

MEMORANDUM OF UNDERSTANDING – 2017-2018
 FOR A CONSORTIUM ESTABLISHED TO PARTICIPATE IN THE CARL D. PERKINS CAREER AND
 TECHNICAL EDUCATION IMPROVEMENT ACT OF 2006 SECTION 132 (ADULT) FUNDS

Names of Consortium’s Participating Local Educational Agencies (LEAs):

Mount Diablo Unified School District - Adult
 Liberty Union High School District - Adult
 Martinez Unified School District - Adult
 Pittsburg Unified School District - Adult
 Regional Occupational Program Contra Costa County Office of Education - Adult

1. This consortium was established for the purpose of meeting the minimum grant (\$50,000) eligibility requirement of the Carl D. Perkins Career and Technical Education Improvement Act of 2006 Section 132 (adult) funds. The consortium is comprised of the LEAs listed above. This agreement will become effective upon receipt of signatures of the Superintendent or Authorized Designee from each of the consortium’s participating LEAs and will extend through the duration of the 2006 Act funding, or until revised or disbanded by the participating LEAs.
2. As the administrative agency for the consortium, Martinez Adult Education will receive and administer the consortium’s allocated funds, and submit the necessary plans, applications, and all fiscal claims to the California Department of Education (CDE). **Each of the LEAs participating in the consortium will cooperate in the development of these documents and will provide timely responses to the consortium fiscal agent’s request for information and data.**
3. **Each member of the consortium will submit all annual accountability reports as required of all LEAs participating in the Perkins funds: (a) the E-1 report which provides enrollment, academic and skill attainment (program completion), and school completion data on all Career Technical Education programs conducted by the LEA; and (b) the E-2 report which provides employment and/or postsecondary education placement data on the program completers reported on the E-1 report. The CDE will aggregate the report data submitted by individual consortium members into a single report for the consortium. (C) Both CDE 20 and 21 will be submitted separately by each consortium member as required by the Perkins Grant.**
4. In accordance with Section 132(a)(3) of the 2006 Perkins Act, the consortium’s annual allocated funds will be used only for purposes and programs that are: (a) mutually beneficial to all members of the consortium; and (b) only for the program improvement and student support activities presented in the consortium’s 2008–12 local plan and annual applications approved by the CDE. No funds will be redistributed to individual members of the consortium for purposes or programs that are not available to all members of the consortium.
5. Martinez Adult Education will retain up to the indirect amount (at the annual state rate) of the consortium’s annual Section 132 allocation for costs incurred in administering the annual grant award.

As evidenced by the accompanying Superintendent or Authorized Designee signatures, each of the consortium’s participating LEAs agrees to the conditions set forth in this Memorandum of Understanding:

Print name	Signature	Date
Liberty Union High School District	Authorized Signature	Date
Martinez Unified School District	Authorized Signature	Date
Mount Diablo Unified School District	Authorized Signature	Date

Pittsburg Unified School District

Authorized Signature

Date

Regional Occupational Program
Contra Costa County Office of Education

Authorized Signature

Date