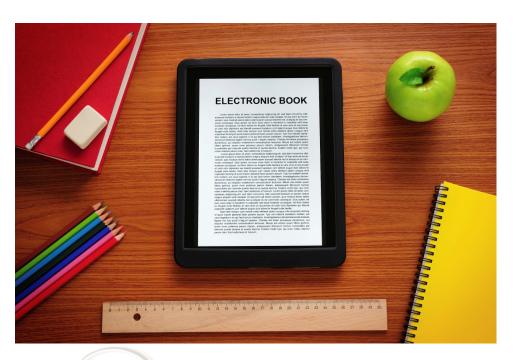
# Office DEPOT. OfficeIVIax®



Region 4
Education Service Center
&
TCPN

Solicitation 14-16

REQUEST FOR PROPOSAL SCHOOL SUPPLIES

**Proposal** 





### **Office Depot Proposal**

Region 4 ESC / TCPN
Solicitation 14-17 for
Office Supplies, Related Products and Office Services
was printed in our

Texas Regional Print Facility 2230 North Highway 360 Grand Prairie, TX 75050

Our dedicated team of Texas-based print professionals is proud to present this proposal to Region 4 ESC's Evaluation Team for review.

# Office DEPOT. OfficeMax

# Office DEPOT. OfficeMax®

October 6, 2014

Region 4 Education Service Center 7145 West Tidwell Road Houston, TX 77095

Dear Region 4 ESC Review Committee:

We are pleased to present you with our comprehensive proposal to Solicitation 14-16. We believe with our award winning service, industry leading product selection and experienced sales team we are the right choice for the Region 4 ESC / TCPN School Supplies award. Today's educators are not only challenged to stretch their budgets, but they are also meeting the demands of the shifts in curriculum standards. We are more than prepared to meet those challenges and bring value to TCPN members both financially and operationally.

We believe Office Depot's commitment to Education in America is unparalleled by any other supplier of School Supplies. Office Depot is dedicated to helping children succeed in school and in life. With over 25 years of working with Private and Public education institutions we are proud that we have had an impact on education at every level. Some of the ways we make a difference in education are listed below:

- Over 28 years working with public and private education
- Dedicated educational representatives who are knowledgeable about industry trends and their impact on procurement practices
- Strategic alliances and partnerships with leading education and government associations such as the Association of School Business Officials (ASBO) and the National Institute of Government Procurement (NIGP)
- The leader in cooperative purchasing programs

With the successful merger of Office Depot and OfficeMax, we are now one team, focused on becoming a stronger, more efficient global supplier of school supplies, services and solutions. Our coming together will give you and your members a better experience and provide the tools, talent and support needed to help them succeed. With an enhanced scale, greater financial strength and an ever improving portfolio of products and services Office Depot can be a great partner with education for years to come.

By working together with TCPN's team, we can exceed the goals of schools and provide important solutions to them, a few of which are included below:

- Delivery Just-In-Time solution fulfillment provided by our national supply chain network
- Website World class e-commerce website and cost-savings tools
- Product Selection Cost saving Office Depot and proprietary brand offerings and unique K12 classroom, instructional, and professional development products
- Sustainability Green purchasing and reporting solutions
- People Agency support by our network of 1,200+ sales professionals, 150+ Public Sector Vertical Market Specialist and 1,600+ retail stores
- Service Dedicated public sector customer service group
- Expertise A rich history of servicing, supporting and enhancing the Region 4
   ESC / TCPN contract portfolio for participating agencies since 1997

Our entire team believes our RFP response demonstrates our passion for your business, enthusiasm to understand and exceed your expectations, and desire to present a sustainable offer that will allow for the success and growth of all parties. With a combined team of Office Depot and Office Max we bring the synergy of two organizations into one that will be totally dedicated and aligned to the success of Region 4 ESC / TCPN and all of the organizations associated with this contract.

Should you have any questions or concerns, please feel free to reach out directly to either me or Dave Wetzel, our National Director of Government & Education.

Sincerely,

David Trudnowski

Sr. Vice President, Public Sector Strategy

Office Depot, Inc.

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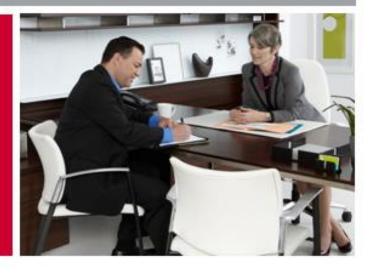




## **APPENDIX A:**

# VENDOR CONTRACT FORM

Proposal for School Supplies
Prepared for Region 4 Education Service Center &
The Cooperative Purchasing Network
In response to Solicitation #14-16







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### **APPENDIX A:**

### **VENDOR CONTRACT AND SIGNATURE FORM**

This Vendor Contract and Signature Form ("Contract") is made as of \_\_\_\_\_\_\_, by and between <u>Office</u> <u>Depot, Inc</u>. ("Vendor") and Region 4 Education Service Center ("Region 4 ESC") for the purchase of **School Supplies** ("the products and services").

### RECITALS

WHEREAS, both parties agree and understand that the following pages will constitute the contract between the successful vendor(s) and Region 4 ESC, having its principal place of business at 7145 West Tidwell Road, Houston, TX 77092.

WHEREAS, Vendor agrees to include, in writing, any required exceptions or deviations from these terms, conditions, and specifications; and it is further understood that, if agreed to by Region 4 ESC, said exceptions or deviations will be incorporated into the final contract "Vendor Contract."

WHEREAS, this contract consists of the provisions set forth below, including provisions of all attachments referenced herein. In the event of a conflict between the provisions set forth below and those contained in any attachment, the provisions set forth below shall control.

WHEREAS, the Vendor Contract will provide that any state, county, special district, local government, school district, private K-12 school, charter school, technical or vocational school, higher education institution (including community colleges, colleges and universities, both public and private), other government agencies or non-profit organization may purchase products and services at prices indicated in the Vendor Contract upon registering and becoming a member with TCPN; and it being further understood that Region 4 ESC shall act as the Lead Public Agency with respect to all such purchase agreements.

WHEREAS, TCPN has the administrative and legal capacity to administer purchases on behalf of Region 4 ESC under the Vendor Contract with participating public agencies and entities, as permitted by applicable law.

### **ARTICLE 1- GENERAL TERMS AND CONDITIONS**

- 1.1 TCPN shall be afforded all of the rights, privileges and indemnifications afforded to Region 4 ESC under the Vendor Contract, and such rights, privileges and indemnifications shall accrue and apply with equal effect to TCPN, including, without limitation, Vendors obligation to provide insurance and other indemnifications to Lead Public Agency.
- 1.2 Awarded vendor shall perform all duties, responsibilities and obligations, set forth in this agreement, and required under the Vendor Contract.
- 1.3 TCPN shall perform its duties, responsibilities and obligations as administrator of purchases, set forth in this agreement, and required under the Vendor Contract.



### 1.4 **Purchasing procedure**:

- Purchase orders are issued by participating governmental agencies to the awarded vendor indicating on the PO "Per TCPN Contract # R
   ."
- Vendor delivers goods/services directly to the participating agency.
- Awarded vendor invoices the participating agency directly.
- Awarded vendor receives payment directly from the participating agency.
- Awarded vendor reports sales monthly to TCPN.
- 1.5 <u>Customer Support:</u> The vendor shall provide timely and accurate technical advice and sales support to Region 4 ESC staff, TCPN staff and participating agencies. The vendor shall respond to such requests within one (1) working day after receipt of the request.

### **ARTICLE 2- ANTICIPATED TERM OF AGREEMENT**

- 2.1 Unless otherwise stated, all contracts are for a period of three (3) years with an option to renew annually for an additional two (2) years if agreed to by Region 4 ESC. Region 4 ESC will notify the vendor in writing if the contract is extended. Awarded vendor shall honor all administrative fees for any sales made based on the contact whether renewed or not.
- 2.2 Region 4 ESC shall review the contract prior to the renewal date and notify the current awarded vendor, no less than ninety (90) days of Region 4 ESC's intent renew the contract. Upon receipt of notice, awarded vendor must notify Region 4 ESC if it elects not to renew. Awarded vendor shall honor the administrative fee for any sales incurred throughout the life of the contract on any sales made based on a Region 4 ESC contract whether awarded a renewal or not. Region 4 ESC reserves the right to exercise each two-year extension annually.

### **ARTICLE 3- REPRESENTATIONS AND COVENANTS**

- 3.1. Scope: This contract is based on the need to provide the economic benefits of volume purchasing and reduction in administrative costs through cooperative purchasing to schools and other members. Although contractors may restrict sales to certain public units (for example, state agencies or local government units), any contract that prohibits sales from being made to public school districts may not be considered. Sales without restriction to any Members are preferred. These types of contracts are commonly referred to as being "piggybackable."
- 3.2. **Compliance**: Cooperative Purchasing Agreements between TCPN and its Members have been established under state procurement law.
- 3.3. Offeror's Promise: Offer or agrees all prices, terms, warranties, and benefits granted by Offer or to Members through this contract are comparable to or better than the equivalent terms offered by Offer or to any present customer meeting the same qualifications or requirements.

### **ARTICLE 4- FORMATION OF CONTRACT**

**4.1.** Offer or Contract Documents: Region 4 ESC will review proposed offer or contract documents. Vendor's contract document shall not become part of Region 4 ESC's contract with vendor unless and until an authorized representative of Region 4 ESC reviews and approves it.



- **4.2.** Form of Contract: The form of contract for this solicitation shall be the Request for Proposal, the awarded proposal(s) and best and final offer(s), and properly issued and reviewed purchase orders referencing the requirements of the Request for Proposals. If a firm submitting an offer requires Region 4 ESC and/or Member to sign an additional agreement, a copy of the proposed agreement must be included with the proposal.
- **4.3.** Entire Agreement (Parol evidence): The contract, as specified above, represents the final written expression of agreement. All agreements are contained herein and no other agreements or representations that materially alter it are acceptable.
- **Assignment of Contract:** No assignment of contract may be made without the prior written approval of Region 4 ESC. Purchase orders and payment can only be made to awarded vendor unless otherwise approved by Region 4 ESC. Awarded vendor is required to notify Region 4 ESC when any material change in operations is made that may adversely affect members, (i.e. bankruptcy, change of ownership, merger, etc.)
- **4.5. Novation:** If contractor sells or transfers all assets or the entire portion of the assets used to perform this contract, a successor in interest must guarantee to perform all obligations under this contract. Region 4 ESC reserves the right to accept or reject any new party. A simple change of name agreement will not change the contractual obligations of contractor.
- **4.6.** Contract Alterations: No alterations to the terms of this contract shall be valid or binding unless authorized and signed by a Region 4 ESC staff member.
- **4.7.** Order of Precedence: In the event of a conflict in the provisions of the contract as accepted by Region 4 ESC, the following order of precedence shall prevail:
  - Special terms and conditions
  - General terms and conditions
  - Specifications and scope of work
  - Attachments and exhibits
  - Documents referenced or included in the solicitation
- 4.8 <u>Supplemental Agreements:</u> The entity participating in the Region 4 ESC contract and awarded vendor may enter into a separate supplemental agreement to further define the level of service requirements over and above the minimum defined in this contract i.e. invoice requirements, ordering requirements, specialized delivery, etc. Any supplemental agreement developed as a result of this contract is exclusively between the participating entity and awarded vendor. Neither Region 4 ESC, TCPN, its agents, members and employees shall be made party to any claim for breach of such agreement.
- 4.9 Adding authorized distributors/dealers: Awarded vendors are prohibited from authorizing additional distributors or dealers, other than those identified at the time of submitting their proposal, to sell under their contract award without notification and prior written approval from TCPN. Awarded vendors must notify TCPN each time it wishes to add an authorized distributor or dealer. Purchase orders and payment can only be made to awarded vendor unless otherwise approved by TCPN. Pricing provided to members by added distributors or dealers must also be less than or equal to the pricing offered by the awarded contract holder, unless otherwise approved by TCPN.



### **ARTICLE 5- TERMINATION OF CONTRACT**

- 5.1. Cancellation for Non-Performance or Contractor Deficiency: Region 4 ESC may terminate any contract if Members have not used the contract, or if purchase volume is determined to below volume in any12-month period. Region 4 ESC reserves the right to cancel the whole or any part of this contract due to failure by contractor to carry out any obligation, term or condition of the contract. Region 4 ESC may issue a written deficiency notice to contractor for acting or failing to act in any of the following:
  - i Providing material that does not meet the specifications of the contract;
  - ii. Providing work and/or material that was not awarded under the contract;
  - iii. Failing to adequately perform the services set forth in the scope of work and specifications;
  - iv. Failing to complete required work or furnish required materials within a reasonable amount of time;
  - v. Failing to make progress in performance of the contract and/or giving Region 4 ESC reason to believe that contractor will not or cannot perform the requirements of the contract; and/or
  - vi. Performing work or providing services under the contract prior to receiving a Region 4 ESC reviewed purchase order for such work.

Upon receipt of a written deficiency notice, contractor shall have ten (10) days to provide a satisfactory response to Region 4 ESC. Failure to adequately address all issues of concern may result in contract cancellation. Upon cancellation under this paragraph, all goods, materials, work, documents, data and reports prepared by contractor under the contract shall become the property of the Member on demand.

- 5.2 <u>Termination for Cause</u>: If, for any reason, the Vendor fails to fulfill its obligation in a timely manner, or if the vendor violates any of the covenants, agreements, or stipulations of this contract Region4 ESC reserves the right to terminate the contract immediately and pursue all other applicable remedies afforded by law. Such termination shall be effective by delivery of notice, to the vendor, specifying the effective date of termination. In such event, all documents, data, studies, surveys, drawings, maps, models and reports prepared by vendor for this solicitation may become the property of the participating agency or entity. If such event does occur then vendor will be entitled to receive just and equitable compensation for the satisfactory work completed on such documents.
- 5.3 <u>Delivery/Service Failures</u>: Failure to deliver goods or services within the time specified, or within a reasonable time period as interpreted by the purchasing agent or failure to make replacements or corrections of rejected articles/services when so requested shall constitute grounds for the contract to be terminated. In the event that the participating agency or entity must purchase in an open market, contractor agrees to reimburse the participating agency or entity, within a reasonable time period, for all expenses incurred.
- Force Majeure: If by reason of Force Majeure, either party here to shall be rendered unable wholly or in part to carry out its obligations under this Agreement then such party shall give notice and full particulars of Force Majeure in writing to the other party within a reasonable time after occurrence of the event or cause relied upon, and the obligation of the party giving such notice, so far as it is affected by such Force Majeure, shall be suspended during the continuance of the inability then claimed, except as hereinafter provided, but for no longer period, and such party shall endeavor to remove or overcome such inability with all reasonable dispatch.



The term Force Majeure as employed herein, shall mean acts of God, strikes, lockouts, or other industrial disturbances, act of public enemy, orders of any kind of government of the United States or the State of Texas or any civil or military authority; insurrections; riots; epidemics; landslides; lighting; earthquake; fires; hurricanes; storms; floods; washouts; droughts; arrests; restraint of government and people; civil disturbances; explosions, breakage or accidents to machinery, pipelines or canals, or other causes not reasonably within the control of the party claiming such inability. It is understood and agreed that the settlement of strikes and lock outs shall be entirely within the discretion of the party having the difficulty, and that the above requirement that any Force Majeure shall be remedied with all reasonable dispatch shall not require the settlement of strikes and lockouts by acceding to the demands of the opposing party or parties when such settlement is unfavorable in the judgment of the party having the difficulty.

5.5 <u>Standard Cancellation</u>: Either party may cancel this contract in whole or in part by providing written notice. The cancellation will take effect 30 business days after the other party receives the notice of cancellation. After the 30th business day all work will cease following completion of final purchase order. Vendor may be requested to provide additional items not already on contract at any time.

### **ARTICLE 6-LICENSES**

- 6.1 <u>Duty to keep current license:</u> Vendor shall maintain in current status all federal, state and local licenses, bonds and permits required for the operation of the business conducted by vendor. Vendor shall remain fully informed of and in compliance with all ordinances and regulations pertaining to the lawful provision of services under the contract. Region 4 ESC reserves the right to stop work and/or cancel the contract of any vendor whose license(s) expire, lapse, are suspended or terminated.
- 6.2 <u>Survival Clause</u>: All applicable software license agreements, warranties or service agreements that were entered into between Vendor and Customer under the terms and conditions of the Contract shall survive the expiration or termination of the Contract. All Purchase Orders issued and accepted by Order Fulfiller shall survive expiration or termination of the Contract.

### **ARTICLE 7- DELIVERY PROVISIONS**

- 7.1 <u>Delivery:</u> Vendor shall deliver said materials purchased on this contract to the Member issuing a Purchase Order. Conforming product shall be shipped within 7 days of receipt of Purchase Order. If delivery is not or cannot be made within this time period the vendor must receive authorization from the purchasing agency for the delayed delivery. At this point the participating entity may cancel the order if estimated shipping time is not acceptable.
- 7.2 <u>Inspection & Acceptance:</u> If defective or incorrect material is delivered, purchasing agency may make the determination to return the material to the vendor at no cost to the purchasing agency. The vendor agrees to pay all shipping costs for the return shipment. Vendor shall be responsible for arranging the return of the defective or incorrect material.

### **ARTICLE 8- BILLING AND REPORTING**

**8.1** Payments: The entity using the contract will make payments directly to the awarded vendor. Payment shall be made after satisfactory performance, in accordance with all provisions thereof, and upon receipt of a properly completed invoice.



- **8.2** <u>Invoices:</u> The awarded vendor shall submit invoices to the participating entity clearly stating "Per TCPN Contract". The shipment tracking number or pertinent information for verification shall be made available upon request.
- **8.3** <u>Tax Exempt Status:</u> Since this is a national contract, knowing the tax laws in each state is the sole responsibility of the vendor.
- 8.4 Reporting: The awarded vendor shall electronically provide TCPN with a detailed monthly report showing the dollar volume of all sales under the contract for the previous month. Reports shall be sent via e-mail to TCPN offices at <a href="reporting@tcpn.org">reporting@tcpn.org</a>. Reports are due on the <a href="fifteenth">fifteenth</a> (15th) day after the close of the previous month. It is the responsibility of the awarded vendor to collect and compile all sales under the contract from participating Members and submit one (1) report. The report shall include at least the following information as listed in the example below:
  - Vendor Name
  - TCPN Contract Number
  - Reporting Period / Year
  - Entity Name
  - Entity Address (Including (Street, City, State & Zip)
  - Purchased Commodity Type
  - Gross Amount Sale
  - Administrative Fee (Based on Gross Amount Sale)
- **8.5** Service Level Reports: The awarded vendor shall be responsible for providing monthly service level agreement reports in Excel spreadsheet format as outlined below:
  - On-Time Delivery Rate Number of orders delivered complete within the 2 business day requirement divided by total number of orders delivered
  - Order Fill Rate Number of orders with order fill rate of more than 95% divided by total number of orders
  - Order Accuracy Rate Number of orders with order accuracy rate of more than 98% divided by total number of orders
  - Total Number of Orders Placed
  - Total Dollar Value of Orders Placed
  - Average Value of Orders Placed by Customer

### **ARTICLE 9- PRICING**

- **9.1** Best price guarantee: The awarded vendor agrees to provide pricing to Region 4 ESC and its participating entities that are the lowest pricing available and the pricing shall remain so throughout the duration of the contract. Pricing offered to Federal government buying consortiums for goods and services is exempt from this requirement. The awarded vendor, however, agrees to lower the cost of any product purchased through TCPN following a reduction in the manufacturer or publisher's direct cost.
- 9.2 Price increase: Awarded vendor will be allowed to submit price increases at regularly scheduled intervals during the life of the contract. Pricing for core list items may be updated twice a year, once in April and once in October. Pricing for non-core items may be updated quarterly. Should it become necessary, awarded vendor may request to make non-scheduled pricing updates for up to 4% of their core list in one year. Any and all price increases must be approved by Region 4 ESC and no





payment for additional materials or services, beyond the amount stipulated in the contract, shall be paid without prior approval. All price increases must be supported by manufacture documentation, or a formal cost justification letter.

Awarded vendor must honor previous prices for thirty (30) days after approval and written notification from Region 4 ESC if requested.

It is the awarded vendor's responsibility to keep all pricing up to date and on file with Region 4 ESC. All price changes must be provided to Region 4 ESC, using the same format as was accepted in the original contract.

All core and non-core list pricing submitted in response to this RFP must remain firm until October 1, 2015. Price increases will not be approved by Region 4 ESC until that date.

- **9.3** Additional Charges: All deliveries shall be freight prepaid, F.O.B. destination and shall be included in all pricing offered unless otherwise clearly stated in writing.
- 9.4 Price reduction and adjustment: Price reduction may be offered at any time during contract and shall become effective upon notice of acceptance from Region 4 ESC. Special, time-limited reductions are permissible under the following conditions: 1) reduction is available to all Members equally; 2) reduction is for a specific time period, normally not less than thirty (30) days; 3) original price is not exceeded after the time-limit; and 4) Region 4 ESC has approved the new prices prior to any offer of the prices to a Member. Vendor shall offer Region 4 ESC any published price reduction during the contract period.
- 9.5 <u>Prevailing Wage:</u> It shall be the responsibility of the Vendor to comply, when applicable, with the prevailing wage legislation in effect in the jurisdiction of the purchaser (Region 4 ESC or its Members). It shall further be the responsibility of the Vendor to monitor the prevailing wage rates as established by the appropriate department of labor for any increase in rates during the term of this contract and adjust wage rates according.
- **9.6** Administrative Fees: All pricing submitted to Region 4 ESC shall include the administrative fee to be remitted to TCPN by the awarded vendor.

The awarded vendor agrees to pay administrative fees to TCPN as calculated as follows: (Sales will be calculated for fiscal year of January 1st through December 31st and reset each year)

Annual Sales Through Contract	Administrative Fee
0 - \$50,000,000	2%
\$50,000,001 - \$100,000,000	1.75%
\$100,000,001 - \$150,000,000	1.5%
\$150,000,001 - \$200,000,000	1.25%
\$200,000,001 - \$500,000,000	1%
\$500,000,001 - \$1,000,000,000	0.75%
\$1,000,000,000+	0.5%

Failure to provide a Sales Report or pay Administrative Fees within the time and in the manner specified herein constitutes a material breach under this Agreement. If not rectified within thirty (30) days of written notice to the awarded vendor, Region 4 ESC reserves the right to deem such a breach a cause for termination of the contract. Region 4 ESC also reserves the right to charge





interest at the rate of one and one-half percent (1.5%) per month until paid in full for all Administrative Fees not paid within thirty (30) days after receipt of invoice.

### **ARTICLE 10- PRICING AUDIT**

10.1 Audit rights: Vendor shall, at Vendor's sole expense, maintain appropriate due diligence of all purchases made by Region 4 ESC and any entity that utilizes this Agreement. TCPN and Region 4 ESC each reserve the right to audit the accounting for a period of three (3) years from the time such purchases are made. This audit right shall survive termination of this Agreement for a period of one (1) year from the effective date of termination. In the State of New Jersey, this audit right shall survive termination of this Agreement for a period of five (5) years from the date of final payment. Such records shall be made available to the New Jersey Office of the State Comptroller upon request. Region 4 ESC shall have the authority to conduct random audits of Vendor's pricing that is offered to eligible entities at Region 4 ESC's sole cost and expense. Notwithstanding the foregoing, in the event that Region 4 ESC is made aware of any pricing being offered to eligible agencies that is materially inconsistent with the pricing under this agreement, Region 4 ESC shall have the ability to conduct an extensive audit of Vendor's pricing at Vendor's sole cost and expense. Region 4 ESC may conduct the audit internally or may engage a third-party auditing firm. In the event of an audit, the requested materials shall be provided in the format and at the location designated by Region 4 ESC or TCPN.

### **ARTICLE 11- OFFER OR PRODUCT LINE REQUIREMENTS**

- **11.1** Current products: Proposals shall be for materials and equipment in current production and marketed to the general public and education/government agencies at the time the proposal is submitted.
- **Discontinued products:** If a product or model is discontinued by the manufacturer, vendor may substitute a new product or model if the replacement product meets or exceeds the specifications and performance of the discontinued model and if the discount is the same or greater than the discontinued model.
- 11.3 New products/Services: New products and/or services that meet the scope of work may be added to the contract. Pricing shall be equivalent to the percentage discount for other products. Vendor may replace or add product lines to an existing contract if the line is replacing or supplementing products on contract, is equal or superior to the original products offered, is discounted in a similar or to a greater degree, and if the products meet the requirements of the solicitation. No products and/or services may be added to avoid competitive procurement requirements. Region 4 ESC may require additions to be submitted with documentation from Members demonstrating an interest in, or a potential requirement for, the new product or service. Region 4 ESC may reject any additions without cause.
- 11.4 Options: Optional equipment for products under contract may be added to the contract at the time they become available under the following conditions: 1) the option is priced at a discount similar to other options; 2) the option is an enhancement to the unit that improves performance or reliability.
- 11.5 <u>Product line:</u> Offerors with a published catalog may submit the entire catalog. Region 4 ESC reserves the right to select products within the catalog for award without having to award all contents. Region 4 ESC may reject any addition of equipment options without cause.



- **Marranty conditions:** All supplies, equipment and services shall include manufacturer's minimum standard warranty and one (1) year labor warranty unless otherwise agreed to in writing.
- 11.7 <u>Buy American requirement</u>: (for New Jersey and all other applicable States) Vendors may only use unmanufactured construction material mined or produced in the United States, as required by the Buy American Act. Where trade agreements apply, to the extent permitted by applicable law, then unmanufactured construction material mined or produced in a designated country may also be used. Vendors are required to check state specific requirements to ensure compliance with this requirement.

### **ARTICLE 12- SITE REQUIREMENTS**

- **12.1** Cleanup: Vendor shall clean up and remove all debris and rubbish resulting from their work as required or directed by Member. Upon completion of the work, the premises shall be left in good repair and an orderly, neat, clean and unobstructed condition.
- **Preparation:** Vendor shall not begin a project for which Member has not prepared the site, unless vendor does the preparation work at no cost, or until Member includes the cost of site preparation in a purchase order. Site preparation includes, but is not limited to: moving furniture, installing wiring for networks or power, and similar pre-installation requirements.
- 12.3 Registered sex offender restrictions: For work to be performed at schools, vendor agrees that no employee or employee of a subcontractor who has been adjudicated to be a registered sex offender will perform work at any time when students are or are reasonably expected to be present. Vendor agrees that a violation of this condition shall be considered a material breach and may result in the cancellation of the purchase order at the Member's discretion. Vendor must identify any additional costs associated with compliance of this term. If no costs are specified, compliance with this term will be provided at no additional charge.
- Safety measures: Vendor shall take all reasonable precautions for the safety of employees on the worksite, and shall erect and properly maintain all necessary safeguards for protection of workers and the public. Vendor shall post warning signs against all hazards created by its operation and work in progress. Proper precautions shall be taken pursuant to state law and standard practices to protect workers, general public and existing structures from injury or damage.
- **12.5 Smoking:** Persons working under the contract shall adhere to local smoking policies. Smoking will only be permitted in posted areas or off premises.
- 12.6 <u>Stored materials:</u> Upon prior written agreement between the vendor and Member, payment may be made for materials not incorporated in the work but delivered and suitably stored at the site or some other location, for installation at a later date. An inventory of the stored materials must be provided to Member prior to payment. Such materials must be stored and protected in a secure location, and be insured for their full value by the vendor against loss and damage. Vendor agrees to provide proof of coverage and/or addition of Member as an additional insured upon Member's request. Additionally, if stored offsite, the materials must also be clearly identified as property of buying Member and be separated from other materials. Member must be allowed reasonable opportunity to inspect and take inventory of stored materials, on or offsite, as necessary.

Until final acceptance by the Member, it shall be the Vendor's responsibility to protect all materials and equipment. The Vendor warrants and guarantees that title for all work, materials and equipment shall pass to the Member upon final acceptance.



### **ARTICLE 13- MISCELLANEOUS**

**Funding Out Clause:** Any/all contracts exceeding one (1) year shall include a standard "funding out" clause. A contract for the acquisition, including lease, of real or personal property is a commitment of the entity's current revenue only, provided the contract contains either or both of the following provisions:

"Retains to the entity the continuing right to terminate the contract at the expiration of each budget period during the term of the contract and is conditioned on a best efforts attempt by the entity to obtain appropriate funds for payment of the contract."

**13.2** <u>Disclosures:</u> Offer or affirms that he/she has not given, offered to give, nor intends to give at any time hereafter any economic opportunity, future employment, gift, loan, gratuity, special discount, trip, favor or service to a public servant in connection with this contract.

Include a complete description of any and all relationships that might be considered a conflict of interest in doing business with participants in TCPN.

The Offer or affirms that, to the best of his/her knowledge, the offer has been arrived at independently, and is submitted without collusion with anyone to obtain information or gain any favoritism that would in any way limit competition or give an unfair advantage over other vendors in the award of this contract.

- 13.3 <u>Indemnity:</u> The awarded vendor shall protect, indemnify, and hold harmless both Region 4 ESC and TCPN and its participants, administrators, employees and agents against all claims, damages, losses and expenses arising out of or resulting from the actions of the vendor, vendor employees or vendor subcontractors in the preparation of the solicitation and the later execution of the contract, including any supplemental agreements with members. Any litigation involving either Region 4 ESC or TCPN, its administrators and employees and agents will be in Harris County, Texas. Any litigation involving TCPN members shall be in the jurisdiction of the participating agency.
- **13.4** Franchise Tax: The Offer or hereby certifies that he/she is not currently delinquent in the payment of any franchise taxes.
- Marketing: Awarded vendor agrees to allow Region 4 ESC to use their name and logo within website, marketing materials and advertisement. Any use of Region 4 ESC name and logo or any form of publicity, inclusive of press releases, regarding this contract by awarded vendor must have prior approval from Region 4 ESC.
- 13.6 <u>Certificates of Insurance:</u> Certificates of insurance shall be delivered to the Region 4 ESC participant prior to commencement of work. The insurance company shall be licensed in the applicable state in which work is being conducted. The awarded vendor shall give the participating entity a minimum of ten (10) days notice prior to any modifications or cancellation of policies. The awarded vendor shall require all subcontractors performing any work to maintain coverage as specified.
- 13.7 <u>Legal Obligations:</u> It is the Offeror's responsibility to be aware of and comply with all local, state, and federal laws governing the sale of products/services identified in this RFP and any awarded contract and shall comply with all while fulfilling the RFP. Applicable laws and regulation must be followed even if not specifically identified herein.



13.8 Open Records Policy: Because Region 4 ESC contracts are awarded by a governmental entity, responses submitted are subject to release as public information after contracts are executed. If a vendor believes that its response, or parts of its response, may be exempted from disclosure, the vendor must specify page-by-page and line-by-line the parts of the response, which it believes, are exempt. In addition, the Offeror must specify which exception(s) are applicable and provide detailed reasons to substantiate the exception(s). Offeror must provide this information on the "Acknowledgement and Acceptance to Region 4 ESC's Open Record Policy" form found at the beginning of this solicitation. Any information that is unmarked will be considered public information and released, if requested under the Public Information Act.

The determination of whether information is confidential and not subject to disclosure is the duty of the Office of Attorney General (OAG). Region 4 ESC must provide the OAG sufficient information to render an opinion and therefore, vague and general claims to confidentiality by the Offeror are not acceptable. Region 4 ESC must comply with the opinions of the OAG. Region 4 ESC assumes no responsibility for asserting legal arguments on behalf of any vendor. Offeror are advised to consult with their legal counsel concerning disclosure issues resulting from this procurement process and to take precautions to safeguard trade secrets and other proprietary information.

After completion of award, these documents will be available for public inspection.

[Remainder of Page Intentionally Left Blank- Signatures follow on Signature Form]



### **VENDOR CONTRACT SIGNATURE FORM**

The undersigned hereby proposes and agrees to furnish goods and/or services in strict compliance with the terms, specifications and conditions at the prices proposed within response unless noted in writing. The undersigned further certifies that he/she is an officer of the company and has authority to negotiate and bind the company named below and has not prepared this bid in collusion with any other Respondent and that the contents of this proposal as to prices, terms or conditions of said bid have not been communicated by the undersigned nor by any employee or agent to any person engaged in this type of business prior to the official opening of this proposal.

Prices are guaranteed: 120 days		
Company name _	Office Depot Inc.	
Address _	6600 North Military Trail	
City/State/Zip _	Boca Raton, FL 33496	
Telephone No	562-490-1000	
Fax No	562-490-9253	
Email address _	David.Trudnowki@OfficeDepot.com	
Printed name _	David Trudnowski	
Position with company _	Sr. Vice President Public Sector Strategy	
Authorized Signature _ Accepted by Region 4 ESC:		<u> </u>
Acknowledgement of Addendum N	lumber(s):1	
Term of contract	_ to	
for an additional two (2) years if ag	cts are for a period of three (3) years with an option greed to by Region 4 ESC and the awarded vendor. A for any sales made based on a contract whether ren	Awarded vendor
Region 4 ESC Authorized Board M	lember Date	
Print Name		
Region 4 ESC Authorized Board M	lember Date	
Print Name		
TCPN Contract Number		







## **APPENDIX D:**

# GENERAL TERMS & CONDITIONS ACCEPTANCE FORM

Proposal for School Supplies
Prepared for Region 4 Education Service Center &
The Cooperative Purchasing Network
In response to Solicitation #14-16







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### **APPENDIX D:**

### GENERAL TERMS & CONDITIONS ACCEPTANCE FORM

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Signature on Vendor Contract Signature form certifies complete acceptance of the General Terms and Conditions in this solicitation, except as noted below (additional pages may be attached, if necessary).

### Check one of the following responses to the General Terms and Conditions:

 We take no exceptions/deviations to the general terms and conditions
(Note: If none are listed below, it is understood that no exceptions/deviations are taken.)

X We take the following exceptions/deviations to the general terms and conditions. All exceptions/deviations must be clearly explained. Reference the corresponding general terms and conditions that you are taking exceptions/deviations to. Clearly state if you are adding additional terms and conditions to the general terms and conditions. Provide details on your exceptions/deviations below:

(Note: Unacceptable exceptions shall remove your proposal from consideration for award. Region 4 ESC shall be the sole judge on the acceptance of exceptions/deviations and the decision shall be final.)

Exceptions are noted on subsequent pages





### **EXCEPTIONS DOCUMENT BY OFFICE DEPOT, INC. ("Office Depot")** TO REQUEST FOR PROPOSAL, SOLICITATION NUMBER 14-16, FOR SCHOOL SUPPLIES (the "RFP")

With regard to the RFP, Office Depot cannot agree to the specific terms and conditions set forth below and therefore take exception to the following matters contained in the RFP:

### Appendix A

- Section 3.3. Offeror's Promise
  - In customer scenarios where a cooperative contract is in use, Office Depot offers competitive pricing to all customers, in the aggregate, based on several factors, including, but not limited to, the total volume of spend, customers' unique service level requirements, buying patterns, product mix, and Office Depot's cost to purchase products. However, in this scenario, Office Depot is unable to guarantee that one particular customer's pricing is as favorable as any other customer's pricing at the SKU level.
- 2. Section 4.2, Form of Contract this Exceptions Document shall be included in the primary position when describing the Form of Contract.
- 3. Section 4.4, Assignment of Contract delete this section in its entirety and replace with the following: "No assignment of contract may be made without the prior written approval of Region 4 ESC. Payment can only be made to the awarded Vendor unless approved by Region 4 ESC and the participating entity making the payment. Vendor is required to notify Region 4 ESC when any material change in operations occurs that may adversely affect Region 4 ESC's members, whether perceived or actual, i.e. bankruptcy, change of ownership, merger, etc. Vendor agrees to provide updated financial records every year the contract is renewed. Vendor will provide this to Region 4 ESC within 30 days prior to the contract renewal date. Vendor agrees to provide updated financial information beyond the renewal of the contract upon written request by Region 4 ESC. This will be provided within 30 days of the written request."
- 4. Section 4.7, Order of Precedence this Exceptions Document shall be included in the primary position when describing the Order of Precedence.
- Section 5.1, Cancellation for Non-Performance or Contractor Deficiency
  - a. The second sentence of this section shall be amended by inserting the following at the end of the sentence, "upon thirty (30) days prior written notice to contractor, and provided contractor does not cure such failure during the 30-day period".
  - b. In the first sentence of the last paragraph, replace "ten (10)" with "thirty (30)".
- Section 5.2, Termination for Cause
  - a. In the first sentence, delete "immediately", and replace with "upon thirty (30) days prior written notice."
  - b. Add the following to the end of the section, "Notwithstanding the foregoing, contractor shall have a reasonable period of time (no less than thirty (30) days) to cure any breach leading to termination for cause by Region 4."
- 7. Section 5.3, Delivery/Service Failures-
  - Office Depot will make every effort to resolve all open issues. If, however, such efforts are unsuccessful, Office Depot agrees to pay any excess product costs above the contract price.





Office DEPOT OfficeMax

Appendix D: General Terms & Conditions Acceptance Form

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- 8. Section 7.1, Delivery Office Depot agrees to ship all in-stock products within seven (7) days. In the event of a discontinued item or a back ordered item, the purchasing agency would be notified. For purchases in Alaska, Hawaii, or Puerto Rico, all items in the Office Depot assortment can be ordered; however, the 7-day guarantee is limited to items that are available in the local retail store inventory assortment.
- 9. Section 8.1, Payments a new second sentence shall be added: "Payment terms are Net 30 days from date of invoice."
- 10. Section 8.2, Invoices At this time, Office Depot is unable to provide this requested statement on the invoices; however, the invoice pricing will match the terms of the Agreement.
- 11. Sections 8.4, Reporting, 8.5, Service Level Reporting Office Depot is pleased to continue to provide the same reports that we are currently providing to TCPN on a monthly basis. We look forward to working with TCPN to develop new reporting formats as needed.
- 12. Section 9.1, Best price guarantee In customer scenarios where a cooperative contract is in use, Office Depot offers competitive pricing to all customers, in the aggregate, based on several factors, including, but not limited to, the total volume of spend, customers' unique service level requirements, buying patterns, product mix, and Office Depot's cost to purchase products. However, in this scenario, Office Depot is unable to guarantee that one particular customer's pricing is as favorable as any other customer's pricing at the SKU level.
- 13. Section 9.3, Additional charges the terms of this section shall be deleted and replaced with the following: "The pricing set forth in this Proposal includes dock and/or mailroom delivery. For customers that require desktop delivery additional charges may apply. Additional freight charges may apply for items exceeding 70 lbs in weight and/or 110" in length/width, furniture, special orders and/or rush deliveries, and Hawaii, Alaska and Puerto Rico orders. The additional freight charges for orders shipped to Hawaii, Alaska, and/or Puerto Rico shall be set uniformly by each market's retail delivery partner and remain consistent for each year during the term of the Contract. Office Depot may impose a minimum order value ("MOV") of \$50.00. In lieu of an MOV, a Participating Agency may elect to be subject to a small-order delivery fee consistent with Office Depot's standard delivery terms. Office Depot reserves the right to waive the MOV or small-order fee for, among other reasons, Participating Agencies that have efficient delivery requirements."
- 14. Section 9.4, Price reduction and adjustment the word "shall" in the last sentence shall be changed to "may."
- 15. Section 9.6, Administrative Fees For purposes of this Agreement, "Spend" shall mean Customer's paid-for purchases net of taxes, shipping costs, returns, discounts, credits, any incentives amortized for the applicable period, rebates actually paid, employee purchases under any type of purchasing program, postage, shipping and mailing services, technology items, gift cards and warranties.

Office Depot's prior practice and intent under this Agreement is to continue to pay the administrative fee within 30 days after the end of each quarter. Office Depot respectfully requests that in the event of an occasional payment that may be later than 30 days, it would not be a cause to be declared in Material Breach of the Agreement.

Additionally, for clarifications purposes, Office Depot will continue to calculate the administrative fee in the same manner that has previously been agreed upon between TCPN / Region 4 ESC





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and Office Depot for the current Contracts that Office Depot has been awarded by TCPN / Region 4 ESC. Despite the administrative fee requirement being stated in each of the TCPN / Region 4 ESC contracts that Office Depot has been awarded, it is Office Depot's past practice and future intention for any awards in the future to calculate and pay one single administrative fee based upon the total aggregate combined Spend of all awarded contracts.

- 16. Section 10.1, Audit Rights
  - a. The following language shall be added to the end of the paragraph: "Notwithstanding anything to the foregoing, for purposes of this section 10.1, the accounting shall be of the item ordered, item description, quantity ordered, date ordered, price paid, and any other price upon which Region 4 ESC's pricing is based. The format of such requested materials, as well as any third party auditor retained pursuant to this section must be mutually acceptable to Region 4 ESC, TCPN, and Office Depot, such acceptance not to be unreasonably withheld."
  - The fourth sentence of this section shall be deleted.
- 17. Section 12.3, Registered sex offender restrictions if Region 4 agrees that Office Depot representatives delivering product on site does not qualify as "working when students are or are reasonably expected to be present", then Office Depot can agree to the terms of this section. If not, then delete this section.
  - Office Depot employment practices make every effort to insure that we do not employ known sex offenders. We expect and hold our subcontractors to the same level of employment standards.
- 18. Section 13.5, Marketing the Standard Terms and Conditions surrounding the use of the Office Depot Logo, as more particularly set forth in Exhibit A and Exhibit B attached hereto, shall be incorporated into this section.
- 19. Section 13.6, Certificates of Insurance the last sentence in this section shall be deleted.

### Appendix F

20. Section 25 – the Standard Terms and Conditions surrounding the use of the Office Depot Logo, as more particularly set forth in Exhibit A and Exhibit B attached hereto, shall be incorporated into this section.







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#### **EXHIBIT A**

### **ADVERTISING AND TRADEMARKS**

- 1. The Program shall be promoted and marketed via various forms of advertising in compliance with this Agreement. Office Depot may provide offers and promotions that can be used by Company to promote the Program to Members. Office Depot shall provide Company with advertising templates containing these offers and promotions ("Templates") to be used by Company in advertising and marketing materials distributed by Company to its Members. Permissible uses of the Templates are outlined in Exhibit B Company shall not (i) change the Templates without the prior written approval of Office Depot; and (ii) use the Templates in any manner other than the permissible uses outlined on Exhibit B
- 2. Office Depot grants to Company a nonexclusive, nonassignable, limited license to the Office Depot name and logo (collectively, the "Office Depot Marks") solely for the advertising and marketing purposes set forth herein. The use of the Office Depot Marks shall be pre-approved in writing by Office Depot and shall be in accordance with Office Depot's trademark usage guidelines marked as **Exhibit B**, as same are established from time to time. Company shall not use the Office Depot Marks in a manner that is disparaging to Office Depot or its products or services, or portrays Office Depot in a false, competitively adverse or poor light. Company's use of the Office Depot Marks under this Agreement, and the goodwill associated with such use, inures to the benefit of Office Depot, and Company shall not register or attempt to register, in any jurisdiction, any of trademarks or designations confusingly similar or dilutive of the Office Depot Marks. This provision shall survive the termination of this Agreement.
- 3. Company grants to Office Depot a nonexclusive, nonassignable, limited license to Company's name and logo (collectively, the "Company Marks") solely for the advertising and marketing purposes set forth herein. The use of the Company Marks shall be pre-approved in writing by Company. Office Depot shall not use the Company Marks in a manner that is disparaging to Company or its products or services, or portrays Company in a false, competitively adverse or poor light. Office Depot's use of the Company Marks under this Agreement, and the goodwill associated with such use, inures to the benefit of Company, and Office Depot not register or attempt to register, in any jurisdiction, any of trademarks or designations confusingly similar or dilutive of the Company Marks. This provision shall survive the termination of this Agreement.
- 4. Each party represents, warrants and covenants that:
  - it has the full corporate right and authority, and possesses all licenses, permits, authorizations and rights to intellectual property required to enter into this Agreement and to perform the acts required of it hereunder:
  - ii. its performance under this Agreement, and/or the rights herein granted to the other party, will not conflict with or result in a breach or violation of any of the terms or provisions, or constitute a default under any agreement by which it is bound; and
  - iii. with respect to the performance of its obligations hereunder, it will comply with all applicable laws, rules and regulation.







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### **EXHIBIT B**

### Office Depot® Trademark Usage Policy

- As used herein, the term "Office Depot Trademarks" shall mean all domain names, trademarks, logos and other branding elements proprietary to Office Depot.
- The Office Depot Trademarks may not be used in any manner that expresses or might imply Office Depot's affiliation, sponsorship, endorsement, certification, or approval, of any third-party product or service.
- The Office Depot Trademarks may not be used in association with or combined with any third-party trademark in a manner that might suggest co-branding or otherwise create potential confusion as to source or ownership of the Office Depot Trademarks.
- The Office Depot Trademarks may not be included in any non-Office Depot trade name, business name, domain name, product or service name, logo, trade dress, design, slogan, or other trademark.
- When using the Office Depot Trademarks, never vary the spelling, add or delete hyphens, make one word two, or use the trademarks in a possessive or plural form.
- The Office Depot logo may only be used as provided by Office Depot electronically or in hard copy form. When
  using an Office Depot logo, never modify the design, add or delete any elements or words, change any colors or
  proportions. The logo may not be animated, morphed, or otherwise distorted in perspective or dimensional
  appearance.
- The Office Depot Trademarks may not be combined with any other symbols, including words, logos, icons, graphics, photos, slogans, numbers, or other design elements.
- The Office Depot Trademarks may not be imitated or used as design features in any materials.
- The Office Depot Trademarks must include the appropriate ® or TM symbol at least at the first and most prominent mention on each visually distinguishable page of material. The ® should be used in connection with all registered trademarks and the TM should be used in connection with all non-registered trademarks.
- Each name, term or mark that is a trademark of Office Depot, or one of its subsidiaries or affiliates, must include the applicable mark and trademark statement when it is used. **Example:** "\_\_\_\_\_ is a [trademark or registered trademark] of The Office Club, Inc."
- The Office Depot Trademarks may not be used in any a false, misleading, derogatory, or otherwise defamatory manner.







### **Vendor Orientation**

Respondent companies must commit to attending a vendor orientation meeting at TCPN's offices should they be awarded a contract with Region 4 ESC through this RFP. Vendor orientation meetings are meant to establish a good relationship with awarded vendors and help to ensure compliance and effective administration over the life of the contract.

Respondents should indicate below what date they would like to have their vendor orientation and who the participants will be. TCPN highly recommends that the individuals who will handle contract management, reporting and accounting, and marketing all come to the vendor orientation.

Vendor orientations for this RFP will be held between January 5, 2015 and February 13, 2015.

If awarded, our company will plan to attend vendor orientation on <u>January 6 or January 7, 2015</u>.

### Potential attendees will include:

- 1. Dave Wetzel, National Public Sector Director
- 2. Nancy Davis, National Account Manager, Public Sector West Region / Cooperative Liaison
- 3. Francine Staton, National Account Manager, Public Sector Promotions & Reporting
- 4. Alicia Jackson, Sr. Marketing Manager Public Sector
- 5. Charles Kasprzak, Sr. Marketing Analyst Public Sector

Vendor Signature:	Date:
vendoi Signature.	Dale.





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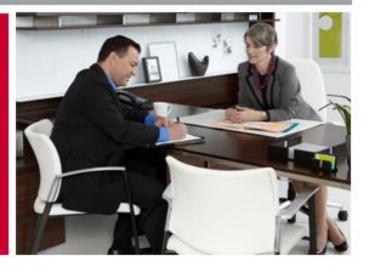




## **APPENDIX E:**

# VENDOR QUESTIONNAIRE

Proposal for School Supplies
Prepared for Region 4 Education Service Center &
The Cooperative Purchasing Network
In response to Solicitation #14-16







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### **Appendix E:**

### **QUESTIONNAIRE**

Please provide responses to the following questions that address your company's operations, organization, structure and processes for providing products and services.

### 1. States Covered

Offeror must indicate any and all states where products and services can be offered. Please indicate the price co-efficient for each state if it varies.

Yes 50 States & District of Columbia (selecting this box is equal to checking all boxes below)

Alabama Alaska Arizona Arkansas California Colorado Connecticut Delaware District of Columbia Florida Georgia Hawaii Idaho Illinois Indiana lowa Kansas Kentucky Louisiana Maine Maryland Massachusetts Michigan Minnesota Mississisippi	Montana Nebraska Nevada New Hampshire New Jersey New Mexico New York North Carolina North Dakota Ohio Oklahoma Oregon Pennsylvania Rhode Island South Carolina South Dakota Tennessee Texas Utah Vermont Virginia Washington West Virginia Wisconsin Wyoming
Missouri	vv yoming
Territories & Outlying Areas (Select this box is a American Samoa Federated States of Micronesia Guam Midway Islands	equal to checking all boxes below)  Northern Marina Islands  Yes Puerto Rico U.S. Virgin Islands





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### 2. Diversity Programs

•	Do you currently have a diversity program or any diversity partners that you do business with?
	<u>X</u> _ Yes No
•	If the answer is yes, do you plan to offer your program or partnership through TCPN?  X_ Yes No
	(If the answer is yes, attach a statement detailing the structure of your program, along with

a list of your diversity alliances and a copy of their certifications.)

Office Depot has a two pronged Certified Diversity Program which should offer most TCPN Participating Agencies the Diversity options they are seeking.

The first prong is our Tier 2 Certified Diversity Supplier program which we offer in our online catalog a range of more than 1,400 items covering many product categories from these suppliers, a number of whom are mentored under our program. We actively seek certified companies which have suitable products and can meet the volume demands that our marketing programs require. They must be certified by a nationally recognized organization and must maintain that certification to remain in the program. They must maintain the quality of the product and have the financial ability to support the volume of business we can generate. We have copies of the certifications for all suppliers in this program and will be pleased to provide them to TCPN or any of the Participating Agencies upon request. We respectfully suggest that there are too many to be efficiently included in this proposal.

