Meyer showed a brief video of a teacher sharing with a student, how that student makes her job enjoyable.

### **CONSENT AGENDA**

**13.1 (Item #1) Items listed under Consent Agenda are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the consent agenda upon the request of any member of the Board and acted upon separately.**

President Mason pulled 13.5 and 13.6, and Mr. Lawrence pulled 13.45 from the Consent Agenda for separate discussion and consideration.

Durkee moved, Mayo seconded, and the Board voted 5-0-0 to approve all Consent Agenda items thereby approving the following:

**13.2 (Item #2) Concord High School's Annual Leadership Team Building Event, August 14-15, 2017**

Concord High School is requesting permission for their annual Leadership Team Building on August 14-15, 2017 in Concord's gym. The team will be bonding and planning activities for the 2017-2018 school year.

**13.3 (Item #3) Ygnacio Valley High School's Trip to UC Santa Barbara, July 6-10, 2017, for the CADA Summer Leadership Camp**

Ygnacio Valley High School is requesting permission to take 4 incoming ASB officers, with one chaperone, to UC Santa Barbara for the CADA Summer Leadership Camp. The group will be traveling by private vehicle and stay in the dorms at UCSB.

**13.4 (Item #4) Overnight Camping Trip for Sunrise Elementary**

Sunrise Elementary is requesting permission to take its 4th and 5th students on an overnight camping trip May 25-26th to Mt. Diablo State Park. Students will take part in assembling tents, preparing meals, a hike, identifying animals and team building.

**13.5 (Item #7) Contract Between Mt. Diablo Unified School District-Delta View Elementary and the Regents of UC Berkeley Lawrence Hall of Science**

Delta View Elementary is requesting permission to have UC Regents Lawrence Hall of Science provide a workshop to 4th grade students on electricity and magnetism. Mt. Diablo Unified School District has spent in excess of \$25,000 with UC Regents in the 2016-17 school year and Board approval is required.

**13.6 (Item #8) Independent Service Contract Between Mt. Diablo Unified School District-College Park High School and Urban Park Concessionaires (dba The Ranch at Little Hills)**

College Park High School is requesting permission to hold their Senior Picnic at The Ranch at Little Hills on September 22, 2017.

**13.7 (Item #9) Independent Service Contract Between Mt. Diablo Unified School District-Mt. Diablo High School and Clarion Hotel**

Mt. Diablo High School would like to ratify the contract with Clarion Hotel. They provided a Military Ball on April 22, 2017.

**13.8 (Item #10) Independent Services Contract Between Mt. Diablo Unified School District-Northgate High School and Events to the 'T'**

Northgate High School is requesting approval of an Independent Service Contract with Events to the 'T' to provide Senior Ball services on June 2, 2018 at the Academy of Sciences in San Francisco.

**13.9 (Item #11) One-Year Contract Renewal between Mt. Diablo Unified School District-Adult Education and Folger Graphics**

Mt. Diablo Adult Education seeks to renew a one-year contract with Folger Graphics for printing and mailing Adult Education Class Schedules (four per school year) in the amount of \$94,892.03.

Bid No. 1709 was done in May of 2015 and Board Approved at the Board Meeting of June 1, 2015, Consent Agenda 12.23 (Item #31). This was for the Printing and Mailing of Adult Education Class Schedules. This bid was for a one-year contract with the option of two (2) one-year renewals. Folger Graphics was awarded the bid. Mt. Diablo Adult Education renewed the contract for the first of two

extensions for 2016-2017 and has opted to renew for the third (and final allowable) year contract for the period of July 1, 2017 – June 30, 2018, in the amount of \$94,892.03. This amount is based on the actual amount paid to Folger Graphics during the 2016-2017 school year, which was \$90,373.53, with a 5% increase to allow for possible variance next year.

The scope of the work includes, but is not limited to, the printing of the Mt. Diablo Adult Education Class Schedules for Winter, Spring, Summer, and Fall, including mailing specifications and special instructions as defined in the bid package. All catalogs will be delivered to the post office, pre-sorted bulk mail, using Mt. Diablo Adult Education postal permit.

### **13.10 (Item #12) Non-Public School Adjustments**

Non-Public School (NPS) contracts are reviewed and updated several times during the fiscal year. Changes to contracts are required due to changes in residency, students entering and leaving placements, increase/decrease in intensity of services, and corrective actions/settlement agreements to assure a free and appropriate public education. The details for these changes as well as rationale for the changes can be found in the attached documentation.

