

MAY 20 2015

Purchase Order # 93738

~~SFE~~ MDUSD



Mt. Diablo Unified School District  
1936 Carlotta Drive  
Concord, CA 94519

Amendment No. \_\_\_\_\_ to \_\_\_\_\_

- Independent Service Contract
- Master Contract

This Amendment is entered into between the Mt. Diablo Unified School District (MDUSD) and SOUISWORK (CONTRACTOR). MDUSD entered into an Agreement with CONTRACTOR for professional services on \_\_\_\_\_, 20\_\_\_\_ and the parties agree to amend that Agreement as follows.

1. **Services:** (Check and complete ONE of the options below).

CONTRACTOR agrees to provide the following amended services. (Provide full description of expected final results, such as services, materials, products, and/or reports; attach additional pages as necessary).

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

- The scope of work is attached as Exhibit A (incorporated by reference to the extent that it is subordinate to and not inconsistent with this Agreement).
- The scope of work is unchanged.

2. **Terms:** (Check and complete ONE of the options below).

The contract term is extended by an additional \_\_\_\_\_ (days/weeks/months), and the amended expiration date is \_\_\_\_\_, 20\_\_\_\_.

The contract term is unchanged.

3. **Compensation:** (Check and complete ONE of the options below. This provision may only be changed if there is also a change to the above Services OR Terms of the Contract).

The rate is amended by an  increase of  decrease of \$ \_\_\_\_\_ for \_\_\_\_\_ type of service

The contract amount is amended by an  increase of  decrease of \$ 1000.00 to original contract amount.

The amended contract  amount  rate is now \$ 5400.00

4. **Remaining Provisions:** All other provisions of the Agreement, and prior Amendment(s) if any, shall remain unchanged and in full force and effect as originally stated.

5. **Amendment History:** This contract has previously been amended as follows:

No.	Date	General Description of Reason for Amendment	Amount of Increase/Decrease
			\$
			\$
			\$

6. **Approval:** This Agreement is not effective and no payment shall be made to Contractor until it is approved. Approval requires signature by the Superintendent (or his designee).

Mt. Diablo USD	Mt. Diablo USD	Contractor	Board Approval (if needed)
By: <u>Dr. Cathy Chan</u> Budget Administrator/Principal	By: <u>[Signature]</u> Superintendent or Designee	By: _____	Docket Number: _____ Agenda Item Number
Date: <u>5/19/15</u>	Date: <u>5/20/15</u>	Date: _____	Date: _____

**Soul Shoppe**

111 Fairmount Ave., Suite 503  
Oakland, CA 94611

**Invoice for Services**

Date	Invoice #
4/16/2015	shore 1.8

Bill To
Shore Acres Elementary 351 Marina Road Bay Point, CA 94565

~~APR 29 2015~~  
~~Local Services~~

~~MAY 11 2015~~  
~~Local Services~~

P.O. No.
93738

Item	Description	Qty	Date	Amount
Program Day	Stand In My Shoes Workshop	1	4/17/2015	800.00
<p><i>Date 4/21/15</i>  <i>PO # 93738</i>  <i>Budget code 178.3070.10.5800</i>  <i>Approval CChan</i></p>				
Site plan ref:		Sec 3A; 5; 5.1		
<b>Total</b>				<b>\$800.00</b>
<b>Balance Due</b>				<b>\$800.00</b>

**FAXED**  
6/6/15  
10:53 AM

# IFAS

## CHANGE ORDER/CANCELLATION FORM

Date Requested: 5/6/15

Contact Name: Stephanie Walsh Phone/Ext: 6400

School/Site: SHORE ACRES ELEMENTARY

PO # / PR # 93738 Vendor Soul Shoppe  
(Circle One)

Please Circle One: Change Order Cancellation  
(If the entire order is to be cancelled, please circle "cancellation" above and only fill out top portion of this form)

Reason for cancellation: \_\_\_\_\_

### For Change Order

PLEASE FILL IN AS ITEM SHOULD READ FOR CHANGE ORDER. (Please circle: add, cancel or change)

Item #	Qty	Description	Unit Price
<u>1</u>		<u>178.3070.10.5800</u>	<u>\$1,000.00</u> <sup>10.5800</sup> <sub>ea</sub>

Cancel/Change Reason: Add additional funds to P.O.

Add/Cancel/Change Reason: \_\_\_\_\_

Approval: Site Administrator/Principal: Cathy Chan

Note to School/Site: Please fax this form to Purchasing at (925) 687-5044.

Purchasing Department use only.

Accounting: \_\_\_\_\_ School/Dept: \_\_\_\_\_ Warehouse: \_\_\_\_\_ Company: \_\_\_\_\_