Some of our Tier 2 HUB Vendors that are featured in our Catalog are:
Alliance Rubber
Baumgarten's
Corporate Distribution Services
Image Projection West
Kleenslate Concepts
KellyRest
Master Caster
Neutral Posture
Officemate International
OPI

The second prong of Office Depot's Diversity Program is our range of Certified Tier 1 Partners. Most of these partners are regional organizations and must be certified by a nationally recognized organization and maintain that certification to remain in the program. This program includes partners who have been mentored by Office Depot. Our Tier 1 Partners provide all of the customer facing services including sales, the ordering website, customer service, invoicing, and internet or EDI support as may be required. In these partnerships Office Depot provides the product and delivery functions and supports warranty and other functions as needed. The list of Tier 1 Partners is long and mostly regional and we propose to provide a copy of the certification upon customer request.

We provide complete usage reporting to help the TCPN Participating Agency analyze and report their Diversity Spend accurately for both Tier 1 and Tier 2 usage.







3.

b.

d.

•	Will the products accessible through your diversity program or TCPN members at the same pricing offered by your company?  YesX_ No	partnership be o	ffered to
	(If answer is no, attach a statement detailing how pricing calculated.)	for participants v	vould be
	Office Depot has developed a diversity purchasing initiative (the be utilized by end customers to purchase products and service minority-or women-owned suppliers and service disabled veteral the opportunity to help our Tier 1 diversity partners while ass Agencies to achieve their diversity spending goals. Our propos structure of known auditable pricing that TCPN contracts provi while meeting the financial needs of the Tier 1 Partners.	es from small bus n suppliers. We ap isting TCPN Par ed program main	sinesses, opreciate ticipating tains the
	In the event a Participating Agency wishes to purchase under the elects to utilize an Office Depot Tier 1 partner in connection wishall permit the Participating Agency to participate in Office provided such participation is in accordance with the terms of agree that the Participating Agency shall pay a fee in addition to the Contract in order to participate in the Tier 1 Program. The among the Participating Agency, the Tier 1 partner and Office Department of the Contract in order to participate in the Tier 1 partner and Office Department of the Contract in order to participate in the Tier 1 partner and Office Department of the Contract in order to participate in the Tier 1 partner and Office Department of the Contract in order to participate in the Tier 1 partner and Office Department of the Contract in order to participate in the Tier 1 partner and Office Department of the Contract in order to participate in the Tier 1 partner and Office Department of the Contract in order to participate in the Tier 1 partner and Office Department of the Contract in order to participate in the Tier 1 partner and Office Department of the Contract in order to participate in the Tier 1 partner and Office Department of the Contract in order to participate in the Tier 1 partner and Office Department of the Contract in order to participate in the Tier 1 partner and Office Department of the Contract in order to participate in the Tier 1 partner and Office Department of the Contract in order to participate in the Tier 1 partner and Office Department of the Contract in order to participate in the Tier 1 partner and Office Department of the Contract in order to partner or the Contract in order or the C	th such purchase Depot's Tier 1 p the Contract. The the pricing offer e fee shall be no	s, TCPN orogram, e parties ed under
It is the enterprenen	by and Women Business Enterprise (MWBE) and (HUB) Partie policy of some entities participating in TCPN to involve minor ises (M/WBE), small and/or disadvantaged business enterprises, ises, historically utilized businesses (HUB) and other diversity recise of goods and services. Respondents shall indicate below attion in any of the classified areas and include proof of such certification.	rity and women disable veterans ognized business whether or not the	business ses in the hey hold
a.	Minority Women Business Enterprise Respondent certifies that this firm is an MWBE	Yes	<u>X</u> No
	List certifying agency:		_
b.	Small Business Enterprise (SBE) or Disadvantaged Busines Respondent certifies that this firm is a SBE or DBE	ss Enterprise (DI Yes	<b>BE)</b> <u>X</u> No
	List certifying agency:		_
C.	Disabled Veterans Business Enterprise (DVBE) Respondent certifies that this firm is a DVBE	Yes	<u>X</u> No
	List certifying agency:		_
d.	Historically Underutilized Businesses (HUB) Respondent certifies that this firm is a HUB	Yes	<u>X</u> No
	List certifying agency:		_







e.	Historically Underutilized Business Zone Enterprise (HUBZone) Respondent certifies that this firm is a HUBZone	) Yes	<u>X</u> No
	List certifying agency:		_
f.	Other Respondent certifies that this firm is a recognized diversity certificate holder	Yes	<u>X</u> _ No
	List certifying agency:		_
of <u>Flor</u>	ency Responding Company's principal place of business is in the city rida.  y Conviction Notice	of <u>Boca Rat</u>	<u>on</u> , State
Please <u>X</u> —	e check applicable box: A publicly held corporation; therefore, this reporting requirement is r Is not owned or operated by anyone who has been convicted of a fe Is owned or operated by the following individual(s) who has/have be felony.	elony.	
*If the	third box is checked a detailed explanation of the names and conviction	ons must be	attached.
Proces	ssing Information		

### 6.

4.

5.

### Contract Management

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Contact Person:	David Trudnowski
Title:	Sr. Vice President Public Sector Strategy
Company:	Office Depot, Inc.
Address:	6600 North Military Trail
City: Boca Raton	State: FL Zip: 33496
Phone: (562) 490-1000	Fax: (562) 490-9543
Email: David.Trudnows	ski@officedepot.com

### Contact 2:

Contact Person:	David Wetzel
Title:	Director of Government & Education
Company:	Office Depot, Inc.
Address:	14600 Trinity Blvd., Suite 300
City: Fort Worth	State: TX Zip: 76155
Phone: (940) 580-9233	Fax: (888) 438-8990
Email: Dave.Wetzel@officedepot.com	





# Billing & Reporting/Accounts Payable

# Contact 1:

Contact Person:	Francine Staton			
Title:	National Account Manager			
Company:	Office Depot, Inc.			
Address:	6805 S. 217th Street			
City: Kent	State: WA Zip: 98032			
Phone: (253) 872-1727	Fax: (253) 872-5640			
Email: Francine.Staton@officedepot.com				

# Contact 2:

Contact Person:	David Wetzel				
Title:	Director of Government & Education				
Company:	Office Depot, Inc.				
Address:	14600 Trinity Blvd., Suite 300				
City: Fort Worth	State: TX Zip: 76155				
Phone: (817) 614-4627	Fax: (888) 438-8990				
Email: Dave.Wetzel@officedepot.com					

# Marketing

# Contact 1:

Contact Person:	Alicia Jackson				
Title:	Senior Marketing Manager				
Company:	Office Depot, Inc.				
Address:	6600 North Military Trail				
City: Boca Raton	State: FL Zip: 33496				
Phone: (561) 438-2028	Fax: (561) 438-8763				
Email: Alica.Jackson@officedepot.com					

#### Contact 2:

Contact Person:	Charles Kasprzak			
Title:	Sr. Marketing Analyst			
Company:	Office Depot, Inc.			
Address:	6600 North Military Trail			
City: Boca Raton	State: <u>FL</u> Zip: <u>33496</u>			
Phone: (561) 438-2906	Fax: (561) 438-2906			
Email: Charles.Kasprzak@officedepot.com				









7.	Distribution Channel: Which best describes your company's position  Manufacturer direct Certified education/government res Authorized distributor Manufacturer marketing through re Value-added reseller Other	seller	tion channel:			
8.	Pricing Information					
	<ul> <li>In addition to the current typical unit pricing furnished herein, the Vendor agrees to offer all future product introductions at prices that are proportionate to Contract Pricing.</li> <li>X Yes No</li> </ul>					
	(If answer is no, attach a statement detailing how pricing for particip	oants would b	e calculated.)			
	Pricing submitted includes the required administrative fee. (Fee calculated based on invoice price to customer)	X Yes	No			
	Additional discounts for purchase of a guaranteed quantity?	Yes	<u><b>X</b></u> No			

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# 9. Cooperatives

List any other cooperative or state contracts currently held or in the process of securing

Cooperative / State Agency	Discount Offered	Expires
TCPN - Technology Supplies R5113	Various - Discount by Category	10/31/2016
TCPN - Janitorial Supplies R5120	Various - Fixed Pricing	2/28/2016
E&I	Core List - Net Price & Discount from List by	12/31/2015 - 1-5 Yr Ext
	Category	
State of FL & National IPA	Discount from List - Varies by Category	10/18/2016
WSCA	Discount from List - No Core	1/15/2015 - Pending New Award
America Saves	Core List - Net Price & Discount from List by	5/31/2016
	Category	
State of Arkansas	Discount from List - No Core	12-30-2017 - Last Annual Extension
State of Michigan	Core List - Net Price & Discount from List	3/31/2015 & 2-1 Yr Ext
State of lowa	Core and Discount from List	3/31/2015
State of Hawaii	Core List - Net Price & Discount from List by	10/31/2014 & 5-1 Yr Ext
	Category	
State of WA	Core List - Net Price & Discount from List	11/1/2014 - Options to 2020
Foundation for California Community	Various - Fixed Pricing	11/1/2015 with extension
Colleges (Foundation CCC)		
State of TX	Discount From list - Sales in PDME and	8/31/2015
	T1PA	
State of IL PDME	Discount from List - No Core	8/23/2015 - Up to 10 Years of Ext
State of VA	Discount from List - No Core	9/8/2014 - Out To Bid
Ed Buy solicited by Los Angeles County	Various - Fixed Pricing	4/1/2015
Office of Education (LACOE)		
National IPA - DuPage County IL - HON	Core List - Net Price & Discount from List	3/31/2016
Furniture		
Mohave Educational Services - AZ	Core List - Net Price & Category Discount	6/13/2015
	from List - Varies by Category	
State of North Dakota	Core and Discount from List	5/31/2017
State of WY	Mixed Contracts both ODP and OMX	5/31/2015
	platforms	
Cor	ntracts Currently in Bid/Solicitation Process	
State of LA	Core List - Net Price & Discount from List	Currently Bidding - Due 9/30/2014





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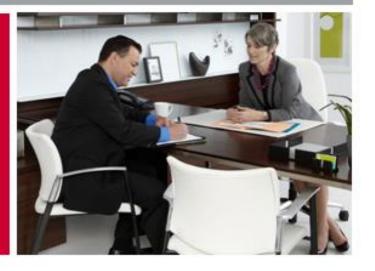




# **APPENDIX F:**

# COMPANY PROFILE

Proposal for School Supplies
Prepared for Region 4 Education Service Center &
The Cooperative Purchasing Network
In response to Solicitation #14-16







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# **APPENDIX F:**

# **COMPANY PROFILE**

Please provide the following:

1. Company's official registered name.

Office Depot, Inc.

2. Brief history of your company, including the year it was established.

Office Depot, Inc. is a global supplier of office products and services. The company was incorporated in 1986 with the opening of our first retail store in Fort Lauderdale, Florida. Formed by the merger of Office Depot and OfficeMax, Office Depot, Inc. is a leading global provider of products, services, and solutions for every workplace - whether your workplace is an office, home, school, or car.

Office Depot, Inc. is a resource and a catalyst to help customers work better. We are a single source for everything customers need to be more productive, including the latest technology, core office supplies, print and document services, business services, facilities products, furniture, and school essentials.

The company has combined pro forma annual sales of approximately \$17 billion, employs more than 50,000 associates, and serves consumers and businesses in 57 countries with more than1,600 retail stores, award-winning e-commerce sites and a dedicated business-to-business sales organization - all delivered through a global network of wholly owned operations, joint ventures, franchisees, licensees and alliance partners. The company operates under several banner brands including Office Depot, OfficeMax, OfficeMax Grand & Toy, Reliable and Viking. The company's portfolio of exclusive product brands include TUL, Foray, DiVOGA, Ativa, WorkPRO, Realspace and HighMark.

3. Company's Dun & Bradstreet (D&B) number.

15-353-1108

Corporate office location.

Corporate Address: Office Depot 6600 North Military Trail Boca Raton, FL 33496





5. List the total number of sales persons employed by your organization within the United States, broken down by market.

We are prepared to quickly deploy the resources needed to actively promote the Region 4 ESC / TCPN Office Supplies Contract to all current customers as well as well as make it an integral part of our acquisition strategy.

There are just over 1900 sales professionals in our Office Depot Business Solutions Division Sales Team, including Account Managers, many of whom specialize in Public Sector Sales, Print, Furniture and Technology. They are supported by sales Management teams at the District and Regional levels. They are physically located in the States that follow.

# Office Depot Account Management by State:

State	Total	State	Total
AL	6	MN	20
AK	2	NC	29
AZ	26	NE	9
CA	278	NJ	37
СО	22	NV	9
СТ	2	NY	45
FL	492	ОН	36
GA	60	OR	11
HI	3	PA	74
IL	46	PR	2
IN	8	TN	3
KS	15	TX	527
KY	2	UT	19
LA	15	VA	17
MA	20	WA	48
MD	32	WI	5
MI	31	Total	1951

6. List the number and location of offices, or service centers for all states being offered in solicitation. Additionally, list the names of key contacts at each location with title and address.

Please see Attachment #1, immediately behind Appendix F for a complete list of the sales offices that will be dedicated to meet the objectives of the proposed agreement covering all states (some states are covered by offices from nearby states). We have also shown the names and contact information for key contracts in each office listed. Office Depot is well prepared to make the necessary commitments to make the proposed partnership with Region 4 ESC / TCPN successful. We service all 50 states from the offices listed.

Office Depot Contract Sales Division Sales Directory						
State	Region	CSC/ Sales Office	Addresses	Managing Director (MD) / District Sales Manager (DSM)	Phone Numbers	Fax Numbers
AL	SE	Store/Sales Office	Birmingham 124 Green Springs Highway Birmingham, AL 35209	Stephanie Sgroi-Managing Director Andrew Klingman - DSM	Main Number: 205-945-2650 CS Number: 800-846-2902	Main Fax Numbe 205-945-2649 Data Entry Fax: 800-229-4888
AZ	West	CSC/Sales Office	Phoenix 602 South 63rd Avenue Phoenix, AZ 85043	Jeff Swiatek - MD / Mountain Daniel Durda-DSM Tabbatha Wasson - Dir. Enterprise Account Mgt	Main Number: 623-907-2410 CS Number: 888-263-3423	Main Fax Numbe 623-907-5834 Data Entry Fax: 888-813-7272
CA	West	Store/Sales Office	Bakersfield 5600 Stockdale Highway Bakersfield, CA 93309	Joey Eyraud - MD / CA-Valley Scott Jacobsen - DSM/Fresno	Main Number: 661-631-1800	Main Fax Numbe 661-631-1829
CA	West	Sales Office	Burbank 3500 W Olive Ave. Suite 300 Burbank, CA 91505	Chris Lupo - MD / Signal HII Kyle Boyd - DSM Bruce Jensten - DSM Darin Cowle- CPD Manager OPEN - DSM	Main Number: 818-827-7140 CS Number: 888-263-3423	Main Fax Numbe 818-557-1781 Data Entry Fax: 888-813-7272
CA	West	CSC/Sales Office	Fremont 6700 Auto Mail Parkway Fremont, CA 94538	Joey Eyraud - MD / CA-Valley Diane Cornell - DSM Jim DeMartini - DSM Jason Vesper - RSMP	Main Number: 510-497-1900 CS Number: 888-438-0816	Main Fax Numbe 510-497-5200 Data Entry Fax: 888-811-7272
CA	West	CSC/Sales Office	Menio Park 1315 O'Brien Drive Menio Park, CA 94025	Joey Eyraud - MD / CA-Valley Mike Ramseck - DSM John Banholzer	Main Number: 650-327-0918	
CA	West	Sales Office	Fresno 5405 E. Home Avenue Sulte 109 Fresno, CA 93727	Joey Eyraud - MD / CA-Valley Scott Jacobsen - DSM	Main Number: 559-255-1711 CS Number: 888-263-3423	Main Fax Numbe 559-255-6647 Data Entry Fax: 888-813-7272
CA	West	Store/Sales Office	Santa Rosa (formerly Rohnert Park) 1960 Santa Rosa Avenue Santa Rosa, CA 95407	Joey Eyraud - MD / Bay Area Janet McTaggert - DSM	Main Number: 707-536-0095	Main Fax Numbe 707-536-0114
CA	West	Sales Office	Sacramento 4720 Northgate Boulevard Sacramento, CA 95834	Joey Eyraud - MD / CA-Valley Janet McTaggert - DSM	Main Number: 916-927-0171 CS Number: 866-438-4808	Main Fax Numbe 916-927-3409 Data Entry Fax: 866-438-4840





- 7. Please provide contact information for the person(s) who will be responsible for the following areas, including resumes:
  - a. Sales

**Public Sector Field Sales Team** 

# Dave Wetzel, National Sales Director, Government & Education

# Office Depot Experience – 14+ years

Current Role: National Sales Director, Government & Education

- Develop strategic direction and coordinate support for government & education customers
- Work with regional sales teams to identify and support customer initiatives
- · Coordinate efforts with supply chain team to ensure customer needs are met

# Related Industry Experience – 8+ years (22 years total)

Costco Business Delivery, San Francisco, Portland, OR

#### **Education:**

- MBA Business Administration University of Portland
- BS Marketing California State University, Hayward

# **Contact Info:**

- Telephone: 817.614.4627
- Email: <u>Dave.Wetzel@OfficeDepot.com</u>

#### Pamela Pedler, National Account Manager, Public Sector - Northeast Region

# Office Depot Experience – 15+ years

Current Role: National Account Manager, Government & Education, Boston, MA

- Responsible for working with the local sales teams to grow their existing base of public sector business as well as target new opportunities.
- Responsible for working with the local sales management teams as it relates to training their teams on public sector programs and services and developing marketing programs to increase market penetration and brand awareness

# **Education:**

BS – Business Management, Russell Sage College, Troy NY

#### **Contact Info:**

• Telephone: (978) 368-9859

• Email: Pam.Pedler@OfficeDepot.com



#### Chad Yats, National Account Manager, Public Sector, Southeast Region

# Office Depot Experience – 9+ years

Current Role: National Account Manager, Government & Education, Atlanta, GA

- Work with regional sales teams to identify and support customer initiatives
- Develop & cultivate relationships with local government & education customers
- Specializing in cooperative contract purchasing solutions

#### **Education:**

- BA Communication Trevecca Nazarene University, Nashville, TN
- Business Leadership Certificate Program Division of Continuing Education -Darton College - Albany, GA

#### **Contact Info:**

- Telephone: (478) 361-1062
- Email: Chad.Yats@OfficeDepot.com

#### John Hunsche, National Account Manager, Public Sector – Central Region

# Office Depot Experience – 8+ years

Current Role: National Account Manager, Government & Education, Chicago, IL

- Work with regional sales teams to identify and support customer initiatives
- Develop & cultivate relationships with local government & education customers
- Specializing in cooperative contract purchasing solutions

#### **Education:**

- BS Health & Sport Studies, Minor, Marketing, Miami University, Oxford, Ohio
- Professional Selling Skills & Professional Prospecting Skills Achieve Global

#### **Contact Info:**

- Telephone: (630) 634-2810
- Email: John.Hunsche@OfficeDepot.com

## Nancy Davis, National Account Manager, Public Sector – West Region

# Office Depot Experience – 22+ years

**Current Role:** National Account Manager, Government & Education, Phoenix, AZ

- Work with regional sales teams to identify and support customer initiatives
- Develop & cultivate relationships with local government & education customers
- Specializing in cooperative contract purchasing solutions

#### Education:

- BS Marketing; minor in Speech Communication University of Nebraska, Lincoln
- Professional Selling Skills Certified Sales Trainer Achieve Global

#### **Contact Info:**

- Telephone: (602) 317-5257
- Email: Nancy.Davis@OfficeDepot.com







# Tony Joordens, National Account Manager, State Government

# Office Depot Experience – 17+ years

Current Role: National Account Manager / District Sales Manager, Sacramento, CA

- Oversee and develop state government relationships and business.
- Coordinate those efforts with Office Depot local, regional Sales teams, bid support and upper management.
- Support local and regional sales teams ongoing state business efforts.
- Develop a knowledge base of state's procurement management, bid practices, directives and trends that impact state purchasing decisions and how that impact OD's opportunities.

# Related Industry Experience - 21 years

 Owner of A. Joordens Inc. – Office Products retailer with three locations with direct sales and services. San Luis Obispo County - Central Coast California

#### Education

 BA Degree in Business Administration and Marketing from California State University, Fullerton

#### **Contact Info:**

- Telephone: (916) 927-0171
- Email: Tony.Joordens@OfficeDepot.com

# b. Sales Support

**Regional Government & Education Specialists** 

# Scott Ruhl, Principal Consultant, Public Sector, Northeast Region

# Office Depot Experience—17+ years

Current Role: Director, Public Sector, Northeast Region

- Develop strategic direction for public sector business within the Northeast Region of the US
- Provide regional sales teams with field support at both customer and development levels
- Coordinate resources to ensure customer needs are met Education:
- B.A. Wabash College 1990
- MBA Butler University 1999

#### Contact Info:

- Telephone: (317) 776-7060
- Email: Scott.Ruhl@OfficeDepot.com





#### Billy Grimmett, Principal Consultant, Public Sector, South Region

# Office Depot Experience – 18+ years

**Current Role:** Director Government and Education Sales, South Region, Charlotte, NC

- Develop strategic direction and coordinates sales support with local sales and management team
- Manage key large customer relationships
- Work with regional sales teams to identify and support customer initiatives
- Develops national Government and Education strategies by partnering with Office Depot corporate resources

#### **Education:**

BMEd – East Carolina University

# **Contact Info:**

Telephone: (704) 236-4409

Email: Billy.Grimmett@officedepot.com

# Mark Matranga, Principal Consultant, Public Sector, Central Region

# Office Depot Experience – 15+ years

Current Role: Director, Government & Education, Fort Worth, TX

- Responsible for carrying out Office Depot's Public Sector initiatives through sales force training and direct sales calls with public sector agencies
- · Work with regional sales teams to identify and support customer initiatives
- · Coordinate efforts with supply chain team to ensure customer needs are met

# Total Office Supply Industry Experience 32 years Education:

BS – Marketing – Texas Wesleyan University

#### **Contact Info:**

Telephone: 817 851 4009

Email: Mark.Matranga@OfficeDepot.com

# Paul Martorella, Principal Consultant, Public Sector, West Region

# Office Depot/Eastman Office Experience- 32+ years

Current Role: Regional Sales Director Education and Government, West Region

- Develop and enhance strategic plans for public sector customer segments
- Work with field selling and management resources to introduce and implement beneficial public customer programs
- Strategically coordinate customer needs into actionable Office Depot programs

#### **Related Industry Experience:**

- Warehouse Operations Receiving
- Education Furniture Specialist
- General Sales Manager Office Supplies and Furniture

#### **Contact Info:**

• Telephone: (562) 490-1000

• Email: Paul.Martorella@officedepot.com





# c. Marketing

# Alicia Jackson, Sr. Marketing Manager, Public Sector

# Office Depot Experience – 8+ years

Current Role: Sr. Marketing Manager, Public Sector

- Over 5 years expertise in public sector marketing strategy and positioning with indepth knowledge of public sector markets, drivers of behavior and sales process from decision making to procurement and vendor selection.
- Develops business plans and implements marketing strategy for public sector vertical markets (Education, Higher Ed, Federal and Local Government and Cooperative Purchasing Organizations)

# Related Industry Experience - 6 years

Unisys Corporation

# **Education:**

- MBA Marketing and International Business Syracuse University
- BS Marketing American University, Washington DC

# **Contact Info:**

- Telephone: (561) 438-2028
- Email: Alicia.Jackson@OfficeDepot.com

# Charles Kasprzak, Sr. Marketing Analyst, Public Sector

#### Office Depot Experience – 10+ years

Current Role: Sr. Marketing Analyst, Public Sector

**Related Experience:** Retail Sales, B2B Sales, Telephone Sales, Training, Performance Management

- Support Marketing strategies and business plans for the Public Sector by working in conjunction with co-op partners and field sales teams
- Support Marketing Collateral needs by processing vendor Sell Sheets for Legal and Creative approvals.
- Ensure communications of marketing collateral, events, and developments through a Weekly Marketing Update, part of the BSD Communications
- Support Federal Marketing plans through ad placements and support of field sales teams, E-comm banner placements and Solo e-mails
- Engage with merchants and vendors to develop product collateral materials for ISO and field sales use.

#### **Education:**

Degree in Marketing- Florida Atlantic University

#### **Contact Info:**

- Telephone: (561) 438-2906
- Email: Charles.Kasprzak@OfficeDepot.com





# d. Financial Reporting

#### Francine Staton, National Account Manager, Government & Education

# Office Depot Experience – 11+ years

# **Current Role: National Account Manager, Government & Education, Seattle**

- Manage and maintain contract pricing, reporting, and administration
- Work with supply chain team to ensure customer needs are met

#### **Education:**

- BS Management & Marketing St Martin's University, Olympia, WA
   Contact Info:
- Telephone: (253) 872-1727
- Email: <a href="mailto:francine.staton@OfficeDepot.com">francine.staton@OfficeDepot.com</a>

# e. Executive Support

#### **Steve Calkins, Executive Vice President, Contract Sales**

#### Office Depot Experience – 12+ years

**Current Role: Executive Vice President, Contract Sales** 

- Manages the company's business to business and government contract sales
   Previous Positions held at Office Depot
- Vice President & Deputy General Counsel responsible for the North American legal department for Office Depot Vice President of Direct Sales
- Responsible for the government relations department
- Helped oversee the Company's construction of a new global headquarters

# **Education:**

- JD University of South Carolina
- BA Michigan State University

#### **Contact Info:**

- Telephone: (561) 438-7512
- Email: <u>Steve.Calkins@OfficeDepot.com</u>





#### Dave Trudnowski, Senior Vice President, Public Sector Strategy

# Office Depot Experience – 26+ years Current Role: Senior Vice President, Public Sector Strategy

- Develop strategies and tactics that will support the field sales team and create extraordinary value for our public sector customers
- Continually refine and improve our cooperative approach in the public sector
- Work cross functionally to make sure all departments within Office Depot are aligned and supporting the public sector goals and objectives

#### **Education:**

BS – Business Administration – California State University, Long Beach

#### **Contact Info:**

- Telephone: (562) 490-1000
- Email: David.Trudnowski@OfficeDepot.com
- 8. Define your standard terms of payment.

Standard billing payment terms are net 30 days.

Our BSD Billing and Payment Systems department handles all billing and payment related issues. A dedicated Account Manager is assigned to every Region 4 ESC / TCPN account and available by phone or via email.

9. Who is your competition in the marketplace?

On a national scale Office Depot's competition is Staples, and we have a number of regional competitors and numerous local competitors.

- 10. Overall annual sales for last three (3) years; 2011, 2012, 2013.
  - 2011 \$11,489,533,000
  - 2012 \$10,696,000,000
  - 2013 \$11,242,000,000\* Last 2 months of this year were as merged company with Office Max.
- 11. Overall public sector sales, excluding Federal Government, for last three (3) years; 2011, 2012, 2013.

Office Depot's Public Sector Sales, excluding Federal Government, for 2011, 2012 and 2013 exceeded \$750 Million in each of the three years. The Office Depot team is committed to growing this very important piece of our portfolio.

12. What is your strategy to increase market share?

Office Depot will continue to educate government and education agencies on the benefits and efficiencies of cooperative contract purchasing. We have deployed additional resources to support business development activities and new agency acquisition in the following areas:

- Field Sales Team Mid to large agency acquisition
- Inside Sales Team Small agency acquisition





 E-mails, Web Banners, Pre-Login Content, Videos, Sell Sheets, Weekly marketing Updates, BSD Communications

The three prong TCPN Strategy will focus on participating agencies of all sizes

#### 1 Customers:

- Develop and evolve TCPN Participating Agencies' profile for targeting and sales deployment
- Develop nurturing strategy, emphasizing TCPN optimization messaging through decision stages
- Satisfy objectives and criteria of cross functional decision makers (i.e. Finance, IT, Purchasing)

#### 2. Products & Services:

- Build a services innovation engine and transform current product-focused business culture
- Drive growth opportunities through cross-sell of supplies, other products and services

# 3. Sales & Marketing:

- Continue developing product category expertise throughout sales organization
- Implement a comprehensive marketing strategy targeting new buyers within existing accounts
- Establish processes and tools enabling effective pipeline management and predictable revenue streams
- Become a brand name associated with TCPN within the target market

# 13. What differentiates your company from competitors?

We pride ourselves in understanding our customers' needs and providing smart, value-added solutions at lower costs. Partner with Office Depot to provide TCPN Participating Agencies with:

- Single-source solution for office essentials, copy and print, furniture and coffee and break room supplies, Janitorial, Technology, and School Supplies
- Convenient ways to shop by phone, 24/7/365 secure online ordering or in any of our 1,600+ retail stores nationwide at contract prices
- The most comprehensive online and scheduled management reporting in the industry
- One of the largest assortments of environmentally preferable products in the industry with more than 2,000 in Green Catalog and nearly 10,000 online
- Special pricing on core items
- Convenient purchasing options at contract prices, including Account Billing, P-Card and the Store Purchasing Card
- Special discounts offered to our customers' employees
- A dedicated Tech Solutions team, with more than 275,000 available products, such as PC hardware, software and networking supplies
- A large selection of HP®, Dell® and Canon® ink and toner, as well as high-quality Office Depot® brand ink and toner
- The flexibility of integrated ordering, billing and usage reports one consolidated and convenient statement for all of your Office Depot orders
- The flexibility of integrated ordering, billing and usage reports one consolidated and convenient statement for all of your Office Depot orders
- Award winning customer service (1 Gold Stevie Award in 2014, 2 Stevie awards in 2013, 1 Gold & 4 Silver Stevie Awards in 2012)
- A selection of more than 1,400 items from HUB suppliers





- The ability to select a Diversity Tier 1 partner in many markets if desired
- Common Core Standards support with more than 1,600 items available in stock
- Our Parent Involvement Outreach Development Program
- A Comprehensive Teacher Professional Development Program
- 14. Describe the capabilities and functionality of your firm's on-line catalog/ordering website.

#### Website

As an eCommerce pioneer, Office Depot has connected over 325,500 mid-sized to large corporations with over 1,388,000 users. Ninety-five percent (95%) of our national account business is processed via the internet. By utilizing our knowledge and experience, you can integrate systems that make online ordering not only simple for you but fast for your users too.

# **Our Electronic Commerce Leadership and Experience**

Office Depot is consistently one of the largest internet sellers with worldwide internet sales of over \$4.2 billion annually. Our robust and award winning Web Site has been recognized as one of the Top Web Sites on the net for its features, user friendliness and high volume of activity. We are a founding member of the OBI (Open Buying on the Internet) and have the most advanced Internet Ordering Web Site as well as extensive 3rd party ERP integration experience, with over 1,500 third party integrations and punch-out solutions. Our private web site (business.officedepot.com), exclusively for our contract customers, offers the following advantages:

# **Excellent Management Tools**

- Online Reporting no need to ask for reports when they are at your fingertips. 12 months of downloadable and exportable order history (cost center, ship-to, user, item SKU, etc.)
- Smart Dashboard live, online, 24/7/365, comprehensive account business review tool your authorized users use to proactively manage your account
- Bulletin Board to communication program information and post your logo
- Billing Information POD verification, reprints of invoices or packing slips
- Online Bill Management live online bill management from invoice through payments
- Set Spending Limits create hierarchy restrictions, approvals, workflow process levels
- Restrict Items from being purchased at the user level by department, class, item and/or dollar amounts
- Email Approval Release –online email approval release (HTML)
- Price Verification see your contract prices on all items
- Real-time credit card authorization
- Administrator User approved management 'super users' have the ability to change personal profiles, ship-to locations, restrictions, approvals, etc.
- Create Profiles define parameters/capabilities for each user as well as all their information
- Group Login Identities optional single login for cost centers, locations, departments, etc
- GPS Order Status know exactly where your packages are from the time you 'click' your order to when the packages arrive at your desk, including electronic signature capture
- Best Value Items all contract core items are identified and float to the top of all searches
- 4 Customizable Accounting Fields for customization and identification of cost centers and billing/orders information





#### Easy to Use

- Shopping Lists create Corporate wide 'best value' lists and Personal items lists
- Real Time Inventory make intelligent choices based on real product shipping location inventory
- Online Backorder intelligent backorder information, providing alternative options
- Online Returns simplest and fastest method available for item pickup and credit
- Order Reminders schedule reoccurring or one time reminders
- Future Orders flexible delivery dates, or build your shopping cart for later orders
- Advanced Search narrow your results by product, category, description, use, price, size, etc.
- Toner/Ink Find fast method to search by manufacturer, make, and model for those supplies that fit your machine.
- Compare Items side by side comparisons, describing function, and capabilities
- Order Notification detailed user information on your approved orders
- Live Online Chat instant message our customer service for any questions you may have on a product recommendation, order status, or online web functionality

# Many Categories – Huge Selection

- 30K items available next day
- Print on Demand download your customized jobs directly on the same site and have them delivered with your supplies
- Technology Products link to our TechDepot company
- Furniture we stock over 1,000 furniture items in our warehouses
- Janitorial and Breakroom hundreds of the most common items you need
- Promotional Items put your logo/brand or special event information on just about anything
- Custom Stationery Online download and create your own stationery, or pull from your private warehoused items we have already created

# **Top Rated Website**

- Customized online ordering system
- Personalized bulletin board for up to date employee communications
- Easy-to-use Award winning website
- Convenient web management tools
- Management Purchasing Controls: Suggested, Recommended or Forced items or dollar restrictions
- Online Order History 12 months, downloadable and sortable reports at your fingertips anytime
- Advanced searching and sorting tools
- Real time product inventory shows and holds exact quantity we have in stock.
- Live up-to-date online Delivery Status
- Online Proof of Signature for every order
- Easiest Online Return Process

**Website Availability** - Our business.officedepot.com (BSD) site availability for the full year 2013 was 99.90%. This is measured by Gomez, a third party that specializes in up-time and performance measurements.





**Online Returns** - Office Depot has a feature on our web site allowing our customers the ease of processing online return requests. Online return requests may be created by following these steps:

- Click on order tracking towards the top of screen
- Then click on the order number you need to place a return on
- On the order detail page you click on submit return
- Then select the item or items you want to return and hit continue
- Last review the information for the return and hit submit return at which point you will get a confirmation number for the return

**Online Reporting** – Office Depot maintains a 12 month rolling order history live, on-line, for each customer enabling them to create any report they need by downloading the desired time period into an Excel spreadsheet. This information is real time and current and can be accessed 24/7.

15. Describe your company's level of expertise with web-based procurement providers such as ESM, SciQuest, Lawson, Oracle, SAP, Peoplesoft, and all others your company has successfully interfaced with a public agency.

#### **eCommerce**

Office Depot's eCommerce strategy is to continue to lead our industry in providing tools for our customers to improve their procurement process. By recognizing this growing need for purchasing organizations Office Depot has partnered with numerous ePurchasing software systems such as:

- Higher Markets/Sciquest
- Data Stream
- Iprocure
- nuBridges
- Supplyworks

#### **ERP and Finance Systems:**

- Banner
- Buy Efficient
- Financial Edge
- Great Plains
- Lawson
- Munis
- Oracle
- Ormed
- PeopleSoft
- ReqLogic
- SAP/OCI





# **Customers using IBM AS400 systems**

We have also integrated with the following middleware providers who may also provide accounting/financial services.

Aeroxchange

Allison Royce & Associates

Ariba Coupa DSSI

eSchool Mall / Mercury Commerce

Elcom Epylon

ePS (eProcurement Services) Hubspan/Liasion Technologies

Hubwoo IBX

Infor (aka Datastream)

GHX

JP Morgan/XIGN

OB10 (Tungsten Network)
Ops Technology(RealPage)
eProcurement Services
Periscope/NIGP Codes
Perfect Commerce
P2P Solutions

**Procurement Partners** 

Puridiom UNSPSC.org Quadrem Skyward Unimarket Verian

Adelpo - Captial Spend Management

Sciquest

The key to our success in working with these organizations is the fact that our industry leading web site has tremendous scale and reliability allowing for a dramatic number of users. Our electronic catalog has robust content; our system searches are fast. We have invested tremendous resources in training and support to our customers who take advantage of eCommerce.

Most of our customers' proprietary systems evolve around how they can link their order entry systems to our order entry systems or how they can link to our electronic catalog. We have field IT support that works in conjunction with our National Account Managers. Our IT team will set up the interface between TCPN Participating Agencies and Office Depot's ordering system.

### **Electronic Data Interchange - EDI**

EDI Technology (Electronic Data Interchange) has been used since 1989 by Office Depot customers to speed purchasing, invoicing and banking. Typically EDI systems are employed by our largest companies and are often linked directly to corporate accounting systems offered by companies such as Oracle, PeopleSoft, and SAP. Office Depot's EDI system is fully capable of interacting with these systems.

Office Depot has added a dimension to the EDI process. EDI users have the option to create their order in an interactive mode using the search and browse capabilities of the Office Depot Internet Catalog. After you create the order, it is routed back to your EDI system. There it is converted to the universally accessible ANSI  $\times$  .12 format before being sent back to Office Depot through standard EDI processing.





16. Describe your company's ability to create and maintain a dedicated TCPN page on your company's website, as well as any other capabilities your company may have of promoting the contract online.

The opening page for all TCPN Participating Agencies will be a dedicated TCPN page on our ordering website. The TCPN Administrator (Super User) has the ability to set up messages to the TCPN Participating Agencies directly on the opening page and change those messages as needed without communication with or the intervention of Office Depot

Office Depot will update and enhance the existing TCPN page (micro-site) on our website with the new contract parameters. The page will also have content including: case studies, video, interactive media. Securing marketing banners, emails and newsletters will drive traffic to the page. We will also promote the micro-site with announcements in to current customers and internally though Business Solutions Division (BSD) Communications and the Weekly Marketing Update.

Pre-login content can also be used to promote the contract. Periodic review of website content will ensure that microsite is maintained.

In addition we can place the micro-site address on Sell Sheets, ensure that reps communicate the address of site. Office Depot can create a one page Sell Sheet showing the site address, as well an E-mail blast with site address can be sent to customers.

The micro-site will contain links to Office Depot products such as:

- Copy & Print
- Janitorial
- Furniture
- Technology
- School Supplies
- 17. Describe your company's ability to maintain a vendor page on TCPN's website including always up-to date contact information and promotional materials.

Office Depot will collaborate with the TCPN Marketing team to ensure the material on the TCPN website is updated. Periodic review with the marketing teams will ensure that outdated promotional materials are retired and provide updated promotional materials on a quarterly basis. Quarterly promotions can involve MPS, Copy & Print, Janitorial, Furniture, and Technology.

18. Describe your company's Customer Service Department (hours of operation, number of service centers, etc.).

At Office Depot, providing products and services is the unwavering commitment that we make to our customers, providing unprecedented value, selection, quality and service. We strive to provide a seamless and satisfying shopping experience for all of our customers by anticipating and listening to their needs while passionately delivering on our promises. Failure is never an option as we promise to "wow" on recovery whenever we miss.

Our relationship with our customers is one of partnership, providing state of the art systems, tools and processes while employing exceptional customer service, so that our customers can obtain the products, services, and solutions that they need in order to grow and succeed.

Each Region 4 ESC / TCPN member's Account Manager will be their single point person for most account issues. However, our customer service centers located in Boca Raton, FL, Signal Hill, CA & Frisco, TX offer and can assist with the following:





- Dedicated telephone and service representatives
- Dedicated research team
- Available 7:00am to 8:00pm ET
- All product and program inquiries are managed here in conjunction with assigned local field representatives
- Process returns and credits
- Resolves all order inquiries and problem resolution calls to ensure total customer satisfaction
- Answers all product and program inquiries
- Coordinates the process for all special orders
- Processes customer orders into all Office Depot Distribution Centers
- Fax orders are received via a dedicated National Accounts 800 number
- Phone orders are received via a dedicated National Accounts 800 number

Office Depot offers a seamless customer service experience to the Region 4 ESC / TCPN Participating Agencies when calling our toll free Customer Service line. Concerns are handled either directly or in a quick, same call, escalation process that accesses the right resource for that particular concern. More than 90% of all calls to Customer Service are resolved during the initial contact.

# Copy & Print Depot (CPD) Customer Service

When a Region 4 ESC / TCPN Participating Agency uploads their Quick Copy & Print documents from their computer or extracting them from their personal online filing cabinet service an Office Depot CPD Customer Service representative will contact users within 30 minutes to review the specifics of the copy job.. Files that are uploaded can be customized and will be printed at one of our 9 Regional Print Facilities (RPF) determined by where the job is ultimately being delivered. This is truly a differentiating factor between Office Depot and our competitors; many of whom do not offer this level of customer service.

19. Provide information regarding whether your firm, either presently or in the past, has been involved in any litigation, bankruptcy, or reorganization.

Office Depot has never filed for bankruptcy or reorganization.

Office Depot is a large, publicly traded company with many retail operations, which subjects it to litigation of many types, and occasionally certain bankruptcy-related matters. However, there is nothing, either presently or in the past that would affect Office Depot's ability to support our customers or affect Office Depot's ability to meet the stated requirements in this RFP.

# Marketing / Sales

- 20. Detail how your organization plans to market this contract within the first ninety (90) days of the award date. This should include, but not be limited to:
  - a. A co-branded press release within first 30 days

Office Depot will create a press release with quotes from Region 4 ESC / TCPN and Office Depot executives announcing the contract and highlighting benefits of the partnership. The press release will be distributed as per the Office Depot media plan. Weekly Marketing Updates, BSD Communications, and Sell Sheets will also help deliver the message.





# b. Announcement of award through any applicable social media sites

To promote, via social media, the benefits and solutions of the contract and award, Office Depot will leverage our various social media sites, such as Linked In, should we be awarded. Here, we will create and distribute ongoing content, endorsing the value and benefits of the program to public agencies.

# c. Direct mail campaigns

Office Depot will promote the new contract and its benefits by creating a direct mail piece and distributing it to targeted accounts and contacts. Quarterly Sell Sheets with exclusive TCPN Offers and collateral materials will be created in collaboration with the TCPN Marketing Team and the Public Sector Marketing team.

# d. Co-branded collateral pieces

Office Depot will design co-branded marketing materials, which will be distributed through direct mail, email and our sales representatives. These materials will be created in conjunction with TCPN Marketing and the Public Sector team.

# e. Advertisement of contract in regional or national publications

Office Depot will secure ad space for Co-Branded ads in applicable trade publications, e.g.: GovPro, NIGP Newsletter, School Business Affairs, District Administrator and regional publications.

# f. Participation in trade shows

Office Depot understands the value of partnering with organizations like NIGP, NPI and ASBO. We have strategic and long-standing relationships with these leading public sector organizations and others, including the National Alliance of Public Charter Schools. Additionally, we maintain relationships with many of these organizations at state and regional levels and participate in more than 100 local trade shows, as well as a large presence at major shows.

An example custom of a display used at a large national trade show is shown to the right.







- g. Dedicated TCPN and Region 4 ESC internet web-based homepage with:
  - i. TCPN and Region 4 ESC Logo
  - ii. Link to TCPN and Region 4 ESC website
  - iii. Summary of contract and services offered
  - iv. Due Diligence Documents including; copy of solicitation, copy of contract and any amendments, marketing materials

Office Depot will create a Region 4 ESC / TCPN landing page with a summary of all services, marketing materials, contact information and contract and due diligence documents. As a current TCPN supplier we have a current TCPN landing page which we will update to incorporate any new award information, any new contract and solicitation details on direct links to the TCPN site so the most current version of the contract will be available, and summaries of all contracts and services offered. The TCPN and Region 4 ESC Logos will be prominent on the page.

The current Landing Page features all the elements requested and will be updated should we be awarded a contract based on this proposal and there is a member login capability on this page for existing members under this contract:



Agencies can navigate the five tab format to learn more about both TCPN and Office Depot. The following navigation tabs are included on the page:

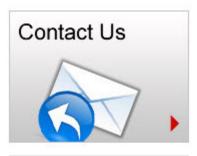
- 1. TCPN Overview
- 2. Office Depot Overview
- 3. Cost Saving Solutions
- 4. Commitment to the Community
- 5. How to get started





The following links are presented on the right side of the Landing Page to provide quick access to the TCPN home page, to the pricing, and to Office Depot's support team members.

- Contact Us Allows interested agencies contact Office & TCPN from a single contact page
- TCPN Resources Provides agencies access to the due diligence on all current contracts held by Office Depot.
- 3. Product Pricing Provides an overview of the Contract, Pricing and the Rebate incentive programs







21. Describe how your company will demonstrate the benefits of this contract to eligible entities if awarded.

Leveraging our relationships with more than 20,000 public sector entities, Office Depot will utilize our existing customer case studies and best practices, as well as demonstrate credibility through our associations with industry leaders and publications. We will also employ public relations efforts via interviews, news conferences and engagement with key media contacts and editorial reporters.

Office Depot takes a team approach to implementing and supporting a contract of this size and significance. Several groups within the Office Depot organization will be aligned to insure the seamless execution and ongoing management of our Region 4 ESC / TCPN contract. This multi-disciplinary approach will include the following:

- Merchandising Team goes to market focused specifically on the public sector
- Pricing Group insures that items reflect contract pricing at all times
- Contract Compliance Team insures that all bidding and pricing practices are in compliance and uphold the Region 4 ESC / TCPN / Office Depot partnership agreement
- Legal Team provides guidance on contract execution and supports ongoing regulatory needs
- Marketing Team is dedicated to providing timely communication, awareness and lead generation campaigns and supporting sales tools applicable to our public sector customers





- Green Staff is committed to supporting public agencies with the tools and knowledge necessary to meet their green objectives
- eCommerce Team continually offers innovative solutions to answer the ever-changing demands of today's procurement professionals
- Training Organization provides new and existing sales professionals with ongoing training solutions focused on public agency solutions
- Finance and Billing Departments provide efficient reporting and billing solutions to meet the evolving needs of our Region 4 ESC / TCPN Participating Agencies
- Customer Service Organization understands the nuances of large contracts and works to provide participating agencies with top notch customer service
- Delivery Network provides dependable next-day delivery supported by industry-leading order tracking solutions
- Sales Organization is committed to delivering solutions that are relevant and timely for public agencies and always putting the customer's needs first
- 22. Explain how your company plans to market this agreement to existing government customers.

Office Depot has a loyal, long-standing cooperative public agency base of more than 25,000 public and non-profit agencies. The cooperative customer platform has historically been one of our best performing customer segments from an overall growth perspective. Office Depot will launch the Region 4 ESC / TCPN and position itself as a leader in this space by leveraging the following strengths:

- A powerful brand name and loyal Office Depot customers
- Extensive K-12 knowledge and large customer base
- Efficient marketing and sales capabilities and execution
- Long term customer relationships
- Breadth of vendors/brands and vast selection of supplies and equipment
- Collaborative Marketing with industry leaders
- Showcase quality private brand program and environmentally preferable options

We will use the following marketing vehicles to communicate the benefits of the TCPN contract, the value Office Depot provides and our commitment to public sector:

- E-mail
- Web
- Social Media
- Direct Mail
- Co-branded on-line catalogs
- DemoFlick video An infographic style video





23. Provide a detailed ninety (90) day plan describing how the contract will be implemented within your firm

Within the first 10 days of the contract award, Office Depot and our Executive leadership team will be involved in the following activities:

- Letters, e-mails and press releases to Office Depot contract support teams and current Region 4 ESC / TCPN Participating Agencies
- Webinars to the Office Depot sales force highlighting the benefits of the Region 4 ESC / TCPN program and detailing the launch and transition plan
- Immediate mobilization of Office Depot crossfunctional departments responsible for the successful launch and support of the new program
- Our comprehensive 90-day plan in Attachment #2 at the end of our Appendix F response.
  - Stage 1 is defined as the first two weeks of the twelve week marketing plan.
  - Stage 2 is defined as weeks three and four of the twelve week marketing plan.
  - Stage 3 is defined as weeks five through eight of the twelve week marketing plan.
  - Stage 4 is defined as the final four weeks of the twelve week marketing plan.



24. Describe how you intend on train your national sales force on the Region 4 ESC agreement.

Immediate mobilization of Office Depot cross-functional departments responsible for the successful launch and support of the new program will include:

# **Sales Training**

Office Depot's dedicated team of Cooperative Contract National Account Managers will be responsible for the implementation of the Region 4 ESC / TCPN Contract. This dedicated team of seven (9) people will work closely with our local sales representatives as well as our inside sales representatives, ensuring that all teams are properly trained to service customers participating in the Region 4 ESC / TCPN office supplies program. Training will include webinars highlighting the details of the program and positioning of the Region 4 ESC / TCPN office supplies offering.

Sales team training is a continuous process commencing with the contract implementation and continuing through the term of the contract including any renewals and extensions. All appropriate Sales Representatives are trained in special sessions or during the weekly regional sales meetings by the dedicated Cooperative National Sales Account Managers. All mutually agreed special promotions and programs will be introduced during these meetings and all local Account Managers will be provided the necessary Sell Sheets and other promotional material appropriate for their customer base.





25. Acknowledge that your organization agrees to provide its company logo(s) to Region 4 ESC and agrees to provide permission for reproduction of such logo in marketing communications and promotions.

Office Depot agrees to provide company logos to Region 4 ESC and agrees to provide permission for reproduction of such logos in marketing communications and promotions, subject to the Trademark Policy and Terms and Conditions included in Appendix D. Exceptions to General Terms and Conditions that accompanies this response.

