



**WALNUT ACRES**  
Jaguars

# MINUTES

Walnut Acres PFC

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*Date | time 5/12/2015 7:05 PM | Meeting called to order by Monica Chang, PFC President*

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## In Attendance

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### Board Members Present:

Monica Chang, Stacie Morris, Michele Pitek, Jana Corral, Erin Roeder, Colleen Dowd, Kathy Ringot, Jane Erdiakoff, Melissa Sunbury, Anna Baghdasaryan, Anna Halverson, Erin Eyerly, Marita Louw, Debbie Sullivan, Cherise Khaund, Jodie Magee, Sheila Walsh, Jill Ridlehoover, Kaitlyn Diebel

### Non Board Members Present:

Todd Silva, Adam and Megan McBride, Danielle Getty, , Joanne Ottone, Kristin Shopp, Arsinoe Ferry, , Rachel Castillo, Terri Asnault, , Shakeya Garcia, , Anna Massis, Terri Lindeman, Lia Bush, Brooke Giddings, Heather ann LeBlanc, Jenn Bridge, Hanna Svensson, Jade Canlag, Leigh Silva, Lia Bush, Lyn Bowen, Meghan Pariso

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## Approval of Minutes

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Motion to approve April 21 minutes by Jana Corral; second by Melissa Sunbury  
Vote: motion passes by majority yes.

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## Principal's Update

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### Personnel

1. Our 2 temporary teachers will be returning to us
2. Mrs. Garcia-Roy plans to return to us on Monday!
3. Mrs. Garcia-Roy and Mrs. Lux will be switching roles next year – Mrs. Lux will teach 2nd grade and Mrs. Garcia-Roy will teach TK
4. Everyone appreciates the 'thank yous' they got from you all last week
5. Celebration reception for Mrs. Bangs on 6/9 at 3:00 p.m. in the library
6. It appears from our numbers that we will need to hire a new teacher
7. We will hire a.2 FTE for intervention – if PFC votes to support that process the position will become a .4 FTE

### 2015-16 classes

1. We have 40 students in TK! (21 are from Bancroft)
2. The district wants to keep classes to 28 in K and 27 in 1st-3rd, that means a 2/3 combo at this point
3. We don't anticipate a lot of classroom changes this summer

### Summer activities

1. WADC and Camp Galileo will be on our site
2. Woodside Elementary will have focus summer school for 1st and 5th graders
3. Academy training through the district for teachers
4. Maybe Reader's Workshop training based on finances?!

#### SSC parent members

1. We need parents for School Site Council participation – see me if you are interested. It's generally an hour a month commitment on the first Thursday of every month

#### Planning for Next Year

1. Our School Plan For Student Achievement (SPSA) has been approved by district personnel and now goes to the Board – once approved it will become a public document and placed on the district website
2. Returning to Lifetouch for pictures, but hope to maintain the online program component
3. Thank you for your consideration of tonight's request to bring back our support staff, including teachers, instructional assistants and site technology folks
4. Thank you for your consideration of the 3 Strategic Plan requests:
  - A. Reader's Workshop coaching funds - \$20,000
  - B. .4 FTE teacher for reading intervention and potentially ELD, with a focus on upper grade students - \$16,684
  - C. Feasibility Study for future Colab building to create a new learning space (Would become the Media Center for school) - \$5000

Thank you to ECI

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## Teacher Reports

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### Jane Erdiakoff

#### Transitional Kindergarten

- Language arts –rhyming
- Math –complex patterns
- Science-Healthy eating
- Social studies-People and places that make up our community
- 21st century learning- public speaking skills
- Our next field trip is to Smith farm
- Most excited about our farm play
- We are grateful to the PFC for our TK Aide Lyn Bowen, and making our first year a great one

#### Kindergarten

- Language arts – diagraphs and blending
- Math –subtraction
- Science- Ponds, tadpoles and silk worms
- Social Studies-Diversity
- 21st century learning- Earth day
- Our next field trip is The Crimson Pirate
- Most excited about bubbles week
- We are grateful to the PFC for the volunteers

#### 1st grade:

- Language Arts-pronouns and contractions
- Math-Geometry
- 21st century- collaboration
- We are most excited about Super Hero projects
- We are grateful to PFC for all our parents who volunteer

#### 2nd Grade:

- Language Arts – special projects for open house
- Math –regrouping
- Science – life cycles
- Social Studies – Ancestor reports
- 21st Century –Reflex math
- Our next field trip is to YV Library
- We are excited about Open house
- We are grateful to the PFC for all the fundraisers

Kaitlyn Diebel

3rd Grade:

- Language Arts – opinion writing
- Math-fractions and geometry
- Science – solar systems
- Our next field trip is ARF
- Most excited about open house
- Grateful to the PFC for the aides and teacher appreciation

4th Grade:

- Language Arts-Informational writing
- Math – Fractions
- Science-Earth science
- Our next field trip is to Sacramento
- We are most excited about Open house
- We are grateful to the PFC for Teacher Appreciation

5th grade

- Language Arts – Smarter balanced testing
- Math – graphs, percents, new median math
- Science – Periodic table of elements
- Social Studies-American revolution
- 21<sup>st</sup> Century – Designing K bedroom prototypes
- Our next fieldtrip is 6 flags
- We are grateful to the PFC for Teacher Appreciation

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## Committee Reports

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### Open House – Jodi Magee and Erin Eyerly

Open house is on May 21 with dinner served from 5-6:15 and classrooms open from 6:15-7:15. Dinner will be \$5.00 per person. We need volunteers to help serve from 4:15-6:15. We will have Musical performances and the Girl Scouts will be holding a bake sale with proceeds funding the victims of the Nepal Earthquake

### Read a Thon – Monica Chang

Happening now and one of our last big fundraisers. The focus is on reading and a pizza party for class participation vs the toys.