### **13.11 (Item #13) Increase to the Contract Between Mt. Diablo Unified School District and AccentCare for Nursing Services for the 2016-2017 School Year**

Staff is requesting additional funding for the contract between Mt. Diablo Unified School District and AccentCare for the 2016-2017 school year. Additional expenses incurred include outdoor education coverage, an increase in students with healthcare needs. AccentCare also provides coverage for district nurse and LVN positions that were vacant due to retirement or illness.

### **13.12 (Item #14) Increase to the Contract Between Mt. Diablo Unified School and Accentcare (NPA) for Nursing Services for the 2016-2017 School Year**

Staff is requesting an increase in the contract between Mt. Diablo Unified School District and Accentcare (NPA) for the 2016-2017 school year. Additional expenses were accrued through the addition of new students on caseloads and students being in school longer hours. Accentcare has provided coverage for District Nurse and LVN positions that were vacant due to illness. This item is for an increase of \$55,000 to cover the cost of the specialized health care services for students with 504 plans.

### **13.13 (Item #15) Increase to Master Contract with Certified Non-public Agency Analytical Behavioral Consultants**

Analytical Behavior Consultants is a California certified non-public agency that provides intensive behavioral services at the request of Mt. Diablo Unified. The request for funds is to continue providing highly specialized in home programs for two home-bound students.

### **13.14 (Item #16) Increase to the Independent Service Contract Between Mt. Diablo Unified School District and California Translation International**

Staff is requesting additional funding for the contract between MDUSD and California Translation International for the 2016-2017 school year. Contract needs to be increased due to a high demand of written and oral translations in various languages such as Tagalog, Farsi, Dari, Vietnamese.



**13.15 (Item #17) Increase to the Contract Between Mt. Diablo Unified School District and Bright Path Therapies for Physical Therapy Services**

MDUSD utilizes Independent Service Contractors to provide services established through the Individual Education Plans (IEP) for services related to Physical Therapy. Bright Paths Therapy provides PT's to fill two of the three positions required to meet the needs of the students at Mt. Diablo Unified School District.

Mt. Diablo Unified currently does not have a job description or management position for physical therapists to become district employees, therefore requiring the use of independent contact agencies to fill these positions.

**13.16 (Item #18) Increase to the Contract Between Mt. Diablo Unified School District and Maxim Healthcare Services (NPA)**

Staff is requesting an increase to the contract between Mt. Diablo Unified School District and Maxim Healthcare Services (NPA) for the 2016-2017 school year. Additional expenses are through the addition of new students on caseloads and students being in school longer hours. Maxim has provided converge for District Nurse and LVN positions that were vacant due to illness. This item is for an increase of \$100,000 to cover the cost of the specialized health care services for students with 504 plans.

**13.17 (Item #19) Amendment to the Contract Between Mt. Diablo Unified School District- Highlands Elementary and Silver Spur Camp**

Highlands Elementary is requesting the approval of an amendment to the contract with Silver Spur for Outdoor Education, which was approved on February 13, 2017. There were additional chaperones and students in attendance which resulted in additional costs.

**13.18 (Item #20) Practicum/Fieldwork Agreement Between Concordia University Irvine and Mt. Diablo Unified School District**

Concordia University Irvine is requesting that we enter into an agreement to provide school counseling fieldwork experience for students enrolled in the School Counselor program. This will be the first year partnering with Concordia.

**13.19 (Item #21) Supervised Field Placement Agreement between St. Mary's College of California and Mt. Diablo Unified School District**

Staff is seeking approval to continue the partnership between Saint Mary's College of California (SMC) and Mt. Diablo Unified School District to prepare SMC students to become licensed marriage and family therapists and licensed professional clinical counselors.

**13.20 (Item #22) Professional Services Agreement Between The Regents of the University of California and Mt. Diablo Unified School District for the History-Social Science Project**

The UC Berkeley History-Social Science Project will be offering a third year of our afternoon professional development series. This year will continue to focus on close reading of non-fiction information text. Additional, this work is open to all teachers. This work would be especially useful for History, English, CORE, Science, ELD, Special Education/Resource and all K-5 teachers.