26. Provide the revenue that your organization anticipates each year for the first three (3) years of this agreement.

\$	i	in year	one
\$	i	in year	two
\$	i	in year	three

Office Depot, as an incumbent contract holder, currently reports sales for Office & School supplies in a unified report; for purposes of these respective proposals (Office & School) we have segregated our estimated revenue for the upcoming three years.

# <u>Administration</u>

27. Describe your company's implementation and success with existing cooperative purchasing programs, if any, and provide the cooperative's name(s), contact person(s) and contact information as reference(s).

Post-merger, Office Depot has cooperative agreements with five of the leading cooperative purchasing programs in the United States – TCPN, National IPA, WSCA, America Saves, and E&I.

Office Depot has been awarded the following TCPN contracts:

- R5023 Office & School Supplies, effective July 12, 2010
- R5120 Janitorial Supplies, effective January 23, 2012
- R5243 Managed Print Services, March 1, 2013

Cooperative Contact & Reference

The Cooperative Purchasing Network, TCPN

Jason Wickel, President Phone: 713-744-8115 Email: jwickel@tcpn.org

Office Depot has grown our current TCPN Office Supply contract (R5023) engagement and participation significantly in the past two years, building it from a regional contract to our largest single Office & School supply contract in both scope and sales. Today more than 20,000 public agencies nationwide actively utilize the contract; with a total annual spend of over \$400M. Office Depot has a dedicated Public Sector leadership and account management team that joins forces with more than 1,200 professional Office Depot sales associates nationwide to provide value, service and solutions contract customers coast to coast.





In 2012, when Office Depot was awarded the Janitorial Supplies contract (R5120), we were able to leverage our existing relationships with public agencies utilizing the Office Supply contract and immediately extend the benefits of the Janitorial contract to these existing agency partners. Supported by our comprehensive internal ordering and reporting systems, participating agencies can quickly and easily utilize both contracts in a single ordering platform and "bundle" their spend from both contracts for a single robust rebate program.

Our team of Cleaning and Breakroom Facilities Specialists (CBFS) know and understand how to support our contract customers' needs the specialized area of Janitorial products. The CBS team works directly with customers alongside our sales associates and public sector teams.

Office Depot has been awarded the following National IPA contracts:

- State of Florida Office & School Supplies 618-001-10-1, effective October 18, 2010
- DuPage County HON Furniture P10-004, effective April 1, 2011

Cooperative Contact & Reference

#### **National IPA**

Ken Heckman, Vice President of Account Management

Phone: 615-289-8561

Email: Ken.Heckman@nationalipa.org

Office Depot began its cooperative partnership with National IPA in December 2010 and expanded our State of Florida Office & Schools Supplies contract from a statewide offering to a national offering, with National IPA as the cooperative program partner. The State of Florida contract has gained significant momentum in the two years since it was established as part of our national cooperative platform strategy, growing to over \$100M in annual sales.

Office Depot added the **DuPage County – HON Furniture** contract to the cooperative portfolio in 2011. Our national furniture sales team has had a long standing relationship with HON furniture, and to be able to respond to the DuPage County solicitation with the HON furniture line was a natural extension. This DuPage county contract allows public agencies to break from the inefficient practice of securing multiple bids for easily acquired capital assets, while providing a cooperative contract solution for large furniture projects.

#### **WSCA Contract**

Run by the new WSCA/NASPO LLC RFP Number 102-2035-13

Cooperative Contact and Reference: Pam Johnson, CPPB, OCAC, OPBC, State Procurement Analyst 1225 Ferry Street SE, U140 Salem, OR 97301-4285 Phone: 503-378-4731

Email: pam.johnson@.oregon.gov

The current WSCA contract is set to expire in January, 2015. Office Depot has responded to the current solicitation of which an award has not yet been determined at the time of this submittal. The contract, should we be awarded would be a 2-year contract, with three 2-year renewals for a maximum of 8 years. Prior to the merger both Office Depot and OfficeMax were awarded vendors with OfficeMax supporting the majority portion of the current contract and has a long standing relationship with the state of Oregon. The current WSCA contract, although used mostly in the western United States is continuing to gaining acceptance throughout the country and is expected to grow following the announcement of the new contract award.





#### **America Saves**

Cooperative Contact and Reference: Scott Guzzy, Chief of Purchasing

Phone: 248-858-5484

Email: <u>guzzys@co.oakland.mi.us</u>

The OfficeMax America Saves program is a competitively solicited contract that K-12 and local government institutions can take advantage of to maximize the benefit they receive from our program. Oakland County, MI is the lead agency of this agreement. This agreement has been in place since 2005.

Unprecedented customer service and unrivaled innovation make OfficeMax the one to beat in the office products marketplace. OfficeMax is focused on meeting the integrated supply needs of today's higher education institutions.

# **E&I Cooperative Services**

Cooperative Contact and Reference: Stephen Spinelli, Senior Vice President, Member Services & Communications

Phone: 631.630.8328 Email: <a href="mailto:sspinelli@eandi.org">sspinelli@eandi.org</a>

Since January 2004, E&I and OfficeMax have been providing superior overall value on office supplies, printer consumables, paper, and technology products. Through E&I's alliance with OfficeMax, our competitive solicitation program and the power of cooperative purchasing, all E&I member institutions, from the smallest to the largest, are assured the same great pricing and service for all of their office product needs.

29. Describe the capacity of your company to provide management reports, i.e. consolidated billing by location, time and attendance reports, etc. for each eligible agency.

# **Reporting Capabilities**

One of the most powerful tools offered by Office Depot is our comprehensive usage tracking and detailed reports on spend behavior for each agency. Reports capture all products, orders and total spend for each eligible agency and location. Each dedicated Office Depot Account Manager will also schedule a quarterly review process to help analyze spend and usage data, drive greater usage to your contract core list, identify rogue spending with unendorsed contract stationers and view actual product usage by location.

Office Depot can easily accommodate further reporting with precision, sorting and refining reports by up to nine filters, including:

- Customer Number
- Customer Product Code
- Customer Department Number
- Office Depot Product Code
- Office Depot Catalog vs. Non-Catalog Product

- Contract vs. Non-Contract Products
- End-User Name of Desktop Location
- Office Depot Merchandise Department
- Parent Number, when usage grouped





- Ship-to or Location Number
- Ship-to by City, State or Zip
- Office Depot Product Categories
- Purchase Order Number

- Product Description
- Contact Name
- Order Source
- Customer Size

Reports can be issued on CD, paper or electronically in Excel or CSV files e-mailed within 2 to 3 business days of your request. Automatically generated reports can be scheduled as well. Report content may be customized and reports may be requested at any time. Available formats and reports include:

# **Usage Reporting**

- Item and quantity usage
- Descending dollar spend
- Times item purchased
- Contract vs. Non-Contract
- Customer number
- Customer department number
- Desktop location or end-user name
- Ship-to or location number
- Cost Savings Opportunity Reporting
- Customer product code
- Office Depot product code

- Office Depot merchandise department
- Office Depot product category
- Product description
- Distribution Cost Reporting (Average order size)
- Order Method Reporting
- Internet
- Fax
- Phone
- Store Purchasing Card
- Procurement Card

# **Product Reporting**

- Minority products
- Recycled products
- Manufacturer name
- Product description

- Unit of measure
- Quantity purchased for reporting period
- Total spend for reporting period.

#### **Online Reporting**

General account information is available online anytime, and order history may be viewed for up to 12 months. Simple to use, online reporting is available through our contract website and gives authorized users immediate access to current data from the past year for individual or multiple locations and allows you to compare monthly or yearly spend with planned budgets. Our system allows you to:

- Manage information visibility based on user roles
- Access the Smart Dashboard online review tool 24/7/365
- Create, analyze and print usage reporting
- Sort the history of the purchases by product type, PO and ship-to location
- Manage and control spending on office supplies and services

During the implementation phase, the Region 4 ESC / TCPN Participating Agency's Super User will designate the end users who will be authorized to view their online reports and the types of reports each may view.





30. Do you have a policy or policies requiring compliance with all federal, state, international and applicable local laws? Please attach or provide a link:

Office Depot's Global Compliance Office is committed to providing education, training and awareness to Office Depot's associates around the world with respect to the Company's ethical business practices and related compliance policies. Our Global Compliance Office is responsible for the global oversight of the Company's Code of Ethics, in addition to reviewing allegations of ethical violations and setting direction on remediation activities. We leverage a multi-media approach for our training and awareness program to emphasize compliance throughout our organization. It is our mission to touch every international market on a yearly basis with Code of Ethics and Anti-Corruption/Anti-Bribery training and awareness.

The attached link will provide even further information and insight:

http://www.officedepot.com/a/customerservice/compliance/?cm\_sp=FooterLinks- -AboutUs- -ComplianceEthics

31. Do you have a compliance department? If so, please list the standards this department monitors compliance with (e.g. applicable federal and state laws, internal policy, ISO processes, GSA regulations, etc.).

Our Global Compliance Office is responsible for Office Depot associates around the world with respect to the Company's ethical business practices and related compliance policies, in addition to reviewing allegations of ethical violations and setting direction on remediation activities.

In addition, we believe an additional level of compliance is necessary to serve our customers. Office Depot made a significant investment in creating an organization, dedicated to ensuring accurate customer set-up, timely maintenance of customer pricing, and protecting the integrity of our agreements with our customers. To carry out those important responsibilities, we developed an on-line document management system which calendarizes the significant milestones of our legal agreements. This provides us with visibility to those commitments that are time sensitive. In addition to our system enhancements, our team of Compliance Managers is responsible for establishing a consistent schedule of inspection ensuring that TCPN, its Participating Agencies and their end users are receiving the service and pricing that Office Depot has committed to provide.

32. Within the past 5 years, has your organization been made aware of any investigations involving your organization for violation(s) of a law or laws, the legally authorized penalties for which exceeded \$500,000?

If yes, please list all such investigations and their outcomes:

Office Depot is not aware of any investigations that have occurred within the past 5 years involving Office Depot for violation(s) of a law or laws, the legally authorized penalties for which exceeded \$500,000, which would affect Office Depot's ability to support our customers or affect Office Depot's ability to meet the stated requirements in this RFP.

33. Please provide any suggested improvements and alternatives for doing business with your company that will make this arrangement more cost effective for your company and Participating Public Agencies.

TCPN and Office Depot have been using our Quarterly Business Review process to identify improvement opportunities, develop effective solutions, and implement the agreed solutions. Office Depot believes this should be a continuous process during the term of the contract and finds the





improvements often generate economic benefits for all parties including TCPN Participating Agencies.

One recent example of the Quarterly Business Review process opportunity identification is the development and promotion of the highly successful Quarterly Promotions Program which have become an integral part of the current TCPN Contract R5023 and which we propose to continue if awarded a contract under this solicitation.

Our **Demand Management Programs**, which are included in our Customer Quarterly Business Review, yields measureable benefits for TCPN Participating Agencies each Quarter. Some examples are:

# **Auto Toner Replenishment Program (ATR)**

Another option to help TCPN Participating Agencies control spending and enhance productivity in the printing category is Auto Toner Replenishment. Office Depot offers a unique auto toner replenishment program which ensures you never run out of toner, eliminating waste and "stock piling" of toner. Using the free toner inventory management program allows you to print more economically, and improve printer up time and efficiency. The ATR program is coupled with My Business Recycles, giving you a comprehensive solution for purchasing and recycling toners.

# **Cost Savings Opportunity Reporting**

- Customer product code
- Office Depot product code
- Office Depot merchandise department
- Office Depot product category
- Product description

## **Order Method Reporting**

- Internet
- Fax
- Phone
- Store Purchasing Card
- Procurement Card

# **Distribution Cost Reporting (Average order size)**

- Customer number
- Ship-to or location number

# **Product Reporting**

- Minority products
- Recycled products
- Manufacturer name
- Product description
- Unit of measure
- Quantity sold for period
- Dollar amount sold for period

# **Cost Saving On-line Tools**

- Select Cart directs buyers to BEST VALUE items
- GREEN Cart directs buyers to your contract GREEN items
- Private Cart directs buyers to contract Private Brand approved items





Office Depot has a number of tools that we deploy to make the TCPN program more valuable to your Participating Agencies on a continuous basis.

# **Green Initiatives**

We are committed to helping to build a cleaner future! As our business grows, we want to make sure we minimize our impact on the Earth's climate. So we are taking every step we can to implement innovative and responsible environmental practices throughout Region 4 ESC to reduce our carbon footprint, reduce waste, promote energy conservation, ensure efficient computing, and much more. We would like vendors to partner with us in this enterprise. To that effort, we ask respondents to provide their companies environmental policy and/or green initiative.

34. Please provide information about your current environmental or sustainability initiatives.

# Why Green?



Over the last 10 years our answer to the question 'why green' has evolved significantly.

There are many reasons to have an environmental strategy – but ultimately it is about trying to make a positive impact on the business...and the

Yalmaz Siddiqui Senior Director, Environmental Strategy

# **Environmental Strategy Summary**

Office Depot's global environmental strategy can be summarized in a simple statement: we strive to buy greener, be greener and sell greener. By implementing a broad range of initiatives under this strategy, Office Depot has not only measurably improved our own environmental performance, but enabled our suppliers and customers to do the same.

Our environmental leadership has helped us win and retain contracts with some of the most ecoconscious organizations in the world. This includes government agencies in the most environmentally aware regions, including America's Pacific Northwest, UK and Europe; Corporations who are known sustainability leaders around the world; small and medium sized businesses; and many well-known environmental non-governmental organizations.





# **Environmental Leadership Recognition**

We have also received much recognition for our environmental leadership. Perhaps the most prestigious of our many awards and rankings is the fact that *Newsweek* Magazine ranked Office Depot as America's #1 greenest large retailer for 3 consecutive years: 2010, 2011 and 2012, the last year this ranking was published.

The *Newsweek* recognition reinforces the environmental leadership we have maintained within the office supplies industry for years: Office Products International Magazine awarded Office Depot with the publication's 'Environmental Reseller of the Year Award' in 2006, 2007 and 2008, and the 'Outstanding Environmental Leadership Award' in 2009. In 2009, OPI magazine editor Stephen White, one of the most knowledgeable observers of the office products industry, stated: "Office Depot has invested time, money, blood, sweat and tears into an (environmental program) that, not only makes it best in class, but arguably deserves wider recognition for being one of the world's finest programs."

# OFFICE DEPOT RECEIVES CLIMATE LEADERSHIP AWARD FROM U.S. ENVIRONMENTAL PROTECTION AGENCY

Company Recognized for Achieving 29 Percent Carbon Footprint Reduction in the U.S., Aggressively Beating its 20 Percent Reduction Goal One Year Ahead of Schedule

Boca Raton, Fla., March 12, 2013 -- Office Depot, Inc. (NYSE: ODP), a leading global provider of office supplies and services, today announced that it has been recognized with a Climate Leadership Goal Achievement Award for Excellence in Greenhouse Gas Management by the U.S. Environmental Protection Agency's (EPA's) Center for Corporate Climate Leadership, the Association of Climate Change Officers (ACCO), the Center for Climate & Energy Solutions (C2ES), and The Climate Registry (The Registry).

The awards were presented during the Climate Leadership Conference in Washington, D.C. on February 28, to recognize and encourage exemplary corporate, organizational, and individual leadership in reducing carbon pollution and addressing climate change.

"I commend Office Depot for its exemplary commitment and dedication to tackling the challenge of climate change," said Gina McCarthy, assistant administrator for EPA's Office of Air and Radiation. "Office Depot and all our Climate Leadership Award winners are reducing harmful carbon pollution, increasing efficiency and cutting waste at the same time."

The Goal Achievement Award recognizes organizations that publicly report and verify Greenhouse Gas (GHG) inventories and achieve aggressive reduction goals. In 2010, in collaboration with EPA's former Climate Leaders program, Office Depot adopted a goal of reducing U.S. GHG emissions by 20 percent by 2012, with 2007 as a baseline year. By the end of 2011, Office Depot had achieved a 29 percent reduction in the U.S. versus its baseline year.

"Office Depot recognizes that taking action on climate change is good for business and good for the environment," said Yalmaz Siddiqui, Senior Director of Environmental Strategy for Office Depot. "We've made a series of fiscally sound investments in energy efficiency that have far exceeded our investment performance requirements, delivered rapid ROI, and reduced our carbon footprint substantially. By achieving our carbon reduction goal, we've proven again that there doesn't need to be a conflict between economic and environmental goals -- you just have to choose to invest in the right things."





# **Environmental Policy**

Our policy aligns directly with our strategy and is designed to ensure implementation: We have a global environmental policy to buy greener, be greener and sell greener. Central environmental teams initiate, integrate and communicate environmental efforts, but core functions own the actions as described below:

To buy greener, Office Depot purchasing and merchandising teams work to:

- Source greener office products for resale
- Source greener papers as a focus area
- Verify product environmental claims
- Buy greener office products for internal use

To be greener, Office Depot facilities and supply chain teams work to:

- Reduce our waste footprint
- Reduce our facilities carbon footprint
- · Reduce our transportation carbon footprint
- Reduce our water footprint

To sell greener, Office Depot e-commerce, sales and marketing teams work to:

- Increase sales of greener products and solutions
- Increase sales of greener papers as a focus area
- Increase customer use of product take-back programs
- Increase customer use of greener purchasing reports

We also "tell green" by engaging stakeholders and reporting progress annually.

Most of our environmental metrics are independently reviewed by PricewaterhouseCoopers, and have been since 2007, adding further credibility to our environmental claims.

# **GreenerOffice Program: Solutions for customers**

Just as customers are at the center of Office Depot's business strategy, they are also at the center of our environmental strategy. We go to great lengths to understand our customers' environmental needs through meetings, surveys, focus groups and seminars. The insights gathered are then leveraged to create greener products and programs to serve our customers' needs. We call this Customer-Centric Environmentalism – and it is a central theme in our approach.

Through the years we've learned that many of our customers share our environmental goals – they want to buy greener, be greener and sell greener themselves. As such, we've designed our GreenerOffice Program with specific solutions that help our customers pursue these goals:

If greener purchasing is the customer's goal, i.e. a desire to buy greener, Office Depot offers the following solutions:

- 1. The Green Book: an exclusive catalog filled with our greenest products
- 2. Greener Office store: a website with all our greener choices in one place
- 3. Office Depot GreenerOffice Rating: Office Depot's rating system for greener products
- 4. Greener Alternatives Tool: a report to help identify greener alternatives to high volume products
- 5. Green Select Cart: online functionality that nudges end users to greener choices
- Green Purchasing Policy Templates: sample policies to accelerate environmental policy creation





If greener operations is the customer's goal, i.e. a desire to be greener by reducing waste, energy or fuel, Office Depot offers the following solutions:

- 7. GreenerOffice Delivery Service: office supplies delivery by paper bag instead of cardboard box
- 8. Managed Print Services: solutions to help reduce waste associated with printing
- 9. Recycling solutions: recycling services for ink & toner, tech, cell phones, lighting, batteries etc.
- 10. Reusable promotional products: customizable products that help avoid waste
- 11. Energy saving devices: power strips and other solutions that reduce energy use in other products
- 12. Water filtering solution: drinking water solutions that serve as alternatives to bottled water
- 13. Minimum Order Value programs: incentive programs that help consolidate orders and reduce fuel

If greener behavior is the customer's goal, i.e. a desire to sell green internally, Office Depot offers the following solutions:

- 14. GreenerOffice Seminars: educational sessions to grow interest in going green / explain how to
- 15. Green product samples: free samples of greener products to prove good quality / dispel myths
- 16. GreenerOffice posters: free posters to encourage greener behavior in the workplace
- Leadership in Greener Purchasing Awards: awards by Office Depot to recognize greenest buyers
- 18. Paper calculator reports: free reports on the benefits of switching to recycled paper
- 19. CFL calculator reports: free reports on the benefits of switching to Compact Fluorescent Lights

If green reporting is the customer's goal i.e. a desire to understand greener purchasing results and have credible announcements that help 'tell green,' Office Depot offers the following solutions:

- 20. Green Business Review: a report that comprehensively documents greener purchasing results
- 21. LEED Credit Report: a report to track purchases that support LEED for Existing Buildings credits
- 22. Federal CPG/Executive Order Reports: a report on purchases that meet Federal green standards
- 23. AASHE STARS report: a report to track purchases for STARS credits, Higher Education program
- 24. Custom Green Spend Reports: other reports based on the customers' needs / definition of green
- 25. Green Customer Case Studies: customer profiles in video or print to help customers tell their story

In line with our philosophy of customer-centric environmentalism, most of the above solutions were originally created for, or in partnership with, specific Office Depot contract customers. The list expands or evolves based on the changing environmental needs of our customers.

35. How do you ensure and measure the success of your sustainability policy and initiatives?

Office Depot has developed a sophisticated program to monitor, measure, and report the results of our sustainability programs and efforts since we committed to this effort in 2003. Please understand that definite reporting on this highly complex subject is usually 1 to 3 years after the fact because it takes that long to obtain all the information and finish the analysis on the overall program. The 2011 data immediately following is quite detailed while the 2012 information following





has less detail because it is still being analyzed. At the same time we are beginning to assemble the 2013 raw data for our 2014 Corporate Citizenship Report to be published soon. We have included a copy of our 2013 Corporate Citizenship Report as an attachment.

#### **Example Environmental Results**

We measure implementation of our environmental policy in an annual Environmental Dashboard. This has 12 environmental metrics and 80 sub metrics. Example results from 2011 include:

As evidence of how we buy greener, in 2011, Office Depot purchasing and merchandising teams:

- Sourced 10,000 greener office products for resale, up 11% from 2010
- Had 3,700 greener products with verified environmental claims, up 147% from 2010
- Sourced 250 greener copy papers for customers, up 25% from 2010
- Achieved 87% compliance with our policy to use only 30% recycled paper at our HQ

As evidence of how we are being greener, in 2011, Office Depot facilities and supply chain teams:

- Reduced our waste footprint to 28,300 tons, down 2% from 2010
- Reduced our facilities carbon footprint to 281,000 tons, down 12% from 2010
- Joined the EPA Smartway transportation partnership to reduce our transportation carbon footprint
- Reduced our water footprint to 183 million gallons, down 6% from 2010

As evidence of how we are selling greener, in 2011, Office Depot sales and marketing teams:

- Increased sales of greener products to 2.27 billion, up 4% from 2010
- Increased sales of greener papers to 23%, up 15% from 2010
- Increased use of product take-back programs by collecting 8,700 tons of products for recycling, up 24% from 2010
- Increased customer use of greener purchasing reports by providing 1,030 greener purchasing reports, up 3% from 2010

#### Office Depot 2013 Corporate Citizenship Report Celebrates 10 Years of Selling Green

• The 2013 Office Depot Corporate Citizenship report not only celebrated 10 years of buying, selling, and telling green, but also provided our 2012 Environmental Dashboard. The Environmental Dashboard defines the various matrices with which we measure our environmental performance. We have provided a copy of that dashboard, shown below, at the end of Appendix F, labeled as Attachment #3.

med data highlighted in grey, the lefterinced the clocks Playoting Initiatives (glockersporting org. g., Lourisces based on estimated values. Unless otherwise notes, data is for U.S. and Canada and stri.			ATT TOTAL	GRU.			30 Party	Markeyed	1090	Sterres	No.	ex	
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ner products in Office Depot assortment <sup>13,468</sup>	EN24	2,100	2,100	0,000	4,000	6,200	9,100	9,200	9,000	18,800	18,900	9%	-
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300 sreen rated products 13	EN26	Orners					2,900	5.400	6,700	6,900	7,500	224	1
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Total number of products in assortment	NA.	88,000	94,000	87,000	84,000	85,000	84,000	79,000	74,000	72,000	73,000	196	г
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Products with ecologies rated Meet industry norms by Office Depot 13	NA.					NA.	NA	NA	NA.	2,008	2,000	0%	г
ner marketing paper fiber, persent by weight EA/EJ	EN14	165	105	165	1%	2%	64%	81%	78%	72%	71%	-176	г
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Recycled marketing paper fiber, percent by weight 1977	ENG	NA.	NA.	165	134	62%	2.1%	1.4%	4.8%	1.7%	1.8%	3%	h
GFL/ PEFG centiled marketing paper fiber, percent by weight \$3.00	EN14	NA.	NA.	19/5	59.1%	64.6%	31.6%	36.1%	35.1%	NA.	23.9%	194	г
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ner copy papers in Office Depot assorbment *JAJA	CNIN	**	**	128	188	178	168	100	200	268	200	4%	г
Total number of copy paper 121	NA.	290	320	270	420	410	200	240	260	440	490	479	r
Oreeter copy papers, percent 12531	8526	20.7%	18.85	22.4%	28.1%	41.5%	12.5%	67.1%	55.55	12.5%	54.5%	2%	t
	EN26	20.7%	18.6%	32.4%	38.1%	40.1%	\$1.5%	44.5%	45.6%	42.1%	22.2%	17%	ь
FDC certified copy papers (the PCR), percent TARIS	EN14					12%	2.1%	2.1%	10.0%	11.7%	11.15	22%	١.
DFL/ PEPG certified coor sacers (DN PCR), percent (SXXXX)	EN14					13.6%	21.6%	22.0%	26.7%	26.6%	14.6%	-12%	t







#### **Diversity Initiatives**

36. Please describe any diversity programs and/or partnerships that your company has currently implemented.

#### **Diversity Mission Statement**

At Office Depot, we are committed to creating an inclusive environment where all people are valued and respected. Diversity is an important dimension of Inclusion, Innovation, and Customer Focus - three of our core values -- and keys to our success in a global marketplace.

We take the following actions to achieve this policy:

- Recruiting a workforce that is reflective of the communities in which we do business.
- Providing a work environment based on honesty and mutual respect.
- Ensuring that all people related decisions are made objectively, based on merit.
- Utilizing a base of diverse suppliers.

Managers at all levels are accountable for implementing action plans to achieve these goals.

#### **Diversity Value Statement**

Commitment to a Diverse Workforce

- We employ a diverse workforce reflective of the communities in which we do business
- We provide equal opportunity and encourage all employees to develop to their full potential
- We appreciate the importance of a diverse workforce at the highest levels of management
- We embrace new ideas and perspectives and respect individual differences
- We do not tolerate harassment of any sort.

#### **Serving Diverse Communities**

- We reach out to entire communities through our corporate citizenship efforts
- We focus on the health, education and welfare of all children through outreach and involvement
- We support diverse organizations and causes with funding, product donations and volunteerism

#### **Fostering a Diverse Vendor Network**

- We continually increase and strengthen our vendor diversity network to reflect the global marketplace
- We support our minority-owned suppliers to assist their growth so we can thrive together
- We partner with organizations committed to building diverse business ownership

#### Supply Chain Diversity Program

Supply Chain Diversity Program: Office Depot is committed to the economic development of the communities in which we work and live. This commitment is evident in our industry-leading multi-dimensional approach to small business development. Our Supply Chain Diversity Program assists Historically Underutilized Businesses (HUBs) in building community, business, and customer relationships that inspire organizational growth and empowerment within every aspect of our business.

Office Depot is proud to offer the most comprehensive Supply Chain Diversity model of its kind, in order to give HUBs the best opportunities to grow and prosper. We actively seek out promising HUBs (Historically Underutilized Businesses, which include: Certified Minority, Women, Disabled, Veteran, and Small [SBA 8(a), SDB, and HUB Zone] enterprises) to ensure equal opportunity in our supplier selection process.





Our program is made up of three dimensions: Vendor Diversity, Supplier Diversity, and Tier One. The three dimensions of our Supply Chain Diversity Model have set the following standards to help us to measure and maintain the success of this process:

- Enhance capabilities of HUB suppliers.
- Expand the capacity of HUBs to compete more effectively.
- Increase turnover of all HUB products.
- Leverage efforts with other corporations to create large-scale HUB opportunities.
- Increase market reach and density.
- Increase purchases from HUBs.
- Reduce buying costs of doing business for all suppliers and vendors.

#### The Supply Chain Diversity Team includes:

- Lia Rogers, Manager, Supply Chain Diversity responsible for Tier One
- Tira Mann, Manager, Supply Chain Diversity responsible for Tier One Operations
- Shari Francis, Manager, Supply Chain Diversity responsible for Vendor Diversity & HUB Catalog.

Historically Underutilized Businesses (HUBs) include: Certified Minority, Women, Disabled, Veteran, and Small [SBA 8(a), SDB, and HUB Zone] enterprises also includes companies certified by the National Gay and Lesbian Chamber of Commerce (NGLCC)

This symbol identifies products in our assortment that were originally manufactured and/or distributed by a Historically Underutilized Business (HUB). A historically underutilized business is a business that has not historically had equal opportunities. Look for this symbol in Office Depot catalogs and online to find products that will help meet your diversity goals.

Office Depot offers a wide assortment of products that can help our customers meet their diversity spend goals. To view some of the items available in our HUB Catalog, go to: <a href="http://www.officedepot.com/specialLinks.do?file=/companyinfo/companyfacts/diversityhub.jsp&template=companyinfo">http://www.officedepot.com/specialLinks.do?file=/companyinfo/companyfacts/diversityhub.jsp&template=companyinfo</a>.

The Goals of the Office Depot Supply Chain Diversity Program are:

- To form strong partnerships with Historically Underutilized Businesses (HUBs).\*
- To pursue nationally certified HUBs that reflect today's diverse global marketplace.
- To insure that HUBs are well represented in our product assortment and have an equal opportunity in our supplier selection process.
- To affiliate with national organizations such as the National Minority Supplier Development Council (NMSDC), the Women's Business Enterprise National Council (WBENC), the Small Business Administration (SBA) as well as other organizations that share our goal of making a positive impact on economic development through supplier diversity.
- To effectively highlight the products of HUBs in our national full line catalog.
- To empower HUBs to become self-sustaining providers of goods and services to our customers and us.



#### **HUB Vendors**

HUB Catalog has products available national. Online virtual catalog available at <a href="http://www.business.officedepot.com/HUB">http://www.business.officedepot.com/HUB</a> (this 2012 version on-line however we have hard copies of the current version available on request).

Hilton Trading Company DBA AccuBanker

Addendia Alliance Rubber

Arbill

ASK Innovations Baumgarten's Casauri

Corporate Distribution Services
DME – Derrah Morrison Enterprises

DiverseID

FibroSource USA Fortress Systems Hess Advanced Image Projection West

Imprint Plus

Kleenslate Concepts

KellyRest

LePage's

Mammoth Office Products

Master Caster Neutral Posture

Officemate International

**OT Trans** 

Pointe International

Smead

South Coast Paper

Stride

Tape Wrangler

Timeless Frames (Products coming

soon) ViewSonic

Workplace Solution

37. What policies and initiatives promoting diversity within your workforce do you have? Please attach copies of the policies or provide links:

#### **Diversity & Equality**

Office Depot is committed to an inclusive work environment that values and respects the talents and contributions of every associate. We recruit a workforce that reflects the diversity of the communities we serve, recognizing that our organization only flourishes when we hire, promote and create paths to leadership for women and men of every background.

Our commitment to equal opportunity is driven by Office Depot's core values. Diversity is intrinsic to our values and contributes to our success in the global markets we serve. In addition to our core values, we also live by the following diversity values:

- We employ a diverse workforce that reflects the communities in which we do business.
- We offer equal opportunities for advancement and encourage all employees to develop to their full potential.
- We appreciate the benefits of a diverse workforce at the highest levels of management.
- We embrace new ideas and perspectives and respect individual differences.
- We do not tolerate harassment of any kind.

To help achieve our inclusion and diversity goals, we engage a broad range of community stakeholders. We reach entire communities through our corporate citizenship efforts. Our





outreach and involvement focuses on the health, education and welfare of all children. We support diverse organizations and causes with financial contributions, product donations and volunteer support.

Please use this link to review our 2013 Corporate Citizenship Report which includes our social policies and more detail on our internal and external diversity programs.

38. What policies and initiatives promoting diversity within your supplier base do you have? Please attach copies of the policies or provide links:

Office Depot offers one of the most comprehensive Supply Chain Diversity models of its kind. Our industry leadership and innovations serve as important catalysts that significantly expand opportunities for Historically Underutilized Businesses (HUBs). Our support for HUBs, defined as certified minority-, women-, disabled-, and veteran-owned businesses, is advanced through a wide range of initiatives, including programs that have set a new standard for effectiveness within our industry.

Our strategy achieves results. The proof is found in the numbers: Since forming the supply chain diversity team and later a formal program, Office Depot has accumulated spending with HUBs of more than \$2.5 billion. In 2012, \$250 million in HUB sales were generated at Office Depot. Product offerings from our HUB vendors are diverse, ranging from toner and paper to banking supplies, security cameras and safety equipment,

#### Goals

The Goals of the Office Depot Supply Chain Diversity Program are:

- To form strong partnerships with Historically Underutilized Businesses (HUBs).\*
- To pursue nationally certified HUBs that reflect today's diverse global marketplace.
- To insure that HUBs are well represented in our product assortment and have an equal opportunity in our supplier selection process.
- To affiliate with national organizations such as the National Minority Supplier Development Council (NMSDC), the Women's Business Enterprise National Council (WBENC), the Small Business Administration (SBA) as well as other organizations that share our goal of making a positive impact on economic development through supplier diversity.
- To effectively highlight the products of HUBs in our national full line catalog.
- To empower HUBs to become self-sustaining providers of goods and services to our customers and us.
- Office Depot is committed to the economic development of the communities in which we work and live. This commitment is evident in our industry-leading multi-dimensional approach to the development of Historically Underutilized Businesses (HUBs).
- Our Supply Chain Diversity Program assists HUBs in building community, business, and customer relationships that inspire organizational growth and empowerment within every aspect of our business.
- Office Depot is proud to offer the most comprehensive Supply Chain Diversity model of its kind, in order to give HUBs the best opportunities to grow and prosper. We actively seek out promising HUBs to ensure equal opportunity in our supplier selection process.
- Our program is made up of three dimensions: Vendor Diversity, Supplier Diversity, and Tier One referred to comprehensively as Supply Chain Diversity.



#### **Definition:**

\*Historically Underutilized Businesses (HUBs) include certified Minority, Women, Disabled, Veteran, and Small [SBA 8(a), SDB, and HUB Zone] enterprises.

We invite you to review more in depth discussions of our Diversity Programs including methods, tools, and awards at <a href="http://www.officedepot.com/a/companyinfo/default/">http://www.officedepot.com/a/companyinfo/default/</a> and follow each of the links under the *Diversity* category under *About Office Depot*.

#### **Vendor Certifications (if applicable)**

Provide a copy of all current licenses, registrations and certifications issued by federal, state and local agencies, and any other licenses, registrations or certifications from any other governmental entity with jurisdiction, allowing respondent to perform the covered services including, but not limited to licenses, registrations or certifications. M/WBE, HUB, DVBE, small and disadvantaged business certifications and other diverse business certifications, as well as manufacturer certifications for sales and service must be included if applicable.

Office Depot has many thousands of licenses, certifications, and registrations issued by federal, state, and local authorities in the areas in which we do business. We are properly licensed by all 50 States and the Federal government. We also have all required local licenses in each community in which we do business. Office Depot is not M/WBE or HUB certified. We are authorized by all manufacturers whose products are in our catalogs.

Office Depot is able to provide products from Certified Tier 2 Diversity suppliers and can partner with Certified Tier 1 Diversity organizations in many areas of the country where that may be of interest to individual TCPN Participating Schools.

#### References

Provide a minimum of ten (10) customer references for product and/or services of similar scope dating within the past three (3) years. Please try to provide an equal number of references for K12, Higher Education and City/County entities. Provide the following information for each reference:

Entity Name
Contact Name and Title
City and State
Phone Number
Years Serviced
Description of Services
Annual Volume

Please see Tab 6 for our list of references.



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			Office Depot Co	intract Sales Division Sales Directory		
State	Region	CSC/ Sales Office	Addresses	Managing Director (MD) / District Sales Manager (DSM)	Phone Numbers	Fax Numbers
AL	SE	Store/Sales Office	<b>Birmingham</b> 124 Green Springs Highway Birmingham, AL 35209	Stephanie Sgroi-Managing Director Andrew Klingman - DSM	Main Number: 205-945-2650 CS Number: 800-846-2902	Main Fax Number: 205-945-2649 Data Entry Fax: 800-229-4888
AZ	West	CSC/Sales Office	Phoenix 602 South 63rd Avenue Phoenix, AZ 85043	Jeff Swiatek - MD / Mountain Daniel Durda-DSM Tabbatha Wasson - Dir. Enterprise Account Mgt	Main Number: 623-907-2410 CS Number: 888-263-3423	Main Fax Number: 623-907-5834 Data Entry Fax: 888-813-7272
CA	West	Store/Sales Office	Bakersfield 5600 Stockdale Highway Bakersfield, CA 93309	Joey Eyraud - MD / CA-Valley Scott Jacobsen - DSM/Fresno	Main Number: 661-631-1800	Main Fax Number: 661-631-1829
CA	West	Sales Office	Burbank 3500 W Olive Ave. Suite 300 Burbank, CA 91505	Chris Lupo - MD / Signal Hill Kyle Boyd - DSM Bruce Jensen - DSM Darrin Cowie- CPD Manager OPEN - DSM	Main Number: 818-827-7140 CS Number: 888-263-3423	Main Fax Number: 818-557-1781 Data Entry Fax: 888-813-7272
CA	West	CSC/Sales Office	Fremont 6700 Auto Mall Parkway Fremont, CA 94538	Joey Eyraud - MD / CA-Valley Diane Cornell - DSM Jim DeMartini - DSM Jason Vesper - RSMP	Main Number: 510-497-1900 CS Number: 888-438-0816	Main Fax Number: 510-497-5200 Data Entry Fax: 888-811-7272
CA	West	CSC/Sales Office	Menio Park 1315 O'Brien Drive Menio Park, CA 94025	Joey Eyraud - MD / CA-Valley Mike Ramseck - DSM John Banholzer	Main Number: 650-327-0918	
CA	West	Sales Office	Fresno S405 E. Home Avenue Suite 109 Fresno. CA 93727	Joey Eyraud - MD / CA-Valley Scott Jacobsen - DSM	Main Number: 559-255-1711 CS Number: 888-263-3423	Main Fax Number: 559-255-6647 Data Entry Fax: 888-813-7272
CA	West	Store/Sales Office	Santa Rosa (formerly Rohnert Park) 1960 Santa Rosa Avenue Santa Rosa, CA 95407	Joey Eyraud - MD / Bay Area Janet McTaggert - DSM	Main Number: 707-536-0095	Main Fax Number: 707-536-0114
CA	West	Sales Office	Sacramento 4720 Northgate Boulevard Sacramento, CA 95834	Joey Eyraud - MD / CA-Valley Janet McTaggert - DSM	Main Number: 916-927-0171 CS Number: 866-438-4808	Main Fax Number: 916-927-3409 Data Entry Fax: 866-438-4840
CA	West	Store/Sales Office	Modesto (formerly Stockton) 2020 W. Briggsmore Ave #B Modesto, CA 95350	Joey Eyraud - MD / CA-Valley Sam Castillo - DSM Fresno	Main Number: 209-524-3000	Main Fax Number: 209-524-3090
CA	West	CSC/Sales Office	Los Angeles (Signal Hill, CA) 3366 East Willow Street Signal Hill, CA 90755	Dave Trudnowski - SVP Public Sector Strategy Chris Lupo - MD/ Signal Hill Paul Martorella - Public Sector Specialist Paul Hurty - MD / Furniture Belinda Houng - Director, Sales Ops Reporting & Analytics Sue Esplin - DSM Craig Peterson - DSM Suzanne Umemoto -DSM Sharalyn Sowers - DSM Melanie Calero - Regional Peformance Manager John Moran - Global DSM HCBG Chris Mellgren - Director, CBS	Main Number: 562-490-1000 CS Number: 888-263-3423	Data Entry Fax: 888-813-7272
CA	West	Sales Office	Rancho Cucamonga (formerly Inland Empire) 9431 Haven Ave. Suite 221	Chris Lupo - MD / Signal Hill Brandy Eaton - DSM	Main Number: 909-912-1934 CS Number:	Main Fax Number: 909-912-1934 Data Entry Fax:
CA	West	Sales Office	Rancho Cucamonga, CA 91730  San Diego 6170 Cornerstone Ct., Suite 180 San Diego, CA 92121	Chris Lupo - MD / Signal Hill Jon Ulrich - DSM	888-263-3423 Main Number: 858-352-0434 CS Number: 888-263-3423	888-813-7272 Main Fax Number: 858-352-0486 Data Entry Fax: 888-813-7272

			Office Depot Co	ntract Sales Division Sales Directory		
State	Region	CSC/ Sales Office	Addresses	Managing Director (MD) / District Sales Manager (DSM)	Phone Numbers	Fax Numbers
CA	West	Sales Office	San Francisco 303 Second Street, North Tower	Joey Eyraud - MD / CA-Valley Ellen Bezore-Holmes - DSM	Main Number: 415-621-4820	Main Fax Number: 415-863-0352
			Suite 460 San Francisco, CA 94107		CS Number: 888-438-1226	Data Entry Fax: 888-811-7272
CO	West	Xdock/Sales Office	<b>Denver</b> 4600 Havana Street	Tim Burgett- Vice President Chad Lambert- Managing Director	Main Number: 303-375-3340	Main Fax Number: 303-576-1231
			Denver, CO 80239	Jenn Heiden - DSM	CS Number: 888-263-3423	Data Entry Fax: 888-813-7272
СТ	North	TD Sales Office	Trumbull Tech Depot 55 Corporate Drive Trumbull, CT 06611	Open - Sr. Director / New England Russ Kimmel - Director Enterprise Account Mgt	Main Number: 203-615-7000	Fax Numbers 203-615-7006
FL	SE	Store/Sales Office	Jacksonville 2050 Third Street South, Suite BSD Jacksonville, FL 32250	Terry Sterk - MD/North Florida Rob Loiselle - DSM	Main Number: 904-242-9386 CS Number: 800-386-0226	Main Fax Number: 904-242-9392 Data Entry Fax: 800-816-3139
FL	SE	Sales Office	Orlando 1707 Orlando Central Parkway Suite 100 Orlando, FL 32809	Terry Sterk - MD/North Florida	Main Number: 407-826-5500 CS Number: 800-386-0226	Main Fax Number: 407-859-2037 Data Entry Fax: 800-816-3139
FL	SE	Sales Office	Boca Raton (South Florida BSD Team) 6600 N. Military Trail Mailcode BSDSFLS Boca Raton, FL 33496	Terry Sterck - MD / South Florida Julia Mendez - DSM	Main Number: 561-438-4800 CS Number: 800-386-0226	Main Fax Number: 561-438-6608
FL	SE	Store/Sales Office	Tallahassee 4300-1 Tennessee Street Tallahassee, FL 32034	Terry Sterck - MD/North Florida Morrie Norwood - DSM	Main Number: 850-575-0255 CS Number: 800-386-0226	Main Fax Number: 850-575-1581
FL	SE	Sales Office	<b>Tampa</b> 1907 US Hwy 301 North Suite 190C Tampa, FL 33619	Terry Sterck - MD / South Florida Jim Olsen - DSM Armando Suarez - DSM/St. Petersburgh Raul Gomez - DSM/Tampa Steve Siben - Dir Enterprise Development	Main Number: 813-621-1389 CS Number: 813-505-8184	Main Fax Number: 813-621-1245 Data Entry Fax: 813-621-3803
FL	SE	CSC/Sales Office	Weston (Miami/Ft. Lauderdale Team) 2925 West Corporate Lakes Blvd. Weston, FL 33331	Terry Sterck - MD / South Florida Linda Sykes - DSM Julia Mendez- DSM	Main Number: 954-217-2167 CS Number: 800-386-0226	Main Fax Number: 954-217-2786 Data Entry Fax: 888-813-7272
GA	SE	Pricing/Sales Office	Norcross 192 Technology Parkway Suite 150 Norcross, GA 30092	Jim Pollman - RVP - Southeast Steve McCaffrey - Director, CPD Sales Kim Ghant - Dir. Sales & Pricing Strategy Stephanie Sgroi-Managing Director Ben Carscaddon - DSM Jason Warshaw - DSM Kevin Brix - DSM Christopher Duerr - Director, Sales (CBS)	Main Number: 678-225-8000 CS Number: 800-846-2902	Main Fax Number: (770) 449-9115 (770) 449-9166 Data Entry Fax: 800-229-4888
IL	North	CSC/Sales Office	Carol Stream 515 Kehoe Blvd Carol Stream, IL 60188	Bob Ramlet - Managing Director	Main Number: 800-613-4624 CS Number: 800-651-4624	Main Fax Number: Data Entry Fax: 630-653-2595
IL	North	Sales Office	Chicago 300 W Hubbard	Bob Ramlet - Managing Director Stephanie Fuller - Director International Bus Dev.	Main Number: 312-803-4330	Main Fax Number:
		0; (0.1.07)	Suite 202 Chicago, IL 60654		CS Number: 800-651-4624	Data Entry Fax: 630-653-2595
IN	North	Store/Sales Office	Clarksville (formerly Louisville) 706 E. Lewis and Clark Parkway Clarksville, IN 47129	Tim Jackson - MD /TN Valley	Main Number: 812-284-3100 CS Number: 800-543-0270	Main Fax Number: 812-284-3282

			Office Depot	Contract Sales Division Sales Directory		
State	Region	CSC/ Sales Office	Addresses	Managing Director (MD) / District Sales Manager (DSM)	Phone Numbers	Fax Numbers
IN	North	Store/Sales Office	Carmel 12417 N. Meridian Street Carmel, IN 46032	Kevin Wierenga - Managing Director Jeffrey Taggert - DSM - Indianapolis	Main Number: 317-575-8727 CS Number: 800-545-6531	Main Fax Number: 317-575-8997 Data Entry Fax: 800-401-4824
KS	West	Sales Office	Overland Park (tormerly Kansas City) 8500 W. 110th St. Ste 350 Overland Park, KS 66210	Chris McEntee - RVP West Region Chad Lambert- Managing Director Casey Connor - MD-CBS Jeff Whetstone - DSM	Main Number: 913-201-4832 CS Number: 888-263-3423	Main Fax Number: 913-327-5486 Data Entry Fax: 888-813-7272
LA	SE	Store/Sales Office	Metairie (formerly New Orleans) 6851 Veterans Memorial Blvd. Metairie, LA 70087	Tim Jackson, Managing Director Peter Davis, DSM Lea Kearns, DSM	Main Number: 504-799-1605 CS Number:	Main Fax Number: 800-342-1062 Data Entry Fax:
MA	North	Sales Office	Marlborough (formerly Boston) 313 Boston Post Road West Suite 250 Marlborough, MA 01752	Bill Rigby, Director-Enterprise Development Steve Cimilluca - Enterprise Managing Dir Brett Bouvier - DSM Bill Rigby, Director-Enterprise Development	888-263-3423  Main Number: 508-460-5011  CS Number: 888-263-3423	888-813-7272 Main Fax Number: 508-485-5515 Data Entry Fax: 800-758-4927
MD	SE	Sales Office	Baltimore (formerly Columbia) 6304 Woodside Court Columbia, MD 21046	Brad Shaw - Managing Director Dan Lindner - DSM Dennis Beale - Director, Federal Govt Sales Joseph Schmidt-Director-Federal Govt Sales	Main Number: 410-381-1493 CS Number: 888-263-3423 Fed Govt CS: 888-263-9586	Main Fax Number: 410-381-2214 Data Entry Fax: 800-578-9675 Fed Govt CS Fax: 800-973-3376
MI	North	Store/Sales Office	Northville (formerly Detroit) 17335 Haggerty Road Northville, MI 48168	Kevin Wierenga - Managing Dir. /Ohio Valley/Michigan Brian Sheehan - DSM Nadine Brocci - DSM	Main Number: 248-277-4042 CS Number: 888-263-3423	Main Fax Number: 800-824-9944 Data Entry Fax: 888-813-7272
MN	West	CSC/Sales Office	Plymouth 1105 Xenium Lane North Suite 100 Plymouth, MN 55441	Chad Lambert-MD Kaaren Burgwald - DSM	Main Number: 800-582-5254 CS Number: 888-263-3423	Main Fax Number: 763-513-4017 Data Entry Fax: 888-813-7272
NC	SE	Store/Sales Office	Charlotte 8658 J.W. Clay Blvd Charlotte, NC 28262	Stephanie Sgroi-Managing Director Charell McLean - DSM Hardy Meyer-DSM Chuck Phillips-DSM Billy Grimmett - Director, Public Sales	Main Number: 888-213-8948 CS Number: 800-997-8501	Main Fax Number: 704-547-8988 Data Entry Fax: 800-998-4903
NE	West	Store/Sales Office	Omaha 2809 South 125th Avenue Suite 390 & 395 Omaha, NE 68144	Chad Lambert-MD Ken Bruntz - DSM	Main Number: 402-926-0166 CS Number: 888-263-3423	Main Fax Number: 402-926-2895 Data Entry Fax: 888-813-7272
NJ	North	Sales Office	Clifton 4 Brighton Road, Suite 400 Clifton, NJ 07012	Steve Cimilluca - Director Enterprise Account Mgmt Jody Preihs - DSM Greg Burd - DSM Carol Stewart - DSM	Main Number: 973-365-7300 CS Number: 888-263-3423	Main Fax Number: 973-777-4553 Data Entry Fax: 888-813-7272
NM	Central	Store/Sales Office	Albuquerque 1409 Renaissance Blvd. NE Albuquerque, NM 87101	Jeff Swiatek - MD / Mountain Daniel Durda-DSM	Main Number: 505-345-5946 CS Number: 888-263-3423	Main Fax Number: 505-344-2929 Data Entry Fax: 888-813-7272
NV	West	Store/Sales Office	Las Vegas 3630 W. Sahara Ave Las Vegas, NV 89102	Jeff Swiatek - MD / Mountain Dale Redden - DSM	Main Number: CS Number:	Main Fax Number: 702-257-0248 Data Entry Fax:
NV	West	Store/Sales Office	Reno 2990 Northtowne Lane Reno, NV 89512	Jeff Swiatek - MD / Mountain Dale Redden - DSM	N/A Main Number: 775-674-4300	N/A Main Fax Number: 775-674-4454

			Office Depot (	Contract Sales Division Sales Directory		
State	Region	CSC/ Sales Office	Addresses	Managing Director (MD) / District Sales Manager (DSM)	Phone Numbers	Fax Numbers
NY	North	Sales Office	New York 1250 Broadway New York, NY 10001	Brian Abromovage- MD / New York/ New England Vince Verga - DSM Greg Burd - DSM Deb Pedone - DSM Donald Poster - RSMD CPD Michael Irizarry - DSM	Main Number: 212-330-6480 CS Number: 888-263-3423	Main Fax Number: 212-947-7232 Data Entry Fax: 800-758-4927
NY	North	Sales Office	Rochester 160 Allen Creek Rd., #232 Rochester, NY 14618	Brian Abromovage - MD Al Schum - DSM	Main Number: 585-424-1500 CS Number: 888-263-3423	Main Fax Number: 585-350-1030 Data Entry Fax: 585-350-1030
OH	North	CSC/Sales Office	Hamilton (formerly Cincinnati) 4700 Muhlhauser Road Hamilton, OH 45011	Jeff Frazier - M D / Ohio Valley Region OPEN - DSM Bryan Heeb - DSM Dennis Moriarty - DSM	Main Number: 888-294-1187 CS Number: 800-543-0270	Main Fax Number: 513-881-7275 Data Entry Fax: 800-449-5206
ОН	North	Sales Office	Valley View 9680 Sweet Valley Drive, Suite B Valley View, OH 44125	Jeff Frazier - M D / Ohio Valley Region Dennis Moriarty - DSM	Main Number: 216-986-0856 CS Number: 800-758-9675	Main Fax Number: 216-986-0804 Data Entry Fax: 800-758-4927
OR	West	Sales Office	Portland 3621 NW Yeon Avenue Portland, OR 97210	Beth Gray - MD / Seattle Adam Just - DSM Carol Carpenter - DSM David Howell - DSM (CPD)	Main Number: 503-290-0250 CS Number: 888-438-0102	Main Fax Number: 503-227-1480 Data Entry Fax: 888-811-7272
PA	North	Sales Office	Trevose Five Neshaminy Interplex Suite 101 Trevose, PA 19053	Tony Nucera - Managing Dir. / Tri State Ken Scheuer - DSM Michael Angelo - VP Enterprise Account Mgt Christine Maguire - DSM Jeff Gillmer - VP Enterprise Development Adam Feingertz - Performance Mgr Global Accounts Larry Elliott - DSM Francis Morrison - DSM Thomas Smith - DSM	Main Number: 215-244-2230 CS Number: 888-263-3423	Main Fax Number: 215-244-2233 Data Entry Fax: 800-896-0836
PA	North	Sales Office	Moon Township (formerly Pittsburgh) 200 Corporate Center Drive Suite 300 Moon Township, PA 15108	Jeff Frazier - Managing Dir./ Ohio Valley Michael Malone - DSM Dave McGinnis-DSMF Valerie Borkowski- DSMP Robert Spock- Sales Director, Promo	Main Number: 877-353-9100 CS Number: 877-353-9100	Main Fax Number: 877-353-9211 Data Entry Fax: 877-755-3647
TX	Central	ISO Office	Austin (Inside Sales Team) 9501 Amberglen Blvd. Suite 200 Austin, TX 78729	Chris Edler - VP Inside Sales Bill Cross - Dir of Sales Planning & Support Joel Coombs - Dir of Inside Sales Michael Crawford - Dir of Inside Sales Peter Grady - Dir of Inside Sales Jeff Carter - DSM-Field Sales	Main Number: 512-651-6200	Main Fax Number: 512-996-8742 512-506-9417
TX	Central	Store/Sales Office	Brownsville 515 E. Morrison Road Brownsville, TX 78526	Michael McDonnell - Managing Director- Texas Jeff Carter DSM - Field Sales	Main Number: 888-438-8998 CS Number: 888-263-3423	Main Fax Number: 561-438-0431 Data Entry Fax: 888-813-7272
TX	Central	Store/Sales Office	El Paso 1313 George Deiter Drive #B El Paso, TX 79936	Michael McDonnell - Managing Director- Texas Rob Thompson - DSM	Main Number: 915-594-4051 CS Number: 888-263-3423	Main Fax Number: 915-594-9347 Data Entry Fax: 888-813-7272

# Office Depot 90 Day Marketing Plan – Attachment #2

Stage 1 is defined as the first two weeks of the twelve week marketing plan

	Wk											
Region 4/TCPN Marketing Launch Proposal	1	2	3	4	5	6	7	8	9	10	11	12
Stage 1 Create and distribute a co-branded press release to appropriate publications												
Create DemoFlick video to announce TCPN Contract- speed to market as well as visually interesting. Pre-login content as well Video may be able to be E-mialed. If the file is small enough												
Develop high impact sales presentation												
Deliver video message from Senior Level Executive at Office Depot's existing cooperative customer base and entire sales force. This will be included in an e-mail blast to communicate the benefits of the new partnership and to highlight the reasons customers should convert their contracts to the TCPN platform												
Complete in depth training sessions via web-ex conferences for entire sales organization (sessions will include executive participation)												
Develop an Office Depot internal SharePoint site that provides a comprehensive overview of the Region 4/TCPN program												
Focus on FirstPlace instead of SharePoint. More relevant and easier to utilize. Reps can have a medium for questions.												
Implement a face to face customer outreach program by all 700+ Office Depot associates who call on public sector customers												
Official announcement, contract details, and contact information will be published on Office Depot's public website												

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**Stage 2** is defined as weeks three and four of the twelve week marketing plan.