### Golf Tournament – Monica Chang

This Friday. There are still spots open. 150.00 allows you to golf, lunch and social after.

### Book Fair – Stacie Morris

Great success. Holding this event later in the year did not hurt our numbers. The library received 800.00 worth of books.

### School Supplies – Erin Roeder

Online supplies are active right now on the website. We have 10 orders. All orders will be delivered at Jag Day. We receive 9% of proceeds for each box ordered.

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## Executive Committee Reports

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### President – Monica Chang

PEAK is the organization that fundraises with community businesses for each school in the Northgate feeder pattern. PEAK awarded us with a check of 5827.44. Thank you to Golf Tournament – James Vanderbeek and Todd Scheid, Read A Thon – Anna Baghdasaryan and Nadia Matvienko, Teacher Appreciation-Valerie Grey and Shelia Walsh, Open house – Erin Eyerly and Jodi Magee and Yearbook-Erin Jordahl and Elizabeth Salmon-Omski

### VP of Communications – Jana Corral

Working on the final cleanup of the Website.

VP of Activities – Stacie Morris

No Report

Treasurer Financials – Kathy Ringot/Erin Roeder

We need your expenses asap as we get ready to close the budget.

The budget does not reflect some of the other incomes that we expect

We are waiting for invoices from MDUSD for Staffing, Insurance and a few other items that typically come through at the end of the school year.

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2015-2016 PFC Slate – Monica Chang

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There are still a few positions open. We would like to have them filled before the end of school year.

**Action item – Approval of the PFC Board members in their positions for more than 2 years and for those members who will hold more than one committee position**

Motion to approve the PFC Board members in their positions for more than 2 years and for those members who will hold more than one committee position made by Monica Chang and 2<sup>nd</sup> by Kathy Ringot

Motion open for discussion and questions

Discussion followed

Chair stated 2/3 vote needed to pass

Vote followed

34 yes

0 no

0 abstentions

Motion approved

**Action item – Approval of the 2015-2016 Board as presented**

Motion to approve the 2015-2016 Board as presented made by Jana Corral and 2<sup>nd</sup> by Marita Louw

Motion open for discussion and questions

Discussion followed

Chair stated 2/3 vote needed to pass

Vote followed

34 yes

0 no

0 abstentions

Motion approved

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2015-2016 PFC Calendar – Stacie Morris

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The Draft calendar was presented. There are still dates that the new board will need to set.

**Action item – Approval of the 2015-2016 PFC Calendar as presented**

Motion to approve the 2015-2016 PFC Calendar as presented made by Monica Chang and 2<sup>nd</sup> by Jane Erdiakoff

Motion open for discussion and questions

Discussion followed

Chair stated 2/3 vote needed to pass

Vote followed

34 yes

0 no

0 abstentions

Motion approved

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## 2015-2016 Budget – Michele Pitek

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The Final budget was presented. It was stated that a separate meeting would need to be held to vote on Strategic planning items that were recently brought to the EB. This would allow for Strategic Planning to review and for the new board to facilitate the request. The budget presented this evening would still need to be voted on. This budget will keep the items we have had this past year, essentially keeping us "whole" for the 2015-2016 year.

### Action Item – Approval of the 2015-2016 Budget as presented

Motion to approve the 2015-2016 Budget as presented made by Marita Louw and 2<sup>nd</sup> by Debbie Sullivan

Motion open for discussion and questions

Discussion followed

Chair stated 2/3 vote needed to pass

Vote followed

36 yes

0 no

1 abstentions

Motion approved

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## Proposed spending of unallocated Strategic Planning – Monica Chang

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The following request to vote on these specific positions is required by MDUSD. This will allow them to document our intention of paying for the positions.

**Action item – Motion to reimburse the district for the cost of the personnel as included in the 2015-2016 budget and as listed below. (The inclusion of this Action item is required by MDUSD)**

1. Four .4825 FTE instructional assistant position for 2015-16 estimated at \$ 50,616
2. Two .475 FTE instructional assistant positions for 2015-16 estimated at \$21,001
3. One .4875 FTE instructional assistant position for 2015-16 estimated at \$10,509
4. Two .25 FTE instructional assistant positions for 2015-16 estimated at \$13,819
5. One .485 FTE instructional assistant position for 2015-16 estimated at \$10,509
6. One .8 FTE site tech II position for 2015-16 estimated at \$60,703
7. One .15 FTE site tech I position for 2015-16 estimated at \$6692
8. One .4 FTE Intervention/ELD position for 2015-16 estimated at \$28,100
9. One .2 FTE music position for 2015-16 estimated at \$18,642
10. One .2 FTE counselor position for 2015-16 estimated at \$18,000

A motion to reimburse the district for the cost of the personnel as included in the 2015-2016 budget and as listed above was made by Todd Silva and 2<sup>nd</sup> by Christianna Cohen

Motion open for discussion and questions

Discussion followed

Chair stated 2/3 vote needed to pass

Vote followed

36 yes

0 no

1 abstentions

Motion approved

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## Introduction of the 2015-2016 Executive Board – Monica Chang

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President – Cherise Khaund

VP Activities – Marita Louw

VP Communications-Kristin Shopp

Secretary – Terri Lindeman

Treasurer – Christianna Cohen  
Asst. Treasurer-Hanna Svensson Grant  
Financial Secretary-Erin Roeder

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### Old Business

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Cherise Khaund gave a thank you to the outgoing EB

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### New Business

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Cherise Khaund provided her background

Welcome of new EB

Introduction of the PFC Board members that were present

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### Next Meeting

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Meeting adjourned at 8:35 pm Cherise Khaund