The series will plan for integration of close reading of non-fiction/informational text and content literacy in CCSS-aligned units, will develop lessons that integrate UCBHSSP literacy strategies and adapt as appropriate for increased student success and will reflect on demands of Common Core and student needs based on a cycle of inquiry that centers student work.



This course is being offered for credit. Upon successful completion, the teacher will receive 2 units on the MDUSD step and column salary schedule.

**13.21 (Item #23) Affiliation Agreement Between Gurnick Academy of Medical Arts and Mt. Diablo Unified School District**

Gurnick Academy of Medical Arts is requesting to enter into an agreement with Mt. Diablo Unified School District for its students in the Psychiatric Technician Program. Interns will perform service work in our district.

**13.22 (Item #24) First 5 Contra Costa School-Readiness Grant**

Mt. Diablo Adult Education requests approval to enter into a contract renewal for the period of 7/1/2017 – 6/30/2018 for funding from First 5 Contra Costa in the amount of \$109,262.00, a 3% increase of \$3,182.00, to implement the ESL Family Literacy school-readiness programs at Meadow Homes Elementary, Cambridge Elementary, and Loma Vista Adult Center.

**13.23 (Item #25) Fiscal Transactions for the Month of April 2017**

Payments have been made to meet the District's obligations to salaries, improvements, and other outgoing expenses, excluding Lakeshore Learning.

**13.24 (Item #26) Budget Transfers and/or Budget Increases/Decreases, and Donations for March 2017**

Some revisions are a result of prior Board actions, changes in grant awards and changes in funding. Donations have been made to the District by private individuals and businesses. The appropriate revenue and expenditure budgets have already been increased by the amount of the donations.

**13.25 (Item #27) Approval of Provisional Internship Permit (PIP) Request**

The California Commission on Teacher Credentialing is no longer issuing Emergency Permits. However, the Commission replaced the Emergency Permit with the Provisional Internship Permit (PIP) which provides applicants additional time to meet the subject matter competence requirement(s) needed to enter an internship program. A District may request a PIP only after a diligent search has been conducted and a fully credentialed teacher could not be found. The PIP is issued for one (1) year. All requests for a PIP must be presented to the Governing Board of a public school district for approval. Every PIP request that is submitted to the Commission on Teacher Credentialing must also include verification that a notice of intent to employ the named applicant has been made public.

**13.26 (Item #28) Release of Temporary Certificated Employees**

In accordance with Education Code 44954, the District requests that all certificated employees on temporary contracts for the 2016-17 school year, who have not been re-employed for 2017-18, be released at the end of the 2016-17 school year.

Education Code 44954 states:

Governing boards of school districts may release temporary employees requiring certification qualifications under the following circumstances:

(a) At the pleasure of the Board prior to serving during one school year at least 75 percent of the number of days the regular schools of the district maintained.

(b) After serving during one school year the number of days set forth in subdivision (a), if the employee is notified before the end of the school year of the District's decision not to reelect the employee for the next succeeding year.

This action is taken annually in an effort to provide the District with maximum flexibility in staffing for the next succeeding school year. There are 54 temporary positions throughout the District that will receive a release notice.

To date, the District has been able to rehire 25 temporary teachers for the 2017-18 school year, with another 32 contracts pending.

**13.27 (Item #29) Recommended Action for Certificated Personnel**

Changes in status of the following certificated employees.

**13.28 (Item #30) Certificated Personnel: Request to Increase and Decrease Full Time Equivalent (FTE) for the 2016-2017 and 2017-2018 School Years**

The attached positions are requested to be increased and decreased as described.

**13.29 (Item #31) Recommended Action for Classified Personnel**

Changes in status of the following classified personnel.

**13.30 (Item #32) Classified Personnel: Request to Increase/Decrease Full-Time Equivalent (FTE) Funding for the 2016/17 and 2017/18 School Year**

The attached positions are requested to be increased/decreased as described.