Region 4/TCPN Marketing Launch Proposal	Wk 1	Wk 2	Wk 3	Wk 4	Wk 5	Wk 6	Wk 7	Wk 8	Wk 9	Wk 10	Wk 11	Wk 12
Stage 2												
Involve TCPN staff in follow-up conference calls (focus will be on key Regional Sales Directors public sector markets)												
Joint Office Depot and TCPN staff in follow-up conference calls wit focus on key Regional Sales Directors public sector markets												
Direct mail campaign to key customers announcing the benefits of the TCPN/Office Depot partnership, while encouraging customers to join TCPN												
Continue customer outreach program to ensure customers understand the importance of moving their business to the new program												
Ensure premier Office Depot vendors are fully aware of the new contract and seek their involvement in helping support and market the program												
Office Depot's web designers and IT department will post the official announcement, contract details, and contact information will be published on a newly created page as part of Office Depot's public website, www.officedepot.com												
Message from executive leadership to reiterate the importance of the Region 4/TCPN partnership												
Implement bulletin board message on all existing cooperative customers reinforcing program benefits												
Partner with TCPN staff to introduce Office Depot regional team to key existing TCPN customers												

**Stage 3** is defined as weeks five through eight of the twelve week marketing plan.

	Wk											
Region 4/TCPN Marketing Launch Proposal	1	2	3	4	5	6	7	8	9	10	11	12
Stage 3												
Co-branded marketing piece will be placed in additional publications												
Message from executive leadership to reiterate the importance of the Region 4/TCPN partnership												
Implement bulletin board message on all existing cooperative customers reinforcing program benefits												
Partner with TCPN staff to introduce Office Depot regional team to key existing TCPN customers												
Distribute w elcome kits to further communicate value and program benefits												
Train and launch Office Depot Inside Sales managers with aggressive nationwide call strategy designed to let the public sector agencies know the benefits of the TCPN program												
Develop customer testimonials and case studies that highlight the strengths of the partnership with TCPN and Office Depot												
Secure ad space for co-branded ads(example publications include GovPro, OPI, NIGP, New sletter, University Business Daily, School Business Affairs, District Administrator and regional publications)												
Co-branded capabilities brochure and collateral distribution strategy												
E-mail marketing broadcasts												
Launch green and sustainability solutions and reporting tools												
2013 Strategic Plan Development												

**Stage 4** is defined as the final four weeks of the twelve week marketing plan.

	Wk											
Region 4/TCPN Marketing Launch Proposal	1	2	3	4	5	6	7	8	9	10	11	12
Stage 4												
Develop customer testimonials and case studies that highlight the												
strengths of the partnership with TCPN and Office Depot												
Launch co-branded copy and print campaign												
Implement co-branded sampling promotional program - can TCPN do												
sample mailings?												
Launch state 2 public relations campaign												
Develop vendor strategies, promotions and speical offers												

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# **APPENDIX I:**

# EVALUATION QUESTIONNAIRE SELF-CHECKLIST

Proposal for School Supplies
Prepared for Region 4 Education Service Center &
The Cooperative Purchasing Network
In response to Solicitation #14-16







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# Appendix I:

# **EVALUATION QUESTIONNAIRE/SELF CHECKLIST**

## **Products/Pricing (40 Points)**

Check

**EFT** 

EDI

А. В.

C.

D.

1.	Are all products and services being proposed listed under APPENDIX B on a corresponding electronic device? (Price lists listing specific products satisfy this requirement)  X Yes No
2.	Is there a price list for all available products/services on a corresponding electronic device?  X Yes No
3.	Did you provide the warranty information that is offered by your company?  X Yes No
4.	Will customers be able to verify they received the contract price?  X Yes No
	Please explain how they would verify the contract price.
	At the time of order entry on our private contract website, business.officedepot.com, items that are on the Core list will show the Best icon, while other items that are part of the primary contract offering will also show as Contract Item icon. This proposal includes our full breadth of product offering. Our invoicing capabilities allow for full pricing detail to further provide price verification.
	Office Depot also has an industry-leading contract compliance department, which is not a part of our sales organization. Office Depot made a significant investment in creating an organization dedicated to ensuring accurate customer set-up, timely maintenance of customer pricing, and protecting the integrity of our agreements with our customers. To carry out those important responsibilities, we developed an online document management system, which calendarizes the significant milestones of our legal agreements. This provides us with visibility to those commitments that are time sensitive. In addition to our system enhancements, our team of Compliance Managers is responsible for establishing a consistent schedule of inspection, ensuring that TCPN Participating School end users are receiving the service and pricing that Office Depot has committed to provide.
5.	What payment methods do you accept?

Office Depot offers Net 30 days payment terms. We will work with each customer to accept the payment methods that are mutually agreed and acceptable to that customer.





Credit or Procurement Card (VISA, MasterCard, Discover, AMEX)



## **Performance Capability (30 Points)**

1.	Did you indicate which states you can deliver to under APPENDIX E, Question 1?  X Yes No
2.	What is the capability of your company to respond to emergency orders?
	Please explain what actions you would take.
	With our Just-In-Time next business day delivery to most TCPN Participating Schools, the need for emergency orders are less frequent. Office Depot offers two options to TCPN Participating Agencies, depending on their specific ship to locations.
	1. We have approximately 1,100 Office Depot retail stores nationwide where end users can pick most emergency items when there is a store near them. The store count will increase to approximately 1,600 in the future when we complete the integration of the OfficeMax Stores into our IT system so we can offer the same promise of the lower of contract or store price to any authorized buyer using a pre-registered purchase card or an Office Depot Store Purchase Card.
	2. TCPN Participating Schools' ship-to locations within approximately 30 miles of one of our delivery centers may be able to obtain same day deliveries of in-stock items if the order is called into our toll-free ordering number before noon local time on a business day. This will be verified on a location basis.
3.	Please provide your company's average fill rate over the last three fiscal years. 1) 99.43% YTD 2) 99.52% 2013 3) 99.38% 2012
	Please note that these are nationwide performance averages for the years indicated.
4.	Please provide your company's average on time delivery rate over the last fiscal year. <u>99.47%</u> <u>YTD nationwide average</u>
5.	Does your company agree to the statements on shipping charges as stated on page 28 of the Products/Services Tab (Appendix B)?  X Yes No
	If not please explain in your response to this section. N/A
6.	What is your company's return and restocking policy?
	Are there any applicable fees?





TVs, DVD Players, Media, Hard Drives, Peripherals, Accessories and Software.

A 10% restocking fee will be applied if the box is missing any components. This applies to all technology products including, without limitation: Computers, Monitors, Cameras, Camcorders, Projectors, GPS, Printers, Copiers, Faxes, Shredders, Telephones, Wireless Technology, MP3s,

Please provide a brief description and example.

#### Returns

Office Depot's strength lies in our flexibility, and we are committed to providing you with a flexible program and procedure for returned or damaged goods. Returns are handled in a fashion unique to our industry. Credit pickups are keyed into our system like orders. A pick ticket will be printed in our distribution center and the return will be picked up within 5 business days. Credit/returns are tracked through our system, and reports are generated daily. Most products (see below for specifics) can be returned for credit within 30 days of the purchase date for any reason, if the product is in sellable condition and in the original manufacturer's container. Credits are made to the account originally invoiced within 2 to 5 business days.

#### **Policy**

Your complete satisfaction is our primary concern. For returns, please contact your Customer Service Representative or initiate the return online.

Your original receipt is required for all store returns or exchanges of technology and furniture. Technology products may be returned or exchanged within 14 days of purchase with original receipt, in original packaging and with UPC code intact. If product box is opened, we will offer an exchange only.

Opened software may be exchanged for the same item only. Please remove all personal data from returned/exchanged product. Office Depot is not responsible for any personal data left in or on a returned/exchanged product. Furniture in new condition, unassembled, in original packaging, with original receipt and with UPC code intact may be returned within 14 days of purchase.

Special Order/custom items and manufacturer direct items cannot be returned or exchanged unless damaged upon receipt. Tech Depot Services are non-refundable once services have been performed. Pre-Paid Cards such as Gift Cards and Phone Cards are non-refundable and cannot be returned or used to purchase other gift cards. Special terms and conditions are included with each card.

#### **Online Returns**

Office Depot's web site allows our customers the ease of processing online return requests. Online return requests may be created by following these steps:

- Click on order tracking towards the top of screen
- Then click on the order number you need to place a return on
- On the order detail page you click on submit return
- Then select the item or items you want to return and hit continue
- Last review the information for the return and hit submit return at which point you will get a confirmation number for the return





#### **Telephone Returns Process**

Step # 1: Call Our Customer Service Department

- Please provide your Customer Service representative with all the pertinent information.
- Be sure to include your invoice number and SKU number of the product being returned/credited.

Step # 2: Give A Brief Description Of The Reason For The Return/Credit

- Product is damaged/defective
- Delivery related
- Original order incorrect
- Customer request

Technology products sold by Tech Depot are subject to Tech Depot return policies and a Return Authorization must be requested in advance. Merchandise may NOT be returned to an Office Depot Retail Store or picked up by our Delivery Driver Network.

7. What is your company's history of meeting shipping and delivery timelines?

As indicated in our response to Question 4. Above, we have achieved a 99.47% nationwide ontime delivery rate in 2014 year to date. This means we have met or exceeded our promised delivery on more than 994 out of 1,000 opportunities. We are always seeking to improve; however, this is a very favorable success rate.

8.	Will your company be able to meet the warranty guidelines as stated on page 28 the Products/Services Tab (Appendix B)?  Yes No
	If not, please explain. N/A
9.	Did you provide your company's information regarding your customer service department as per APPENDIX F, Question 18?  X Yes No
10.	What is your company's current invoicing process?

Office Depot can provide you a complete Individual Invoice and Consolidated Billing program on local, regional, or national levels. Multiple fields can be customized to accommodate the specific terminology of your order process. Your account can be implemented to require and/or validate specific account information at the time of placing your order. Different options are available, depending on whether the billing is in paper or electronic format.

#### **Invoice Billing**

An invoice is generated for each order placed by the Participating School end user. Your invoice can be sent either in daily or weekly intervals directly to the primary address or indirectly to the "Ship To" location(s). Also, any of the "Header Titles" that are listed under the optional information section can be renamed as necessary. This can be done by paper or electronic format.



#### Standard information on all invoices:

- Account Number
- Account Manager
- Order Number
- Order Date
- Ship Date

#### Optional information that can be added to the invoice:

- "Ship To" ID
- Department Name/Number
- PO Number
- Release Number
- Desk Top Location

#### Media Types Available For Invoice Billing:

- Paper
- EDI

#### **Consolidated Billing**

A consolidated or summary bill is generated for all orders reconciled within a given time period. Your consolidated bill can be sent weekly, semi-monthly or in monthly intervals directly to the primary address or indirectly to the "Ship To" location(s) by paper or directly to the primary address electronically. Summary bills can be sorted, totaled or have page breaks with any of our header options. Also, any of the header titles can be renamed as necessary.

#### **Header Options:**

- Ship To ID
- Department Name or Number
- PO Number
- Release Number
- Desk Top Location

## **Consolidated Bill Options:**

- Detailed Consolidated Bill This bill shows all detail and total for all orders reconciled in a certain billing period
- Non-Detailed Consolidated Bill This bill shows only the order number and total for all orders reconciled in a certain billing period
- One Line Consolidated Bill This bill will only show the number of orders reconciled in a certain billing period

#### Media Types Available For Summary Billing:

- Paper
- Electronic (Email, FTP, Diskette)

11.	Did you indicate how your company will implement the contract as per APPENDIX F, Question 23?  X Yes No
12.	Did you provide your Dun & Bradstreet number as per APPENDIX F, Question 3?  X Yes No







13.	Did yo	u provide	e informa	ation on you	r website	and or	า-line (	ordering	capacitie	s as	per	APPEN	NDIX	F
	Questi	ion 14?												
	_X_	Yes		No										

#### **Qualification and Experience (20 points)**

1. What is your company's reputation in the marketplace?

We believe that one reflection of a company's reputation in the marketplace is its ability to retain customers over varying contract terms. Office Depot has an enviable retention rate for our larger customers (and TCPN and its Participating Schools are among our largest) of well over 95%, even in this highly competitive economic situation. Customers understand that the very lowest price sometimes come at considerable expense in service and support. Office Depot provides the total package equaling a highly competitive Total Cost of Ownership.

2. What is the reputation of your products and/or services in the marketplace?

Office Depot does not manufacture the products we sell, although we do determine the specifications for our private brand products and accept the responsibility for the quality and performance of those products. Office Depot private brand products are 100% satisfaction guaranteed to meet or exceed the appropriate national brand equivalent's specifications, performance, quality, yield, and suitability for use while saving the customer money. Our private brand products are accepted by most customers as directly interchangeable with the national brand equivalent. We offer our customers well-known brand name products as well as innovative items.

As a value added supplier, Office Depot has earned the reputation of being highly reliable, enabling customers to plan on receiving their orders as promised, packaged properly to ensure safe delivery and storage. Our services, including our Sales Representatives fanatical approach to providing proactive consulting support to their customers, has earned us the reputation as the most capable supplier in our industry helping our customers achieve their goals. Our comprehensive industry leading usage reporting package providing nearly real time budget management capability to each customer is unequaled in our industry.

3. Does your company have past experience with Region 4 ESC and/or TCPN members? If so, please list them and their contact information (Up to five).

Yes. Office Depot is currently doing business with more than 20,000 public agencies utilizing Region 4 ESC/TCPN Office & School Supplies contract (R5023), Technology contract (R5113), and/or Janitorial contract (R5120). We value the partnership and loyalty of our customer base and the Region 4 ESC/TCPN relationship. Should we be awarded, we believe this new proposal will bring great value to this well-established customer base. (See the list of customer on the following page.)





Listed below are some of our premier participating agencies:

#### **Chicago Public Schools**

Sébastien de Longeaux Chief Procurement Officer 125 S. Clark Street, 10th Floor Chicago IL 60603 773-553-2915 sdelongeaux@cps.edu

#### **Chicago Public Schools**

Sébastien de Longeaux, Chief Procurement Officer 125 S. Clark Street, 10th Floor Chicago IL 60603 773-553-2915 sdelongeaux@cps.edu

#### **Detroit Public Schools**

Deborah L. Carter, CPPB, Director 3011 West Grand Blvd, Fisher Building 11th Floor Detroit, MI 48202 313-873-4895 deborah.ashford@detroitk12.org

#### **University of Washington**

Claudia Christensen, C.P.M., Procurement Manager 3917 University Way NE Seattle, WA 98105 206-543-4156 claudiac@uw.edu

### San Diego Unified School District

Art Hanby, Director Business Support Services 2351 Cardinal Lane, Bldg. M San Diego, CA 92123 858-522-5808 ahanby@sandi.net

#### **Austin ISD**

James Sessions, Director of Purchasing 1111 W 6th Street, A-300 Austin, TX 78702 512-414-1700 james.sessions@austinisd.org

4.	Did you list your key employees and their qualifications as per APPENDIX F, Question 7?  X Yes No
5.	Did you provide the locations and sales persons who will work on the contract as per APPENDIX F, Question 6 & 7?
	<u>X</u> Yes No





6. What past experience does your company have working in the government sector?

Office Depot has been serving public sector customers since its foundation and has been providing them through cooperative agreements since 1996, with more than 25,000+ public sector agencies currently being served.

Office Depot has become a very successful supplier of office supplies and services to the US federal, state, and local governments by meeting the very unique requirements of government agencies. For example, Office Depot is:

- An approved supplier of AbilityOne/JWOD products
- An aggressive and successful Tier One and Tier Two partner and promoter
- Committed to make MWDVE HUB products available to all of its customers
- A committed supplier of GREEN (environmentally friendly) products
- Able to provide service through its delivery service and retail stores in all 50 state
   Puerto Rico
- Able to provide delivery service direct to US Government Agencies in 35 other countries
- Able to meet the highly varied ordering and paperwork requirements of different agencies
- Committed to provide the level of customer service that each customer feels is necessary
- Skilled at operating a secure and safe delivery system
- Constantly seeking ways to reduce costs
- Able to report detailed customer purchasing history so informed spend decisions can be made

7.	Did you provide information on working with cooperative purchasing programs as per APPENDIX F, Question 27?
	<u>X</u> Yes No
8.	Did you provide information on any litigation, bankruptcy, reorganization, etc. as per APPENDIX F, Question 19?
	<u>X</u> Yes No
9.	Did you submit at least 10 customer references relating to the products and services within this RFP, with an equal representation coming from K12, Higher Education and City/County/non-profits entities as per APPENDIX F?  Yes No
10.	Did you list and submit all applicable MWBE, HUB, DVBE, small and disadvantaged business certifications that your company holds?  X Yes No N/A
Value	Add (10 Points)
1.	Did you submit a marketing plan as per APPENDIX F, Question 20?  X Yes No
2.	Did you provide a national sales training plan as per APPENDIX F, Question 24?  X Yes No



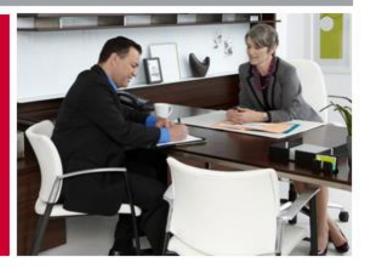




# **APPENDIX B:**

# PRODUCT/SERVICES SPECIFICATIONS

Proposal for School Supplies
Prepared for Region 4 Education Service Center &
The Cooperative Purchasing Network
In response to Solicitation #14-16







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# **Appendix B:**

## PRODUCT/SERVICES SPECIFICATIONS

It is the intention of Region 4 ESC to establish an annual contract with highly qualified Vendor(s) for **School Supplies** on a national basis. Vendor(s) shall, at the request of Region 4 ESC and/or TCPN members, provide these covered products and associated services under the terms of this RFP and the CONTRACT TERMS AND CONDITIONS.

The scope of this RFP shall include the following categories. Respondents do not have to offer every category in order to be considered for award.

 Classroom Supplies to include but not be limited to writing utensils, paper, backpacks and bag, awards and incentives, binders and binder accessories, calculators, class and date planners, posters and charts, filing supplies, first aid supplies, labeling supplies, mailing supplies, measuring tools, reference books, scissors, adhesives, chalkboards, whiteboards, carts, testing and assessment materials, and teacher aids and resources.

Office Depot has thousands of items to engage students, facilitate learning and inspire creativity.

#### **Extensive School Product Selection**

Office Depot has partnered with leading educational suppliers such as:

- Binney & Smith (Crayola)
- Dixon Ticonderoga
- Scholastic Teaching Resources (Scholastic)
- Carson Dellosa
- Houghton Mifflin Harcourt (Houghton Mifflin)
- Creative Teaching
- Evan-Moor
- Pacon
- Melissa & Doug
- Scholar Craft
- Art Supply Network



These partnerships allow our customers to have access, through Office Depot's online ordering system, to over 6,000 instructional materials and classroom products, including:

- Arts and crafts supplies
- Teacher resources
- Classroom decorations
- · Puzzles, games, and flash cards
- Early Education
- · Boards and school equipment
- Professional development products
- Classroom supplies
- Instructional materials





In addition to the products listed above, Office Depot provides complete classroom furniture solutions. Whether the need is centered on matching and expanding existing facilities or providing new progressive classroom solutions, Office Depot has products to the meet your style and budgetary requirements to furnish the needs of your Participating Schools. We offer an in-stock program for those times that you just can't wait, along with quick-ship options and custom capabilities. Our goal is to free up your time for the learning/teaching environment while we take care of your furnishing requirements at contract value pricing.

See the Special Order Furniture pricing attachment, immediately behind this appendix for further in information and details about our expanded assortment of classroom furniture.

 Lab Supplies for teaching Astronomy, Chemistry, Biology, Environmental Science, Geology, and Physics.

Office Depot carries a number of products to enhance student success by providing teachers with the tools needed for optimizing scientific learning. Examples of these resources are workbooks, games, and flashcards by vendor partners such as Scholastic, Evan-Moor, Carson Dellosa and many more.



In addition to these supplies, Office Depot also provides stocked furniture for labs, including, but is not limited to – tables with multiple surface options, seating, storage, and wash bays. Our offering is available to help provide a complete turnkey lab solution for K-12 as well as Higher Education classrooms.

See the Special Order Furniture pricing attachment, immediately behind this appendix for further in information and details about our expanded assortment of Lab furniture.

 Art Supplies to include but not be limited to specialty paper, canvas, paints, poster board, adhesives, drawing and painting utensils, printmaking supplies, sculpting and ceramics supplies, and craft materials.

Office Depot has access to approximately 60,000 items in the arts and crafts category. High quality, name-brand arts and crafts products range from painting supplies, ceramics, studio furniture, and glass and tile art to illustration materials, scrapbooking, jewelry-making, and educational materials.

In addition to these supplies, we are also a full-service provider of art room products that includes tables with multiple surface options, seating with integrated easels, storage, and drying stations. Our offering is available to help provide a complete turnkey art room solution for K-12 as well as Higher Education.

See the Special Order Furniture pricing attachment, immediately behind this appendix for further in information and details about our expanded assortment of art specific furniture.



 Electronic Educational Materials to include but not be limited to projectors and projector accessories, tablets, computers and laptops for the classroom, cameras, and IT peripherals.

The Technology Solutions division of Office Depot helps define and deliver educational solutions that help our education customers meet their goals, are innovative and relevant, and are backed by industry leading support and customer service.

Our education technology solutions focus on instructional tools, infrastructure, devices, professional development, and furniture.

- Instructional Tools Office Depot features a wide range of instructional tools to address critical classroom needs, including assessment, collaboration, organization, and research.
- Devices Office Depot offers a wide range of devices that supports an enriched learning environment and that help connects digital curriculum and the product used to deliver it.
- Professional Development We provide training for teachers and administrators on bridging the gap between curriculum and technology in the classroom through digital content and device training.
- Furniture Office Depot offers customized, flexible furniture solutions for the classroom to support various learning styles and stations, support the technology that resides in the classroom, mobile storage and charging station options for tablets, laptops, podiums, and mobile sound systems.

See the Special Order Furniture pricing attachment, immediately behind this appendix for further in information and details about our expanded assortment of technology specific furniture.

#### • K-12 Curriculum

Office Depot offers pre-publish curriculum materials from some of the premier curriculum material providers in the industry. These partnerships allow our customers to have access to over 6,000 instructional materials and classroom products such as art and craft supplies, classroom decorations, and instructional materials from Scholastic, Houghton Mifflin, Carson Dellosa, and others. Additionally we are able to print and publish curriculum and testing materials in an on-demand environment through our national network of closed door secure Copy & Print facilities.

#### Copy and Print – Curriculum Printing Solutions

Office Depot has a team of dedicated national account managers that specifically works with school districts across the country. This team helps curriculum directors to streamline the printing and distribution of their materials into the classroom. With todays' new College and Career-readiness standards, Office Depot understands that budgets need to go further and the teacher's time in the classroom is more important than ever.

Office Depot's approach is to work with Region 4's customers to provide solutions for the printing and distribution of the Participating Schools' instructional materials. These materials include Benchmark Testing, Classroom Consumables, Workbooks and Professional Development. We understand that printing is only part of the process and that getting the materials distributed down to the classroom level takes time, effort and energy.

 Cost-effective solutions – We'll help your Participating Schools stay on budget, while meeting your specific curriculum adoption printing requirements. Save teacher time and print budgets by letting Office Depot print your materials instead of using your school's copier





- Time-saving distribution services We'll collate all classroom materials so your department or schools don't have to. Office Depot will distribute these materials directly to your school free of charge on orders over \$50.
- Dedicated education print representatives We have a dedicated team that works specifically with curriculum departments across the nation to help make their process more efficient. We'll help you purchase products that meet the needs of your teachers, students, and staff.

Office Depot has a proven process to provide Curriculum, Testing and Instructional Materials to your standards, at your request:

#### Advantage to your schools:

- Consistent quality printing standards
- Labor production and assembly solutions to save teachers time
- Timely delivery and distribution
- Budget relief. Region 4's pricing through Office Depot can below internal copier costs
- Tremendous capacity and flexibility

School districts have taken advantage of our printing/production capabilities to save as much as 40% from the current process.

#### **Testing Solutions**

#### Ease of use

- Leverage Office Depot's Print on Demand system to easily upload a file, ticket the job, receive a
  proof and a quote, and place your order
- Utilize Office Depot's online document repository (File Cabinet) to store and re-print regularly used documents
- Work with your local Office Depot Copy and Print representative to submit intricate/complicated jobs, like Benchmark testing

#### **Distribution**

 Through Office Depot's world-class distribution system, jobs can be delivered at campus level, bundled and labeled by teacher within three days of placing the order (large orders may require additional time). There is no charge for this distribution on orders over \$50.

#### **Class Room Consumables and Instructional Materials Solution**

#### Ease of use

- Utilize Office Depot's online document repository (File Cabinet) to store and re-print regularly used documents
- Move to just in time procurement model for consumables
- Allow teachers to order materials with the click of a button instead of spend time at the copier
- Control print budget with tiered approval processes





#### Distribution

Materials will be shipped directly to the school with the teacher's name on it for easy distribution

#### **Workbook Solutions**

- Office Depot works with the school district to verify permission to print (blackline masters)
- Only order/print quantity needed (Print on Demand)
  - No need to try to project additional need in the coming school year
  - True On-Demand solution
- Most teachers don't teach or need every chapter of a workbook
  - Utilize Office Depot's online document repository (File Cabinet) to store only the chapters that are used. Print only the quantity needed of the relevant portion of the workbook
- Price to print workbooks varies based on size, finishing selected, etc.
  - Typical cost savings range from 25–40 %
- Materials shipped directly to school sites with free Shipping on orders over \$50

#### **Professional Development Solutions**

- Leverage Office Depot's Print on Demand system to easily upload a file, ticket the job, receive a proof and quote, and place your order
- Utilize Office Depot's online document repository (File Cabinet) to store and re-print regularly used professional development materials
- Let Office Depot print and assemble time intensive binders and tabs

#### College Curriculum

Office Depot has been servicing and supporting the needs of the Higher Education community for over 28 years. Our offering includes our full line catalog of basic and specialty office supplies, our adjacency categories of Copy & Print, Janitorial Products, Managed Print Solutions, Technology and Furniture. This full breadth offering also includes a considerable focus on sustainable purchasing which is often lead by the Higher Education community. In Appendix F, we provided additional information and insight as it pertains to sustainable purchasing capabilities that our valued Higher Education customers have not only come to count on, but require.

With today's ever-evolving learning environments, Office Depot is positioned to deliver more products and services and lower costs for colleges and schools. That is why we have created a broader selection of classroom, lab, lounge and library/gathering space furniture solutions for Higher Education. The product assortment provides solutions you can customize but still receive in a quick timeframe.

See the Special Order Furniture pricing attachment, immediately behind this appendix for further in information and details about our expanded assortment of furniture for Higher Education.





Early Childhood Supplies to include but not be limited to learning manipulatives, games, puzzles, crib
and ceiling mobiles, teacher aids and resources, special needs supplies, puppets, and books and
supplies for development of cognitive, social and motor skills.

Office Depot offers a variety of early education products from furniture and art materials to puzzles and hands-on learning kits to foster creativity and promote developmental skills. Our offering features more than 1,700 products aligned to rigorous, new standards in the classroom including:

- Sight Word Instruction
- Science Vocabulary Readers
- Early Learning Flip Charts
- Lesson Planners

Company partners include but are not limited to:

- Saddleback
- Creative Teaching Press
- Crayola
- Houghton Mifflin Harcourt

Office Depot provides stocked solutions for early childhood learning needs. We also active play, literacy, arts & blocks along with nap cots, softzone products and your basic tables and seating. Our offering is available to help provide a complete turnkey early childhood learning solution from infant through kindergarten.

See the Special Order Furniture pricing attachment, immediately behind this appendix for further in information and details about our expanded assortment of furniture for Early Childhood Education.

Bidders are encouraged to offer everything in their entire catalogue that falls within the scope of this RFP. Region 4 ESC reserves the right to reject parts of offerings that it deems to fall outside the scope of the RFP.

School Furniture is primarily handled by Region 4's TCPN contract for furniture. However, if respondents wish, they may offer classroom furniture under the Value Add section of this RFP

Athletic and gym equipment is primarily handled by Region 4's TCPN contract for Extra-curricular and Physical Education Products and Services contracts. However, if respondents wish, they may offer physical education products under the Value Add section of this RFP. All products and services offered in response to this RFP must be submitted with auditable pricing according to the instructions in the Pricing section of this RFP.

#### **Product Quality**

All products shall be new and of high quality. Products that are re-filled or re-manufactured shall be labeled as such.

Private label products may be offered. Any change of manufacturers of a private label during the term of the contract will result in offerings equal to or superior to the originally approved manufacturer at a price equal to or lower than the original offering.





The vendor will honor all standard return policies and manufacture warranties.

Unless otherwise specified, any manufacturers' names, trade names, brand names, information or catalogue numbers listed in a specification are descriptive, not restrictive. With the Customer's prior approval, the Vendor(s) may provide any product that meets or exceeds the applicable specifications. The Vendor(s) shall demonstrate comparability to the Customer's satisfaction. The Customer will decide at their sole discretion whether a product is acceptable as an equivalent.

All products offered by Office Depot are new and of high quality as stated in the product description except for those products which are remanufactured to the original OEM's specifications and are described as remanufactured in the product description. Office Depot to the extent Customer requires Office Depot to provide warranties on products sold to Customer, Office Depot's warranties shall be limited to Office Depot-branded products. For all other products, Office Depot will pass through to Customer, to the extent permissible under applicable law, all manufacturer-supplied end-user warranties. All catalog products provided by Office Depot carry a full manufacturer's warranty which may vary by product. Office Depot understands and agrees.

#### **Ordering Capabilities**

Vendor shall have an electronic on-line catalogue, including shopping cart capabilities, for order entry use by Region 4 ESC and TCPN members. Features will include: product lookup that shows TCPN contract price; ability to set purchasing authorization limits; ability to download order and invoice history reports.

Vendors that have storefronts will have a process to register an entity's P-Cards to ensure the entity is getting the TCPN contract price or the store price, whichever is lowest.

Office Depot has one of the highest sales volume ordering websites in the world due to ease of use and extremely high reliability. Each TCPN Participating School will have access to TCPN contract pricing online under their individual account logins for security. Each will have Administrator rights, access to their order history, and download functions for up to 12 months of history for reporting or other purposes, 24/7 if needed. Each school can set their ordering restrictions and permissions individual approver hierarchy for each buyer. Invoices can be managed directly on line or downloaded as needed.

Our valued TCPN customers can be insured that they will receive their TCPN Copy & Print prices at our retail locations utilizing the Store Purchasing Card (SPC), the new Mobile SPC solution or a their own Procurement card. With our integrated, multi-channel Online Print Center program, print orders can be picked up at any of the over 1,100 Office Depot retail locations or customers can opt to save time and mailing costs by having their order shipped to their preferred destination. As our merger processes continue our customers will also be able to engage the 500+ OfficeMax stores for these services as well, allowing access to over 1,600 in-store print facilities in the near term.

#### **Store Purchasing Card (SPC)**

Office Depot's Store Purchasing Card (SPC) permits our customers the convenience of shopping in an Office Depot superstore while still allowing billing to their contract account.

Functionality within the network has been developed to provide multiple payment options:

- (AB Only) Account Billing Only
- (Both) Both Account Billing and Other Payment (cash, check or credit card)
- (Other Only) Cash, Check, or Credit Card





The card should be presented to the cashier while the order is being totaled. All merchandise is then repriced on the receipt to reflect your contract price. In addition, your Store Purchasing Card also applies to services like our Copy and Print Centers and UPS Shipping Counters with everyday low UPS rates.

Store Purchasing Cards are issued during contract implementation in bulk and during the term of the contract as needed with an efficient on-line process.

#### **Mobile SPCs**

For the shopping convenience of your end users, Office Depot offers its educational customers a SPC, which allows your Participating Schools to receive the same agreed upon-price in our retail stores as they would online, by phone or fax.

SPCs are now available on mobile devices! This exciting new enhancement gives us the ability to allow customers to manage their SPC card offerings on the BSD Website with a click of a button. It allows a single web user to apply, print, or use the BSD Mobile App to receive and use their SPC for all their in-store purchases.

#### **Procurement Cards (P-Cards)**

Through the use of your Visa, MasterCard, Discover, or American Express Card, Office Depot is able to expand our business partnership with you. All Office Depot purchases can be paid with this card, whether by phone, fax, web, or in-store shopping. You will receive the benefits of contract pricing and use of our convenient, in-store Copy & Print centers for all your copying, collating, and guick-print projects!

The Participating School is required to register each P-Card in order to take advantage of this service. The registration of P-Cards is done in bulk during contract implementation or on an individual basis when needed and does require an overnight system roll-up process, which means there is a one day wait required from registration before the initial use in a retail store.

#### **Shipping and Delivery**

Orders of stocked products, within standard delivery areas, will be shipped within 48 hours of receipt of order. The participating entity shall be notified by the vendor if the product ordered cannot be shipped within this time period to give the member the opportunity to secure a product elsewhere. Delivery charges shall not be imposed for standard orders to standard delivery areas above \$50.00 for the life of the contract, including any possible renewals.

Contractor will maintain a minimum monthly average fill rate of 95%. Line items that are reordered, backordered, or partially filled are not considered filled line items when calculating this service level.

No restocking fees may be collected on items cancelled for failure to be delivered within the specified time frame. No restocking fees may be charged to customers if an item is returned due to damage, incorrect product shipped, or Vendor customer service order entry error. Restocking fees for all other reasons shall be capped at 10% of the value of the items that require restocking.

Orders not filled or partially filled shall be indicated on the packing list. Vendor shall inform member of anticipated delivery date for unfilled or partial orders. All deliveries shall be accompanied by delivery tickets or packing slips. Tickets shall contain the member's purchase order number, vendor name and name of article. Cartons shall be identified by purchase order number and vendor name.





Office Depot will ship all in-stock items within two business days of receipt of the customer order and each buyer will receive an order acknowledgement with the delivery information within a few business hours of order entry via a method dependent on the method of order entry.

Office Depot will maintain a minimum line item fill rate of 95% or better on a monthly basis. We typically average nationwide better than 98% line fill rate. Office Depot does not charge "restocking fees" for items cancelled for late or non-delivery. Office Depot does not charge a restocking fee for any items returned due to shipping damage, or other Vendor caused reasons. Office Depot provides full credit with no restocking fee on all catalog items (except special order items) returned in original packaging and in sellable condition with the exception of IT peripherals and furniture as noted. Catalog IT items will be accepted if returned within 14 days in unopened boxes and stocked furniture may incur a return shipping charge which will be advised prior to purchase when applicable. Currently, Office Depot does not charge restocking fees for any items that qualify to be restocked. Custom order items are not accepted for return unless a manufacturing error or shipping damage occurred.

Office Depot enables our TCPN Participating Schools to elect a minimum order value of \$50 or a small order fee consistent with Office Depot's standard delivery terms for orders under \$50 product value, whichever best meets the customer's requirements. Office Depot reserves the right to waive the MOV or the small order fee for, among other reasons, Participating Agencies that have efficient delivery requirements. The standard delivery point is stock and/or mailroom delivery. For Customers that require desktop delivery additional charges may apply. Additional freight charges may apply to for items exceeding 70 lbs. in weight and or 110" in length/width, furniture, special orders, and/or rush deliveries, and Alaska, Hawaii and/or Puerto Rico orders. The additional freight charges for orders shipped to Alaska, Hawaii and/or Puerto Rico shall be uniformly set to by each market's retail delivery partner and remain consistent for each year during the terms of the contract. In-stock items for Alaska, Hawaii, and Puerto Rico markets will be defined as the current retail inventory in each of the respective markets. While our full assortment is available to these markets, it may need to be sourced from a state-side distribution center that ships via a barge on a scheduled cycle which will add additional time to complete the delivery cycle that may exceed seven business days.

Partially filled orders will be indicated on the packing list and the customer will be advised of the anticipated delivery date of the unfilled or partial orders. All deliveries will be accompanied by packing lists showing at least the minimum information requested here and cartons will be identified by purchase order number and vendor name.





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# Special Order Education Furniture Pricing Appendix B – Attachment 1

Lab Supplies - Special Order Education Furniture

Manufacturers Name	Product Types	Tiers	Delivered Tailgate pricing based on Manufacturers pricer @ time of order	Freight Terms
Diversified Woodcrafts		\$1-\$29,999	50.00%	Freight Added FOB Closes Shipping Point For All Tiers
	Lab and Science Room	\$30,000-\$124,999	50.00%	
		\$125,000+	Additional Discounting may be Available call for Quote	
Shain Solutions	Lab and Science Room	\$1-\$29,999	50.00%	Freight Added FOB Closes Shipping Point For All Tiers
	products and Storage	\$30,000-\$124,999	50.00%	
	QuickShip	\$125,000+	Additional Discounting may be Available call for Quote	
National Public Seating		\$1-\$29,999	46.00%	Freight Added FOB Closes Shipping Point For All Tiers
	Lab tables and Seating	\$30,000-\$124,999	48.00%	
		\$125,000+	Additional Discounting may be Available call for Quote	
Office Depot Furniture Vendor List for Ancillary Items	Products to complete or enhance a project		Pricing Quoted to align with Contracted Discounting	Based on Manufacturers Freight Policies

### **Art Supplies**

Manufacturers Name	Product Types	Tiers	Delivered Tailgate pricing based on Manufacturers pricer @ time of order	Freight Terms
Shain Solutions		\$1-\$29,999	50.00%	Freight Added FOB Closes Shipping Point For All Tiers
	Art Room products K-12 and College	\$30,000-\$124,999	50.00%	
	und conege	\$125,000	Additional Discounting may be Available call for Quote	
Ecr4Kids		\$1-\$29,999	36.00%	Freight Added FOB Closes Shipping Point For All Tiers
	Art products PreK and K-12	\$30,000-\$124,999	38.00%	
		\$125,000+	Additional Discounting may be Available call for Quote	
Office Depot Furniture Vendor List for Ancillary Items	Products to complete or enhance a project		Pricing Quoted to align with Contracted Discounting	Based on Manufacturers Freight Policies

Ancillary furnishing not included in our coded, catalog offering or custom products listed above, may be made available under the contract as a special order item to meet specific criteria such as unique finish, fabrics and sizes. These special order products will be quoted at the time of specification.

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Classroom Supplies - Custom Furniture Solutions

Manufacturers Name	Product Types	Tiers	Delivered Tailgate pricing based on Manufacturers pricer @ time of order	Freight Terms
Marco Group	All Group 1 &2 Student	\$1-\$29,999 52.00%		Freight Added FOB Closes Shipping Point For All Tiers
	desks, Seating and Activity  Tables	\$30,000-\$124,999	54.00%	5 Day Quick Ship Program
	idales	\$125,000 +	Additional Discounting may be Available call for Quote	
Marco Group	All Group 3,4&5 Instructor	\$1,-\$29,999	45.00%	Freight Added FOB Closes Shipping Point For All Tiers
	Stations, Band/Music Storage, Casegoods &	\$30,000-\$124,999	48.00%	
	Bookcases	\$125,000 +	Additional Discounting may be Available call for Quote	
Scholarcraft		\$1-\$29,999	56.00%	Freight Added FOB Closes Shipping Point For All Tiers
	Student seating and Desk	\$30,000-\$124,999	58.00%	
		\$125,000+	Additional Discounting may be Available call for Quote	
Hon Company	Educational Product as	\$1-\$124,999	56.00%	Dock Delivered Pricing All Tiers
	well as all other Hon product ** Excluding All Systems Products and Parts**	\$125,000	Additional Discounting may be Available call for Quote	
Mooreco Alumni Classroom		\$1-\$29,999	58.50%	Freight Added FOB Closes Shipping Point For All Tiers
	Comprehensive Classroom Furniture Solutions	\$30,000-\$124,999	60%	
		\$125,000 +	Additional Discounting may be Available call for Quote	
Mooreco/Balt/BestRite	Full Line Catalog of Audio/Visual,Misc	\$1-\$29,999	50.50%	Freight Added FOB Closes Shipping Point For All Tiers
	Furniture, Seating, Classroom Products, Wall	\$30,000-\$124,999	52.00%	
	Mount- Mobile Boards, Easels, Room Dividers, Display Panels & Cabinets	\$125,000 +	Additional Discounting may be Available call for Quote	
Office Depot Furniture Vendor List for Ancillary Items	Products to complete or enhance a project		Pricing Quoted to align with Contracted Discounting	Based on Manufacturers Freight Policies

**Electronic Educational Supplies** 

Manufacturers Name	Product Types	Tiers	Delivered Tailgate pricing based on Manufacturers pricer @ time of order	Freight Terms
Mooreco/Balt/BestRite	Full Line Catalog of Audio/Visual,Misc Furniture, Seating, Classroom Products, Wall Mount- Mobile Boards,	\$1-\$29,999 \$30,000-\$124,999 \$125,000+	50.50% 52.00%	Freight Added FOB Closes Shipping Point For All Tiers
	Easels, Room Dividers, Display Panels & Cabinets	Ţ125,000 ·	Additional Discounting may be Available call for Quote	
Office Depot Furniture Vendor List for Ancillary Items	Products to complete or enhance a project		Pricing Quoted to align with Contracted Discounting	Based on Manufacturers Freight Policies

Ancillary furnishing not included in our coded, catalog offering or custom products listed above, may be made available under the contract as a special order item to meet specific criteria such as unique finish, fabrics and sizes. These special order products will be quoted at the time of specification.

