

CLASS TITLE: STUDENT INTERN II

DEFINITION: Under the general direction of the classified or certificated person in charge, to support **and lead** student programming, usually as part of work-based learning and enrichment activities provided by the district; and perform related work as required.

EXAMPLES OF DUTIES:

“E” denotes Essential Functions

- **Instructs and leads** peers, and supports programming to ensure successful work-based learning outcomes. **E**
- Develops Work-Based Learning competencies and Work Readiness Skills.
- Expand understanding and experience of career pathways.
- Works collaboratively with intern placement colleagues and stakeholders.
- Fulfills intern responsibilities as assigned. **E**
- Provides youth voice to **develop** programming across the district.
- **Attend meetings and professional development opportunities.**
- **Leads training and serves as a peer leader to support work-based learning activities. E**
- Reports to the classified or certificated person in charge of progress and challenges.

DESIRABLE QUALIFICATIONS:

Training and Experience: An equivalence of two years of experience working with others, and preferred participation in a work-based learning activity. (e.g. job shadowing, volunteer work, informational interview, on-the-job training, work-based learning continuum). **Demonstrates leadership abilities, and if currently a student has at least a 2.5 GPA.**

Knowledge of:

- Content and subject matter of internship placement(s) and work-based learning opportunity
- **One year experience in a leadership role.**
- **Use of technology to support interns and internship placements.**

Ability to:

- Travel to and from their internship site.
- Establish and maintain effective working relationships with children, parents, peers, and administration.
- **Communicate effectively with others.**
- **Take initiative and problem-solve.**

Licenses and Certificates:

- N/A