**13.31 (Item #33) Single Plans for Student Achievement with Material Changes**

The 2016-2017 Single Plans for Student Achievement (SPSA) were approved by the Mt. Diablo Unified School District Board of Education on January 9, 2017. Due to increased funding for Title I, Part A, the Single Plans for the twenty schools receiving Title I, Part A funds experienced a material increase in funds. Single Plans with a material change require approval by the School Site Council and the local Board of Education. The plan amendments and related amended budgets are approved by each site's School Site Council. Sites include: Bel Air Elementary, Cambridge Elementary, El Monte Elementary, Fair Oaks Elementary, Meadow Homes Elementary, Rio Vista Elementary, Shore Acres Elementary, Sunrise Elementary, Sun Terrace Elementary, Wren Avenue Elementary, Ygnacio Valley Elementary, Oak Grove Middle, Riverview Middle, Diablo Community Day, El Dorado Middle, Mt. Diablo High, Ygnacio Valley High, Gateway Continuation High, Crossroads Continuation High, Olympic Continuation High.

**13.32 (Item #34) TCPN (The Cooperative Purchasing Network) Contract #R141703: Office and Classroom Supplies district wide for high speed copy paper**

Request to purchase 2,520 cases high speed copy paper for the supply warehouse and district wide use per awarded TCPN contract on December 9, 2014. The cooperative purchasing network (TCPN) accepted the proposal from Office Depot, Inc. for office and classroom supplies. This contract is effective March 1, 2015 to February 28, 2018 with an option for an additional two (2) years extension with awarded vendor in one (1) year increments.

**13.33 (Item #35) Award of Purchase Orders to Play Power LT Farmington for Playground Equipment at Westwood, Walnut Acres, Pleasant Hill and Ayers Elementary Schools**

Procurement recommendation is facilitated under TCPN (national cooperative purchasing agreement).

Quotation determined to be responsible and responsive.

As such, staff recommends issuance of a purchasing agreements in the amount of \$585,936.20 to Play Power LT Farmington, for all work necessary to provide and install synthetic surfacing, new playground equipment and site work.

**13.34 (Item #36) Purchase of a Stratasys F270 3D Printer and Accessories for the Digital Safari Academy at Mt. Diablo High School**

The Career Technical Grant was Board approved on April 17, 2017. Funds for this grant are used to improve, enhance, or expand the career technical education program.

Mt. Diablo High School is requesting approval to purchase a Stratasys F270 Printer and Accessories. The Design A/B and Multimedia 1,2,3 classes will use this equipment for several design challenges in the Digital Safari Academy at Mt. Diablo High School.

Three (3) quotes were received for this equipment and Paton Group was determined to be the most responsive bidder for the total amount of \$53,211.68, including tax.

Please note that Mt. Diablo High School originally requested the Elite 3D Printer. The Elite 3D printer will be discontinued within the next year, therefore, Mt. Diablo High School chose to select the replacement printer, The Stratasys F270 printer because it will be supported and maintained by the Paton Group for a longer period of time.

**13.35 (Item #37) Award of Purchase Order to Klein Educational Systems for Epilog Zing Laser Engravers for Mt. Diablo High School**

The Career Technical Education Grant was Board approved on April 17, 2017, funds are used to improve, enhance or expand the career technical education program.

Mt. Diablo High School is requesting the purchase of two (2) Epilog Zing Laser Engravers. The Design A/B and Multimedia 1,2,3 classes will use this equipment for several design challenges in the Digital Safari Academy at Mt. Diablo High School.

Two (2) quotes were received for this equipment and Klein Educational Systems was determined to be the most responsive bidder.

**13.36 (Item #38) Purchase of a Freestanding Daystar Defender Electronic Marquee Sign by the Northgate High School Associated Student Body Leadership Team**

Installation of new electronic marquee for Northgate High School per EBSCO SIGN GROUP LLC dba Stewart Signs attached Quote #876292/7. Total purchase price not to exceed \$50,000.

**13.37 (Item #39) Purchase of iMacs for Classroom Instruction at Northgate High School**

Staff is requesting approval for the purchase of 40 iMacs for Classroom Instruction (through the Perkins K-12 Grant) at Northgate High School. Cost Proposal #2102537800 was received from Apple Computer, in the amount of \$66,875.70, all taxes included.

Apple, Inc provides unique, proprietary software, hardware, services and support. Apple, Inc. does not permit third-party distributors to sell to educational institutions. Instead, Apple sells directly to educational institutions, applying standard education and volume discounts. As a sole provider of their products, Apple, Inc. does not participate in competitive bids for public agencies. Therefore, Mt. Diablo Unified School District must designate Apple, Inc. as a sole source provider to continue to purchase products and services. The Sole Source Letter is attached.