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### K-12 Curriculum

Manufacturers Name	Product Types	Tiers	Delivered Tailgate pricing based on Manufacturers pricer @ time of order	Freight Terms
Marco Group	All Group 1 & 2 Student desks, Seating and Activity Tables	\$1-\$29,999 \$30,000-\$124,999 \$125,000+	52.00% 54.00% Additional Discounting may be Available call for Quote	Freight Added FOB Closes Shipping Point For All Tiers 5 Day Quick Ship Program
Marco Group	All Group 3, 4 & 5 Instructor Stations, Band/Music Storage, Casegoods & Bookcases	\$1-\$29,999 \$30,000-\$124,999 \$125,000+	45.00% 48.00% Additional Discounting may be Available call for Quote	Freight Added FOB Closes Shipping Point For All Tiers
Scholarcraft	Student Seating and Desk	\$1-\$29,999 \$30,000-\$124,999 \$125,000+	56.00% 58.00% Additional Discounting may be Available call for Quote	Freight Added FOB Closes Shipping Point For All Tiers
Hon Company	Educational Product as well as all other Hon product ** Excluding All Systems Products and Parts**	\$1-\$124,999 \$125,000 +	56.00% Additional Discounting may be Available call for Quote	Dock Delivered Pricing All Tiers
Mooreco Alumni Classroom	Comprehensive Classroom Furniture Solution	\$1-\$29,999 \$30,000-\$124,999 \$125,000+	58.50% 60.00% Additional Discounting may be Available call for Quote	Freight Added FOB Closes Shipping Point For All Tiers
Mooreco Balt/BestRite	Full Line Catalog of Audio/Visual, Misc Furniture, Seating, Classroom Products, Wall Mount- Mobile Boards, Easels, Room Dividers, Display Panels & Cabinets	\$1-\$29,999 \$30,000-\$124,999 \$125,000+	50.50% 52.00% Additional Discounting may be Available call for Quote	Freight Added FOB Closes Shipping Point For All Tiers
Office Depot Furniture Vendor List for Ancillary Items	Products to complete or enhance a project		Pricing Quoted to align with Contracted Discounting	Based on Manufacturers Freight Policies

### **College Curriculum - Part I**

Manufacturers Name	Product Types	Tiers	Delivered Tailgate pricing based on Manufacturers pricer @ time of order	Freight Terms	
Global Total Office Global - Care	General Office & Lounge Seating, Tables, Desking, Filing, Storage and Healthcare Seating, Storage and Tables	\$1-\$49,999 \$50,000-\$124,999 \$125,000+	56.00% 60.00% Additional Discounting may be Available call for Quote	Freight Added FOB Closes Shipping Point Under \$3,000 List Price	
Office To Go by Global	Desking, General Office Seating and Storage	\$1-\$49,999 \$50,000-\$124,999 \$125,000+	56.00% 60.00% Additional Discounting may be Available call for Quote	Freight Added FOB Closes Shipping Point Under \$3,000 List Price	
National Office Furniture	Desk, Lounge, Café, General Office Seating, Storage, Tables, Conferencing Solutions	0-\$29,999 \$30,000-\$124,000 \$125,000-Above	54.50% 55.00%  Additional Discounting may be Available call for Quote	Dock Delivered Pricing All Tiers	
Mooreco Alumni Classrom	Comprehensive Classroom Furniture Solution	\$1-\$29,999 \$30,000-\$124,999 \$125,000+	58.50% 60.00% Additional Discounting may be Available call for Quote	Freight Added FOB Closes Shipping Point For All Tiers	
Moorce Balt/BestRite	Full Line Catalog of Audio/Visual, Misc Furniture, Seating, Classroom Products, Wall Mount-Mobile Boards, Easels, Room Dividers, Display Panels & Cabinets	\$1-\$29,999 \$30,000-\$124,999 \$125,000+	50.50% 52.00%  Additional Discounting may be Available call for Quote		
Office Depot Furniture Vendor List for Ancillary Items	Products to complete or enhance a project		Pricing Quoted to align with Contracted Discounting	Based on Manufacturers Freight Policies	

**College Curriculum - Part II** 

Manufacturers Name	Product Types	Tiers	Delivered Tailgate pricing based on Manufacturers pricer @ time of order	Freight Terms
Teknion				
	Ability	\$1-\$49,999	67.43%	
	Altos	\$1-\$49,999	67.40%	
	Boulevard Systems	\$1-\$49,999	64.50%	
	Complements	\$1-\$49,999	66.50%	
	Complements Express	\$1-\$49,999	66.50%	
Leading manufacturer of mid- to high-end office	District	\$1-\$49,999	62.67%	
systems and related	Filing & Storage/Express	\$1-\$49,999	67.65%	
furniture products, portfolio encompasses	Intrepet	\$1-\$49,999	66.50%	
several lines of systems furniture, mobile	Leverage & Thesis	\$1-\$49,999	67.49%	
furniture, architectural	Marketplace	\$1-\$49,999	60.60%	
wall systems, lounge, seating, storage and filing,	Marketplace Express	\$1-\$49,999	30.50%	
freestanding casegoods	R&B Casegoods/Express	\$1-\$49,000	61.59%	
and accessories	R&B Expansion/Desking	\$1-\$49,999	61.59%	
	R&B Expansion Wood	\$1-\$49,999	56.00%	
	R&B IE	\$1-\$49,999	66.66%	Freight Added FOB Closes Shipping Point
	R&B Modular Cabinets	\$1-\$49,999	58.58%	For All Tiers
	R&B Training	\$1-\$49,999	60.50%	
	Seating	\$1-\$49,999	58.47%	
	Sideways	\$1-\$49,999	66.50%	
	Tables	\$1-\$49,999	60.50%	
	Teknion Dossier/Korato	\$1-\$49,999	56.00%	
	Teknion Foundations	\$1-\$49,999	56.00%	
	Teknion Modena/Philadelphia	\$1-\$49,999	56.00%	
	Reception/Conference & Accessories	\$1-\$49,999	56.00%	
	US Wood Seating	\$1-\$49,999	56.71%	
	Voltera	\$1-\$49,999	56.00%	
	Wood Solitar	\$1-\$49,999	56.00%	
	TOS	\$1-\$49,999	67.40%	
		\$125,000 +	Additional Discounting may be Available call for Quote	

### **Early Childhood Supplies**

Early Childhood Supplies					
Manufacturers Name	Product Types	Tiers	Delivered Tailgate pricing based on Manufacturers pricer @ time of order	Freight Terms	
Marco Group		\$1-\$29,999	52.00%	Freight Added FOB Closes Shipping Point For All Tiers	
	All Group 1 &2 Student desks, Seating and Activity Tables	\$30,000-\$124,999	54.00%	5 Day Quick Ship Program	
		\$125,000 +	Additional Discounting may be Available call for Quote		
Marco Group	All Group 3,4&5 Instructor	\$1-\$29,999	45.00%	Freight Added FOB Closes Shipping Point For All Tiers	
	Stations, Band/Music Storage, Casegoods &	\$30,000-\$124,999	48.00%		
	Bookcases	\$125,000+	Additional Discounting may be Available call for Quote		
Scholarcraft		\$1-\$29,999	56.00%	Freight Added FOB Closes Shipping Point For All Tiers	
	Student seating and Desk	\$30,000-\$124,999	58.00%		
		\$125,000+	Additional Discounting may be Available call for Quote		
Ecr4Kids	Blocks, Cot&Mats, Dramatic Play, Infant	\$1-\$29,999	33.00%	Freight Added FOB Closes Shipping Point For All Tiers	
	Toddler, Literacy, Ladderback Seating,	\$30,000-\$124,999	36.00%		
	SoftZone, Storage&Organization	\$125,000 +	Additional Discounting may be Available call for Quote		
Ecr4Kids	Early Childhood Active	\$1-\$29,999	25.00%	Freight Added FOB Closes Shipping Point For All Tiers	
	Early Childhood Active Play, Bentwood Tables,	\$30,000-\$124,999	27.00%		
	Chairs, Resin Tables, Chairs	\$125,000+	Additional Disocunting may be Available call for Quote		
Office Depot Furniture Vendor List for Ancillary Items	Products to complete or enhance a project		Pricing Quoted to align with Contracted Discounting	Based on Manufacturers Freight Policies	



# **REFERENCES**

Proposal for School Supplies
Prepared for Region 4 Education Service Center &
The Cooperative Purchasing Network
In response to Solicitation #14-16







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### Tab 6

### **REFERENCES**

Provide a minimum of ten (10) customer references for product and/or services of similar scope dating within the past 3 years. Please try to provide an equal number of references for K12, Higher Education and City/County entities. Provide the following information for each reference.

Office Depot has a long history serving the public sector. The agencies listed below are reflective of that history as well as demonstrate our ability to service their needs on far more than just Office and/or School Supplies. Many of the agencies utilize our expanded offerings of Sustainable Product Assortment, Copy & Print, Janitorial Supplies, Technology or Furniture.

Reference 1:

Entity Name University of Washington

Contact Name and Title Claudia Christensen C.P.M., Procurement Manager

City and State Seattle, WA Phone Number 206-543-4156

Years Serviced 8

Description of Services Office Supplies / Furniture / Sustainability Leadership

Annual Volume \$4,200,000 Segment Higher Education

Reference 2:

Entity Name University of Nebraska

Contact Name and Title Roger Spiehs, Assistant Director of Procurement

City and State Lincoln, NE Phone Number 402-472-5741

Years Serviced 17

Description of Services Office Supplies
Annual Volume \$3,400,000
Segment Higher Education

Reference 3:

Entity Name Dekalb County Schools

Contact Name and Title Carla Smith, Purchasing Manager

City and State Stone Mountain, GA

Phone Number 678-676-0120

Years Serviced 10

Description of Services Office & School Supplies

Annual Volume \$3,000,000 Segment K-12 Reference 4:

Entity Name Edinburg Consolidated Independent School District

Contact Name and Title Armaro Tijerina, Coordinator of Purchasing

City and State Edinburg, TX Phone Number 956-289-2300

Years Serviced 8

Description of Services Office & School Supplies / Copy & Print / Curriculum

Annual Volume \$2,100,000

Segment K-12

Reference 5:

Entity Name University of Arizona Contact Name and Title Edward (Ted) Nasser,

Director of Procurement & Contracting Services

City and State Tucson, AZ Phone Number 520-621-5449

Years Serviced 20+

Description of Services Office Supplies / Copy & Print

Annual Volume \$1,900,000 Segment Higher Education

Reference 6:

Entity Name Scottsdale Unified School District
Contact Name and Title Lynn Hagen, Director of Purchasing

City and State Scottsdale, AZ Phone Number 480-484-6156

Years Serviced 14

Description of Services Office & School Supplies / Technology

Annual Volume \$1,700,000 Segment K-12

Reference 7:

Entity Name Tulare County

Contact Name and Title Lori Looney, Purchasing Director

City and State Visalia, CA Phone Number 559-636-5245

Years Serviced 20+

Description of Services Office & Janitorial Supplies

Annual Volume \$1,700,000

Segment County Government

Reference 8:

Entity Name Sacramento City Unified School District Contact Name and Title Daniel Sanchez, Purchasing Services

City and State Sacramento, CA Phone Number 916-277-6662

Years Serviced 20+

Description of Services Office & School Supplies

Annual Volume \$1,600,000 Segment K-12

Reference 9:

Entity Name Nobel Learning Communities

Contact Name and Title Bob Straghna, Accounting Supervisor

City and State West Chester, PA Phone Number 484-947-2058

Years Serviced 13

Description of Services Office & School Supplies / Copy & Print

Annual Volume \$1,200,000 Segment Pre K-6

Reference 10:

Entity Name Mid Atlantic Catholic Consortium
Contact Name and Title Mary Ellen Hrutka, Executive Director

City and State Annapolis, MA Phone Number 301- 908-7812

Years Serviced 7

Description of Services Office & School Supplies / Copy & Print

Annual Volume \$800,000 Segment K-12

Reference 11:

Entity Name City of Hartford

Contact Name and Title Tara Washington, Director of Procurement

City and State Hartford, CT
Phone Number 860-757-9786

Years Serviced 10

Description of Services Office & School Supplies, Printing & Promotional,

Furniture & Technology

Annual Volume \$750,000

Segment City Government

Reference 12:

Entity Name Santa Rosa County Schools
Contact Name and Title Jud Crane, Director of Purchasing

City and State Milton, FL Phone Number 850-983-5130

Years Serviced 17

Description of Services Office & School Supplies / Furniture / Technology / Copy & Print

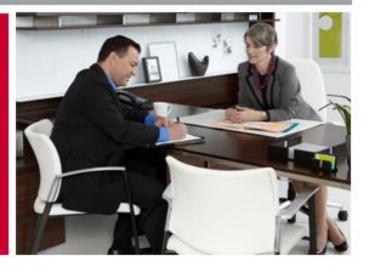
Annual Volume \$550,000 Segment K-12



## **APPENDIX C:**

# **PRICING**

Proposal for School Supplies
Prepared for Region 4 Education Service Center &
The Cooperative Purchasing Network
In response to Solicitation #14-16







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### **APPENDIX C:**

### **PRICING**

Respondents must submit a response to the market basket survey contained in Attachment A as well as a complete core list of items listed in Attachment B. A list of discounts off list price for non-core items is also required. Respondents must additionally provide a discount schedule for all products and services offered which will include items on the core list as well as all non-core items. Discount schedules shall be submitted in Excel format and provide the information listed below. Additional pricing, incentives, and/or rebates may be included. Criteria for such must be clearly identified.

Office Depot is including the following pricing files as part of our comprehensive pricing proposal on the flash drive enclosed in our bid packet:

01\_School Supplies - Attachment A - Market Basket Survey Response

02a School Supplies - Attachment B - School Supply - Core List

02b\_School Supplies - Attachment B - Office Supply - Non-Core List

02c\_School Supplies - Attachment B - Copy & Print Price List

02d School Supplies - Attachment B - Select Core Price List

### **Pricing Methodology:**

<u>Catalog Offering</u>: All references for the purposes of our pricing proposal as it pertains to a catalog offering will be made to our current primary printed catalog in use for account customer (also known as "contract" customers) of the Business Solutions Division and/or the Contract Division known as the BSD Catalog assortment available at the time of order ("BSD").

<u>Core List Pricing</u>: As required Office Depot has provide approximately 300 core list items in our accompanying file 02a\_School Supplies - Attachment B. Core list items will be designated with the "Best Value" icon on the BSD Website. Notwithstanding any other provision herein, TCPN and Office Depot may add or remove core list items from time to time by mutual written agreement of the parties (including e-mail).

Non-Core BSD Catalog Pricing: Office Depot will offer net pricing for all Non-Core items listed in the current Office Depot printed BSD Catalog at the time of order. Pricing for Non-Core items within the BSD Catalog will be set forth on Office Depot's Business Solutions Division website located at <a href="https://business.officedepot.com">https://business.officedepot.com</a> ("BSD Website"). All Non-Core BSD Catalog items shall be designated with the "Contract Item" icon on the BSD Website. We have included our Non-Core Pricing List in our pricing proposal as referenced above. (02b School Supplies - Attachment B – Office Supply - Non-Core List).

<u>Copy & Print Price List</u>: Custom printing services, including custom imprinting services and large format prints, will be priced at a discount from retail. We have included a Copy & Print Price List in our pricing proposal as referenced above (02c\_School Supplies - Attachment B – Copy & Print Price List).

Non-Core Items Not In the BSD Catalog: Items not contained in the Office Depot BSD Contract Catalog but which are identified on www.officedepot.com will be priced at the regular sales price (promotions excluded) set forth on <a href="https://www.officedepot.com">www.officedepot.com</a> at the time of the order, exclusive of bulk pricing discounts or other specials. Notwithstanding anything herein to the contrary, clearance items and promotional items, including, but not limited to, Instant Savings, Coupon Savings, Mail-In Savings, and Bundled Savings (collectively, "Excluded Categories"). Non-Core Items that are not identified in the BSD Catalog or on <a href="https://www.officedepot.com">www.officedepot.com</a> shall not be subject to the pricing methodology otherwise set forth in this Agreement. Rather, prices for such items, as well as Excluded Categories, will be established by Office Depot in its discretion and will be presented to the Participating Agency at the point of sale or otherwise at the time of order placement.





<u>Hosted Catalog</u>: For those Participating Agencies that require a static pricing solution to support complex and/or certain electronic procurement platform requirements Office Depot reserve the right to provide customized static pricing files to meet the needs of that individual Participating Agency on an as needed basis as mutually agreed upon with the Participating Agency. It is understood that such pricing shall not be offered to other participating members; and such customized pricing will not be identified as an unacceptable variance for purposes of an audit review.

<u>Pricing Updates</u>: Pricing for products covered by this school supplies agreement will be adjusted as follows:

- i. <u>Core list:</u> . It is Office Depot's goal to update core list pricing once per year in April subject to the notification process identified in (iii), provided, however, that Office Depot shall have the right to update pricing semi-annually as follows: With the exception of paper, ink & toner, tissues, towels and liners pricing will be updated semi-annually in April and October of each year of the Agreement and any subsequent renewals, as outlined in 9.2 of Appendix A
  - a. <u>Paper, Ink & Toner</u> pricing will be updated during the term of the Agreement and any subsequent renewals based on market conditions, subject to the notification process identified in (iii).
  - b. <u>Tissue, Towels and Liners</u> pricing will be updated on a quarterly basis in January, April, July and October of each year during the term of the Agreement and any subsequent renewals subject to the notification process identified in (iii).
  - c. <u>Copy & Print</u> pricing will be updated on a quarterly basis in January, April, July and October of each year during the term of the Agreement and any subsequent renewals subject to the notification process identified in (iii).
  - d. Non-Core BSD Catalog items pricing will be updated on a semi-annual basis in April and October of each year during the term of the Agreement and any subsequent renewals subject to the notification process identified in (iii) based upon the product assortment in the BSD Catalog at the time of order.
- ii. Non-Core Items Not in BSD Catalog pricing updates daily as determined by Office Depot during the term of the Agreement and any subsequent renewals.
- iii. Notification Process for all Product Category Increases: Office Depot shall give TCPN / Region 4 ESC at least thirty (30) days written notice of such price increase before any price increases take effect. Upon request, and when available, Office Depot shall provide TCPN / Region 4 ESC with manufacturer documentation to verify that product price adjustments are being appropriately passed through to TCPN / Region 4 ESC.

<u>Product Selection</u>. In an effort to continuously improve its overall product selection, Office Depot reserves the right to add products, services and/or categories (e.g., medical/first aid supplies, professional development curriculum and instruction, etc.) to the Contract that are related to the scope of the RFP and the Response, and/or which are related to the business that Office Depot provides to its customers from time to time. In such event, Office Depot will provide at least thirty (30) days prior notice to TCPN/ Region 4 ESC.

Office Depot 2015 BSD Contract Catalog Please note, Office Depot is currently finalizing our new contract catalog assortment for the 2015 calendar year. In completing our proposal we have submitted items that represent the most comprehensive assortment based upon our current BSD contract catalog in use for the 2014 calendar year. There will be some items which are no longer available in the new 2015 BSD contract catalog and there will be a significant number of new items being added to the BSD contract catalog assortment. This will require a conversation between TCPN/ Region 4 ESC and Office Depot in order to insure the availability of the broadest product assortment at the lowest contract pricing. This conversation and any subsequent decision should take place post award and prior to the effective date of the new





contract should we be awarded. Any additions to the assortment for the purpose of adding them to the contract would be fully communicated and approval requested of TCPN / Region 4 ESC a minimum of 30 days prior to the effective date of the new contract. Product deletions from the Office Depot BSD assortment will not require TCPN / Region 4 ESC approval. All requests would be made in writing and would be mutually agreeable prior to execution.

We have applied to the best of our ability any knowledge those assortment changes that we are aware of at this time in our proposal.

### Office Depot Value Added Program for TCPN Top Tier Participants

<u>Select Core Program</u>: Office Depot is pleased to present a program that goes beyond the RFP requirements as follows.

The Select Core Program is available to Top Tier Participating Agencies that spend \$250,000 or greater on an annual basis utilizing the Office Depot TCPN contract. Participating Agencies who qualify will have the option to choose a select number of items based on their prior calendar year spend to be added to an additional contract core list from the "Master Select Core List" (02d\_Office Supplies - Attachment B – Select Core Price List)

The Master Select Core List will contain 1,000 items chosen by Office Depot which are currently Non-Core items that are identified in the BSD Catalog. The items chosen by Participating Agencies will be placed on an additional core list for that individual Participating Agency at a price lower than the then current Non-Core pricing.

The Master Select Core list will be updated by Office Depot at its discretion and items will be chosen and selected once a year by the Participating Agency. Items on the Master Select Core will follow the same pricing update schedule as other product categories as defined by the terms of the contract, so that those same items will update concurrently on the individual select cores, where applicable.

Qualifying Participating Agencies: Participating Agencies will be qualified for the Select Core option based on the prior calendar year spend (January – December), with the minimum qualifying spend of \$250,000. Participating Agency spend will be qualified each calendar year to determine inclusion in the program and to determine which tier the qualifying Participating Agency will participate in. In the event that a Participating Agency's Tier level changes from one calendar year to the next, based on their annual spend, they will either be a) removed from the program for failing to qualify will the minimum \$250,000 spend b) have the number of items reduced from their core list due to a reduction in qualified spend, thereby lowering the eligible Tier level, or, c) have their number of items increased on their core list due to higher qualifying spend that moves them into a higher Tier level, or, d) the Participating Agency will remain on their current Tier level based upon their prior annual spend.

Participating Agencies that qualify for the Master Select Core Program will need to complete a participation agreement outlining and acknowledging the full details of the program prior to participation.

Participating Agencies new to Office Depot will be qualified based upon a provided usage report to determine Tier eligibility for the first year. Office Depot has the sole right to determine initial year eligibility for new Participating Agencies. Each subsequent year, they will follow the qualification guidelines of current Office Depot Master Select Core program for participating customers.





In the event that the Participating Agency joins the Master Select Core Program and participates for less than a full year prior to the spend review, the tier in which they qualify for year two will be solely determined by Office Depot.

Each subsequent following year, all such qualifying standards will be applied.

<u>Participation Tiers</u>: Five Select Core participation tiers will be offered based upon the Participating Agency's previous calendar year spend. The Participating Agency's tier will then determine the number of items that the Participating Agency is eligible to select from the 1000 items offered in the Select Core option list.

Customer Size	Tiered Select Core	# of Select Core Items
\$250K+	Level I	50
\$500K+	Level II	75
\$1M+	Level III	100
\$2.5M+	Level IV	150
\$4M+	Level V	200

<u>Core List Selection Process</u>: Participating Agencies that qualify for the Select Core will be allowed to select items for their list annually, with the updates occurring in June of each calendar year. Changes to the Select Core list will not be allowed outside of the annual June update.

SKU	Description	U/M	Co	TCPN ontract Price	Cor	elect e Sell rice
412587	BADGE,NAME,INKJET,160PK,WHITE	BX	S	16.99	\$	14.10
744534	BINDER,EARTHVIEW,D-RING,2",WHT	EA	\$	7.39	\$	6.65
206587	CRAYONS TUCK BOX,8PK,ASTD	BX	S	0.59	\$	0.50
77543		BX	\$	31.30	9	27.23
82008 10061 67794	Sample Select Co	re IV	lo	del		32.36 22.17 51.29
446445	SCISSOR,BLNT,KIDS,5",MICROBAN					1.77
568734	TAPE,PACKAGING,OD,3/PK	PK	S	13.99	s	12.31
699297	TONER, REPLACE HP 2025, CYAN	EA	s	105.84	s	95.26
699342	TONER, REPLACE HP 2025, MG	EA	\$	105.84	S	95.26
699324	TONER, REPLACE HP 2025, YELLOW	EA	S	105.84	S	95.26





**Volume Rebates**: Office Depot will pay Participating Agencies the following volume rebates:

Agency Annual Volume Rebate: Office Depot will pay Participating Agencies an annual volume rebate ("Agency Annual Volume Rebate") based on such Participating Agency's Spend, provided that the Participating Agency is not materially delinquent in paying undisputed invoices as required under the Contract. Agency Annual Volume rebates shall be calculated back to dollar one. The Agency Annual Volume Rebate shall be disbursed within ninety (90) days of each anniversary of the Participating Agency's date of initial purchase under the Contract and shall be calculated as follows:

Annual Spend	Annual Volume Rebate %
\$100,000 - \$1,000,000	1.0% of Annual Spend
\$1,000,001 - \$2,500,000	2.0% of Annual Spend
\$2,500,001 - \$4,000,000	3.0% of Annual Spend
\$4,000,001+	5.0% of Annual Spend

For purposes of this Agreement, "Spend" shall mean Participating Agency's paid-for purchases net of taxes, shipping costs, returns, discounts, credits, any incentives amortized for the applicable period, rebates actually paid, employee purchases under any type of purchasing program, postage, shipping and mailing services, technology items, gift cards and warranties.

Adjacency Rebates: In addition to the Agency Annual Volume Rebate, Office Depot shall pay to Participating Agencies an annual Adjacency Rebate ("Adjacency Rebate") based on the percentage of Adjacency Spend, provided that the Participating Agency is not materially delinquent in paying undisputed invoices as required under the Contract. If annual Adjacency rebates earned are less than \$200.00, no rebate check or credit will be issued. The Adjacency Annual Volume Rebate shall be disbursed within ninety (90) days of each anniversary of the Participating Agency's date of initial purchase under the Contract and shall be calculated as follows:

Adjacency	Achievement %	Rebate %
Copy & Print	7.0% or Greater of Annual Spend	2.0% of Category Spend
Janitorial	8.0% or Greater of Annual Spend	3.0% of Category Spend
Furniture	12.0% or Greater of Annual Spend	2.0% of Category Spend
Technology	10.0% or Greater of Annual Spend	0.5% of Category Spend

For purposes of this Agreement, "Spend" shall mean Participating Agency's paid-for purchases net of taxes, shipping costs, returns, discounts, credits, any incentives amortized for the applicable period, rebates actually paid, employee purchases under any type of purchasing program, postage, shipping and mailing services, technology items, gift cards and warranties.

Office Depot requests the ability to suggest modifications to the rebate incentives offered throughout the life of the contract in order to identify and address shifting market trends. Any suggested changes would be presented to TCPN in writing would be subject to mutual written agreement (including email).





Alternative to Rebates: Notwithstanding the foregoing, at the Participating Agency level, Office Depot may agree to offer lower prices in lieu of anticipated rebate dollars to those Participating Agencies whose total Spend exceeds \$500,000. To implement, Office Depot will enter into an agency-level agreement, which will also provide for an annual reconciliation to ensure that the earned rebate dollars correlate to the additional discounts and adjustments to pricing will be made as necessary (a "true-up").

<u>Tier One Alternative</u>: Office Depot has developed a diversity purchasing initiative ("Tier 1 Program") that can be utilized by end customers to purchase products and services from small businesses, minority-or women-owned suppliers and service disabled veteran suppliers. We appreciate the opportunity to help our Tier 1 diversity partners while assisting TCPN Participating Agencies to achieve their diversity spending goals. Our proposed program maintains the structure of known auditable pricing that TCPN contracts provide Participating Agencies while meeting the diversity needs of the Tier 1 Partners.

In the event a Participating Agency wishes to purchase under the TCPN Contract but also elects to utilize an Office Depot Tier 1 partner in connection with such purchases, TCPN shall permit the Participating Agency to participate in Office Depot's Tier 1 program, provided such participation is in accordance with the terms of the TCPN Contract. The parties agree that the Participating Agency shall pay a fee in addition to the pricing offered under the Contract in order to participate in the Tier 1 Program. The final unit price for the invoice will be the TCPN contract sell price plus the Tier 1 program fee which shall be shall be negotiated among the Participating Agency, the Tier 1 partner and Office Depot.

Respondents are encouraged to offer additional discounts for one time delivery of large single orders to Region 4 ESC and TCPN members. Region 4 ESC intends, and TCPN members should seek, to negotiate additional price concessions based on quantity purchases of any products offered under the Contract. TCPN members shall document their files accordingly.

**Special Order Bids**: For purposes of the Contract, "Special Order Bids" are defined as warehouse, truckloads, non-recurring new opportunities (i.e. systems furniture) or other similar type of formal RFPs, RFQs or bids. Office Depot may respond to Participating Agencies who issue their own Special Order Bids, under their own terms and conditions, including bids for quantity discounts on products that may be delivered to a centralized warehouse location, in accordance with the following terms:

- i. Pricing will be negotiated on a case-by-case basis.
- ii. If Office Depot is awarded a Special Order Bid, a separate Office Depot account shall be set up for the relevant Participating Agency for those purchases made for the centralized Special Order Bid. Such separate account shall not be linked to the Participating Agency's TCPN account and, therefore, not subject to its volume/adjacency rebate or any other Office Depot rebate or incentives that are paid to participating agencies.
- iii. If, pursuant to a Special Order Bid, a Participating Agency makes purchases of items from Office Depot, such purchases shall not be included in the quarterly calculation of Administrative Fee due to TCPN.
- iv. Pricing which is offered or given by Office Depot as a result of such bids will have no effect on the pricing otherwise offered under the Contract.
- v. In the event that Office Depot provides a Special Order Bid it shall be submitted under the pricing terms and conditions of Special Order Bid and not the pricing terms and conditions of the TCPN contract.





In addition, awarded Vendor(s) may conduct sales promotions involving price reductions for a specified lesser period. Vendor(s) shall submit to Region 4 ESC documentation identifying the proposed (1) starting and ending dates of the promotion, (2) products involved, and (3) promotional prices compared to then-authorized prices. Promotional prices shall be available to Region 4 ESC and all TCPN members. Upon approval, the Vendor shall provide conspicuous notice of the promotion.

Regional Promotions: Office Depot shall have the right to offer special pricing on certain items on a national or regional bases; provided, however, Office Depot will provide TCPN with thirty (30) day prior written notice of the items, pricing, relevant geographical region, and the time period in which the items and pricing will be available. Items will be added/updated according to the TCPN price update schedule set forth in the Contract. These items may be available in limited quantities and will be available to all Participating Agencies in the geographic region(s) identified. Purchases of items under any Regional Promotion will be counted toward the Spend used to calculate the Agency Annual Volume and Adjacency Rebates and the Administrative Fees due to TCPN under the Contract. The terms and conditions related to Regional Promotions shall be at the sole discretion of Office Depot.

Employee Purchase Program: In an effort to continuously improve its customer-focused offering, Office Depot reserves the right to offer market-competitive pricing on select products (i.e., certain educational materials, classroom supplies, and copy and printing services) to employees of Participating Agencies (including teachers). This purchasing program shall enable employees of Participating Agencies to create an employee account and purchase under the program. Any employee account shall be subject to approval by the Participating Agency whose employee desires to open an account. Purchases made by employees shall not be included in calculating an Agency Annual Rebate or any other rebate that a Participating Agency is entitled under the Contract. However, purchases made by employees shall be included for purposes of calculating the administrative fee due to TCPN.

Under this program, there shall be no delivery fee for orders over \$50.00, but orders below \$50.00 will be subject to a small-order delivery fee consistent with Office Depot's standard delivery terms.

Bid responses will be accepted from resellers that are HP Authorized. If a respondent offers HP products in their response, they must provide their HP Location ID Number, which is a unique identifier for an authorized reseller. If respondents wish to respond with an alternative, the alternative must be clearly identified and must be of equal or higher quality.

Office Depot will be utilizing the HP Supplies Big Deal pricing made available to support the TCPN Office Supplies Bid, our HP Location ID Number is # 10025692.

Shipping and/or installation charges shall be clearly identified. This includes same day delivery and minimum order amounts for free delivery.

The pricing set forth in this Contract includes dock and/or mailroom delivery. Additional freight charges may apply for items exceeding 70 lbs. in weight and/or 110" in length/width, furniture, special orders and/or rush deliveries, and Hawaii, Alaska and Puerto Rico orders. For Participating Agencies that require desktop delivery additional charges may apply. The additional freight charges for orders shipped to Hawaii, Alaska, and/or Puerto Rico shall be set uniformly be each market's retail delivery partner and impose a minimum order value ("MOV") of \$50.00. In lieu of an MOV, a Participating Agency may elect to be subject to a small-order delivery fee consistent with Office Depot's standard delivery terms. Office Depot reserves the right to waive the MOV or small-order delivery fee for, among other reasons, Participating Agencies that have efficient delivery requirements."





Any product or service which is deemed not to have auditable pricing submitted in this proposal will not be awarded under this RFP.

#### **Electronic Price Lists**

- Respondents must submit products, services, warranties, etc. in the format given in
- Attachments A and B. Any additional price lists or discount structures must be submitted in similar format and in an Excel document.
- Prices listed will be used to establish the extent of a manufacturer's product lines, services, warranties, etc. that are available from a particular offeror and the pricing per item.
- Media submitted for price list must include the respondents' company name, name of the solicitation, and date on CD, DVD or Flash Drive (i.e. Pin or Jump Drives).
- Please submit price lists and/or catalogs in excel or delimited format only.
  - Office Depot is including the following pricing files as part of our comprehensive pricing proposal on the flash drive enclosed in our bid packet in the required format:
  - 01 School Supplies Attachment A Market Basket Survey Response
  - 02a\_School Supplies Attachment B School Supply Core List
  - 02b\_School Supplies Attachment B Office Supply Non-Core List
  - 02c\_School Supplies Attachment B Copy & Print Price List
  - 02d\_Schooll Supplies Attachment B Select Core Price List

### Not to Exceed Pricing

- Region 4 ESC requests pricing be submitted as not to exceed for any participating entity.
- Unlike fixed pricing the awarded vendor can adjust submitted pricing lower if needed but, cannot exceed original pricing submitted for solicitation.
- Vendor must allow for lower pricing to be available for similar product and service purchases.



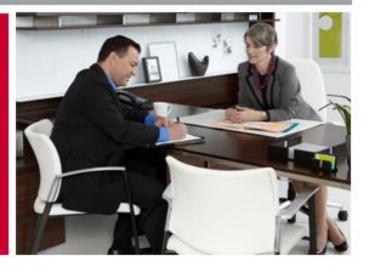




### **APPENDIX G:**

# **VALUE ADD**

Proposal for School Supplies
Prepared for Region 4 Education Service Center &
The Cooperative Purchasing Network
In response to Solicitation #14-16







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### **APPENDIX G:**

**VALUE ADD** 

Please include any additional products and/or services not included in the scope of the solicitation that you think will enhance and/or add value to this contract for participating agencies.

# Comprehensive Education Solutions A Look into the Office Depot OfficeMax Value Added Services

Today's educators and school procurement officers are not only being challenged to do more with less; they are also making shifts in their procurement needs in tandem with curriculum shifts to support the progressive College & Career readiness standards. Office Depot has been partnering with the schools we serve to bring them the products and services they need to support these shifts.

The cooperative contracting platform continues to gain acceptance in the marketplace amongst the most respected school procurement professionals, while allowing us to adapt to the changes and needs of our valued school customers. We continue to refine our contract offering to meet the demands in the market place with industry leading contract compliance while offering the right Office & School Supply related contracts.

Office Depot is proud to be an incumbent contract holder of the current Office & School Supplies contract (R5023). We do not take this privilege lightly and as we compete for this award once again, our entire sales organization is actively engaged in promoting not only the Office Supply contract but our adjacency contracts as well. Our team is committed to providing a comprehensive market basket of cost saving solutions under the TCPN / Region 4 ESC contracting label. This market basket approach supports the desire of many school business officials to reduce vendor count, while giving them the benefits of bundled rebate that we currently offer and are proposing in this solicitation.

#### Adjacency solutions and services available:

- Copy & Print Services including stationery, curriculum and testing materials & promotional products
- Managed Print Services Contract R5243, awarded March 1, 2013
- Technology Contract R5113, awarded November 22, 2011
- Janitorial Products Contract R5021, awarded January 23, 2012
- Furniture including desks, seating, classroom furniture & design services

### **Copy & Print Services**

Besides the specific curriculum solution mentioned in Appendix B, Copy and Print Depot also provides comprehensive print and promotional product solutions to meet all your school needs. For over 10 years school districts across the country have utilized Copy and Print Depot to not only save an average of 25% to 40% on their print spend but also streamline their procurement process.



#### Our solutions for schools include:

- Digital print services
- Promotional products
- Signs and banners
- School spirit backpack programs
- School specific stationery items
- Stamps and Daters
- Direct mail services for mass mailing
- Consultative services



Our Web-based Online Print Center is an innovative print ordering service that helps school and teachers meet their everyday printing needs, as well as time sensitive or confidential print orders. With our integrated, multi-channel Online Print Center program, print orders can be picked up at any of the over 1,100 Office Depot retail locations or customers can opt to save time and mailing costs by having their order shipped to their preferred destination. As our merger processes continue our customers will also be able to engage the 500+ OfficeMax stores for these services as well, allowing access to over 1,600 in-store print facilities in the near term. District employees can place orders online 24/7 from any computer with an Internet connection

### **File Cabinet Digital Archiving**

Schools can conveniently reorder documents by storing preconfigured files in their own secure File Cabinet, an online digital document archiving service that is provided at no cost to Region 4 ESC customers. Benefits of this Digital Archiving service include:

- Allows teachers to spend more time in the classroom and less time preparing materials
- Order only the quantity needed thus saving budget dollars
- Decentralize the print procurement process
- Allow specific departments to control the content of printed materials directly from the desktop
- Enhance version control

In today's world of Career and College readiness district employees' time and classroom materials are more important than ever. We understand this and one of the main goals of our solution is to provide a more streamlined procurement process. Educating students is the goal and our print programs not only give more time back to the educators it also stretches their budget dollars so they have the all the necessary materials in the classroom. We accomplish this by offering a completely integrated print/promo solution that is located directly on our Office Depot business web site. Our solutions can help you:

- Repurpose staff-Office Depot can suggest ways in which schools can retain key personnel and, in some cases, subsidize payroll dollars through supplemental revenue streams.
- Rationalize copier fleets—Office Depot can share our expertise and understanding of machine utilization down to the school level. Our Total Cost of Ownership analysis will help you determine what equipment is necessary. Enabling you to make informed buying decisions.
- Increase productivity—Office Depot can modernize the fulfillment of curriculum material utilizing state of the art technology. Our hands-on approach of taking an active role in training individual schools results in increased compliance.
- Reduce waste & obsolescence

  Statistics show that waste and obsolescence factor run high in the
  Education Market. Often reaching the 18-20% realm. Blending your current strategy and our
  customized programs together we can work to minimize the financial impact well into the single digits.
- Complement existing state—Office Depot can introduce additional products and services that enhance
  your current offering.





At Office Depot, we don't teach, prepare lesson plans, grade papers, or mentor students. But we can help you do what you do the things you do better by taking printing and copying chores off your hands

### **Managed Print Services**

# Managed Print Services Intelligent Solutions to Manage your Office Printing:

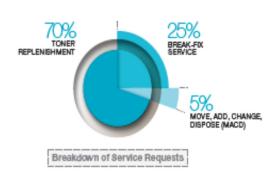
In today's challenging economy, educational institutions are continually looking for ways to increase productivity and decrease expenses. With reduced budgets and resources along with increased technology use in the curriculum urgency for improvement is even more prevalent. For many of these organizations, the printing environment represents an untapped resource for significant savings. Nevertheless, the total cost of managing and printing documents, along with the ability to drive improvements remains a challenge. This section explores the issues and opportunities associated with typical printing environments and highlights the benefits of using PrintIQ<sup>TM</sup> by Office Depot® and your already available R5243 MPS contract.

### Today's printing-related challenges for your facility:

- Most schools don't have a way to control toner usage and spend.
- The exact number of printers and multifunction devices is typically unknown and improper asset identification can be costly.
- Managing printers places unnecessary demands on IT staff.
- Faculty and Students both using the same devices
- Older, inefficient printers can lead to higher operating expenses and costly repairs.
- Printers and copiers can consume excess energy and increase carbon footprint.
- Managing multiple vendors for hardware, supplies and repairs, is costly and time consuming.
- Heightened fiscal challenges make it difficult to maintain internal print shops.
- The data required to calculate the total cost of printing is difficult to obtain.

# Supporting the office printing environment – by the numbers

In organizations that have successfully implemented a total managed print services program, the breakdown of service requests begins to reveal what it takes to support an office printing environment





- With this in mind, controlling and managing toner spend represents a natural starting point. That's where PrintlQ™ can help your agency.
- For example, Office Depot® ships approximately 1.7 million toner cartridges to TCPN members per year, at a cost of \$100 million. Each order for a toner cartridge requires an employee to make a phone call, or go online to submit the order using valuable man hours.



### **PrintlQ™ Programs**

#### PrintIQ™ Essentials

As part of this service, **FREE** software provided by Office Depot® monitors toner levels for the printers on your network. When toner levels are low, just the right amount is shipped to you automatically, eliminating the cost of storing extra product. In addition, PrintlQ<sup>™</sup> essentials features 24/7 monitoring of your entire print environment, which takes the worry out of managing this important aspect of your business.

#### PrintIQ™ Plus

This second level of service includes everything from PrintIQ<sup>™</sup> essentials, plus the option to buy or lease for a flat monthly fee award-winning printers from top manufacturers including LexmarkTM, Brother ®, Xerox® and HP®. Repair and maintenance services are included in a low cost per copy plan. We can also provide our services for your existing printers.

### PrintIQ™ Enterprise

This all-encompassing service includes everything from PrintlQ™ Essentials and PrintlQ™ Plus. We'll also perform periodic assessments to ensure that your entire print environment is working at peak efficiency (including scanning and cloud services). Software solutions for mobility, security, print policy, accounting and document management are available. And when your business has the need for larger print jobs, we can handle them all through our Copy & Print Depot™. Additional fees may apply.

### PrintlQ<sup>™</sup> Features and Benefits

### **Program Benefits to your School:**

- FREE PrintlQ™ assessment to help us understand your unique printing needs
- FREE ink & toner cartridge recycling
- No more monitoring, managing or ordering toner
- Reduced downtime
- All brands of toner available
- Centralized billing
- No need to store excess inventory
- MPS equipment and ongoing purchases apply towards your rebate program







### **Available Features for your School:**

- Award-winning printers from top manufacturers, Including Brother<sup>®</sup>, Lexmark<sup>™</sup>, Xerox<sup>®</sup> and HP<sup>®</sup> with the paper sizes, color quality and volume capacity you need for your school – available for one low lease rate
- Management of your existing networked printers.
- Low cost per copy toner and service plans
- · Parts and on-site service
- · Software solutions from secure print to document management to cost center accounting
- Card Reader capability.
- Access to mobile printing and scan-to-cloud services
- A broad range of services and products are available for your larger print jobs through our Copy & Print Depot.

### **Our Value Proposition:**

Unbiased, trusted advisor providing comprehensive print services that reduce total cost of ownership and improve productivity....the logical choice for your managed print solution

### Leverage an industry leader to manage your printing environment:

- Fortune 500 company with \$17 billion in sales
- Over 50M units of Ink/Toner sold annually
- Over 3B pages printed per year for customers
- Over 5,000 printers sold each day
- Over 2M transactions each week in printing related products
- Over \$6.5B in tech products and related consumables (including paper)
- Over \$.5B in printing and document management sales

### Have confidence in a world class service delivery team to manage your program:

- Over 40K MPS toner shipments per month
- 98% MPS Toner service level
- 90% Break-Fix <72 hours from call
- 15K available service techs
- Over 500 MPS customers with 190K assets
- Over 500 printer OEM models available







### Technology

#### **Education K-12**

Office Depot sells more than \$4 billion annually in technology products and technology solutions in North America (all channels).

This buying power, combined with partnerships with the top manufacturers and distributors of technology products, positions us to compete for a wide spectrum of the school customers information technology (IT) needs, along with all of our solutions, providing convenience and scale.



Our highly trained/certified team of dedicated sales and solutions professionals and our world class B2B web platform, enables us to serve as a trusted advisor for one of the most strategic categories of investment of most schools, vital to their operations continuity and success.

The Technology Solutions division of Office Depot helps define and deliver educational solutions that help our education customers meet their goals, are innovative and relevant, and are backed by industry leading support and customer service.

There areas of focus for our education technology solutions include instructional tools, infrastructure, devices, professional development, and furniture.

Instructional Tools – Office Depot features a wide range of instructional tools that can address critical classroom needs, including assessment, collaboration, organization, and research. Infrastructure – Insufficient bandwidth and lack of internet access can cause major problems. Office Depot helps deliver the right products and services to ensure that our school customer's network will deliver throughout the year.

- Devices Office Depot offers a wide range of devices that support an enriched learning environment and that help connect digital curriculum and the product used to deliver it.
- Professional Development We provide training for teachers and administrators on how to bridge the gap between curriculum and technology in the classroom through digital content and device training.
- Furniture Office Depot offers customized furniture solutions for the classroom that are flexible to support various learning styles and stations, as well as support the technology that resides in the classroom.

Office Depot also offers a full suite of services to help all aspects of the IT Lifecycle from the cost effective planning, acquisition and deployment of a school's technology assets, to their efficient funding, management, and disposal. Our value added services allows our educational customers to focus more on reaching their instructional and learning goals.

#### **EDUCATION**

... is by far the most scrutinized medium of all. Recent demands for an increase to K-12 security measures, the ever growing popularity of the Common Core Standards, the evolving "virtual" landscape of higher education... Not only does technology speak most effectively to resolve these challenges, but when partnered with 'cooperative purchasing' it truly becomes an avenue of change and growth.





Office Depot continues to position itself for more effective market capture by providing value added services beyond the shelf-product. Now more than ever the education space is looking for partner-based vendors; a promise that Office Depot can keep. We can define and deliver educational solutions that help our education customers meet their goals, are innovative and relevant, and are backed by industry leading support and customer service.

### **Janitorial**

We understand that high morale and a sustainably clean, productive school environment is instrumental to advance student achievement, skill mastery and equal access. Office Depot currently holds a Janitorial contract with TCPN that has enjoyed significant acceptance and adherence in the two years since inception. The contract is currently in full force and effective through Feb. 28<sup>th</sup> 2015 with two one-year extensions available after that date.

### Our overall contract goals included:

- Healthy & Safe Schools
- Student Achievement & Teacher Effectiveness
- Reduced Absenteeism & Productive 'Presenteeism'
- Faculty & Student Morale
- Budget Management & Fiscal Responsibility
- Sustainability & Effective Benchmarking



It is extremely important that we support the key drivers that hinder our ability to achieve these goals and are aware of market trends where we can focus and help drive results. Our unparalleled expertise and supply chain can help to identify and correct any issues the customer may have and even have not been identified. There are many identified & unidentified opportunities we can certainly assist with, for instance did you know:

- # of Days Lost in K-12: Common Cold: 22M Days Lost; Influenza: 38M Days Lost
- In K-12 there are 8-10 Colds per year/student
- Avg. Absences/Year in K-12 from Colds/Influenza: Students 4.5 days & Teachers 5.3 days
- Only 43.5% of school districts provide guidance for disease prevention and infections
- Students 7x more likely to drop out
- Teacher absences cost more than \$25 billion annually
- Absenteeism is a hot topic at higher stakeholder levels
- Absenteeism impacts grant money & federal subsidies
- 'The Staff Lounge' is the origin of collaboration
- Impromptu meetings driven by better staff lounge environments are fundamental to morale and great ideas
- Creating social environments inside schools can create a positive effect on learning

We understand the importance of ensuring a clean and healthy environment for your students and faculty. Our Clean Degrees® Education Program defines the level of cleanliness within your school and/or facility through our advanced metering systems and equipment programs. Here are some highlights of our ability to improve the learning environment as it relates to having the appropriate checks and balances:

Establish a curriculum that establishes a process for a healthy environment to learn and be productive





- Leverage our training solutions to standardize your cleaning practices as well as inform staff on how to be an active part of a sustainable school
- Measure and assess your facility with our ATP (Adenosine Triphosphate) Meter System to know that your facility is truly clean, safe and productive for students and staff
- Hand Hygiene Program: As the first line of defense in the spread of germs, a complete hand hygiene program starts in the restroom
- Providing students and teachers with innovative technology, hands free solutions and sealed tamperproof soap dispensers will ensure contaminate free hand washing

One of the most misunderstood and neglected areas of any school or university is the place where teachers, staff and administrators collaborate and exchange ideas. It is the catalyst for change and where educational advancement happens. Office Depot I Office Max are committed to focusing on the centerpiece of learning outside the classroom and will always look to improve collaboration by:

- Bring the teachers back to the faculty/staff lounge with a quality coffee alternative
- Increase the overall morale with good coffee choices
- Introduce healthy alternative snacks
- Create an atmosphere of collaboration
- Drive innovation and a social environment

### **Furniture**

### FURNITURE PROGRAM OVERVIEW

Office Depot furniture has been a key solution with the TCPN General Supply Agreement from the start. The TCPN furniture assortment is comprised of our stocked, private and name brand coded and catalog selection, and represents over 12,000 unique items. With our in-house furniture (non-wholesaler) inventory, we are a leading distributor in quick-ship, stocked furniture in the US. A core assortment (1,200 items), with a selection of school furniture, and full-line of office furnishing and accessories, lighting, ergonomic tools from our catalog assortment was added in 2009, and is represented in our TCPN Furniture Solutions Catalog, Education version, designed to meet the needs of school customers.

### Furniture Organization, Sales and Support Infrastructure

Office Depot's furniture division has experienced significant growth in resources, and capabilities since

combining our Furniture & Interiors Divisions. Today, we have a unique position in the marketplace, as a true national distributor for Furniture products, representing over 350 furniture lines, with \$450M in annual contract furniture (non-retail) sales As a single-source furniture resource for schools, we provide a full-scope, turnkey options, including, Transactional Furniture Programs, Contract Interiors Furnishing and Fixtures, Design-Build solutions, and Facility and Furniture Management, Delivery and Installation services.

Our team includes 270 dedicated, and talented furniture professionals, plus, 20 Inside Furniture Support and Furniture Customer Service teams providing support to our customers. Our group is comprised of 120 Furniture Sales & Account Managers, 4 Furniture Vertical Market Managers (focused



on standards development and cost-saving solutions), and 6 School Specialists, 40 Designers, and 110 Coordinators, Project Managers, Inside Sales Support, and Customer Service staff. A complete furniture





team, and an organizational structure, weighted heavily in support functions, and built to provide exceptional customer support.

In 2009, we introduced a shared furniture services group for Design, and Inside Account Support Consultants to manage customer programs, including TCPN. These centralized teams are based in Chicago and Los Angeles, and help us effectively manage fluctuating demand and drive many of our process management improvements to support national contracts. Unlike the static support model, our shared resource team provides the advantage of sharing the demands of local furniture teams, making these representatives more available to customers.

And, because we share the same systems, documented processes and procedures across the country, you can always count on Office Depot furniture for consistent pricing and service. Furniture utilizes the same ordering platform as supplies, ensuring consistent pricing, reporting, and order tracking through invoicing. With our online ordering platform, we can create a customized ordering standard to comply with school buying guidelines. Office Depot has complimentary specifying and design programs (CAP, GIZA, and AutoCAD software) to support complete specifying, and planning of customized, project solutions from small projects, renovations, to new construction.

#### **Locations - Furniture Showrooms**

Our hub-and-spoke operational model means that every local and satellite office enjoys the support of a strategically positioned regional office. And, any office can tap into the extensive wealth of resources and knowledge spread out across our national network. So no matter what services a school needs, you can count on the same consistently high level of service. HUB locations and showrooms include, Los Angeles, San Francisco, Seattle, Chicago, Houston, Columbus, Pittsburgh, and Atlanta. With furniture staff located in 13 Regional Office Depot locations.

#### Delivery, Installation, and Maintenance Services

Office Depot Furniture delivers coast to coast. Our professional delivery personnel, experienced in handling and assembling School furniture. The benefits of working with a single-source national furniture dealer also can be realized from a logistical standpoint--ensuring that your organization receives consistent service anywhere in the US, and allows us the strategic advantage of managing your order, accommodating changes, delays storage, and follow-up maintenance services

We work closely with our (350) installation partners on accuracy and quality in all of our labor services. Our installation team is provided with a packet of in-depth information—communicating every detail of your project. And because our installation experts have been factory trained and certified in systems and modular installation, satisfaction is guaranteed. If your project is delayed by construction, we have available facilities to safely house your investment.

Transactional furniture orders, including, small custom orders, are managed, for our customers' convenience through our distribution centers and furniture delivery trucks. As part of the delivery service, we provide a notification call prior to delivery, and placement of furniture in your room-of-choice.

#### School Furniture Program

Office Depot is very proud of our school furniture program, an area that has been a primary focus of our program for the past 15 years. We are committed to growing and developing and investing in our school program which represents the fastest growing business segment in furniture since 2012. We have extensive experience, and a strong customer base of customers, like the Gilroy School District, GreenDot Schools, and Higher ED including UCLA, Brown, and Cal State Universities to name a few.





Our approach is to provide a complete product and service solution for schools, from K-12 through Higher Education, including:

classrooms to cafeterias, reception areas to private offices, as well as libraries, dorm rooms, computer labs, auditoriums, art rooms and science labs, we're your one-stop provider. And, special programs including our in-house stock of classroom furniture in 12 distribution centers to accommodate our customers have furniture during the peak buying period, and prior to school opening.

With rapid changes in classroom and school design, driven by progressive teaching methods, increased classroom sizes, and technology, our customers requesting our value-add service package that includes complete specifications and standards development, and our Classroom of the Future consulting package, demo, and detailed facility guide books. The focus for Schools has changed to complete facility design, flexible, modular designs versus individual product.

TCPN has been a terrific partner enabling us to engage with customer early, and develop a complete solution and drive cost-saving specification, and an exciting partner to continue our growth in our School furniture business.

#### Commitment to Green Practices.

Refurbishment, recycling and Green Certified products, are central to our program. We've partnered with ANEW, the Asset Network for Education Worldwide. ANEW provides reuse alternatives for surplus materials. Our programs are managed by our in-house LEED Certified Designers to ensure we meet our customer's goals. And, we offer in-house compliance software for tracking certification of renovation projects, under certification consideration.

#### In Closing

"Office Depot 'gets it' when it comes to helping education" That is what one of our largest K-12 customers recently said to us at a meeting. We believe that is a very true statement. We care about the achievement of students and through our programs listed above we demonstrate it every day by bringing value to our customers and helping schools reallocate funds toward what really matters, teaching the students. Whether it is School Supplies, Office Supplies, Technology, Furniture, Copy and Print, Managed Print Services or Janitorial Products we will do our best to provide the TCPN members with the right products and services at the right price every day for years to come. With the combined forces of Office Depot and OfficeMax now, we are even stronger and more committed to delivering outstanding service to our customers. We believe that Office Depot is the right choice for TCPN and its members. We thank you for this opportunity.

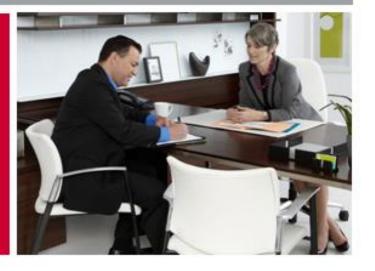




## **APPENDIX H:**

# ADDITIONAL REQUIRED DOCUMENTS

Proposal for School Supplies
Prepared for Region 4 Education Service Center &
The Cooperative Purchasing Network
In response to Solicitation #14-16







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#### **APPENDIX H:**

#### ADDITIONAL REQUIRED DOCUMENTS

DOC #1 Clean Air and Water Act

DOC #2 Debarment Notice

DOC #3 Lobbying Certification

DOC #4 Contractors Requirements

DOC #5 Antitrust Certification Statement

#### FOR NEW JERSEY VENDORS ONLY:

DOC #6	Ownership Disclosure Form
DOC #7	Non-Collusion Affidavit
DOC #8	Affirmative Action Affidavit
DOC #9	Pay to Play Notice and Political Contribution Form / List of All Agencies Required for Political Contribution Disclosure Form
DOC #10	Stockholder Disclosure Certification

New Jersey vendors are also required to comply with the following New Jersey statutes when applicable:

All anti-discrimination laws, including those contained in N.J.S.A. 10:2-1 through N.J.S.A. 10:2-14, N.J.S.A. 10:5-1, and N.J.S.A. 10:5-31 through 10:5-38.

Compliance with Prevailing Wage Act, N.J.S.A. 34:11-56.26, for all contracts within the contemplation of the Act.

Compliance with Public Works Contractor Registration Act, N.J.S.A. 34:11-56.

Bid and Performance Security, as required by the applicable municipal or state statutes.

#### **Clean Air and Water Act**

I, the Vendor, am in compliance with all applicable standards, orders or regulations issued pursuant to the Clean Air Act of 1970, as Amended (42 U.S. C. 1857 (h), Section 508 of the Clean Water Act, as amended (33 U.S.C. 1368), Executive Order 117389 and Environmental Protection Agency Regulation, 40 CFR Part 15 as required under OMB Circular A-102, Attachment O, Paragraph 14 (1) regarding reporting violations to the grantor agency and to the United States Environment Protection Agency Assistant Administrator for the Enforcement.

Potential Vendor:	Office Depot, Inc.
Title of Authorized Representative:	David Trudnowski, SVP Public Sector Strategy
Mailing Address:	6600 North Military Trail, Boca Raton, FL 33496
Signature:	

#### **Debarment Notice**

I, the Vendor, certify that my company has not been debarred, suspended or otherwise ineligible for participation in Federal Assistance programs under Executive Order 12549, "Debarment and Suspension", as described in the Federal Register and Rules and Regulations.

Potential Vendor:	Office Depot, Inc.
Title of Authorized Representative:	David Trudnowski, SVP Public Sector Strategy
Mailing Address:	6600 North Military Trail, Boca Raton, FL 33496
Signature:	

#### LOBBYING CERTIFICATION

Submission of this certification is a prerequisite for making or entering into this transaction and is imposed by Section 1352, Title 31, U.S. Code. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Any person who fails to file the required certification shall be subject to civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The undersigned certifies, to the best of his/her knowledge and belief, that

- 1. No Federal appropriated funds have been paid or will be paid on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of a Federal contract, the making of a Federal grant, the making of a Federal loan, the entering into a cooperative agreement, and the extension, continuation, renewal, amendment, or modification of a Federal contract, grant, loan, or cooperative agreement.
- 2. If any funds other than Federal appropriated funds have been or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract or cooperative agreement, the undersigned shall complete and submit Standard Form LLL, "Disclosure of Lobbying Activities." in accordance with its instructions.

•	nguage of this certification be included in th Is exceeding \$100,000 in Federal funds at a shall certify and disclose accordingly.		
Signature of Respondent	 Date		

#### CONTRACTOR CERTIFICATION REQUIREMENTS

#### **Contractor's Employment Eligibility**

By entering the contract, Contractor warrants compliance with the Federal Immigration and Nationality Act (FINA), and all other federal and state immigration laws and regulations. The Contractor further warrants that it is in compliance with the various state statues of the states it is will operate this contract in.

Participating Government Entities including School Districts may request verification of compliance from any Contractor or subcontractor performing work under this Contract. These Entities reserve the right to confirm compliance in accordance with applicable laws.

Should the Participating Entities suspect or find that the Contractor or any of its subcontractors are not in compliance, they may pursue any and all remedies allowed by law, including, but not limited to: suspension of work, termination of the Contract for default, and suspension and/or debarment of the Contractor. All costs necessary to verify compliance are the responsibility of the Contractor.

The offeror complies and maintains compliance with the appropriate statutes which requires compliance with federal immigration laws by State employers, State contractors and State subcontractors in accordance with the E-Verify Employee Eligibility Verification Program.

Contractor shall comply with governing board policy of the Region 4 ESC Participating entities in which work is being performed.

#### **Fingerprint & Background Checks**

If required to provide services on school district property at least five (5) times during a month, contractor shall submit a full set of fingerprints to the school district if requested of each person or employee who may provide such service. Alternately, the school district may fingerprint those persons or employees. An exception to this requirement may be made as authorized in Governing Board policy. The district shall conduct a fingerprint check in accordance with the appropriate state and federal laws of all contractors, subcontractors or vendors and their employees for which fingerprints are submitted to the district. Contractor, subcontractors, vendors and their employees shall not provide services on school district properties until authorized by the District.

The offeror shall comply with fingerprinting requirements in accordance with appropriate statutes in the state in which the work is being performed unless otherwise exempted.

Contractor shall comply with governing board policy in the school district or Participating Entity in which work is being performed.

#### **Business Operations in Sudan, Iran**

In accordance with A.R.S. 35-391 and A.R.S. 35-393, the Contractor hereby certifies that the contractor does not have scrutinized business operations in Sudan and/or Iran.

Signature or Respondent
Date

## **ANTITRUST CERTIFICATION STATEMENTS**

(Tex. Government Code § 2155.005)

I affirm under penalty of perjury of the laws of the State of Texas that:

- I am duly authorized to execute this contract on my own behalf or on behalf of the company, corporation, firm, partnership or individual (Company) listed below;
- 2. In connection with this bid, neither I nor any representative of the Company has violated any provision of the Texas Free Enterprise and Antitrust Act, Tex. Bus. & Comm. Code Chapter 15;
- 3. In connection with this bid, neither I nor any representative of the Company has violated any federal antitrust law; and
- 4. Neither I nor any representative of the Company has directly or indirectly communicated any of the contents of this bid to a competitor of the Company or any other company, corporation, firm, partnership or individual engaged in the same line of business as the Company.

Vendor	Office Depot, Inc.	Offeror
		Signature
Address	6600 North Military Trail	<u>David Trudnowski</u> Printed Name
	Boca Raton, FL 33496	SVP Public Sector Strategy Position with Company
Phone	(562) 490-1000	Authorizing Official
Phone Fax	(562) 490-1000 (562) 490-9543	
	(562) 490-1000 (562) 490-9543	Authorizing Official  Signature  David Trudnowski Printed Name

# **OWNERSHIP DISCLOSURE FORM** (N.J.S. 52:25-24.2)

Pursuant to the requirements of P.L. 1999, Chapter 440 effective April 17, 2000 (Local Public Contracts Law), the offeror shall complete the form attached to these specifications listing the persons owning 10 percent (10%) or more of the firm presenting the bid.

		Company Name: Street:	Office Depot, Inc. 6600 North Military Trail
		City, State, Zip Code:	Boca Raton, FL 33496
Complete as appropriat	e:	, certify that	I am the sole owner of
·			rtners and the business is not
incorporated, and the pro	visions of N.J.S. 52:25	5-24.2 do not apply.	
OR:			
1		, a partner in	, do
I further certify that if one	(1) or more of the par resses of the stockhold	tners is itself a corporation ders holding 10% or more	n a 10% or greater interest therein. on or partnership, there is also set e of that corporation's stock or the
OR:			
corporation, do hereby ce the corporation who own such stockholders is itself	ertify that the following 10% or more of its st a corporation or partn g 10% or more of the o	is a list of the names an lock of any class. I furthe ership, that there is also s	of <u>Office Depot, Inc.</u> , and addresses of all stockholders in er certify that if one (1) or more of set forth the names and addresses individual partners owning a 10%
(Note: If there are no page	ertners or stockholde	ers owning 10% or more	e interest, indicate none.)
Name	Address		Interest
AllianceBernstein L.P.		Americas, New York, NY	
No other shareholder owi	ns 10% or more of our	stock.	
I further certify the the best of my knowledge		information contained he	erein, are complete and correct to
			SVP Public Sector Strategy
Date		Authorized Signature	gnature and Title

## **NON-COLLUSION AFFIDAVIT**

Company Name: Street: City, State, Zip Code:	Office Depot, Inc. 6600 North Military Trail Boca Raton, FL 33496-2434	
State of New Jersey		
County of		
I, <u>David Trudnowski</u> Name	_ of the City	
in the County of sworn according to law on my c	, State of path depose and say that:	of full age, being duly
I am the SVP Public Sec	ctor Strategy of the firm of	Office Depot, Inc. Company Name
Township Board of Education a do so; that said offeror has not d or otherwise taken any action in that all statements contained in full knowledge that the Harriso	attached bid, and that I executed lirectly or indirectly entered into an restraint of free, competitive bid a said bid proposal and in this afform Township Board of Education and in the statements contained in the statements are statements.	public work specified under the Harrison the said bid proposal with full authority to my agreement, participated in any collusion, ding in connection with the above bid, and idavit are true and correct, and made with melies upon the truth of the statements in this affidavit in awarding the contract for
contract upon an agreement or	understanding for a commission,	ployed or retained to solicit or secure such , percentage, brokerage or contingent fee, al or selling agencies maintained by
Office Depot, Inc. Company Name	Author	SVP Public Sector Strategy ized Signature & Title
Subscribed and sworn before m	ne	
Thisday of	, 20	
Notary Public of New Jersey My commission expires	, 20	
SEAL		

#### **AFFIRMATIVE ACTION AFFIDAVIT**

(P.L. 1975, C.127)

Company Name: Office Depot, Inc.
Street: 6600 North Military Trail
Boca Raton, FL 33496

#### **Bid Proposal Certification:**

Indicate below your compliance with New Jersey Affirmative Action regulations. Your bid will be accepted even if you are not in compliance at this time. No contract and/or purchase order may be issued, however, until all Affirmative Action requirements are met.

	equired Affirmative Action Evidence:	
	ocurement, Professional & Service Contracts (Exhibit A) Indors must submit with bid:	
1.	A photo copy of their <u>Federal Letter of Affirmative Action Plan Approval</u> OR	
2.	A photo copy of their Certificate of <u>Employee Information Report</u> OR	See Attachment 1
3.	A complete Affirmative Action Employee Information Report (AA302)	
А.	Iblic Work – Over \$50,000 Total Project Cost:  No approved Federal or New Jersey Affirmation Action Plan. We will comple AA201-A upon receipt from the Harrison Township Board of Education  Approved Federal or New Jersey Plan – certificate enclosed	te Report Form
	I further certify that the statements and information contained herein, are best of my knowledge and belief.	e complete and correct to
		ublic Sector Strategy
		anature and Title

# P.L. 1995, c. 127 (N.J.A.C. 17:27) MANDATORY AFFIRMATIVE ACTION LANGUAGE

# PROCUREMENT, PROFESSIONAL AND SERVICE CONTRACTS

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation. The contractor will take affirmative action to ensure that such applicants are recruited and employed, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this non-discrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisement for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation.

The contractor or subcontractor, where applicable, will send to each labor union or representative of workers with which it has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer advising the labor union or workers' representative of the contractor's commitments under this act and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to P.L. 1975, c. 127, as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to attempt in good faith to employ minority and female workers trade consistent with the applicable county employment goal prescribed by N.J.A.C. 17:27-5.2 promulgated by the Treasurer pursuant to P.L. 1975, C.127, as amended and supplemented from time to time or in accordance with a binding determination of the applicable county employment goals determined by the Affirmative Action Office pursuant to N.J.A.C. 17:27-5.2 promulgated by the Treasurer pursuant to P.L. 1975, C.127, as amended and supplemented from time to time.

The contractor or subcontractor agrees to inform in writing appropriate recruitment agencies in the area, including employment agencies, placement bureaus, colleges, universities, labor unions, that it does not discriminate on the basis of age, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of it testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the state of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

The contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and lay-off to ensure that all such actions are taken without regard to age, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation, and conform with the applicable employment goals, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor and its subcontractors shall furnish such reports or other documents to the Affirmative Action Office as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Affirmative Action Office for conducting a compliance investigation pursuant to <u>Subchapter 10 of the Administrative</u> Code (NJAC 17:27).

Signature of Procurement Agent

# C. 271 POLITICAL CONTRIBUTION DISCLOSURE FORM Public Agency Instructions

This page provides guidance to public agencies entering into contracts with business entities that are required to file Political Contribution Disclosure forms with the agency. **It is not intended to be provided to contractors.** What follows are instructions on the use of form local units can provide to contractors that are required to disclose political contributions pursuant to N.J.S.A. 19:44A-20.26 (P.L. 2005, c. 271, s.2). Additional information on the process is available in Local Finance Notice 2006-1 (www.nj.gov/dca/lgs/lfns/lfnmenu.shtml).

- 1. The disclosure is required for all contracts in excess of \$17,500 that are **not awarded** pursuant to a "fair and open" process (N.J.S.A. 19:44A-20.7).
- Due to the potential length of some contractor submissions, the public agency should consider allowing data to be submitted in electronic form (i.e., spreadsheet, pdf file, etc.). Submissions must be kept with the contract documents or in an appropriate computer file and be available for public access. The form is worded to accept this alternate submission. The text should be amended if electronic submission will not be allowed.
- The submission must be received from the contractor and on file at least 10 days prior to award of the contract. Resolutions of award should reflect that the disclosure has been received and is on file.
- 4. The contractor must disclose contributions made to candidate and party committees covering a wide range of public agencies, including all public agencies that have elected officials in the county of the public agency, state legislative positions, and various state entities. The Division of Local Government Services recommends that contractors be provided a list of the affected agencies. This will assist contractors in determining the campaign and political committees of the officials and candidates affected by the disclosure.
  - a. The Division has prepared model disclosure forms for each county. They can be downloaded from the "County PCD Forms" link on the Pay-to-Play web site at www.nj.gov/dca/lgs/p2p. They will be updated from time-to-time as necessary.
  - b. A public agency using these forms should edit them to properly reflect the correct legislative district(s). As the forms are county-based, they list all legislative districts in each county. Districts that do not represent the public agency should be removed from the lists.
  - c. Some contractors may find it easier to provide a single list that covers all contributions, regardless of the county. These submissions are appropriate and should be accepted.
  - d. The form may be used "as-is", subject to edits as described herein.
  - e. The "Contractor Instructions" sheet is intended to be provided with the form. It is recommended that the Instructions and the form be printed on the same piece of paper. The form notes that the Instructions are printed on the back of the form; where that is not the case, the text should be edited accordingly.
  - f. The form is a Word document and can be edited to meet local needs, and posted for download on web sites, used as an e-mail attachment, or provided as a printed document.
- 5. It is recommended that the contractor also complete a "Stockholder Disclosure Certification." This will assist the local unit in its obligation to ensure that contractor did not make any prohibited contributions to the committees listed on the Business Entity Disclosure Certification in the 12 months prior to the contract. (See Local Finance Notice 2006-7 for additional information on this obligation) A sample Certification form is part of this package and the instruction to complete it is included in the Contractor Instructions. **NOTE:** This section is not applicable to Boards of Education.

# C. 271 POLITICAL CONTRIBUTION DISCLOSURE FORM Contractor Instructions

Business entities (contractors) receiving contracts from a public agency that are NOT awarded pursuant to a "fair and open" process (defined at N.J.S.A. 19:44A-20.7) are subject to the provisions of P.L. 2005, c. 271, s.2 (N.J.S.A. 19:44A-20.26). This law provides that 10 days prior to the award of such a contract, the contractor shall disclose contributions to:

- any State, county or municipal committee of a political party
- any legislative leadership committee\*
- any continuing political committee (a.k.a., political action committee)
- any candidate committee of a candidate for, or holder of, an elective office
  - o of the public entity awarding the contract
  - of that county in which that public entity is located
  - o of another public entity within that county
  - or of a legislative distinct in which that public entity is located or, when the public entity is a county, or any legislative district which includes all or part of the county. The disclosure must list reportable contributions to any of the committees that exceed \$300 per election cycled that were made during eh 12 months prior to award of the contact. See N.J.S.A. 19:44A-8 and 19:44A-16 for more details on reportable contributions.

N.J.S.A. 19:44A-20.26 itemizes the parties from whom contributions must be disclosed when a business entity is not a natural person. This includes the following:

- individuals with an "interest" ownership or control of more than 10% of the profits or assets of a business entity or 10% of the stock in the case of a business entity that is a corporation for profit
- all principals, partners, officers, or directors of the business entity or their spouses
- any subsidiaries directly or indirectly controlled by the business entity
- IRS Code Section 527New Jersey based organizations, directly or indirectly controlled by the business entity and filing as continuing political committees, (PACs). When the business entity is a natural person, "a contribution by that person's spouse or child, residing therewith, shall be deemed to be a contribution by the business entity." [N.J.S.A.19:44A-20.26(b)] The contributor must be listed on the disclosure. Any business entity that fails to comply with the disclosure provisions shall be subject to a fine imposed by ELEC in an amount to be determined by the Commission which may be based upon the amount that the business entity failed to report. The enclosed list of agencies is provided to assist the contractor in identifying those public agencies whose elected official and/or candidate campaign committees are affected by the disclosure requirement. It is the contractor's responsibility to identify the specific committees to which contributions may have been made and need to be disclosed. The disclosed information may exceed the minimum requirement. The enclosed form, a content-consistent facsimile, or an electronic data file containing the required details (along with a signed cover sheet) may be used as the contractor's submission and is disclosable to the public under the Open Public Records Act. The contractor must also complete the attached Stockholder Disclosure Certification. This will assist the agency in meetings its obligations under the law.

#### NOTE: This section does not apply to Board of Education contracts

\* N.J.S.A. 19:44A-3(s): "The term "legislative leadership committee" means a committee established, authorized to be established, or designated by the President of the Senate, the Minority Leader of the Senate, the Speaker of the General Assembly or the Minority Leader of the General Assembly pursuant to section 16 of P.L.1993, c.65 (C.19:44A-10.1) for the purpose of receiving contributions and making expenditures."

## C. 271 POLITICAL CONTRIBUTION DISCLOSURE FORM

Required Pursuant To N.J.S.A. 19:44A-20.26

This form or its permitted facsimile must be submitted to the local unit no later than 10 days prior to the award of the contract.

Part I – Vendor Inforr			
Vendor Name:	Office Depot, Inc.		
Address:	6600 North Military Trail		
City: Boca Raton	State: FL	<b>Zip:</b> 33496	
	g authorized to certify, hereby cer provisions of <u>N.J.S.A.</u> 19:44 <i>A</i> m.		
	<u>David Trudno</u>	wskiSVF	Public Sector Strategy
Signature	Printed Name	e Title	e
Part II – Contributi			
political contributions (	nt: Pursuant to N.J.S.A. 19:44 <i>A</i> (more than \$300 per election cy ernment entities listed on the for	cle) over the 12 montl	hs prior to submission to the
Check here if	disclosure is provided in electror	nic form.	
Contributor Name	Recipient Name	Date	Dollar Amount
None Made			\$
	1		
Check here if t	the information is continued on s	subsequent page(s)	

# List of Agencies with Elected Officials Required for Political Contribution Disclosure N.J.S.A. 19:44A-20.26

**County Name:** 

State: Governor, and Legislative Leadership Committees

Legislative District #s:

State Senator and two members of the General Assembly per district.

County:

Freeholders County Clerk Sheriff

{County Executive} Surrogate

Municipalities (Mayor and members of governing body, regardless of title):

USERS SHOULD CREATE THEIR OWN FORM, OR DOWNLOAD FROM <a href="https://www.nj.gov/dca/lgs/p2p">www.nj.gov/dca/lgs/p2p</a> A COUNTY-BASED, CUSTOMIZABLE FORM.

#### STOCKHOLDER DISCLOSURE CERTIFICATION

Name of Business: Office Depot, Inc. I certify that the list below contains the names and home addresses of all stockholders holding 10% or more of the issued and outstanding stock of the undersigned. OR I certify that no one stockholder owns 10% or more of the issued and outstanding stock of the undersigned. Check the box that represents the type of business organization: Partnership **X** Corporation ■ Sole Proprietorship ■ Limited Partnership ■ Limited Liability Corporation ■ Limited Liability Partnership ■ Subchapter S Corporation Sign and notarize the form below, and, if necessary, complete the stockholder list below. Stockholders: AllianceBernstein L.P. Name: **Home Address:** 1345 Avenue of the Americas, New York, NY 10105 Name: **Home Address:** Name: **Home Address:** Subscribed and sworn before me this \_\_\_\_\_ day of (Affiant) (Notary Public) David Trudnowski, SVP Public Sector Strategy (Print name & title of affiant) My Commission expires:

Seal is on attached Secretary's Letter See Attachment 2 – Tab 9, Appdx. H (Corporate Seal)



## State of New Jersey

CHRIS CHRISTIE

Governor

KIM GUADAGNO

Lt. Governor

DEPARTMENT OF THE TREASURY DIVISION OF PURCHASE & PROPERTY CONTRACT COMPLIANCE AUDIT UNIT EEO MONITORING PROGRAM P.O. BOX 206 TRENTON, NJ 08625-0206

ANDREW P. SIDAMON-ERISTOFF
State Treasurer

# ISSUANCE OF CERTIFICATE OF EMPLOYEE INFORMATION REPORT

Enclosed is your Certificate of Employee information Report (hereinafter referred to as the "Certificate" and issued based on the Employee Information Report (AA-302) form completed by a representative of your company or firm. Immediately upon receipt, this certificate should be forwarded to the person in your company or firm responsible for ensuring equal employment opportunity and/or overseeing the company or firm's contracts with public agencies. Typically, this person may be your company or firm's Human Resources Manager, Equal Employment Opportunity Officer or Contract Administrator. If you do not know to whom the certificate should be forward, kindly forward it to the head of your company or firm. Copies of the certificate should also be distributed to all facilities of your company or firm who engage in bidding on public contracts in New Jersey and who use the same federal identification number and company name. The certificate should be retained in your records until the date it expires. This is very important since a request for a duplicate/replacement certificate will result in a \$75.00 fee.

On future successful bids on public contracts, your company or firm must present a photocopy of the certificate to the public agency awarding the contract after notification of the award but prior to execution of a goods and services or professional services contract. Failure to present the certificate within the time limits prescribed may result in the awarded contract being rescinded in accordance with N.J.A.C. 17:27-4.3b.

Please be advised that this certificate has been approved only for the time periods stated on the certificate. As early as ninety (90) days prior to its expiration, the Division will forward a renewal notification. Upon the Division's receipt of a properly completed renewal application and \$150.00 application fee, it will issue a renewal certificate. In addition, representatives from the Division may conduct periodic visits and/or request additional information to monitor and evaluate the continued equal employment opportunity compliance of your company or firm. Moreover, the Division may provide your company or firm with technical assistance, as required. Please be sure to notify the Division immediately if your company's federal identification number, name or address changes.

If you have any questions, please call (609) 292-5473 and a representative will be available to assist you.

Enclosure(s) (AA-01 Rev. 11/11)

Certification 1356

# CERTIFICATE OF EMPLOYEE INFORMATION REPORT

RENEWAL

N.J.A.C. 17:27-1.1 et. seq. and the State Treasurer has approved said taport. This approval will remain in effect for the period of 15-4PR-2012 to 13-4PR-2015 This is to certify that the contractor listed perow has submitted an Employee Information Report pursuant to

Andrew P. Sidamon-Eristoff

FL 334

6600 NO. MILITARY TRAIL

BOCA RATON

OFFICE DEPOT, INC.

State Treasurer

160

## Office DEPOT.

#### OFFICE DEPOT, INC.

#### **ASSISTANT SECRETARY'S CERTIFICATE**

The undersigned, Darlene Q. Henry, hereby certifies that she is the Assistant Secretary of Office Depot, Inc., a corporation incorporated under the General Corporation Law of the State of Delaware (the "Corporation"), and that, as such, she is authorized to execute this Certificate on behalf of the Corporation, and further certifies that:

- 1. The Corporation is a corporation duly incorporated and in good standing under the laws of the State of Delaware; and
- 2. David Trudnowski serves as Senior Vice President, Public Sector, and as such, he is authorized to execute bids and contracts for the sale of office supplies on behalf of the Corporation.

IN WITNESS WHEREOF, the undersigned has hereunder set her hand as of this 23<sup>-4</sup> day of September, 2014.

OFFICE DEPOT, INC

By:

Darlene Q. Henry Assistant Secretary



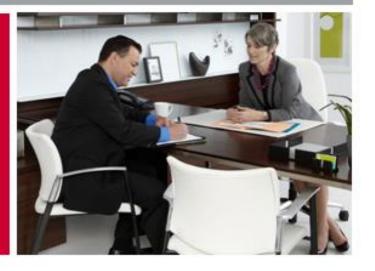
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## **APPENDIX J:**

## STATE NOTICE

Proposal for School Supplies
Prepared for Region 4 Education Service Center &
The Cooperative Purchasing Network
In response to Solicitation #14-16







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#### **APPENDIX J:**

#### STATE NOTICE

Pursuant to certain state notice provisions, including but not limited to Oregon Revised Statutes Chapter 279A.220, the following public agencies and political subdivisions of the referenced public agencies are eligible to register with TCPN and access the Vendor Contract award made pursuant to this solicitation, and hereby given notice of the foregoing request for proposals for purposes of complying with the procedural requirements of said statutes:

#### Nationwide:

State of Alabama	State of Hawaii	State of Massachusetts	State of New	State of South
			Mexico	Dakota
State of Alaska	State of Idaho	State of Michigan	State of New	State of
			York	Tennessee
State of Arizona	State of Illinois	State of Minnesota	State of North	State of Texas
			Carolina	
State of Arkansas	State of Indiana	State of Mississippi	State of North	State of Utah
			Dakota	
State of California	State of Iowa	State of Missouri	State of Ohio	State of Vermont
State of Colorado	State of Kansas	State of Montana	State of	State of Virginia
			Oklahoma	
State of	State of	State of Nebraska	State of Oregon	State of
Connecticut	Kentucky			Washington
State of Delaware	State of	State of Nevada	State of	State of West
	Louisiana		Pennsylvania	Virginia
State of Florida	State of Maine	State of New	State of Rhode	State of Wisconsin
		Hampshire	Island	
State of Georgia	State of	State of New Jersey	State of South	State of Wyoming
	Maryland		Carolina	
District of				
Columbia				

Lists of political subdivisions and local governments in the above referenced states/districts may be found at http://www.usa.gov/Agencies/State\_and\_Territories.shtml and http://www.usa.gov/Agencies/Local.shtml

Certain Public Agencies and Political Subdivisions:

#### Cities, Towns, Villages, and Boroughs in California including but not limited to:

LOS ANGELES CITY HALL
COMMERCE CITY HALL
VERNON CITY HALL
WEST HOLLYWOOD CITY HALL
CITY OF BELL
BELL GARDENS CITY HALL
CUDAHY CITY HALL
BEVERLY HILLS CITY HALL
CITY OF COMPTON
CULVER CITY HALL
DOWNEY CITY HALL
EL SEGUNDO CITY HALL

GARDENA CITY HALL
CITY OF HAWTHORNE
CITY OF HERMOSA BEACH
HUNTINGTON PARK CITY HALL
LAWNDALE CITY HALL
LYNWOOD CITY HALL
MALIBU CITY HALL
MANHATTAN BEACH CITY HALL
MAYWOOD CITY HALL
PALOS VERDES ESTATES CITY
HALL
CITY OF ROLLNG HILLS ESTATES

ROLLING HILLS CITY HALL
RANCHO PALOS VERDES CITY
HALL
REDONDO BEACH CITY HALL
CITY OF SOUTH GATE
CITY OF INGLEWOOD
SANTA MONICA CITY HALL
TORRANCE CITY HALL
WHITTIER CITY HALL
BUENA PARK CITY HALL
LA PALMA CITY HALL
CYPRESS CITY HALL

LA HABRA HEIGHTS CITY HALL LA HABRA CITY HALL LA MIRADA CITY HALL MONTEBELLO CITY HALL NORWALK CITY HALL CITY OF PICO RIVERA SANTA FE SPRINGS CITY HALL STANTON CITY HALL ARTESIA CITY HALL **CERRITOS CITY HALL** AVALON CITY HALL **BELLFLOWER CITY HALL** LAKEWOOD CITY HALL HAWAIIAN GARDENS CITY HALL CITY OF LOMITA LOS ALAMITOS CITY HALL CITY OF PARAMOUNT SEAL BEACH CITY HALL CARSON CITY HALL CITY OF SIGNAL HILL CITY HALL CITY OF LONG BEACH **BRADBURY CITY HALL** DUARTE CITY HALL CITY OF LA CANADA FLINTRIDGE SIERRA MADRE CITY HALL SOUTH PASADENA CITY HALL ARCADIA CITY HALL CITY OF PASADENA SAN MARINO CITY HALL CITY OF GLENDALE CITY OF AGOURA HILLS CITY OF HIDDEN HILLS CITY OF CALABASAS CITY OF SAN FERNANDO SANTA CLARITA CITY HALL WESTLAKE VILLAGE CITY HALL THOUSAND OAKS CITY HALL **BURBANK CITY HALL** CITY OF AZUSA CITY OF IRWINDALE **BALDWIN PARK CITY HALL** CHINO CITY HALL CITY OF CHINO HILLS CLAREMONT CITY HALL CITY OF COVINA RANCHO CUCAMONGA CITY HALL EL MONTE CITY HALL SOUTH EL MONTE CITY HALL CITY OF GLENDORA INDUSTRY CITY HALL LA PUENTE CITY HALL LA VERNE CITY HALL MONTEREY PARK CITY HALL MONTCLAIR CITY HALL ONTARIO CITY HALL DIAMOND BAR CITY HALL POMONA CITY HALL ROSEMEAD CITY HALL SAN DIMAS CITY HALL SAN GABRIEL CITY HALL CITY OF TEMPLE CITY UPLAND CITY HALL CITY OF WALNUT WEST COVINA CITY HALL ALHAMBRA CITY HALL

CHULA VISTA CITY HALL IMPERIAL BEACH CITY HALL CITY OF LA MESA CITY OF LEMON GROVE NATIONAL CITY CITY HALL CARLSBAD CITY HALL CITY OF DEL MAR EL CAJON CITY HALL **ENCINITAS CITY HALL** CITY OF ESCONDIDO OCEANSIDE CITY HALL CITY OF POWAY SAN MARCOS CITY HALL CITY OF SANTEE CITY OF SOLANA BEACH CITY OF VISTA CITY HALL SAN DIEGO CITY HALL CORONADO CITY HALL INDIO CITY HALL INDIAN WELLS CITY HALL BANNING CITY HALL CITY OF BEAUMONT CITY OF BLYTHE **BRAWLEY CITY HALL** CALEXICO CITY HALL CITY OF CALIPATRIA Page 68 of 164 CATHEDRAL CITY CITY HALL CITY OF COACHELLA **DESERT HOT SPRINGS CITY** HALL EL CENTRO CITY HALL HOLTVILLE CITY HALL IMPERIAL CITY HALL CITY OF LA QUINTA PALM DESERT CITY HALL PALM SPRINGS CITY HALL CITY OF RANCHO MIRAGE TWENTYNINE PALMS CITY HALL WESTMORLAND CITY HALL ADELANTO CITY HALL APPLE VALLEY TOWN HALL BARSTOW CITY HALL GRAND TERRACE CITY HALL CITY OF BIG BEAR LAKE CITY OF CALIMESA CITY OF COLTON FONTANA CITY HALL HESPERIA CITY HALL HIGHLAND CITY HALL LOMA LINDA CITY HALL **NEEDLES CITY HALL** CITY OF REDLANDS RIALTO CITY HALL VICTORVILLE CITY HALL CITY OF YUCAIPA CITY OF SAN BERNARDINO RIVERSIDE CITY HALL CITY OF LAKE ELSINORE HEMET CITY HALL CITY OF MORENO VALLEY CITY OF MURRIETA PERRIS CITY HALL CITY OF SAN JACINTO MENIFEE CITY HALL

TEMECULA CITY HALL WILDOMAR CITY HALL IRVINE CITY HALL COSTA MESA CITY HALL CITY OF DANA POINT CITY OF LAKE FOREST LAGUNA WOODS CITY HALL HUNTINGTON BEACH CITY HALL CITY OF LAGUNA BEACH LAGUNA HILLS CITY HALL CITY OF ALISO VIEJO CITY OF NEWPORT BEACH CITY OF SAN CLEMENTE SAN JUAN CAPISTRANO CITY HALL CITY OF LAGUNA NIGUEL WESTMINSTER CITY HALL RANCHO SANTA MARGARITA CITY HALL MISSION VIEJO CITY HALL SANTA ANA CITY HALL FOUNTAIN VALLEY CITY HALL TUSTIN CITY HALL ANAHEIM CITY HALL **BREA CITY HALL** FULLERTON CITY HALL GARDEN GROVE CITY HALL NORCO CITY HALL VILLA PARK CITY HALL ORANGE CITY HALL CITY OF PLACENTIA CORONA CITY HALL YORBA LINDA CITY HALL CITY OF VENTURA CITY OF CAMARILLO CARPINTERIA CITY HALL CITY OF FILLMORE MOORPARK CITY HALL CITY OF OJAI OXNARD CITY HALL CITY OF PORT HUENEME CITY OF SANTA PAULA SIMI VALLEY CITY HALL SANTA BARBARA CITY HALL **GOLETA CITY HALL** CITY OF ARVIN AVENAL CITY HALL COALINGA CITY HALL CORCORAN CITY HALL CITY OF DELANO EXETER CITY HALL FARMERSVILLE CITY HALL CITY OF HANFORD CITY OF HURON LEMOORE CITY HALL LINDSAY CITY HALL CITY OF MCFARLAND CITY OF MARICOPA PORTERVILLE CITY HALL SHAFTER CITY HALL CITY OF TAFT CITY OF TULARE CITY OF VISALIA WASCO CITY HALL WOODLAKE CITY HALL CITY OF BAKERSFIELD

CANYON LAKE CITY HALL

SAN LUIS OBISPO CITY HALL ARROYO GRANDE CITY HALL CITY OF ATASCADERO **BUELLTON CITY HALL** GROVER BEACH CITY HALL CITY OF GUADALUPE LOMPOC CITY HALL MORRO BAY CITY HALL PASO ROBLES CITY HALL PISMO BEACH CITY HALL SANTA MARIA CITY HALL CITY OF SOLVANG CALIFORNIA CITY CITY HALL **BISHOP CITY HALL** LANCASTER CITY HALL TOWN OF MAMMOTH LAKES PALMDALE CITY HALL CITY OF RIDGECREST CITY OF TEHACHAPI CHOWCHILLA CITY HALL CITY OF CLOVIS DINUBA CITY HALL CITY OF DOS PALOS FIREBAUGH CITY HALL CITY OF FOWLER KERMAN CITY HALL KINGSBURG CITY HALL LOS BANOS CITY HALL MADERA CITY HALL MENDOTA CITY HALL ORANGE COVE CITY HALL PARLIER CITY HALL REEDLEY CITY HALL CITY OF SANGER CITY OF SELMA FRESNO CITY HALL CITY OF SALINAS CARMEL-BY-THE-SEA CITY HALL **GONZALES CITY HALL GREENFIELD CITY HALL** KING CITY CITY HALL MARINA CITY HALL MONTEREY CITY HALL CITY OF DEL REY OAKS PACIFIC GROVE CITY HALL CITY OF SAND CITY SEASIDE CITY HALL CITY OF SOLEDAD **BELMONT CITY HALL** CITY OF BRISBANE **BURLINGAME CITY HALL** TOWN OF HILLSBOROUGH **COLMA TOWN HALL** CITY OF DALY CITY HALF MOON BAY CITY HALL LOS ALTOS HILLS CITY HALL CITY OF LOS ALTOS CITY OF MENLO PARK TOWN OF ATHERTON TOWN OF PORTOLA VALLEY MILLBRAE CITY HALL MOUNTAIN VIEW CITY HALL PACIFICA CITY HALL WOODSIDE TOWN HALL REDWOOD CITY CITY HALL SAN BRUNO CITY HALL

SAN CARLOS CITY HALL SOUTH SAN FRANCISCO CITY HALL SUNNYVALE CITY HALL SAN FRANCISCO CITY-COUNTY **GOVERNMENT OFC** PALO ALTO CITY HALL EAST PALO ALTO CITY HALL CITY OF SAN MATEO FOSTER CITY CITY HALL ALAMEDA CITY HALL AMERICAN CANYON CITY HALL CITY OF BENICIA CITY OF BRENTWOOD CALISTOGA CITY HALL CLAYTON CITY HALL CITY OF CONCORD CITY OF PLEASANT HILL TOWN OF DANVILLE CITY OF EL CERRITO CITY OF ANTIOCH FAIRFIELD CITY HALL CITY OF FREMONT HAYWARD CITY HALL CITY OF HERCULES LAFAYETTE CITY HALL CITY OF LIVERMORE MARTINEZ CITY HALL MORAGA CITY HALL NAPA CITY HALL **NEWARK CITY HALL** OAKLEY CITY HALL CITY OF ORINDA CITY OF PINOLE PITTSBURG CITY HALL CITY OF PLEASANTON **DUBLIN CITY HALL** RIO VISTA CITY HALL CITY OF SAINT HELENA SAN LEANDRO CITY HALL CITY OF SUISUN CITY CITY OF UNION CITY VALLEJO CITY HALL CITY OF WALNUT CREEK TOWN OF YOUNTVILLE **EMERYVILLE CITY HALL** PIEDMONT CITY HALL OAKLAND CITY HALL BERKELEY CITY HALL CITY OF ALBANY RICHMOND CITY HALL SAN PABLO CITY HALL SAN RAFAEL CITY HALL CITY OF BELVEDERE TOWN HALL OF TIBURON ROHNERT PARK CITY HALL FAIRFAX CITY HALL COTATI CITY HALL LARKSPUR CITY HALL MILL VALLEY CITY HALL **NOVATO CITY HALL** PETALUMA CITY HALL TOWN OF ROSS SAN ANSELMO TOWN HALL CITY OF SAUSALITO

CITY OF CAMPBELL CITY OF CAPITOLA **CUPERTINO CITY HALL** CITY OF GILROY HOLLISTER CITY HALL CITY OF MONTE SERENO LOS GATOS CITY HALL MILPITAS CITY HALL MORGAN HILL CITY HALL SAN JUAN BAUTISTA CITY HALL SANTA CLARA CITY HALL SANTA CRUZ CITY HALL SCOTTS VALLEY CITY HALL SARATOGA CITY HALL WATSONVILLE CITY HALL CITY OF SAN JOSE STOCKTON CITY HALL CITY OF ANGELS CAMP LODI CITY HALL CITY OF ATWATER CITY OF CERES **ESCALON CITY HALL** GUSTINE CITY HALL **HUGHSON CITY HALL** LATHROP CITY HALL LIVINGSTON CITY HALL MANTECA CITY HALL MERCED CITY HALL MODESTO CITY HALL NEWMAN CITY HALL CITY OF OAKDALE PATTERSON CITY HALL CITY OF RIPON RIVERBANK CITY HALL SONORA CITY HALL TRACY CITY HALL TURLOCK CITY HALL CITY OF WATERFORD SANTA ROSA CITY HALL CITY OF CLEARLAKE CLOVERDALE CITY HALL FORT BRAGG CITY HALL HEALDSBURG CITY HALL CITY OF LAKEPORT POINT ARENA CITY HALL SEBASTOPOL CITY HALL CITY OF SONOMA CITY OF UKIAH WILLITS CITY HALL TOWN OF WINDSOR **EUREKA CITY HALL** CITY OF ARCATA CITY OF BLUE LAKE CRESCENT CITY CITY HALL FERNDALE CITY HALL FORTUNA CITY HALL CITY OF RIO DELL TRINIDAD CITY HALL CITY OF AMADOR CITY CITY OF AUBURN CITY OF DAVIS CITY OF DIXON CITY OF CITRUS HEIGHTS FOLSOM CITY HALL **GALT CITY HALL** CITY OF IONE

**CORTE MADERA TOWN HALL** 

ISLETON CITY HALL JACKSON CITY HALL LINCOLN CITY HALL LOOMIS TOWN HALL PLACERVILLE CITY HALL PLYMOUTH CITY HALL CITY OF RANCHO CORDOVA CITY OF ROCKLIN **ROSEVILLE CITY HALL** CITY OF SUTTER CREEK VACAVILLE CITY HALL WEST SACRAMENTO CITY HALL WHEATLAND CITY HALL CITY OF WINTERS WOODLAND CITY HALL **COLFAX CITY HALL** ELK GROVE CITY HALL

CITY OF SACRAMENTO MARYSVILLE CITY HALL CITY OF BIGGS CITY OF CHICO CITY OF COLUSA **GRASS VALLEY CITY HALL** CITY OF GRIDLEY CITY OF LIVE OAK CITY OF NEVADA CITY ORLAND CITY HALL OROVILLE CITY HALL CITY OF PARADISE WILLIAMS CITY HALL CITY OF WILLOWS CITY OF YUBA CITY ANDERSON CITY HALL CITY OF SHASTA LAKE

CORNING CITY HALL **DUNSMUIR CITY HALL** CITY OF ETNA FORT JONES CITY HALL REDDING CITY HALL CITY OF MONTAGUE CITY HALL MOUNT SHASTA CITY HALL RED BLUFF CITY HALL CITY OF TEHAMA WEED CITY HALL YREKA CITY HALL ALTURAS CITY HALL LOYALTON CITY HALL PORTOLA CITY HALL SUSANVILLE CITY HALL TULELAKE CITY HALL SOUTH LAKE TAHOE CITY

#### Counties in California including but not limited to:

LOS ANGELES COUNTY IMPERIAL COUNTY SAN BERNARDINO COUNTY RIVERSIDE COUNTY **ORANGE COUNTY VENTURA COUNTY** SANTA BARBARA COUNTY KINGS COUNTY **TULARE COUNTY** KERN COUNTY SAN LUIS OBISPO COUNTY MONO COUNTY INYO COUNTY MADERA COUNTY FRESNO COUNTY SAN MATEO COUNTY **SOLANO COUNTY CONTRA COSTA COUNTY** 

NAPA COUNTY ALAMEDA COUNTY MARIN COUNTY SAN BENITO COUNTY SANTA CRUZ COUNTY SANTA CLARA COUNTY SAN JOAQUIN COUNTY CALAVERAS COUNTY MARIPOSA COUNTY MERCED COUNTY STANISLAUS COUNTY **TUOLUMNE COUNTY** SONOMA COUNTY LAKE COUNTY MENDOCINO COUNTY **HUMBOLDT COUNTY DEL NORTE COUNTY** PLACER COUNTY

AMADOR COUNTY EL DORADO COUNTY YOLO COUNTY SACRAMENTO COUNTY YUBA COUNTY **COLUSA COUNTY** SIERRA COUNTY **NEVADA COUNTY BUTTE COUNTY** PLUMAS COUNTY **GLENN COUNTY** SUTTER COUNTY SHASTA COUNTY **TEHAMA COUNTY** TRINITY COUNTY SISKIYOU COUNTY MODOC COUNTY ALPINE COUNTY LASSEN COUNTY

#### K-12 in California including but not limited to:

ALAMEDA UNIFIED SCHOOL DIST ALBANY UNIFIED SCHOOL DISTRICT BERKELEY UNIFIED SCHOOL DIST CASTRO VALLEY UNIFIED SCH DIST EMERY UNIFIED SCHOOL DISTRICT FREMONT UNIF SCHOOL DISTRICT HAYWARD UNIFIED SCHOOL DIST LIVERMORE VALLEY JOINT UNIF SD MOUNTAIN HOUSE ELEM SCH DIST DUBLIN UNIFIED SCHOOL DISTRICT NEWARK UNIFIED SCHOOL DISTRICT NEW HAVEN UNIFIED SCHOOL DIST OAKLAND UNIFIED SCHOOL DIST PIEDMONT UNIFIED SCH DIST PLEASANTON UNIFIED SCHOOL DIST SAN LEANDRO UNIFIED SCH DIST SAN LORENZO UNIFIED SCH DIST SUNOL GLEN UNIFIED SCH DIST ALPINE CO UNIFIED SCHOOL DIST AMADOR CO UNIFIED SCH DIST **BIGGS UNIFIED SCHOOL DISTRICT** CHICO UNIFIED SCHOOL DISTRICT DURHAM UNIFIED SCHOOL DISTRICT FEATHER FALLS UNION ELEM SD **GOLDEN FEATHER UNION SCH DIST** 

GRIDLEY UNIFIED SCH DISTRICT MANZANITA ELEM SCHOOL DISTRICT OROVILLE CITY ELEM SCH DIST OROVILLE UNION HIGH SCH DIST PALERMO UNION ELEM SCH DIST PARADISE UNIFIED SCH DISTRICT PIONEER UNION ELEM SCH DIST THERMALITO UNION ELEM SCH DIST BANGOR UNION ELEM SCH DIST BRET HARTE UNION HIGH SCH DIST CALAVERAS UNIFIED SCHOOL DIST MARK TWAIN UNION ELEM SCH DIST VALLECITO UNION SCH DISTRICT COLUSA UNIFIED SCHOOL DISTRICT MAXWELL UNIFIED SCHOOL DIST PIERCE JOINT UNIFIED SCH DIST WILLIAMS UNIFIED SCHOOL DIST ACALANES UNION HIGH SCH DIST ANTIOCH UNIFIED SCHOOL DIST BRENTWOOD UNION ELEM SCH DIST BYRON UNION SCHOOL DISTRICT CANYON ELEM SCHOOL DISTRICT JOHN SWETT UNIFIED SCH DIST KNIGHTSEN ELEM SCHOOL DISTRICT LAFAYETTE ELEM SCHOOL DISTRICT