**13.38 (Item #40) Purchase of Furniture and Equipment from School Specialty for Summit Continuation High School**

Summit Continuation High School is located on Concord High School's campus. Concord High School is growing and requires the use of three classrooms that are currently occupied by Summit Continuation High School.

Therefore, Summit Continuation High School is adding three new portables and requires furniture and equipment.

School Specialty provided quote #7783284363.

**13.39 (Item #41) Purchase of a Projection System for Highlands Elementary School Multi-Use Room**

Highlands Elementary is requesting approval for the purchase of a projection system with a screen to be installed in the Multi-Use room for all student assemblies and parent presentations.

Cost Proposal #E17-18497 was received from DecoTech Systems (who was awarded Bid #1686 for Classroom Technology) in the amount of \$27,216.15.

**13.40 (Item #42) Purchase of Library Books from Follett Corporation for Holbrook Elementary**

Purchasing is seeking permission to utilize Follett Corporation for the purchase of library books for Holbrook Elementary which is slated to be open for the 2017/2018 school year.

Pricing was received from Follett Corporation for 15 books per student (CDE recommendation - Model School Libraries - 28). Pricing included cataloging, processing, barcoding, spine labels and MARC records.

**13.41 (Item #43) Purchase of Furniture from Office Depot for Holbrook Elementary**

The purchase of furniture and equipment is necessary to furnish and equip Holbrook Elementary for the opening of the 2017/2018 school year. District has designated Holbrook Elementary as a 21st Century Site; therefore, specialty furniture and equipment is needed.

Office Depot was the awardee of the competitively bid and solicited furniture contract #R142212 through National IPA/Region 4 ESC.

Purchasing is seeking permission to utilize Office Depot's NIPA Contract #R142212 to expedite the purchase and installation of furniture and equipment for the site.

Dollar amount not to exceed \$400,000.00.

**13.42 (Item #44) Purchase of Chromebooks for Classroom Instruction at Meadow Homes Elementary**

Meadow Homes Elementary is requesting approval for the purchase of 154 Chromebooks for teachers and students to use for classroom instruction. Cost Proposal #E17-18622 was received from DecoTech Systems (who was awarded Bid #1686 for Classroom Technology) in the amount of \$36,205.40.

**13.43 (Item #46) Purchase of Chromebooks for Classroom Instruction for Wren Avenue Elementary (R98080)**

The Purchasing Department is requesting approval for the purchase of Chromebooks for Classroom Instruction at Wren Avenue Elementary. Contract pricing is being used through Decotech, Inc, for Bid #1686 for Classroom Technology. The cost for the chromebooks, e-waste fees, licenses and sales tax come to the total amount of \$35,345.20.

**13.44 (Item #47) Purchase of HP Laptops for Classroom Instruction at Loma Vista Adult Center**

Loma Vista Adult Center is requesting approval for the purchase of 63 HP Laptops for Classroom Instruction. Contract pricing is being used through the Technology Classroom Bid, Bid #1686 for Decotech Systems Inc. The cost for the laptops, MS Licenses, and E-waste fees come to the total amount of \$56,055.04, all taxes included.

**13.45 (Item #48) Purchase of a Passenger Van for Mt. Diablo Adult Education's Adult with Disabilities Department**

Mt. Diablo Adult Education's Adults with Disabilities (AWD) Department seeks approval to purchase a passenger van to provide job/higher education job services to students in the AWD Program and primarily for students in the On Track Programs (TOPS) Asperger's/high-functioning autism and acquired brain injury students.

Estimate for a LR Passenger Wagon with XL Trim, 3.7L TIVCT V6 Engine, 6 speed automatic transmission, base price \$34,515.00 with options of \$2,195.00, destination and delivery fees of \$1,195.00, license, title, document, tire and battery fee of \$134.00, local sales tax of \$3,212.15 for a total of \$41,251.15.

Purchase not to exceed \$41,251.15 for an equivalently equipped passenger van.

**13.46 (Item #49) Purchase of a 2017 Ford Passenger Wagon for the Career Pathways and Linked Learning Department**

The Career Pathways and Linked Learning Department seeks approval to purchase a passenger van to transport students and work-based learning equipment to internships.