LIBERTY UNION HIGH SCH DIST MARTINEZ UNIFIED SCHOOL DIST MORAGA SCHOOL DISTRICT MT DIABLO UNIFIED SCHOOL DIST OAKLEY UNION ELEM SCH DIST ORINDA UNION SCHOOL DISTRICT PITTSBURG UNIFIED SCHOOL DIST WEST CONTRA COSTA USD SAN RAMON VALLEY UNIFIED SD WALNUT CREEK SCHOOL DISTRICT DEL NORTE CO UNIFIED SCH DIST **BUCKEYE UNION SCHOOL DISTRICT** CAMINO UNION SCHOOL DISTRICT EL DORADO UNION HIGH SCH DIST BLACK OAK MINE UNIF SCH DIST GOLD OAK UNION SCHOOL DISTRICT **GOLD TRAIL UNION SCH DISTRICT** INDIAN DIGGINGS ELEM SCH DIST LAKE TAHOE UNIFIED SCH DIST LATROBE SCHOOL DISTRICT MOTHER LODE UNION SCHOOL DIST PIONEER UNION SCHOOL DISTRICT PLACERVILLE UNION ELEM SD POLLOCK PINES ELEM SCH DIST RESCUE UNION SCHOOL DISTRICT ALVINA ELEM SCHOOL DISTRICT **BIG CREEK ELEMENTARY SCH DIST** BURREL UNION ELEM SCH DIST CARUTHERS UNIFIED SCH DISTRICT CHAWANAKEE UNIFIED SD CLAY JOINT ELEM SCHOOL DIST CLOVIS UNIFIED SCHOOL DISTRICT COALINGA-HURON UNIFIED SD FIREBAUGH LAS DELTAS UNIF SD FOWLER UNIF SCHOOL DISTRICT FRESNO UNIFIED SCHOOL DIST WASHINGTON UNIFIED SCHOOL DIST KERMAN UNIFIED SCHOOL DISTRICT KINGSBURG ELEM CHARTER SD KINGSBURG JOINT UNION HSD KINGS CANYON UNIFIED SCH DIST LATON JOINT UNIFIED SCH DIST MENDOTA UNIFIED SCH DISTRICT MONROE ELEM SCHOOL DISTRICT ORANGE CENTER SCHOOL DISTRICT PACIFIC UNION ELEM SCH DIST PARLIER UNIF SCHOOL DISTRICT PINE RIDGE ELEM SCH DIST RAISIN CITY ELEM SCHOOL DIST RIVERDALE JOINT UNIFIED SD SANGER UNIFIED SCHOOL DISTRICT SELMA UNIFIED SCH DISTRICT CENTRAL UNIFIED SCHOOL DIST **GOLDEN PLAINS UNIFIED SCH DIST** WASHINGTON COLONY ELEM SD WEST PARK ELEM SCHOOL DISTRICT WESTSIDE ELEM SCHOOL DISTRICT PRINCETON JOINT UNIF SCH DIST CAPAY JOINT UNION ELEM SD HAMILTON UNIFIED SCH DIST LAKE ELEM SCHOOL DISTRICT ORLAND UNIFIED SCHOOL DISTRICT PLAZA ELEM SCHOOL DISTRICT STONY CREEK JOINT UNIFIED SD WILLOWS UNIF SCHOOL DISTRICT ARCATA ELEM SCHOOL DISTRICT

NORTHERN HUMBOLDT UNION HSD BIG LAGOON UNION ELEM SCH DIST BLUE LAKE UNION ELEM SCH DIST BRIDGEVILLE ELEM SCHOOL DIST CUDDEBACK UNION ELEM SCH DIST **CUTTEN ELEM SCHOOL DISTRICT** EUREKA CITY UNIFIED SCH DIST FERNDALE UNIFIED SCHOOL DIST FIELDBROOK ELEM SCHOOL DIST FORTUNA ELEMENTARY SCHOOL DIST FORTUNA UNION HIGH SCH DIST FRESHWATER ELEM SCHOOL DIST GARFIELD ELEM SCHOOL DISTRICT GREEN POINT ELEM SCHOOL DIST HYDESVILLE ELEM SCHOOL DIST JACOBY CREEK CHARTER SCH DIST KLAMATH TRINITY JOINT UNIF SD KNEELAND ELEM SCHOOL DISTRICT LOLETA UNION ELEM SCHOOL DIST MATTOLE UNIFIED SCH DISTRICT MCKINLEYVILLE UNION SCH DIST ORICK ELEMENTARY SCHOOL DIST PACIFIC UNION SCHOOL DISTRICT PENINSULA UNION SCHOOL DIST RIO DELL ELEMENTARY SCH DIST SCOTIA UNION SCH DISTRICT SOUTH BAY UNION ELEM SCH DIST SOUTHERN HUMBOLDT JOINT USD TRINIDAD UNION SCH DIST BRAWLEY ELEM SCHOOL DISTRICT BRAWLEY UNION HIGH SCH DIST CALEXICO UNIFIED SCHOOL DIST CALIPATRIA UNIFIED SCH DIST CENTRAL UNION HIGH SCH DIST EL CENTRO ELEM SCHOOL DISTRICT HEBER ELEM SCHOOL DISTRICT HOLTVILLE UNIFIED SCHOOL DIST IMPERIAL UNIFIED SCHOOL DIST MAGNOLIA UNION ELEM SCH DIST MCCABE UNION ELEM SCHOOL DIST MEADOWS UNION ELEM SCH DIST MULBERRY ELEM SCHOOL DISTRICT SAN PASQUAL VALLEY USD SEELEY UNION ELEM SCH DIST WESTMORLAND UNION ELEM SD BIG PINE UNIFIED SCHOOL DIST BISHOP UNIFIED SCHOOL DISTRICT DEATH VALLEY UNIFIED SCH DIST LONE PINE UNIFIED SCH DIST OWENS VALLEY UNIFIED SCH DIST ROUND VALLEY JOINT ELEM SD ARVIN UNION SCHOOL DISTRICT BAKERSFIELD CITY SCH DIST BEARDSLEY SCHOOL DISTRICT BELRIDGE ELEM SCHOOL DISTRICT BLAKE ELEM SCHOOL DISTRICT **BUTTONWILLOW UNION SCH DIST** CALIENTE UNION SCHOOL DISTRICT SIERRA SANDS UNIFIED SCH DIST **DELANO JOINT UNION HIGH SD DELANO UNION SCHOOL DISTRICT** DIGIORGIO ELEM SCHOOL DISTRICT EDISON ELEM SCHOOL DISTRICT ELK HILLS ELEM SCHOOL DISTRICT EL TEJON UNIFIED SCHOOL DIST FAIRFAX SCHOOL DISTRICT

FRUITVALE SCHOOL DISTRICT GENERAL SHAFTER ELEM SCH DIST **GREENFIELD UNION SCH DIST** KERN HIGH SCHOOL DISTRICT KERNVILLE UNION SCHOOL DIST LAKESIDE UNION SCH DISTRICT LAMONT SCHOOL DISTRICT LINNS VALLEY-POSO FLAT USD LOST HILLS UNION SCHOOL DIST MAPLE ELEM SCHOOL DISTRICT MARICOPA UNIFIED SCHOOL DIST MCFARLAND UNIFIED SCH DISTRICT MCKITTRICK ELEM SCHOOL DIST MIDWAY ELEM SCHOOL DISTRICT MOJAVE UNIFIED SCHOOL DIST MUROC JOINT UNIFIED SCH DIST NORRIS SCHOOL DISTRICT PANAMA-BUENA VISTA UNION SD POND UNION ELEM SCHOOL DIST RICHLAND SCHOOL DISTRICT RIO BRAVO-GREELY UNION SD ROSEDALE UNION SCHOOL DISTRICT SEMITROPIC ELEM SCHOOL DIST SOUTHERN KERN UNIFIED SCH DIST SOUTH FORK UNION SCH DIST STANDARD SCHOOL DISTRICT TAFT CITY SCHOOL DISTRICT TAFT UNION HIGH SCHOOL DIST TEHACHAPI UNIFIED SCHOOL DIST VINELAND ELEM SCHOOL DISTRICT WASCO UNION ELEM SCH DISTRICT WASCO UNION HIGH SCHOOL DIST ARMONA UNION ELEM SCHOOL DIST CENTRAL UNION ELEM SCH DIST CORCORAN JOINT UNIF SCH DIST HANFORD ELEM SCHOOL DISTRICT HANFORD JOINT UNION HIGH SD ISLAND UNION SCH DIST KINGS RIVER HARDWICK SCH DIST KIT CARSON UNION SCH DISTRICT LAKESIDE UNION ELEM SCH DIST LEMOORE UNION ELEM SD LEMOORE UNION HIGH SCH DIST PIONEER UNION ELEM SCH DIST REEF-SUNSET UNIFIED SCH DIST KELSEYVILLE UNIF SCHOOL DIST KONOCTI UNIF SCHOOL DISTRICT LAKEPORT UNIFIED SCHOOL DIST LUCERNE ELEM SCHOOL DISTRICT MIDDLETOWN UNIFIED SCHOOL DIST UPPER LAKE UNION ELEM SCH DIST UPPER LAKE UNION HIGH SCH DIST **BIG VALLEY JOINT UNIF SCH DIST** FT SAGE UNIFIED SCH DISTRICT JANESVILLE UNION SCH DISTRICT JOHNSTONVILLE ELEM SCH DIST LASSEN UNION HIGH SCHOOL DIST RICHMOND ELEM SCHOOL DISTRICT SHAFFER UNION ELEM SCH DIST SUSANVILLE SCHOOL DISTRICT WESTWOOD UNIF SCHOOL DISTRICT ABC UNIFIED SCHOOL DISTRICT ALHAMBRA UNIFIED SCHOOL DIST ANTELOPE VALLEY UNION HIGH SD ARCADIA UNIFIED SCHOOL DIST AZUSA UNIFIED SCHOOL DISTRICT

BALDWIN PARK UNIFIED SCH DIST BASSETT UNIFIED SCHOOL DIST BELLFLOWER UNIFIED SCHOOL DIST BEVERLY HILLS UNIFIED SCH DIST **BURBANK UNIFIED SCHOOL DIST** BONITA UNIFIED SCHOOL DISTRICT CASTAIC UNION SCHOOL DIST CENTINELA VALLEY UNION HSD CHARTER OAK UNIFIED SCH DIST CLAREMONT UNIFIED SCHOOL DIST COMPTON UNIFIED SCHOOL DIST COVINA VALLEY UNIFIED SCH DIST CULVER CITY UNIFIED SCH DIST DOWNEY UNIFIED SCHOOL DISTRICT DUARTE UNIFIED SCHOOL DISTRICT EAST WHITTIER CITY SCHOOL DIST EL MONTE CITY SCHOOL DISTRICT EL MONTE UNION HIGH SCH DIST EASTSIDE UNION SCHOOL DISTRICT EL RANCHO UNIFIED SCHOOL DIST EL SEGUNDO UNIFIED SD GARVEY SCHOOL DISTRICT GLENDALE UNIFIED SCHOOL DIST GLENDORA UNIFIED SCHOOL DIST GORMAN ELEM SCHOOL DISTRICT HACIENDA-LA PUENTE USD HAWTHORNE SCHOOL DISTRICT HERMOSA BEACH CITY SCH DIST HUGHES-ELIZABETH LAKES USD INGLEWOOD UNIFIED SCHOOL DIST KEPPEL UNION SCHOOL DISTRICT LA CANADA UNIFIED SCHOOL DIST LANCASTER ELEM SCHOOL DIST LAS VIRGENES UNIFIED SCH DIST LAWNDALE ELEM SCHOOL DISTRICT LENNOX SCHOOL DISTRICT LITTLE LAKE CITY SCHOOL DIST LONG BEACH UNIFIED SCHOOL DIST LOS ANGELES UNIF SCH DIST LOS NIETOS ELEM SCHOOL DIST LOWELL JOINT SCHOOL DISTRICT LYNWOOD UNIFIED SCHOOL DIST MANHATTAN BEACH UNIF SCH DIST MONROVIA UNIFIED SCHOOL DIST MONTEBELLO UNIFIED SCHOOL DIST MOUNTAIN VIEW SCHOOL DISTRICT NEWHALL SCHOOL DISTRICT NORWALK LA MIRADA UNIFIED SD PALMDALE SCHOOL DISTRICT PALOS VERDES PENINSULA UNIF SD PARAMOUNT UNIFIED SCHOOL DIST PASADENA UNIFIED SCHOOL DIST POMONA UNIFIED SCHOOL DISTRICT REDONDO BEACH UNIFIED SCH DIST ROSEMEAD SCHOOL DISTRICT ROWLAND UNIFIED SCH DISTRICT SAN GABRIEL UNIFIED SCH DIST SAN MARINO UNIFIED SCHOOL DIST SANTA MONICA-MALIBU UNIF SD SAUGUS UNION SCH DISTRICT ACTON AGUA DULCE UNIF SCH DIST SOUTH PASADENA UNIF SCH DIST SOUTH WHITTIER SCHOOL DISTRICT SULPHUR SPRINGS UNION ELEM SD TEMPLE CITY UNIFIED SCH DIST TORRANCE UNIFIED SCH DIST

VALLE LINDO ELEM SCHOOL DIST WALNUT VALLEY UNIFIED SCH DIST WEST COVINA UNIF SCH DISTRICT WESTSIDE UNION SCHOOL DIST WHITTIER CITY SCHOOL DISTRICT WHITTIER UNION HIGH SCH DIST WILLIAM S HART UNION HS DIST WILSONA SCHOOL DISTRICT WISEBURN SCHOOL DISTRICT ALVIEW DAIRYLAND UNION SD CHOWCHILLA SCHOOL DISTRICT CHOWCHILLA UNION HSD MADERA UNIFIED SCHOOL DISTRICT BASS LAKE JOINT UNION ELEM SD RAYMOND KNOWLES ELEM SCH DIST YOSEMITE UNIFIED SCHOOL DIST **BOLINAS STINSON UNION SCH DIST** DIXIE SCHOOL DISTRICT KENTFIELD SCHOOL DISTRICT LAGUNA JOINT ELEM SCHOOL DIST LAGUNITAS ELEM SCHOOL DIST LARKSPUR SCHOOL DISTRICT LINCOLN ELEM SCHOOL DISTRICT MILL VALLEY SCHOOL DISTRICT NICASIO SCHOOL DISTRICT NOVATO UNIF SCHOOL DISTRICT REED UNION SCHOOL DISTRICT ROSS ELEM SCHOOL DISTRICT ROSS VALLEY SCHOOL DISTRICT SAN RAFAEL ELEM SCH DISTRICT SAUSALITO MARIN CITY SCH DIST SHORELINE UNIFIED SCHOOL DIST TAMALPAIS UNION HIGH SCH DIST UNION JOINT ELEM SCH DISTRICT MARIPOSA CO UNIFIED SCH DIST ANDERSON VALLEY UNIF SCH DIST ARENA UNION ELEM SCHOOL DIST FT BRAGG UNIF SCH DISTRICT MANCHESTER UNION ELEM SCH DIST MENDOCINO UNIFIED SCHOOL DIST POINT ARENA JOINT UNION HSD ROUND VALLEY UNIF SCH DISTRICT UKIAH UNIFIED SCHOOL DISTRICT WILLITS UNIF SCHOOL DISTRICT ATWATER ELEM SCHOOL DISTRICT BALLICO CRESSEY ELEM SCH DIST **DELHI UNIFIED SCHOOL DISTRICT** DOS PALOS-ORO LOMAS JOINT USD EL NIDO ELEM SCHOOL DISTRICT HILMAR UNIFIED SCHOOL DISTRICT MERCED RIVER UNION ELEM SD LE GRAND UNION ELEM SCH DIST LE GRAND UNION HIGH SCH DIST LIVINGSTON UNION SCHOOL DIST LOS BANOS UNIFIED SCH DISTRICT MCSWAIN ELEM SCHOOL DISTRICT MERCED CITY SCHOOL DISTRICT MERCED UNION HIGH SCHOOL DIST PLAINSBURG UNION ELEM SCH DIST PLANADA ELEMENTARY SCHOOL DIST SNELLING-MERCED FALLS ELEM SD WEAVER UNION SCHOOL DISTRICT WINTON SCHOOL DISTRICT **GUSTINE UNIFIED SCHOOL DIST** MODOC JOINT UNIFIED SCH DIST SURPRISE VALLEY JOINT UNIF SD

TULELAKE BASIN JOINT UNIF SD EASTERN SIERRA UNIF SCH DIST MAMMOTH UNIFIED SCHOOL DIST ALISAL UNION ELEM SCH DISTRICT BRADLEY UNION ELEM SCHOOL DIST CARMEL UNIFIED SCHOOL DISTRICT CHUALAR UNION ELEM SCH DIST GONZALES UNIFIED SCH DISTRICT GRAVES ELEM SCHOOL DISTRICT **GREENFIELD UNION SCH DISTRICT** KING CITY UNION SCHOOL DIST SOUTH MONTEREY CO HS DIST LAGUNITA SCHOOL DISTRICT MISSION UNION ELEM SCHOOL DIST MONTEREY PENINSULA UNIFIED SD NORTH MONTEREY CO UNIF SD BIG SUR UNIFIED SCH DISTRICT PACIFIC GROVE UNIFIED SCH DIST SALINAS CITY ELEM SCH DISTRICT SALINAS UNION HIGH SCHOOL DIST SAN ANTONIO UNION ELEM SD SAN ARDO UNION ELEM SCH DIST SAN LUCAS UNION ELEM SCH DIST SANTA RITA UNION SCHOOL DIST SOLEDAD UNIFIED SCH DISTRICT SPRECKELS UNION SCHOOL DIST WASHINGTON UNION SCHOOL DIST CALISTOGA JOINT UNIFIED SD HOWELL MOUNTAIN ELEM SCH DIST NAPA VALLEY UNIFIED SCH DIST POPE VALLEY UNION ELEM SD ST HELENA UNIFIED SCHOOL DIST CHICAGO PARK ELEM SCH DIST CLEAR CREEK ELEM SCHOOL DIST GRASS VALLEY SCHOOL DISTRICT NEVADA CITY ELEM SCH DISTRICT **NEVADA JOINT UNION HIGH SD** TWIN RIDGES ELEM SCH DIST PLEASANT RIDGE UNION SCH DIST PLEASANT VALLEY SCH DISTRICT READY SPRINGS UNION ELEM SD UNION HILL ELEM SCH DIST SADDLEBACK VALLEY UNIFIED SD ANAHEIM CITY SCHOOL DISTRICT ANAHEIM UNION HIGH SCH DIST **BREA-OLINDA UNIFIED SCH DIST BUENA PARK SCHOOL DISTRICT** CAPISTRANO UNIFIED SCHOOL DIST CENTRALIA ELEM SCHOOL DISTRICT CYPRESS SCHOOL DISTRICT FOUNTAIN VALLEY SCHOOL DIST **FULLERTON SCHOOL DISTRICT FULLERTON JOINT UNION HSD** GARDEN GROVE UNIF SCHOOL DIST **HUNTINGTON BEACH CITY SD** HUNTINGTON BEACH UNION HS DIST LAGUNA BEACH UNIFIED SCH DIST LA HABRA CITY SCHOOL DISTRICT LOS ALAMITOS UNIFIED SCH DIST MAGNOLIA SCHOOL DISTRICT NEWPORT MESA UNIFIED SCH DIST OCEAN VIEW SCHOOL DISTRICT ORANGE UNIFIED SCHOOL DIST PLACENTIA YORBA LINDA USD IRVINE UNIF SCHOOL DISTRICT SANTA ANA UNIFIED SCH DISTRICT

SAVANNA SCHOOL DISTRICT TUSTIN UNIFIED SCHOOL DIST WESTMINSTER SCHOOL DISTRICT ACKERMAN CHARTER SCHOOL DIST ALTA DUTCH FLAT ELEM SCH DIST AUBURN UNION SCHOOL DISTRICT COLFAX ELEM SCHOOL DISTRICT DRY CREEK JOINT ELEM SCH DIST **EUREKA UNION SCHOOL DISTRICT** FORESTHILL UNION SCH DISTRICT LOOMIS UNION SCHOOL DISTRICT NEWCASTLE ELEM SCHOOL DISTRICT PLACER HILLS UNION SCH DIST PLACER UNION HIGH SCHOOL DIST **ROCKLIN UNIFIED SCH DISTRICT** ROSEVILLE CITY SCHOOL DISTRICT ROSEVILLE JOINT UNION HSD TAHOE TRUCKEE UNIFIED SCH DIST WESTERN PLACER UNIF SCH DIST PLUMAS UNIFIED SCHOOL DISTRICT ALVORD UNIFIED SCHOOL DISTRICT BANNING UNIFIED SCHOOL DIST BEAUMONT UNIFIED SCH DISTRICT COACHELLA VALLEY UNIF SCH DIST CORONA-NORCO UNIF SCH DIST DESERT CENTER UNIF SCHOOL DIST DESERT SANDS UNIF SCHOOL DIST LAKE ELSINORE UNIFIED SCH DIST HEMET UNIFIED SCHOOL DISTRICT JURUPA UNIFIED SCHOOL DISTRICT MENIFEE UNION SCHOOL DISTRICT MORENO VALLEY UNIFIED SCH DIST MURRIETA VALLEY UNIF SCH DIST NUVIEW UNION SCHOOL DISTRICT PALM SPRINGS UNIF SCHOOL DIST PALO VERDE UNIFIED SCHOOL DIST PERRIS ELEMENTARY SCHOOL DIST PERRIS UNION HIGH SCHOOL DIST RIVERSIDE UNIFIED SCH DIST ROMOLAND SCHOOL DISTRICT SAN JACINTO UNIFIED SCH DIST TEMECULA VALLEY UNIF SCH DIST VAL VERDE UNIFIED SCHOOL DIST ARCOHE UNION SCHOOL DISTRICT CENTER JOINT UNIF SCH DIST ELK GROVE UNIF SCHOOL DISTRICT ELVERTA JOINT ELEM SCH DIST FOLSOM-CORDOVA UNIF SCH DIST GALT JOINT UNION ELEM SCH DIST GALT JOINT UNION HIGH SD NATOMAS UNIFIED SCHOOL DIST TWIN RIVERS UNIFIED SCH DIST RIVER DELTA UNIFIED SCH DIST ROBLA ELEM SCHOOL DISTRICT SACRAMENTO CITY UNIF SCH DIST SAN JUAN UNIFIED SCHOOL DIST BITTERWATER TULLY UNION ESD CIENEGA UNION ELEM SCHOOL DIST HOLLISTER SCHOOL DISTRICT JEFFERSON SCHOOL DISTRICT NORTH CO JOINT UNION SD PANOCHE ELEM SCHOOL DISTRICT SAN BENITO HIGH SCH DISTRICT AROMAS-SAN JUAN UNIF SCH DIST SOUTHSIDE ELEM SCHOOL DISTRICT TRES PINOS UNION SCH DIST

WILLOW GROVE UNION ELEM SD ADELANTO SCHOOL DISTRICT ALTA LOMA ELEM SCHOOL DISTRICT APPLE VALLEY UNIFIED SCH DIST BARSTOW UNIFIED SCHOOL DIST BEAR VALLEY UNIFIED SCH DIST CENTRAL SCHOOL DISTRICT CHAFFEY JOINT UNION HS DIST CHINO VALLEY UNIFIED SCH DIST COLTON JOINT UNIF SCH DISTRICT CUCAMONGA SCHOOL DISTRICT ETIWANDA SCHOOL DISTRICT FONTANA UNIF SCHOOL DISTRICT HELENDALE SCHOOL DIST HESPERIA UNIFIED SCHOOL DIST LUCERNE VALLEY UNIF SCH DIST MORONGO UNIFIED SCHOOL DIST MOUNTAIN VIEW SCHOOL DISTRICT MT BALDY JOINT ELEM SCH DIST NEEDLES UNIF SCHOOL DISTRICT ONTARIO-MONTCLAIR SCHOOL DIST ORO GRANDE ELEMENTARY SCH DIST REDLANDS UNIF SCHOOL DISTRICT RIALTO UNIFIED SCHOOL DISTRICT RIM OF THE WORLD UNIF SCH DIST SAN BERNARDINO CITY UNIFIED SD TRONA JOINT UNIFIED SCH DIST UPLAND UNIFIED SCHOOL DIST VICTOR ELEMENTARY SCHOOL DIST VICTOR VALLEY UNION HS DIST SNOWLINE JOINT UNIFIED SD YUCAIPA-CALIMESA JOINT USD ALPINE UNION ELEM SCH DIST BONSALL UNION ELEM SCH DIST BORREGO SPRINGS UNIF SCH DIST CAJON VALLEY UNION SCH DIST CARDIFF ELEM SCHOOL DISTRICT CARLSBAD UNIFIED SCHOOL DIST CHULA VISTA ELEM SCH DIST CORONADO UNIF SCHOOL DISTRICT DEHESA ELEM SCHOOL DISTRICT DEL MAR UNION SCHOOL DISTRICT **ENCINITAS UNION SCH DISTRICT** ESCONDIDO UNION ELEM SCH DIST ESCONDIDO UNION HIGH SCH DIST FALLBROOK UNION ELEM SCH DIST FALLBROOK UNION HS DISTRICT GROSSMONT UNION HIGH SCH DIST JAMUL-DULZURA UNION SCH DIST JULIAN UNION SCHOOL DISTRICT JULIAN UNION HIGH SCH DIST LAKESIDE UNION SCHOOL DISTRICT LA MESA SPRING VALLEY SCH DIST LEMON GROVE SCHOOL DISTRICT MOUNTAIN EMPIRE UNIF SCH DIST NATIONAL SCHOOL DISTRICT OCEANSIDE UNIFIED SCHOOL DIST POWAY UNIFIED SCHOOL DISTRICT RAMONA UNIFIED SCHOOL DISTRICT RANCHO SANTA FE SCHOOL DIST SAN MARCOS UNIFIED SCH DIST SAN DIEGO UNIFIED SCHOOL DIST SAN DIEGUITO UNION HS DISTRICT SANTEE SCHOOL DISTRICT SAN YSIDRO SCHOOL DISTRICT SOLANA BEACH SCHOOL DISTRICT

SOUTH BAY UNION SCHOOL DIST SPENCER VALLEY SCHOOL DISTRICT SWEETWATER UNION HIGH SCH DIST VALLECITOS ELEM SCHOOL DIST VALLEY CENTER-PAUMA UNIFIED SD VISTA UNIFIED SCHOOL DISTRICT WARNER UNIFIED SCHOOL DISTRICT SAN PASQUAL UNION SCH DISTRICT SAN FRANCISCO UNIFIED SCH DIST BANTA ELEM SCHOOL DISTRICT **ESCALON UNIF SCHOOL DISTRICT** JEFFERSON ELEM SCHOOL DIST LAMMERSVILLE UNIFIED SCH DIST LINCOLN UNIFIED SCHOOL DIST LINDEN UNIFIED SCHOOL DIST LODI UNIFIED SCHOOL DISTRICT MANTECA UNIFIED SCHOOL DIST NEW HOPE ELEM SCHOOL DIST NEW JERUSALEM ELEM SCH DIST OAK VIEW ELEM SCHOOL DISTRICT RIPON UNIF SCHOOL DISTRICT STOCKTON UNIF SCHOOL DISTRICT TRACY UNIFIED SCHOOL DISTRICT ATASCADERO UNIFIED SCH DIST COAST UNIFIED SCHOOL DISTRICT CAYUCOS ELEM SCHOOL DISTRICT LUCIA MAR UNIFIED SCHOOL DIST PASO ROBLES JOINT UNIFIED SD PLEASANT VALLEY JOINT ELEM SD SAN LUIS COASTAL UNIF SCH DIST SAN MIGUEL JOINT UNION ESD SHANDON JOINT UNIFIED SCH DIST TEMPLETON UNIFIED SCHOOL DIST **BAYSHORE SCHOOL DISTRICT** BELMONT-REDWOOD SHORES SD BRISBANE ELEM SCHOOL DISTRICT BURLINGAME ELEM SCH DISTRICT CABRILLO UNIFIED SCHOOL DIST HILLSBOROUGH CITY SCH DISTRICT JEFFERSON ELEM SCHOOL DISTRICT JEFFERSON UNION HIGH SCH DIST PACIFICA SCHOOL DISTRICT LA HONDA-PESCADERO UNIF SD LAS LOMITAS ELEM SCH DISTRICT MENLO PARK CITY SCH DISTRICT MILLBRAE SCHOOL DISTRICT PORTOLA VALLEY SCHOOL DISTRICT RAVENSWOOD CITY ELEM SCH DIST REDWOOD CITY SCHOOL DISTRICT SAN BRUNO PARK SCHOOL DISTRICT SAN CARLOS SCHOOL DISTRICT SAN MATEO-FOSTER CITY SCH DIST SAN MATEO UNION HIGH SCH DIST SEQUOIA UNION HIGH SCH DIST SOUTH SAN FRANCISCO UNIFIED SD WOODSIDE SCHOOL DISTRICT BALLARD ELEM SCHOOL DISTRICT **BLOCHMAN UNION SCHOOL DISTRICT BUELLTON UNION SCHOOL DISTRICT** CARPINTERIA UNIFIED SCH DIST COLD SPRING SCHOOL DISTRICT COLLEGE ELEMENTARY SCHOOL DIST **CUYAMA JOINT UNIFIED SCH DIST GOLETA UNION SCHOOL DISTRICT GUADALUPE UNION SCH DISTRICT** HOPE ELEM SCHOOL DISTRICT

LOMPOC UNIFIED SCHOOL DIST LOS OLIVOS SCHOOL DISTRICT MONTECITO UNION SCH DIST ORCUTT UNION SCHOOL DISTRICT SANTA BARBARA SCHOOL DISTRICT SANTA MARIA-BONITA SCHOOL DIST SANTA MARIA JOINT UNION HSD SANTA YNEZ VALLEY UNION HSD SOLVANG ELEM SCHOOL DISTRICT VISTA DEL MAR UNION SCH DIST BERRYESSA UNION SCHOOL DIST CAMBRIAN SCHOOL DISTRICT CAMPBELL UNION SCHOOL DISTRICT CAMPBELL UNION HIGH SCH DIST **CUPERTINO UNION SCHOOL DIST** EAST SIDE UNION HIGH SCH DIST **EVERGREEN SCHOOL DISTRICT** FRANKLIN-MCKINLEY SCH DISTRICT FREMONT UNION HIGH SCHOOL DIST GILROY UNIFIED SCHOOL DIST LAKESIDE JOINT SCHOOL DIST LOMA PRIETA JT UNION ELEM SD LOS ALTOS SCHOOL DISTRICT LOS GATOS-SARATOGA JOINT UHSD LOS GATOS UNION SCH DISTRICT LUTHER BURBANK SCHOOL DISTRICT MILPITAS UNIFIED SCHOOL DIST MORELAND SCHOOL DISTRICT MORGAN HILL UNIFIED SCH DIST MOUNTAIN VIEW-LOS ALTOS HSD MT PLEASANT ELEM SCHOOL DIST OAK GROVE SCHOOL DISTRICT ORCHARD SCHOOL DISTRICT PALO ALTO UNIFIED SCHOOL DIST SAN JOSE UNIFIED SCHOOL DIST SANTA CLARA UNIFIED SCH DIST SUNNYVALE SCHOOL DISTRICT UNION SCHOOL DISTRICT MOUNTAIN VIEW-WHISMAN SCH DIST SARATOGA UNION SCHOOL DIST ALUM ROCK ELEM SCHOOL DISTRICT BONNY DOON UNION ELEM SCH DIST HAPPY VALLEY ELEM SCHOOL DIST LIVE OAK SCHOOL DISTRICT MOUNTAIN ELEM SCHOOL DISTRICT PACIFIC ELEM SCHOOL DISTRICT PAJARO VALLEY UNIF SCH DIST SAN LORENZO VALLEY UNIFIED SD SANTA CRUZ CITY SCH DISTRICT SCOTTS VALLEY UNIFIED SCH DIST SOQUEL UNION ELEM SCH DISTRICT ANDERSON UNION HIGH SCH DIST BELLA VISTA ELEM SCH DISTRICT BLACK BUTTE UNION ELEM SD **GATEWAY UNIFIED SCH DISTRICT** CASCADE UNION ELEM SCH DIST CASTLE ROCK UNION ELEM SD MOUNTAIN UNION SCH DIST COLUMBIA ELEM SCHOOL DISTRICT COTTONWOOD UNION ELEM SCH DIST ENTERPRISE ELEM SCH DISTRICT FALL RIVER JOINT UNIF SCH DIST FRENCH GULCH-WHISKEYTOWN SD GRANT ELEM SCHOOL DISTRICT HAPPY VALLEY UNION SCH DIST IGO-ONO-PLATINA UNION SCH DIST

INDIAN SPRINGS ELEM SCH DIST JUNCTION ELEM SCHOOL DISTRICT MILLVILLE ELEM SCHOOL DISTRICT NORTH COW CREEK ELEM SCH DIST OAK RUN ELEM SCHOOL DISTRICT PACHECO UNION ELEM SCH DIST REDDING SCHOOL DISTRICT SHASTA UNION ELEM SCH DISTRICT SHASTA UNION HIGH SCH DISTRICT WHITMORE UNION ELEM SCH DIST SIERRA PLUMAS JOINT UNIF SD **BIG SPRINGS UNION ELEM SD BOGUS ELEM SCHOOL DISTRICT BUTTEVILLE UNION ELEM SCH DIST** DELPHIC ELEM SCHOOL DISTRICT DUNSMUIR ELEM SCHOOL DISTRICT **DUNSMUIR JOINT UNION HS DIST** SCOTT VALLEY UNIFIED SCH DIST FORKS OF SALMON ELEM SCH DIST GAZELLE UNION ELEM SCHOOL DIST GRENADA ELEM SCHOOL DISTRICT HAPPY CAMP UNION ELEM SCH DIST HORNBROOK ELEM SCHOOL DISTRICT JUNCTION ELEM SCHOOL DISTRICT KLAMATH RIVER UNION ELEM SD LITTLE SHASTA ELEM SCH DIST **BUTTE VALLEY UNIFIED SCH DIST** MCCLOUD UNION ELEM SCH DIST MONTAGUE ELEM SCHOOL DIST MT SHASTA UNION SCHOOL DIST SEIAD ELEM SCHOOL DISTRICT SISKIYOU UNION HIGH SCH DIST WEED UNION ELEM SCHOOL DIST WILLOW CREEK ELEM SCHOOL DIST YREKA UNION ELEM SCHOOL DIST YREKA UNION HIGH SCHOOL DIST BENICIA UNIFIED SCHOOL DIST DIXON UNIFIED SCHOOL DISTRICT FAIRFIELD-SUISUN UNIF SCH DIST TRAVIS UNIFIED SCHOOL DIST VACAVILLE UNIF SCHOOL DISTRICT VALLEJO CITY UNIFIED SCH DIST ALEXANDER VALLEY UNION SD WEST SONOMA CO UNION HSD BELLEVUE UNION SCH DIST BENNETT VALLEY UNION SCH DIST CINNABAR ELEM SCHOOL DISTRICT CLOVERDALE UNIF SCH DISTRICT COTATI-ROHNERT PARK UNIF SD **DUNHAM ELEM SCHOOL DISTRICT** FORESTVILLE UNION SCH DISTRICT FT ROSS ELEM SCHOOL DISTRICT GEYSERVILLE UNIFIED SCH DIST GRAVENSTEIN UNION SCHOOL DIST **GUERNEVILLE ELEM SCHOOL DIST** HARMONY UNION SCHOOL DISTRICT HEALDSBURG UNIFIED SCH DIST HORICON SCHOOL DISTRICT KENWOOD ELEM SCHOOL DISTRICT LIBERTY ELEM SCHOOL DISTRICT MARK WEST UNION SCHOOL DIST MONTE RIO UNION SCH DISTRICT MONTGOMERY ELEM SCHOOL DIST OAK GROVE UNION SCH DISTRICT OLD ADOBE UNION SCH DISTRICT PETALUMA CITY SCHOOL DISTRICT

PINER-OLIVET UNION SCH DIST RINCON VALLEY UNION SCH DIST ROSELAND SCHOOL DISTRICT SANTA ROSA CITY SCHOOL DIST SEBASTOPOL UNION SCH DISTRICT SONOMA VALLEY UNIFIED SCH DIST TWIN HILLS UNION SCH DISTRICT TWO ROCK UNION ELEM SCH DIST WAUGH ELEM SCHOOL DISTRICT WEST SIDE UNION ELEM SCH DIST WILMAR UNION ELEM SCHOOL DIST WINDSOR UNIFIED SCH DISTRICT WRIGHT ELEM SCHOOL DISTRICT NEWMAN CROWS LANDING UNIF SD CERES UNIFIED SCHOOL DISTRICT CHATOM UNION SCHOOL DISTRICT DENAIR UNIF SCHOOL DISTRICT EMPIRE UNION ELEM SCH DISTRICT GRATTON ELEM SCHOOL DISTRICT HART-RANSOM UNION SCH DISTRICT HICKMAN CMTY CHARTER DIST HUGHSON UNIFIED SCHOOL DIST KEYES UNION ELEM SCHOOL DIST KNIGHTS FERRY ELEM SCH DIST MODESTO CITY SCHOOL DISTRICT OAKDALE JOINT UNIFIED SCH DIST PARADISE ELEM SCHOOL DISTRICT PATTERSON JOINT UNIF SCH DIST RIVERBANK UNIFIED SCH DISTRICT ROBERTS FERRY UNION ELEM SD SALIDA UNION SCHOOL DISTRICT SHILOH ELEM SCHOOL DISTRICT STANISLAUS UNION SCH DISTRICT SYLVAN UNION SCHOOL DISTRICT TURLOCK UNIFIED SCH DISTRICT VALLEY HOME JOINT SCHOOL DIST WATERFORD UNIFIED SCH DISTRICT BRITTAN ELEM SCHOOL DISTRICT BROWNS ELEM SCHOOL DISTRICT EAST NICOLAUS JT UNION HS DIST FRANKLIN ELEM SCHOOL DISTRICT LIVE OAK UNIFIED SCHOOL DIST MARCUM-ILLINOIS UNION SCH DIST MERIDIAN ELEM SCHOOL DISTRICT NUESTRO ELEM SCHOOL DISTRICT PLEASANT GROVE JT USD SUTTER UNION HIGH SCHOOL DIST WINSHIP-ROBBINS SCHOOL DIST YUBA CITY UNIF SCHOOL DISTRICT ANTELOPE ELEM SCHOOL DISTRICT CORNING UNION ELEM SCHOOL DIST CORNING UNION HIGH SCHOOL DIST ELKINS ELEM SCHOOL DISTRICT **EVERGREEN UNION SCH DISTRICT** FLOURNOY UNION ELEM SCH DIST GERBER UNION ELEM SCHOOL DIST KIRKWOOD ELEM SCHOOL DISTRICT LASSEN VIEW UNION SCHOOL DIST LOS MOLINOS UNIFIED SCH DIST RED BLUFF UNION ELEM SCH DIST RED BLUFF JOINT UNION HSD REEDS CREEK SCHOOL DISTRICT RICHFIELD ELEM SCHOOL DISTRICT **BURNT RANCH SCHOOL DISTRICT** COFFEE CREEK ELEM SCHOOL DIST COX BAR ELEM SCHOOL DISTRICT

DOUGLAS CITY ELEM SCHOOL DIST JUNCTION CITY ELEM SCHOOL DIST LEWISTON ELEM SCHOOL DISTRICT TRINITY CENTER ELEM SCH DIST TRINITY ALPS UNIFIED SCH DIST ALLENSWORTH ELEM SCHOOL DIST ALPAUGH UNIFIED SCHOOL DIST ALTA VISTA ELEM SCHOOL DIST BUENA VISTA ELEM SCHOOL DIST **BURTON SCHOOL DISTRICT** CITRUS SOUTH TULE SCH DISTRICT COLUMBINE ELEM SCHOOL DIST **CUTLER OROSI JOINT UNIF SD** DINUBA UNIFIED SCHOOL DISTRICT DUCOR UNION ELEM SCHOOL DIST EARLIMART SCHOOL DISTRICT **EXETER UNIFIED SCHOOL DISTRICT** FARMERSVILLE UNIFIED SCH DIST HOPE ELEM SCHOOL DISTRICT HOT SPRINGS ELEM SCH DISTRICT KINGS RIVER UNION ELEM SD LIBERTY ELEM SCHOOL DISTRICT LINDSAY UNIFIED SCHOOL DIST MONSON SULTANA JOINT UNION ESD OAK VALLEY UNION ELEM SCH DIST **OUTSIDE CREEK ELEM SCHOOL DIST** PALO VERDE UNION ELEM SCH DIST PIXLEY UNION ELEM SCH DISTRICT PLEASANT VIEW ELEM SCH DIST RICHGROVE ELEM SCHOOL DISTRICT ROCKFORD ELEM SCHOOL DISTRICT SAUCELITO ELEM SCHOOL DISTRICT SEQUOIA UNION ELEM SCHOOL DIST SPRINGVILLE UNION SCHOOL DIST STONE CORRAL ELEM SCHOOL DIST STRATHMORE UNION ELEM SCH DIST SUNDALE UNION ELEM SCH DIST SUNNYSIDE UNION ELEM SCH DIST TERRA BELLA UNION ELEM SD THREE RIVERS UNION ELEM SD TIPTON ELEM SCHOOL DISTRICT TRAVER JOINT ELEM SCHOOL DIST TULARE CITY SCHOOL DISTRICT **TULARE JOINT UNION HIGH SD** VISALIA UNIF SCHOOL DISTRICT WAUKENA JOINT UNION ELEM SD WOODLAKE UNIFIED SCHOOL DIST WOODVILLE UNION SCH DISTRICT JAMESTOWN ELEM SCHOOL DISTRICT BIG OAK FLAT GROVELAND USD BELLEVIEW ELEM SCHOOL DIST COLUMBIA UNION SCHOOL DISTRICT **CURTIS CREEK ELEM SCH DIST** SONORA SCHOOL DISTRICT SONORA UNION HIGH SCHOOL DIST SOULSBYVILLE ELEM SCHOOL DIST SUMMERVILLE ELEM SCHOOL DIST SUMMERVILLE UNION HS DIST TWAIN HARTE LONG BARN UNION SD BRIGGS ELEM SCHOOL DISTRICT FILLMORE UNIFIED SCHOOL DIST

HUENEME ELEM SCHOOL DISTRICT MESA UNION ELEM SCHOOL DIST MOORPARK UNIFIED SCHOOL DIST MUPU ELEMENTARY SCHOOL DIST OCEAN VIEW SCHOOL DISTRICT OJAI UNIFIED SCHOOL DISTRICT OXNARD ELEM SCHOOL DISTRICT OXNARD UNION HIGH SCHOOL DIST PLEASANT VALLEY SCH DISTRICT RIO ELEMENTARY SCH DISTRICT SANTA CLARA ELEM SCHOOL DIST SANTA PAULA UNIFIED SCH DIST SIMI VALLEY UNIFIED SCH DIST SOMIS UNION ELEM SCHOOL DIST CONEJO VALLEY UNIF SCH DIST VENTURA UNIF SCHOOL DISTRICT DAVIS JOINT UNIF SCHOOL DIST ESPARTO UNIF SCHOOL DISTRICT WASHINGTON UNIFIED SCHOOL DIST WINTERS JOINT UNIF SCHOOL DIST WOODLAND JOINT UNIFIED SD CAMPTONVILLE ELEM SCHOOL DIST MARYSVILLE JOINT UNIF SCH DIST PLUMAS LAKE ELEM SCHOOL DIST WHEATLAND SCHOOL DISTRICT WHEATLAND UNION HIGH SCH DIST SOUTHERN TRINITY JOINT UNIF SD BAKER VALLEY UNIFIED SCH DIST MAPLE CREEK ELEM SCHOOL DIST RAVENDALE-TERMO ELEM SCH DIST POTTER VALLEY CMTY USD OAK PARK UNIFIED SCHOOL DIST SILVER VALLEY UNIFIED SCH DIST LAYTONVILLE UNIFIED SCH DIST MOUNTAIN VALLEY UNIF SCH DIST PORTERVILLE UNIFIED SCH DIST LEGGETT VALLEY UNIF SCH DIST SIERRA UNIFIED SCHOOL DIST SACRAMENTO CITY USD CENTRAL-2 SACRAMENTO CITY USD WEST-1 SAN RAFAEL CITY HIGH SCH DIST LONG BEACH USD-ES MS K-8 AREA LONG BEACH USD-HS AREA SACRAMENTO CITY USD EAST-3 GOLDEN VALLEY UNIFIED SCH DIST SAN DIEGO USD-AREA 1 SAN DIEGO USD-CHARTER SCHOOLS SAN DIEGO USD-AREA 6 SAN DIEGO USD-AREA 4 SAN DIEGO USD-AREA 2 SAN DIEGO USD-AREA 3 SAN DIEGO USD-AREA 5 KASHIA ELEM SCHOOL DISTRICT LA USD EDUC SVC CTR-NORTH LA USD EDUC SVC CTR-SOUTH LA USD EDUC SVC CTR-WEST LA USD EDUC SVC CTR-EAST LA USD EDUC SVC CTR-ISIC LA USD EDUC SVC CTR-CHARTER LA USD EDUC SVC CTR-OPTIONS

Higher Education in California including but not limited to: ASSOCIATED TECH CLG-SAN DIEGO KAPLAN COLLEGE-STOCKTON MICROCOMPUTER EDUCATION CENTER KAPLAN COLLEGE-BAKESFIELD DETECTIVE TRAINING INSTITUTE SUMMIT CAREER COLLEGE CALIFORNIA CAREER SCHOOL **EVEREST CLG-TORRANCE** BENBOW AVIATION FLIGHT SCHOOL INSTITUTE OF TECHNOLOGY BERLITZ LANGUAGE CENTER AMERICAN INST OF HEALTH SCI BERLITZ LANGUAGE CENTER CAREER NETWORKS INSTITUTE BERLITZ LANGUAGE CENTER WESTWOOD CLG-ANAHEIM BERLITZ LANGUAGE CENTER WESTWOOD CLG-INLAND WESTWOOD CLG OF TECH-LA DVS COLLEGE BERLITZ LANGUAGE CENTER REDSTONE CLG-LOS ANGELES BERLITZ LANGUAGE CENTER DELL'ARTE SCH PHYSICAL THEATRE THE CA INST OF JEWELERY TRAIN BERLITZ LANGUAGE CENTER BERLITZ LANGUAGE CENTER MISSION LANGUAGE/VOC SCHOOL BERLITZ LANGUAGE CENTER VALLEY HYPNOSIS CENTER BERLITZ LANGUAGE CENTER AMERICAN BAPT SEM OF THE WEST MARIAN HEALTH CAREERS CTR CALIFORNIA CLG OF ARTS-OAKLAND CALIFORNIA ST UNIV-EAST BAY SAN BERNARDINO CMTY CLG DIST CALIFORNIA CMTY CLGS OFFICE CHABOT COLLEGE **CLAREMONT UNIV CONSORTIUM** CHURCH DIV SCH OF THE PACIFIC PALOMAR INST OF COSMETOLOGY HOLY NAMES UNIVERSITY POWER ACAD OF HAIR DESIGNS GRADUATE THEOLOGICAL UNION MARINELLO SCHOOL OF BEAUTY MILLS COLLEGE MARINELLO SCHOOL OF BEAUTY PACIFIC LUTHERAN THEOL SEM MARINELLO SCHOOL OF BEAUTY PACIFIC SCHOOL OF RELIGION MARINELLO SCHOOL OF BEAUTY BERKELEY CITY COLLEGE PACIF SCH MASSAGE/HEALING ART LANEY COLLEGE PROFESSIONAL INST OF BEAUTY MERRITT COLLEGE DOMINICAN SCH OF PHIL & THEOL MARINELLO SCHOOL OF BEAUTY GOLDEN GATE UNIV-SCHOOL OF LAW UNIV OF CALIFORNIA-BERKELEY STARR KING SCHOOL FOR MINISTRY NEWTON INTL CLG-GARDEN GROVE PACIFIC SOWEST SCH OF REALTORS OHLONE COLLEGE PATTEN UNIVERSITY KAPLAN COLLEGE-PALM SPRINGS CLARITA CAREER COLLEGE **COLLEGE OF ALAMEDA** WRIGHT INSTITUTE PRECISION TECHNICAL INSTITUTE UNIVERSAL TECHNICAL INST-RCH C JESUIT SCHOOL OF THEOLOGY VALLEY CAREER COLLEGE FRANCISCAN SCHOOL OF THEOLOGY COMPUTER TRAINING INST CALIFORNIA ST UNIV-CHICO BAY VISTA COLLEGE OF BEAUTY **BUTTE COLLEGE** CONTRA COSTA COLLEGE COLLEEN O'HARAS BEAUTY ACADEMY MARIENLLO SCHOOL OF BEAUTY DIABLO VALLEY CLG-PLEASANT HL SAINT MARYS CLG OF CALIFORNIA MARINELLO BEAUTY COLLEGE MARINELLO BEAUTY COLLEGE JOHN F KENNEDY UNIV-SAN JOSE JE BOUTIQUE CLG OF BEAUTY LOS MEDANOS COLLEGE LYTLE'S EMPIRE BEAUTY CLG LAKE TAHOE COMMUNITY COLLEGE MARINELLO SCHOOL OF BEAUTY CALIFORNIA ST UNIV-FRESNO MARINELLO SCHOOL OF BEAUTY WEST HILLS CTMY CLG-COALINGA MARINELLO SCHOOL OF BEAUTY FRESNO PACIFIC UNIVERSITY MARINELLO SCHOOL OF BEAUTY FRESNO CITY COLLEGE MARINELLO SCHOOL OF BEAUTY REEDLEY COLLEGE MENNONITE BRETHRN BIBLICAL SEM MARINELLO SCHOOL OF BEAUTY HEALTHSTAFF TRAINING INST INC ALLIANT INTL UNIV-FRESNO HYPNOSIS MOTIVATION INST **HUMBOLDT STATE UNIVERSITY** LA ORT TECH INST-LOS ANGELES COLLEGE OF THE REDWOODS AMER SCH OF MORTGAGE BANKING IMPERIAL VALLEY COLLEGE BAKERSFIELD COLLEGE LA ORT TECH INST-VAN NUYS LOVING HANDS INST HEALING ARTS TAFT COLLEGE AMERICAN AUTO INSTITUTE CALIFORNIA ST UNIV-BAKERSFIELD FOUR D COLLEGE CERRO COSO CMTY CLG-INDIAN WEL PREMIERE CAREER COLLEGE LASSEN COMMUNITY COLLEGE TRAVEL-WORLD COLLEGE/AGENCY ANTELOPE VALLEY COLLEGE NORTH-WEST COLLEGE-GLENDALE ART CTR CLG OF DESIGN-HILLSIDE ADELANTE CAREER INSTITUTE AZUSA PACIFIC UNIVERSITY