General pricing specifications for a LR Passenger Wagon including base price, options, license and title fees, delivery and destination fees, tire and battery fees, and local sales tax for a total of \$41,251.15.

Purchase not to exceed \$41,251.15 for an equivalently equipped passenger van.

**13.47 (Item #50) Purchase of a 2017 Ford Cargo Van for the Career Pathways and Linked Learning Department**

The Career Pathways and Linked Learning Department seeks approval to purchase a cargo van to transport equipment. This will be used by several programs that run businesses where they need to transport goods and equipment to different locations to assist in creating a meaningful work based learning experience.

General pricing specifications for a 2017 Ford Cargo Van including base price, options, license and title fees, delivery and destination fees, tire and battery fees, and local sales tax for a total of \$32,324.00.

Purchase not to exceed \$32,324.00 for an equivalently equipped cargo van.

**13.48 (Item #51) Purchase of a 2017 Ford Transit Cargo Van for the Food Services Department**

The Food Services Department seeks approval to purchase a 2017 Ford Transit Cargo Van. This van will be used to transport food product from the full service kitchen at Mt. Diablo High School to Olympic High School for morning and afternoon hot meals.

General specifications of a 2017 Ford Transit Cargo Van including base price, license and title fees, delivery and destination fees, document preparation fees, tire and battery fees, and local sales tax for a total of \$46,215.56.

Purchase not to exceed \$46,215.56.

**13.49 (Item #52) Award of Bid #1778 – Interior/Exterior Painting at Holbrook Elementary School**

Bid #1778 was called to provide interior and exterior painting at Holbrook Elementary School.

District solicitation resulted in the receipt of eleven bids with Athens Painting and Commercial Coatings, Inc., submitting the apparent low, responsible and responsive bid.

The total contract recommendation is \$174,000.00 and scope of work includes selective demolition, hazardous material abatement and all finishes necessary per plans and specifications at the above site.

**13.50 (Item #53) Award of Bid #1780 – Voluntary Barrier Removal and Restroom Renovations at Various Sites**

Bid #1780 was called to provide barrier removal and restroom renovations at Sequoia MS, Pleasant Hill ES, Sequoia ES, Valle Verde ES and Holbrook ES.

District solicitation resulted in the receipt of three bids with E.F. Brett and Company, Inc., submitting the apparent low, responsible and responsive bid.

The total contract recommendation is \$2,283,000.00 and scope of work includes selective demolition, hazardous material abatement, site improvements, plumbing, electrical and all finishes necessary per plans and specifications at the above sites.

## **CONSENT ITEMS PULLED FOR DISCUSSION**

### **14.1 (Item #5) CARES After School Program Field Trips to Camp Concord, Tahoe, CA, May 19-21, and July 10-14, 2017** (Pulled by President Mason)

Mt. Diablo Unified in partnership with Friends of Camp Concord and the City of Concord has the opportunity to send 130 district students (80 elementary-Fair Oaks, Wren, Shore Acres and Delta View and 50 middle- Riverview, El Dorado and Oak Grove) who attend the CARES After School Program to Camp Concord in Tahoe, California. This partnership has been in existence since 2002. Friends of Camp Concord (FOCC) was established in 1983 and is a nonprofit organization dedicated to supporting the Camp. The money raised by FOCC is directed to a campership program allowing underprivileged children to attend resident camp free.

The Elementary weekend session will be Friday May 19th to Sunday May 21st, 2017 and the Middle School week session will be Monday July 10th to Friday July 14th, 2017. The Friends of Camp Concord (FOCC) Youth Camp at Camp Concord provides well-trained camp staff, facilities, equipment, and a unique group living situation. All FOCC and CARES After School staff have undergone a background check and fingerprinted. All students that attend will be required to complete the FOCC forms and waivers for program participation.

The impact of this experience is an organized resident camp environment that is focused on teamwork, creativity, communication and collaboration. This environment helps children develop their potential by teaching them new life skills, provide new opportunities for personal growth, encouraging them to take healthy risks, connect to the natural world around them, and be accepted as part of a distinctive cabin group. This ongoing collaboration and partnership has been an invaluable experience for MDUSD students.

Mayo moved, Hansen seconded, and the Board voted 4-1-0 (with Mason dissenting) to approve the CARES After School Program field trips to Camp Concord, Tahoe, CA, May 19-21, and July 10-14, 2017.

### **14.2 (Item #6) Independent Service Contracts Between Mt. Diablo Unified School District-College Park High School and The Event Group** (Pulled by President Mason)

College Park High School is requesting approval of the Independent Service Contracts between Mt. Diablo Unified School District and The Event Group. One for \$50,000.00 is for the Senior Ball on May 18, 2018 at the Scottish Rite in Oakland, and one for \$30,000 for the Junior Prom on March 24, 2018 at the Robert Livermore Community Center in Livermore.

Mayo moved, Hansen seconded, and the Board voted 5-0-0 to approve the Independent Service Contracts Between Mt. Diablo Unified School District-College Park High School and The Event Group.

### **14.3 (Item #45) Purchase of 22 Sharp 70" LED SMART TV's for Meadow Homes Elementary** (Pulled by Mr. Lawrence)

Meadow Homes Elementary is requesting approval to purchase 22 Sharp 70" LED SMART TV's for teacher instruction in the classroom. Cost Proposal #E17-18619 was received from DecoTech Systems (who was awarded Bid #1716 for the Purchase and Installation of Mimio Systems, Projectors, and TV's) in the amount of \$73,785.80

Assistant Superintendent Jose Espinoza and Principal Sandra Wilbanks spoke about the evaluation process conducted prior to the request to purchase of 70" LED SMART TV's for Meadow Homes Elementary.



Mayo Moved, Member Cheryl Hansen seconded, and the Board voted 5-0-0 to approve the purchase of 22 Sharp 70" LED SMART TV"s for Meadow Homes Elementary.

## **COMMUNICATIONS**

**16.1 District Organizations: At regular Board meetings, a single spokesperson of each recognized District organization may make a brief presentation following the Consent Agenda. Items are limited to those which are informational.**

## **BUSINESS/ACTION ITEM**

**17.1 Mt. Diablo Unified School District's agreement with Fresno County Office of Education for Cyber High**

District staff recommends Mt. Diablo Unified School District continue the partnership with Fresno County's Cyber High program to provide students a credit recovery option. From April 2016 through April 2017, students have completed 1,030 courses.

Hansen moved, Mayo seconded, and the Board voted 5-0-0 to approve the 3 year Cyber High Use License and Service Agreement.

**17.2 Nomination of New Members to the Budget Advisory Committee (BAC) 2016-2017 School Year**

Approve the nomination of the following representatives to the BAC.

Joanne Durkee - Board of Education member

Lisa Caswell - CAC

Linn Kissinger - DMA

Mayo Moved, Hansen seconded, and the Board voted 5-0-0 to approve the nominations of Lisa Caswell, and Linn Kissinger as new Budget Advisory Committee members.

**17.3 PULLED BY STAFF: Classified Personnel: Approve the Job Description for High School Athletic Director**

The "Classified" flat hourly job description is being created to hire non-certificated High School Athletic Directors. This position will be \$34.32/hour for 260 hours/year.

This job description was brought forward for information at the April 17, 2017 Board meeting. It is now being brought forward for action.

**17.4 Fiscal Transactions for Lakeshore Learning for the Month of April 2017**

Payments have been made to Lakeshore Learning to meet the District's needs for classroom supplies.

Mrs. Mayo requested that a voice vote be taken on this item as her spouse is a consultant on a project for Lakeshore Learning out of state and she must recuse herself from this item.

Hansen moved, Lawrence seconded, and the Board voted 4-0-0-1 (with Mrs. Mayo recused).

**17.5 Meeting Extension**

Adjournment time will be no later than 10:30 p.m. for all regular and special meetings unless extended to a specific time as determined by a majority of the Board.

A meeting extension was not required.

**17.6 Execution of Documents**

During this time, the Superintendent and Board Members will execute documents approved during this meeting.

**FUTURE AGENDA ITEMS**

There no future agenda items noted.

**CLOSED SESSION**

**19.1 Items Not Completed During the First Closed Session will be Carried Over to this Closed Session**

The Board did not return to Closed Session.

**RECONVENE OPEN SESSION**

**20.1 Report Out Action Taken During Closed Session**

N/A

**ADJOURNMENT**

President Mason adjourned the meeting at \*9:54 p.m.

\*Times listed are approximate.

Respectfully submitted,

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Dr. Nellie Meyer, Superintendent