CASA LOMA COLLEGE-LOS ANGELES

**NEWBRIDGE COLLEGE** 

**BIOLA UNIVERSITY** 

CALIFORNIA INST OF TECHNOLOGY

CALIFORNIA INST OF THE ARTS CALIFORNIA ST UNIV-LONG BEACH CALIFORNIA ST UNIV-LOS ANGELES CAL ST UNIV-DOMINGUEZ HILLS CAL STATE POLYTECH-POMONA CALIFORNIA ST UNIV-NORTHRIDGE **CERRITOS COLLEGE** CITRUS COLLEGE CLAREMONT GRADUATE UNIVERSITY CLAREMONT MCKENNA COLLEGE HARVEY MUDD COLLEGE PITZER COLLEGE POMONA COLLEGE SCRIPPS COLLEGE EL CAMINO CLG-COMPTON CTR EL CAMINO COLLEGE **FULLER THEOLOGICAL SEMINARY** GLENDALE COMMUNITY COLLEGE UNIVERSITY OF LA VERNE LONG BEACH CITY COLLEGE MASTER'S COLLEGE AND SEMINARY EAST LOS ANGELES COLLEGE LOS ANGELES CITY COLLEGE LOS ANGELES HARBOR COLLEGE PIERCE COLLEGE LOS ANGELES TRADE TECH COLLEGE LOS ANGELES VALLEY COLLEGE SOUTH CALIF UNIV HLTH SCIENCE MOUNT ST MARYS COLLEGE MT SAN ANTONIO COLLEGE OCCIDENTAL COLLEGE OTIS COLLEGE OF ART AND DESIGN PACIFIC OAKS COLLEGE PASADENA CITY COLLEGE PEPPERDINE UNIVERSITY **RIO HONDO COLLEGE** SANTA MONICA COLLEGE CLAREMONT SCHOOL OF THEOLOGY SOUTHWESTERN LAW SCHOOL UNIV OF CALIFORNIA-LOS ANGELES UNIV OF SOUTHERN CALIFORNIA WHITTIER COLLEGE WOODBURY UNIVERSITY-BURBANK AMERICAN JEWISH UNIVERSITY **HEBREW UNION COLLEGE** LOS ANGELES SOUTHWEST COLLEGE WEST LOS ANGELES COLLEGE COLLEGE OF THE CANYONS UNIV OF W LOS ANGELES-SCH LAW ALLIANT INTL UNIV-LOS ANGELES PARDEE RAND GRADUATE SCHOOL MARYMOUNT COLLEGE LOYOLA MARYMOUNT UNIVERSITY LOS ANGELES MISSION COLLEGE LIFE PACIFIC COLLEGE UNIV OF W LA LAW SCH-SAN FERN COLLEGE OF MARIN-KENTFIELD DOMINICAN UNIV OF CA-SAN RAFAE SAN FRANCISCO THEOLOGICAL SEM COLLEGE OF MARIN-INDIAN VALLEY MENDOCINO COLLEGE MERCED COLLEGE HARTNELL COLLEGE MONTEREY INSTITUTE INTL STDS MONTEREY PENINSULA COLLEGE NAPA VALLEY COLLEGE

PACIFIC UNION COLLEGE CALIFORNIA ST UNIV-FULLERTON CHAPMAN UNIV-ORANGE CYPRESS COLLEGE **FULLERTON COLLEGE GOLDEN WEST COLLEGE** SOUTHERN CA COLLEGE OPTOMETRY ORANGE COAST COLLEGE HOPE INTERNATIONAL UNIVERSITY SANTA ANA COLLEGE VANGUARD UNIV OF S CALIFORNIA UNIV OF CALIFORNIA-IRVINE SADDLEBACK COLLEGE WESTERN STATE UNIV CLG OF LAW COASTLINE COMMUNITY COLLEGE SIERRA COLLEGE-ROCKLIN FEATHER RIVER COLLEGE CALIFORNIA BAPTIST UNIVERSITY COLLEGE OF THE DESERT MT SAN JACINTO COLLEGE PALO VERDE COLLEGE RIVERSIDE CITY COLLEGE UNIV OF CALIFORNIA-RIVERSIDE CALIFORNIA ST UNIV-SACRAMENTO SACRAMENTO CITY COLLEGE COSUMNES RIVER COLLEGE AMERICAN RIVER COLLEGE BARSTOW CMTY COLLEGE CAL ST UNIV-SAN BERNARDINO **CHAFFEY COLLEGE** LOMA LINDA UNIVERSITY SAN BERNARDINO VALLEY COLLEGE UNIVERSITY OF REDLANDS VICTOR VALLEY COLLEGE CRAFTON HILLS COLLEGE SAN DIEGO ST UNIV-SAN DIEGO ALLIANT INTL UNIV-SCRIPPS RANC **GROSSMONT COLLEGE** MIRACOSTA COLLEGE-OCEANSIDE PALOMAR COLLEGE POINT LOMA NAZARENE UNIVERSITY SAN DIEGO MESA COLLEGE SOUTHWESTERN COLLEGE UNIV OF CALIFORNIA-SAN DIEGO SAN DIEGO CITY COLLEGE UNIVERSITY OF SAN DIEGO THOMAS JEFFERSON SCHOOL OF LAW NATIONAL UNIVERSITY SAN DIEGO CHRISTIAN COLLEGE CA SCH POD MED/SAM MERRITT UNV SAN FRANCISCO STATE UNIVERSITY CITY COLLEGE OF SAN FRANCISCO COGSWELL POLYTECHNICAL COLLEGE GOLDEN GATE UNIV-SAN FRANCISCO HEALD COLLEGE-SAN FRANCISCO SAN FRANCISCO CONSERV OF MUSIC SIMPSON UNIVERSITY UNIV OF CALIFORNIA-SAN FRAN UNIVERSITY OF SAN FRANCISCO UNIV OF CA HASTINGS CLG OF LAW SAN FRANCISCO ART INSTITUTE LINCOLN UNIVERSITY CALIF INST OF INTEGRAL STUDIES **HUMPHREYS COLLEGE** SAN JOAQUIN DELTA COLLEGE UNIVERSITY OF THE PACIFIC

CUESTA COLLEGE-SN LUIS OBISPO NOTRE DAME DE NAMUR UNIVERSITY **COLLEGE OF SAN MATEO** MENLO COLLEGE ST PATRICKS SEMINARY **CANADA COLLEGE** SKYLINE COLLEGE ALLAN HANCOCK COLLEGE **BROOKS INSTITUTE** SANTA BARBARA CITY COLLEGE UNIV OF CALIFORNIA-SANTA BARB WESTMONT COLLEGE SAN JOSE STATE UNIVERSITY FOOTHILL COLLEGE **GAVILAN COLLEGE** WILLIAM JESSUP UNIVERSITY SAN JOSE CITY COLLEGE STANFORD UNIVERSITY SANTA CLARA UNIVERSITY WEST VALLEY COLLEGE DE ANZA COLLEGE **EVERGREEN VALLEY COLLEGE** CABRILLO COLLEGE UNIV OF CALIFORNIA-SANTA CRUZ SHASTA COLLEGE CLG OF THE SISKIYOUS-WEED CALIFORNIA MARITIME ACADEMY SOLANO COMMUNITY COLLEGE SONOMA STATE UNIVERSITY SANTA ROSA JUNIOR COLLEGE CALIFORNIA ST UNIV-STANISLAUS MODESTO JUNIOR COLLEGE-EAST **COLLEGE OF THE SEQUOIAS** PORTERVILLE COLLEGE **COLUMBIA COLLEGE** CALIFORNIA LUTHERAN UNIVERSITY ST JOHNS SEMINARY **VENTURA COLLEGE** MOORPARK COLLEGE **OXNARD COLLEGE UNIV OF CALIFORNIA-DAVIS** YUBA COLLEGE ALLIANT INTL UNIV-SAN FRAN BAY CALIFORNIA CHRISTIAN COLLEGE FASHION INST OF DESIGN/MDSG SOUTHERN CA INSTITUTE OF ARCH AMERICAN ACAD OF DRAMATIC ARTS GOLDEN GATE BAPTIST THEO SEM SAN DIEGO MIRAMAR COLLEGE FIELDING GRADUATE UNIVERSITY MISSION COLLEGE SAN DIEGO ST UNIV-IMPERIAL VLY CAL POLYTECHNIC STATE UNIV **COLEMAN UNIVERSITY** CAL WESTERN SCHOOL OF LAW CONCORDIA UNIVERSITY WILLIAM CAREY INTL UNIVERSITY COLUMBIA COLLEGE-HOLLYWOOD SWEDENBORGIAN HOUSE OF STUDIES USC KECK SCHOOL OF MEDICINE **CUYAMACA COLLEGE** WESTMINSTER SEMINARY CA BETHEL THEOLOGICAL SEMINARY COPPER MOUNTAIN COLLEGE LA SIERRA UNIVERSITY IRVINE VALLEY COLLEGE

THOMAS AQUINAS COLLEGE ANTIOCH UNIVERSITY-SANTA BARB SANTA BARBARA COLLEGE OF LAW **HEALD COLLEGE-FRESNO** NAVAL POSTGRADUATE SCHOOL PALO ALTO UNIVERSITY AMERICAN CONSERVATORY THEATER ACADEMY OF ART UNIVERSITY UNIV OF THE PACIFIC-DENTISTRY SAYBROOK GRADUATE SCHOOL HEALD COLLEGE-HAYWARD LAS POSITAS COLLEGE HEALD COLLEGE-CONCORD HEALD COLLEGE-SAN JOSE HEALD COLLEGE-SACREMENTO MCGEORGE SCH OF LAW LOYOLA LAW SCHOOL LATIN AMERICAN BIBLE INSTITUTE WESTERN UNIV OF HEALTH SCIENCE JOHN F KENNEDY UNIV LAW SCHOOL PEPPERDINE U-SCH OF BUS MGMT FOLSOM LAKE CLG-EL DORADO CTR USC SCHOOL OF PHARMACY ANTIOCH UNIVERSITY-LOS ANGELES DEVRY UNIVERSITY-POMONA WHITTIER COLLEGE SCHOOL OF LAW CHARLES R DREW UNIV OF MED/SCI UCLA SCHOOL OF LAW UCLA SCHOOL OF DENTISTRY UCLA GEFFEN SCHOOL OF MEDICINE ANDERSON SCHOOL OF MANAGEMENT HEALD COLLEGE CENTRAL OFFICE HEALD COLLEGE-STOCKTON HEALD COLLEGE-ROSEVILLE ALLIANT INTERNATIONAL UNIV OFF NATIONAL UNIV-FRESNO NATIONAL UNIV-SACRAMENTO NATIONAL UNIV-SAN JOSE NATIONAL UNIV-CARLSBAD NATIONAL UNIV-SAN BERNARDINO NATIONAL UNIV-COSTA MESA UNIV OF SAN DIEGO SCH OF LAW UNIV OF PHOENIX-SAN JOSE UNIV OF PHOENIX-SO COAST UNIV OF PHOENIX-WOODLAND HILLS UNIV OF PHOENIX-SAN DIEGO UNIV OF CALIFORNIA SCH OF LAW UNIV OF SAN FRANCISCO LAW SCH SANTA CLARA UNIV SCHOOL OF LAW USC SCHOOL OF DENTISTRY USC GOULD SCHOOL OF LAW UNIV OF CALIFORNIA DAVIS-VET M UNIV OF CA SCH OF MED-DAVIS UNIV OF CALIFORNIA DAVIS-LAW UCI SCHOOL OF MEDICINE CLG OF THE REDWOODS-DEL NORTE CLG OF THE REDWOODS-MENDOCINO PEPPERDINE UNIVERSITY-LAW PU GRAD SCH ED/PSY-W LOS ANG LOMA LINDA SCHOOL OF MEDICINE LOMA LINDA SCHOOL OF DENTISTRY UCSD SCHOOL OF MEDICINE STANFORD UNIV SCHOOL OF LAW STANFORD UNIV SCH OF MEDICINE UNION INSTITUTE & UNIVERSITY UNION INSTITUTE & UNIVERSITY

LONG BEACH CITY CLG-PACIFIC CAL ST UNIV-SAN MARCOS MOUNT ST MARYS COLLEGE-DOHENY FIDM-ORANGE COUNTY CAMPUS FIDM-SAN DIEGO CAMPUS FIDM-SAN FRANCISCO CAMPUS GOLDEN GATE BAPTIST SEM-SO CA UNIV OF LA VERNE CLG OF LAW **COLEMAN UNIV-SAN MARCOS** SANTIAGO CANYON COLLEGE MORENO VALLEY COLLEGE NORCO COLLEGE MT SAN JACINTO CLG-MENIFEE VLY HUMPHREYS COLLEGE-MODESTO CLEAR LAKE COMMUNITY COLLEGE WOODLAND COMMUNITY COLLEGE FOLSOM LAKE COLLEGE DEVRY UNIVERSITY-LONG BEACH CHABOT-LAS POSITAS CMTY DIST COAST CMTY CLG DISTRICT OFFICE CONTRA COSTA CMTY CLG DISTRICT FOOTHILL-DE ANZA CMTY CLG DIST **GROSSMONT-CUYAMACA CLG DIST** KERN COMMUNITY CLG DISTRICT LOS ANGELES CMTY CLG DISTRICT LOS RIOS CMTY CLG DISTRICT OFF N ORANGE COUNTY CMTY CLG DIST PERALTA COMMUNITY CLG DIST OFF SAN DIEGO CMTY CLG DIST OFF SAN JOSE/EVERGREEN CMTY DIST SAN MATEO COUNTY CMTY CLG DIST STATE CENTER CMTY CLG DISTRICT THE CALIFORNIA ST UNIV SYS OFF UNIV OF CALIFORNIA SYS OFFICE VENTURA COUNTY CMTY CLG DIST YOSEMITE COMMUNITY CLG DIST WEST VALLEY-MISSION CMTY DIST S ORANGE COUNTY CMTY CLG DIST JOHN F KENNEDY UNIV SCH OF MGT VENTURA COLLEGE OF LAW SAN JOAQUIN COLLEGE OF LAW GLENDALE UNIV COLLEGE OF LAW MTI COLLEGE ITT TECHNICAL INST-SAN DIEGO ITT TECHNICAL INST-OXNARD ITT TECHNICAL INST-ORANGE ITT TECHNICAL INST-SAN BERNARD **HEALD COLLEGE-SALINAS** HUMPHREYS CLG-SCHOOL OF LAW **CORINTHIAN COLLEGES NEW CHARTER UNIVERSITY** AMERICAN GRADUATE UNIVERSITY CALIFORNIA ST UNIV-MONTREY BAY CHAPMAN UNIV-SCHOOL OF LAW THE ART INST PITTSBURGH OFFICE THE ART INST OF CALIF-SAN FRAN THE ART INST OF CALIF-LOS ANG **DEVRY UNIVERSITY-FREMONT** ITT TECHNICAL INST-SYLMAR ITT TECHNICAL INST-RANCH CORD **EVEREST CLG-CITY OF INDUSTRY EVEREST CLG-W LOS ANGELES EVEREST CLG-ONTARIO** NORTHWESTERN POLYTECHNIC UNIV ARGOSY UNIVERSITY-SAN FRANCISC CARRINGTON CLG CA-SACRAMENTO

CARRINGTON CLG CA-SAN LEANDRO KAPLAN COLLEGE-SAN DIEGO TOURO UNIV CLG-OSTEOPATHIC MED MUSICIANS INSTITUTE LA COLLEGE INTERNATIONAL KAPLAN COLLEGE-SACRAMENTO SAMUEL MERRITT UNIVERSITY **EMPIRE COLLEGE** EMPIRE COLLEGE SCHOOL OF LAW NEW SCH OF ARCHITECTURE/DESIGN CALIFORNIA CULINARY ACADEMY INDEPENDENCE UNIVERSITY CARRINGTON CLG CA-PLEAS HILL DONGGUK UNIVERSITY ACAD OF CHINESE CULTURE/HEALTH THE ART INST OF CALIF-SAN DIEG ANTHEM COLLEGE-SACRAMENTO ITT TECHNICAL INST-LATHROP KAPLAN COLLEGE-PANORAMA CITY RANCHO SANTIAGO CMTY CLG DIST **DEVRY UNIVERSITY-SAN DIEGO** TRINITY LAW SCHOOL **DEVRY UNIVERSITY-SHERMAN OAKS** LOS ANGELES COUNTY CLG-NURSING ITT TECHNICAL INST-TORRANCE LAGUNA CLG OF ART AND DESIGN NATIONAL HISPANIC UNIVERSITY MOUNT SIERRA COLLEGE KAPLAN COLLEGE-MODESTO KAPLAN CLG-N HOLLYWOOD THE ART INST OF CALIF-ORANGE C CARRINGTON CLG CA-SAN JOSE CARRINGTON CLG CA-ANTIOCH CONCORD LAW SCH-KAPLAN UNIV **EVEREST CLG-ONTARIO METRO** NORTHROP RICE AVIATION INST THE KINGS UNIVERSITY CITY CLG OF SAN FRAN-JOHN ADAM SAN JOAQUIN VALLEY CLG-CORP SAN JOAQUIN VALLEY CLG-BAKER SAN JOAQUIN VALLEY CLG-AVIATIO SAN JOAQUIN VALLEY CLG-FRESNO SAN JOAQUIN VALLEY CLG-VISALIA **GOLDEN GATE UNIV-LOS ANGELES** CALIFORNIA ADAMS COLLEGE INC SANTA BARBARA BUSINESS COLLEGE SANTA BARBARA BUSINESS COLLEGE **BRYAN COLLEGE** CENTRAL COAST COLLEGE GOLDEN STATE COLLEGE COMPUTER TUTOR SANTA BARBARA BUSINESS COLLEGE WORLDWIDE ED SVC CA-STOCKTON **BRISTOL UNIVERSITY** INST FOR BUSINESS AND TECH COMPUMATICS COMPUTER TRAINING RUSS FINANCIAL TRAINING CENTER **GOLDEN STATE COLLEGE** WORLDWIDE ED SVC CA-PITTSBURG WORLDWIDE ED SVCS-CONCORD CALIFORNIA VOCATIONAL COLLEGE AMERICAN BUSINESS CLG INTL **EVEREST CLG-SAN BERNARDINO** SAGE COLLEGE MONTEREY PARK COLLEGE CALIFORNIA ST UNIV-CHANNEL ISL

PLATT COLLEGE-LOS ANGELES PLATT COLLEGE-ONTARIO **GOLDEN GATE UNIV-CYBER** PACIFICA GRADUATE INSTITUTE PALMER CLG OF CHIROPRACTIC-CA TRIDENT UNIV INTERNATIONAL SOUTH BAYLO UNIVERSITY UNIV OF PHOENIX-CROWN CENTER UNIV OF PHOENIX-SACRAMENTO INTERCOAST COLLEGES-W COVINA NATIONAL CAREER EDUCATION INTERCOAST COLLEGES-RIVERSIDE INTERCOAST COLLEGES-BURBANK WESTERN SEMINARY-SAN JOSE ARGOSY UNIVERSITY-ORANGE CO SOUTH COAST COLLEGE ADVANCED CAREER COLLEGE MTI BUSINESS CLG OF STOCKTON AC TECH INSTITUTE **COLLEGE OF APPRAISERS** JANUS UNIVERSITY CALIFORNIA NATIONAL UNIVERSITY BROWNSON TECHNICAL SCHOOL INTERNATIONAL EDUCATION CORP UNITED EDUCATION INST-ONTARIO UNITED EDUCATION INST-CHULA UNITED EDUCATION INST-VAN NUYS UNITED EDUCATION INST-HUNTING UNITED EDUCATION INST-SN BERD UNITED EDUCATION INST-SAN DIEG **EVEREST CLG-GARDENA EVEREST CLG-ALHAMBRA EVEREST CLG-LA WILSHIRE EVEREST CLG-ANAHEIM EVEREST CLG-RESEDA** EVEREST CLG-SAN FRANCISCO **EVEREST CLG-SAN JOSE EVEREST CLG-HAYWARD** CALVARY CHAPEL BIBLE COLLEGE WYOTECH-LONG BEACH GALEN CLG OF MED/DENTAL ASST GALEN CLG OF MED/DENTAL ASST GALEN CLG OF MED/DENTAL ASST NATIONAL CAREER EDUCATION WEST COAST BAPTIST COLLEGE AMERICAN CAREER COLLEGE ASSOCIATED TECHNICAL COLLEGE CALIFORNIA VOCATIONAL COLLEGE CASA LOMA COLLEGE-VAN NUYS NATIONAL HOLISTIC INSTITUTE NORTH-WEST COLLEGE-POMONA NORTH-WEST COLLEGE-WEST COVINA NORTH-WEST COLLEGE-PASADENA CONCORDE CAREER INSTITUTE CONCORDE CAREER INSTITUTE CONCORDE CAREER INSTITUTE CONCORDE CAREER INSTITUTE ALLIANT INTL UNIV-IRVINE KECK GRADUATE INSTITUTE PHILLIPS GRADUATE INSTITUTE CALIFORNIA INTERNATIONAL UNIV DESIGN INSTITUTE OF SAN DIEGO SOKA UNIV OF AMERICA INTERIOR DESIGNERS INSTITUTE SOUTHERN CA BIBLE CLG/SEM PACIFIC COAST UNIV SCH OF LAW

PLATT COLLEGE-SAN DIEGO **RUDOLF STEINER COLLEGE** WYOTECH-FREMONT SHASTA BIBLE COLLEGE SOUTHERN STATES UNIV-NEWPORT EPIC BIBLE COLLEGE YUIN UNIVERSITY AMERICAN COLLEGE OF LAW WORLD MISSION UNIVERSITY LINCOLN LAW SCHOOL OF SAN JOSE PACIFIC WEST COLLEGE OF LAW LARRY H LAYTON SCHOOL OF LAW PACIFIC STATES UNIVERSITY SOFIA UNIVERSITY CHICAGO SCH OF PSYCH-WESTWOOD CALIFORNIA SOUTHERN LAW SCHOOL LINCOLN LAW SCH OF SACRAMENTO MONTEREY COLLEGE OF LAW PEOPLES COLLEGE OF LAW SAN FRANCISCO LAW SCHOOL CALIFORNIA NORTHERN SCH OF LAW ACADEMY OF RADIO BROADCASTING GEMOLOGICAL INST OF AMERICA GLENDALE CAREER CLG-GLENDALE JOE BLASCO MAKEUP CENTER REVERE ACADEMY OF JEWELRY ARTS VIDAL SASOON ACADEMY WESTERN TRUCK SCHOOL-W SACRAM NEWTON INTERNATIONAL COLLEGE WESTERN PACIFIC TRUCK SCHOOL WESTERN PACIFIC TRUCK SCHOOL MUELLER CLG OF HOLISTIC STDS WESTERN PACIFIC TRUCK SCHOOL THE ART INST OF CA-HOLLYWOOD UNITED TRUCK DRIVING W INST OF NEUROMUSCULAR THER **BUSINESS/TECH TRAINING INST** AMERICAN FILM INSTITUTE EMPERORS CLG TRAD ORIENTAL MED FIVE BRANCHES UNIVERSITY LIFE CHIROPRACTIC COLLEGE-WEST WORLD UNIVERSITY PROFESSIONAL SCH OF PSYCHOLOGY AMER CLG OF TRAD CHINESE MED PIMA MEDICAL INST-CHULA VISTA S CALIFORNIA INSTITUTE OF LAW PACIFIC CLG OF ORIENTAL MED SIERRA VALLEY COLLEGE MODERN TECHNOLOGY SCHOOL MEIJI UNIV OF INTEGRATIVE MED SANTA BARBARA BUSINESS COLLEGE TRAVEL UNIV INTERNATIONAL UNION UNIV OF CALIFORNIA YUBA COMMUNITY CLG DISTRICT BETHESDA CHRISTIAN UNIVERSITY CA CLG OF COMMUNICATIONS LE CORDON BLEU CLG CA-LA ADCON TECHNICAL INSTITUTE CALIFORNIA HEALING ARTS CLG WESTWOOD CLG-SOUTH BAY ICDC COLLEGE-LOS ANGELES ICDC COLLEGE-SAN FERNANDO ICDC COLLEGE-HUNTINGTON PARK INSTITUTE OF TECHNOLOGY PACIFIC COLLEGE WEST COAST ULTRASOUND INST

WESTECH COLLEGE SCH OF TECH AMERICAN CLG OF MEDICAL TECH CLINICAL TRAINING INSTITUTE ADVANCED COLLEGE OF TECHNOLOGY COMMUNITY BUSINESS COLLEGE **CBD COLLEGE** GOLDEN STATE BAPTIST COLLEGE NATIONAL UNIV-TECH CTR HUBBARD CLG OF ADMIN INTL MIRACOSTA COLLEGE-SAN ELIJO CITY UNIVERSITY-LOS ANGELES CITY OF HOPE GRAD SCH/BIO SCI SAN JOAQUIN VALLEY CLG-RCH CUC ASIAN AMERICAN INTL BEAUTY CLG PROFESSIONAL CAREER INST-CERR AMERICAN CAREER COLLEGE **AVALON BEAUTY COLLEGE** PAUL MITCHELL THE SCHOOL COMPUTER TECHNOLOGIES PROG **ELEGANCE INTERNATIONAL** SALON SUCCESS ACADEMY **EDNET CAREER INSTITUTE ESCONDIDO BIBLE COLLEGE CULINARY INSTITUTE OF AMERICA** GLENDALE CAREER CLG-OCEANSIDE PROFESSIONAL CAREER INST-GARD FEDERICO CLG OF HAIRSTYLING PARIS BEAUTY COLLEGE RICHARDS BEAUTY COLLEGE MIAMI AD SCHOOL-SAN FRANCISCO EPISCOPAL THEOLOGICAL SCHOOL WYOTECH-SACRAMENTO SIERRA COLLEGE-NEVADA COUNTY CRESTMONT COLLEGE WOODBURY UNIVERSITY-SAN DIEGO JOHN F KENNEDY UNIV-CAMPBELL WEST HILLS CMTY CLG-DISTRICT WEST HILLS CMTY CLG -LEMOORE UNIV OF NORTHERN CALIFORNIA KAPLAN COLLEGE-FRESNO KAPLAN COLLEGE-VISTA KAPLAN COLLEGE-RIVERSIDE COMMUNITY CHRISTIAN COLLEGE ANTELOPE VALLEY MEDICAL CLG CLG OF THE SISKIYOUS-YREKA CLG OF THE REDWOODS-KLAMATH WESTERN TRUCK SCHOOLCORPORATE NORTH-WEST COLLEGE-RIVERSIDE INTERCOAST COLLEGES-CARSON INTERCOAST COLLEGES-ORANGE NATIONAL UNIVERSITY WESTERN SEMINARY-SACRAMEMTO **CUESTA COLLEGE-NORTH COUNTY** UNIV OF CALIFORNIA-MERCED CARRINGTON CLG CA-EMERYVILLE CALIFORNIA COAST UNIVERSITY AGROSY UNIVERSITY-SANTA MONICA SIERRA COLLEGE-ROSEVILLE GATWY ART CTR CLG OF DESIGN-SOUTH **BRANDMAN UNIV-ANTELOPE VALLEY** BRANDMAN UNIV-COACHELLA VALLEY BRANDMAN UNIV-WAL CREEK **BRANDMAN UNIV-FOLSOM BRANDMAN UNIV-FAIRFIELD BRANDMAN UNIV-HANFORD BRANDMAN UNIV-IRVINE** 

**BRANDMAN UNIV-LEMOORE BRANDMAN UNIV-MODESTO BRANDMAN UNIV-MONTEREY BRANDMAN UNIV-RIVERSIDE BRANDMAN UNIV-ONTARIO BRANDMAN UNIV-ROSEVILLE** BRANDMAN UNIV-SAN DIEGO BRANDMAN UNIV-SANTA MARIA **BRANDMAN UNIV-TRAVIS AFB BRANDMAN UNIV-VICTOR VALLEY** BRANDMAN UNIV-VISALIA BRANDMAN UNIV-YUBA CITY CALIFORNIA CLG OF ARTS-SAN FRA STANBRIDGE COLLEGE NTMA TRAINING CTRS OF SO CALIF **BRYAN COLLEGE-SACRAMENTO** CARRINGTON COLLEGE GROUP ELITE PROG SCH OF COSMETOLOGY NATIONAL POLYTECHNIC COLLEGE CLG OF INFORMATION TECHNOLOGY INTEGRATED DIGITAL TECH CENTRAL CALIFORNIA SCH CONT CALIFORNIA COLLEGE SAN DIEGO INTERNATIONAL CHRISTIAN EDUC LIBERTY TRAINING INSTITUTE ITT TECHNICAL INST-CLOVIS CALIFORNIA MIRAMAR UNIVERSITY DOMINICAN UNIV OF CA-UKIAH THE ART INST OF CA-INLAND EMP WILLIAM HOWARD TAFT UNIV WEIMAR COLLEGE EMBRY-RIDDLE AERO U-BEALE EMBRY-RIDDLE AERO U-PENDLETON EMBRY-RIDDLE AERO U-CHINA LAKE EMBRY-RIDDLE AERO U-EDWARDS PU GRAD SCH ED/PSY-DRESCHER PU GRAD SCH OF ED/PSY-ENCINO PU GRAD SCH OF ED/PSY-IRVINE PU GRAD SCH OF ED/PSY-WESTLK SANTA ROSA JUNIOR CLG-PETALUMA LAURUS COLLEGE DOWNEY REG MEDICAL CENTER PACIFIC HOSPITAL DOCTORS HOSPITAL MED CTR CHINO VALLEY MED CENTER COMMUNITY MEDICAL CENTER CHULA VISTA MEDICAL CENTER GLENDALE ADVENTIST MED CTR ARROWHEAD REG MED CENTER HANFORD FAMILY PRACTICE AMERICAN HEALTH CARE KAISER PERMANENTE MED CARE KAISER PERMANENTE MEDICAL HOLLYWOOD PRESBYTERIAN MED HOAG MEMORIAL HOSPITAL DESERT REG MEDICAL CENTER OSTEOPATHIC CTR CHILDREN NAVAL MEDICAL CENTER KAISER SCHOOL ANESTHESIA MARTIN LUTHER KING HOSPITAL NORRIS CANCER CENTER LAC/USC MEDICAL CENTER **HUNTINGTON MEM HOSPITAL** GOOD SAMARITAN HOSPITAL CHILDRENS HOSPITAL OF LA SUTTER MEDICAL CENTER

NATIVIDAD MEDICAL CENTER CAL PACIFIC MEDICAL CENTER SAN FRANCISCO GENERAL PRESBYTERIAN HOSPITAL MOUNT ZION HOSPITAL KAISER PERMANENTE HOSPITAL SUTTER HEALTH CHILDRENS HOSP VA MEDICAL CENTER ALAMEDA COUNTY MED CENTER KAISER PERMANENTE MED CTR **UCSD MEDICAL CENTER** RADY CHILDRENS HOSPITAL SCRIPPS MERCY HOSPITAL VA SAN DIEGO HEALTHCARE UCSD THEODORE GILDRED VENTURA COUNTY MED CENTER SANTA MONICA UCLA MED CTR OLIVE VIEW MEDICAL CENTER KERN MEDICAL CENTER VA GREATER LOS ANGELES SEPULVEDA VA HOSPITAL HARBOR-UCLA MEDICAL CTR CEDARS-SINAI MEDICAL CTR N TWR ST MARY MEDICAL CENTER **UCLA MEDICAL CENTER** KAISER PERMANENTE MED CTR KAISER PERMANENTE KAISER WOODLAND HILLS KAISER RIVERSIDE KAISER FONTANA UCI FAMILY HEALTH CENTER **BUFFUM MEDICAL PAVILION** MEMORIAL HOSP MEDICAL CTR VA LONG BEACH HEALTHCARE STANISLAUS RESIDENCY PROG REDDING FAMILY PRACTICE SAN JOAQUIN GEN HOSPITAL MERCY MEDICAL CTR MERCED SUTTER FAMILY PRACTICE VETERANS ADMIN MEDICAL CTR U C DAVIS MEDICAL CENTER KAISER PERMANENTE LUCILE PACKARD CHILDREN'S HOSP SAN JOSE MEDICAL CENTER PALO ALTO CLINIC FAMILY PRACTICE RESIDENCY SANTA CLARA VALLEY MED CTR KAISER PERMANENTE VA PALO ALTO HEALTH CARE STANFORD UNIV MEDICAL CTR KAISER PERMANENTE NORTHRIDGE FAMILY PRACTICE CONTRA COSTA MEDICAL CTR METHODIST HOSP SACRAMENTO WHITE MEMORIAL MED CENTER KERLAN JOBE ORTHOPAEDIC CLG RIVERSIDE CO MEDICAL CTR JERRY L PETTIS VA MED CTR LOMA LINDA U MEDICAL CTR PRESBYTERIAN HEALTH **PVHMC FAMILY RESIDENCY** ORTHOPAEDIC HOSPITAL SAN MATEO MEDICAL CENTER SOUTHERN CALIF ORTHOPAEDIC SACRAMENTO VA MEDICAL CTR SANTA BARBARA COTTAGE HOSP

CHILDRENS HOSPITAL CTRL CAL VA CENTRAL CALIFORNIA **UCSF-FRESNO** ST JOSEPHS MEDICAL CENTER PIH FAMILY PRACTICE CALIFORNIA HOSP MED CENTER CAMP PENDLETON DAVID GRANT MEDICAL CENTER CHILDRENS HOSP ORANGE CNTY KAISER PERMANENTE RICHMOND UNIVERSITY OF THE WEST ITT TECHNICAL INST-CULVER CITY ITT TECHNICAL INST-VISTA ITT TECHNICAL INST-SAN DIMAS UNIV OF ST AUGUSTINE HLTH SCI NCP CLG OF NURSING-HAYWARD NCP CLG OF NURSING-SAN FRAN OHLONE COLLEGE-NEWARK MODESTO JUNIOR COLLEGE-WEST INTL ACAD DSGN TECH-SACRAMENTO WEST COAST UNIVERSITY-LA WEST COAST UNIVERSITY-ORANGE WEST COAST UNIVERSITY-ONTARIO CA NORTHSTATE CLG OF PHARMACY LOS ANGELES FILM SCHOOL CAMBRIDGE CLG-ONTARIO DIABLO VALLEY CLG-SAN RAMON GOLDEN GATE UNIV-SILICON VLY PRESIDIO GRADUATE SCHOOL SHEPHERD UNIV-MAIN SHEPHERD UNIV-SCH OF MUSIC CHICAGO SCH OF PSYCH-DOWNTOWN CHICAGO SCH OF PSYCH-IRVINE LOS MEDANOS CLG-BRENTWOOD CHAPMAN UNIVERSITY SYSTEM ALLIED AMERICAN UNIVERSITY CAL ST UNIV-SAN BERN-PALM DEST SOUTHERN STATES UNIV-SAN DIEGO SOUTHERN STATES UNIV-FASHION SOUTHERN STATES UNIV-LA JOLLA JOHN PAUL GREAT CATHOLIC UNIV NATIONAL UNIV-CITRUS HEIGHTS NATIONAL UNIV-REDDING NATIONAL UNIV-STOCKTON NATIONAL UNIV-PLEASANT HILL NATIONAL UNIV-SPECTRUM BUS PK NATIONAL UNIV-LA MESA NATIONAL UNIV-RANCHO BERNARDO NATIONAL UNIV-SOUTH BAY NATIONAL UNIV-NATIONAL CITY NATIONAL UNIV-BAKERSFIELD NATIONAL UNIV-CAMARILLO NATIONAL UNIV-LOS ANGELES NATIONAL UNIV-ONTARIO NATIONAL UNIV-SHERMAN OAKS NATIONAL UNIV-PALM DESERT NATIONAL UNIV-PASADENA NATIONAL UNIV-TEMECULA NATIONAL UNIV-WEST COVINA CALIFORNIA SOUTHERN UNIV HANDS-ON MEDICAL MASSAGE SCH RIVERSIDE COMMUNITY CLG DIST NATIONAL UNIV HEADQUARTERS LE CORDON BLEU CLG CA-SACRAMEN CARRINGTON CLG CA-CITRUS HTS CARRINGTON CLG CA-POMONA

CARRINGTON CLG CA-STOCKTON SOUTHWESTERN CLG HEC-NATIONAL SOUTHWESTERN CLG HEC-OTAY MESA SOUTHWESTERN CLG HEC-SN YSIDRO THE ART INST OF CA-SACRAMENTO SOUTHERN CALIF INST OF TECH FREMONT COLLEGE-LOS ANGELES FREMONT COLLEGE-CERRITOS **EXPRESSION CLG DIGITAL ARTS** COASTLINE CMTY CLG-GARDEN GRV COASTLINE CMTY CLG-LE-JAO CTR COASTLINE CMTY CLG-COSTA MESA ALLIANT INTL UNIV-SACRAMENTO SAN DIEGO UNIV-INTEGRATIVE STD FOLSOM LAKE CLG-RANCHO CORDOVA

SAN JOAQUIN DELTA CLG-MTN HSE GOLF ACAD OF AMERICA-SAN DIEGO ETERNITY BIBLE COLLEGE **HEALD COLLEGE-MODESTO** A W TOZER THEOLOGICAL SEMINARY JOHN F KENNEDY UNIV-BERKELEY JOHN F KENNEDY UNIV-COSTA MESA ITT TECHNICAL INST-CONCORD ITT TECHNICAL INST-CORONA ITT TECHNICAL INST-OAKLAND ITT TECHNICAL INST-WEST COVINA RYOKAN COLLEGE SILICON VALLEY UNIVERSITY ST KATHERINE COLLEGE WEST COAST UNIV-LA VERMONT BLD

### State Agencies in California including but not limited to:

CALIFORNIA - GOVERNOR **CALIFORNIA - ATTORNEY GENERAL** CALIFORNIA - INSURANCE COMMISSIONER CALIFORNIA - SECRETARY OF STATE CALIFORNIA - STATE BOARD OF EQUALIZATION **CALIFORNIA - STATE CONTROLLER CALIFORNIA - STATE TREASURER** 

CALIFORNIA - SUPERINTENDENT OF PUBLIC

INSTRUCTION

CALIFORNIA - LT. GOVERNOR **CALIFORNIA - STATE AUDITOR CALIFORNIA - STATE ASSEMBLY CALIFORNIA - STATE SENATE** 

CALIFORNIA - OFFICIAL CALIFORNIA LEGISLATIVE

**INFORMATION** 

CALIFORNIA - LEGISLATIVE ANALYST'S OFFICE

CALIFORNIA - LEGISLATIVE COUNSEL OF CALIFORNIA CALIFORNIA - CALIFORNIA LAW REVISION

COMMISSION

CALIFORNIA - GOVERNOR'S OFFICE OF EMERGENCY

**SERVICES** 

CALIFORNIA - CALIFORNIA PUBLIC EMPLOYEES'

RETIREMENT SYSTEM

CALIFORNIA - DEPARTMENT OF FINANCE CALIFORNIA - DEPARTMENT OF FOOD AND

**AGRICULTURE** 

CALIFORNIA - DEPARTMENT OF INDUSTRIAL

**RELATIONS** 

CALIFORNIA - DEPARTMENT OF PERSONNEL

**ADMINISTRATION** 

CALIFORNIA - OFFICE OF ADMINISTRATIVE LAW CALIFORNIA - OFFICE OF THE STATE PUBLIC

**DEFENDER** 

CALIFORNIA - STATE LIBRARY

CALIFORNIA - BUSINESS, TRANSPORTATION AND

HOUSING AGENCY

CALIFORNIA - CALIFORNIA HOUSING FINANCE **AGENCY** 

CALIFORNIA - DEPARTMENT OF ALCOHOLIC

**BEVERAGE CONTROL** 

**CALIFORNIA - DEPARTMENT OF CORPORATIONS** CALIFORNIA - DEPARTMENT OF FINANCIAL

**INSTITUTIONS** 

CALIFORNIA - DEPARTMENT OF HOUSING AND

COMMUNITY DEVELOPMENT

**CALIFORNIA - DEPARTMENT OF MOTOR VEHICLES** CALIFORNIA - DEPARTMENT OF REAL ESTATE

CALIFORNIA - DEPARTMENT OF THE CALIFORNIA

HIGHWAY PATROL

CALIFORNIA - DEPARTMENT OF TRANSPORTATION

CALIFORNIA - TEALE DATA CENTER

CALIFORNIA - ENVIRONMENTAL PROTECTION AGENCY CALIFORNIA - CALIFORNIA AIR RESOURCES BOARD CALIFORNIA - CALIFORNIA INTEGRATED WASTE

MANAGEMENT BOARD

CALIFORNIA - DEPARTMENT OF PESTICIDE

REGULATION

CALIFORNIA - STATE WATER RESOURCES CONTROL

**BOARD** 

CALIFORNIA - DEPARTMENT OF AGING

CALIFORNIA - DEPARTMENT OF ALCOHOL AND DRUG

**PROGRAMS** 

CALIFORNIA - DEPARTMENT OF DEVELOPMENTAL

**SERVICES** 

CALIFORNIA - DEPARTMENT OF HEALTH SERVICES CALIFORNIA - DEPARTMENT OF MENTAL HEALTH CALIFORNIA - DEPARTMENT OF REHABILITATION CALIFORNIA - DEPARTMENT OF SOCIAL SERVICES CALIFORNIA - EMERGENCY MEDICAL SERVICES

**AUTHORITY** 

CALIFORNIA - EMPLOYMENT DEVELOPMENT

DEPARTMENT

CALIFORNIA - EMPLOYMENT TRAINING PANEL CALIFORNIA - OFFICE OF STATEWIDE HEALTH

PLANNING AND DEVELOPMENT

CALIFORNIA - RESOURCES AGENCY

CALIFORNIA - CALIFORNIA COASTAL COMMISSION CALIFORNIA - CALIFORNIA COASTAL CONSERVANCY CALIFORNIA - CALIFORNIA CONSERVATION CORPS CALIFORNIA - CALIFORNIA TAHOE CONSERVANCY CALIFORNIA - CERES: CALIFORNIA ENVIRONMENTAL

RESOURCES EVALUATION

**SYSTEM** 

CALIFORNIA - DEPARTMENT OF BOATING AND

WATERWAYS

CALIFORNIA - DEPARTMENT OF CONSERVATION CALIFORNIA - DEPARTMENT OF FISH AND GAME

CALIFORNIA - DEPARTMENT OF FORESTRY AND FIRE

**PROTECTION** 

CALIFORNIA - DEPARTMENT OF PARKS AND

RECREATION

CALIFORNIA - DEPARTMENT OF WATER RESOURCES

CALIFORNIA - STATE LANDS COMMISSION

CALIFORNIA - BOARD OF ARCHITECTURAL EXAMINERS

CALIFORNIA - CALIFORNIA AFRICAN- AMERICAN CALIFORNIA - CALIFORNIA ENERGY COMMISSION CALIFORNIA - OFFICE OF TRAFFIC SAFETY CALIFORNIA - CALGOLD: BUSINESS PERMITS MADE CALIFORNIA - CONTRACTORS STATE LICENSE BOARD CALIFORNIA - DEPARTMENT OF CONSUMER AFFAIRS SIMPLE CALIFORNIA - DEPARTMENT OF GENERAL SERVICES CALIFORNIA - CALIFORNIA NATIONAL GUARD CALIFORNIA - DEPARTMENT OF GENERAL SERVICES: CALIFORNIA - CALJOBS OFFICE OF PUBLIC SCHOOL CALIFORNIA - GOVERNOR'S OFFICE ON SERVICE AND CONSTRUCTION VOLUNTEERISM CALIFORNIA - FRANCHISE TAX BOARD CALIFORNIA - MEDI-CAL CALIFORNIA - STATE PERSONNEL BOARD CALIFORNIA - RURAL HEALTH POLICY COUNCIL CALIFORNIA - CALIFORNIA TECHNOLOGY, TRADE AND CALIFORNIA - STATE AND CONSUMER SERVICES **COMMERCE AGENCY AGENCY** CALIFORNIA - DIVISION OF TOURISM: CALIFORNIA CALIFORNIA - HEALTH AND HUMAN SERVICES TRAVEL AND TOURISM **AGENCY** CALIFORNIA - YOUTH AND ADULT CORRECTIONAL CALIFORNIA - DEPARTMENT OF MANAGED HEALTH CARE **CALIFORNIA - BOARD OF CORRECTIONS** CALIFORNIA - DEPARTMENT OF FAIR EMPLOYMENT CALIFORNIA - DEPARTMENT OF CORRECTIONS AND HOUSING CALIFORNIA - CALIFORNIA STATE TEACHERS' CALIFORNIA DEPARTMENT OF THE YOUTH RETIREMENT SYSTEM **AUTHORITY CALIFORNIA - CALIFORNIA LOTTERY** CALIFORNIA - CALIFORNIA SPATIAL INFORMATION CALIFORNIA - HEALTH AND WELFARE DATA CENTER LIBRARY CALIFORNIA - DEPARTMENT OF TOXIC SUBSTANCES CALIFORNIA - OFFICE OF THE INSPECTOR GENER

#### Counties in Hawaii including but not limited to:

HAWAII COUNTY

MAUI COUNTY

HONOLULU CITY-CNTY

# K-12 in Hawaii including but not limited to:

HAWAII SCHOOL DISTRICT
HONOLULU SCHOOL DISTRICT
WINDWARD OAHU SCHOOL DISTRICT
MAUI SCHOOL DISTRICT
AIEA-MOANALUA-RADFORD AREA
HONOKA-KLKEHE-KOHLA-KNWNA AREA
FARRINGTON-KAISER-KALANI AREA
CASTLE-KAHUKU AREA
BALDWIN-KEKAULIKE-MAUI AREA
CAMPBELL-KAPOLEI AREA
NANAKULI-WAIANAE AREA

CONTROL

LEEWARD OAHU SCHOOL DISTRICT CENTRAL OAHU SCHOOL DISTRICT KAUAI SCHOOL DISTRICT LEILHUA-MILILANI-WAIALUA AREA HILO-LAUPAHOEHOE-WAIAKEA AREA KAU-KEAAU-PAHOA AREA KAIMUKI-MCKINLEY-ROOSEVLT AREA KAILUA-KALAHEO AREA HANA-LHINLUNA-LANAI-MLKI AREA PEARL CITY-WAIPHUA AREA

### Higher Education in Hawaii including but not limited to:

UNIVERSITY OF HAWAII-HILO CHAMINADE UNIVERSITY **BRIGHAM YOUNG UNIV-HAWAII** UNIVERSITY OF HAWAII-MANOA HONOLULU COMMUNITY COLLEGE KAPIOLANI COMMUNITY COLLEGE HAWAII PACIFIC UNIV-LOA CAMPUS LEEWARD COMMUNITY COLLEGE HAWAII PACIFIC UNIVERSITY WINDWARD COMMUNITY COLLEGE KAUAI COMMUNITY COLLEGE UNIV OF HAWAII-MAUI COLLEGE UNIVERSITY OF HAWAII-WEST OAHU HAWAII CMTY COLLEGE-HILO ARGOSY UNIVERSITY-HONOLULU JOHN BURNS SCHOOL OF MEDICINE WILLIAM RICHARDSON SCH OF LAW UNIV OF HAWAII-WEST HAWAII

UNIV OF HAWAII SYSTEM OFFICE HAWAII TOKAI INTERNATIONAL CLG HEALD COLLEGE-HONOLULU REMINGTON COLLEGE-HONOLULU WORLD MEDICINE INSTITUTE UNIV OF THE NATIONS KONA EMBRY-RIDDLE AERO U-SCHOFIELD THE PHYSICIAN CENTER HONOLULU CLINIC HAWAII STATE HOSPITAL MOANALUA MEDICAL CENTER SHRINERS HOSPITAL KAPIOLANI MEDICAL CENTER US ARMY TRIPLER GEN HOSP STRAUB CLINIC/HOSPITAL KUAKINI MEDICAL CENTER QUEENS MEDICAL CENTER PACIFIC RIM CHRISTIAN COLLEGE

# State Agencies in Hawaii including but not limited to:

HAWAII - LT. GOVERNOR HAWAII - ATTORNEY GENERAL

HAWAII - GOVERNOR

HAWAII - DEPARTMENT OF BUSINESS, ECONOMIC

**DEVELOPMENT AND TOURISM** 

HAWAII - DEPARTMENT OF EDUCATION HAWAII - DEPARTMENT OF HEALTH

HAWAII - DEPARTMENT OF LAND AND NATURAL

**RESOURCES** 

HAWAII - DEPARTMENT OF TAXATION

HAWAII - DEPARTMENT OF TRANSPORTATION HAWAII - HIGH TECHNOLOGY DEVELOPMENT

**CORPORATION** 

HAWAII - OFFICE OF ELECTIONS

HAWAII - OFFICE OF HAWAIIAN AFFAIRS HAWAII - STATE PUBLIC LIBRARY SYSTEM

HAWAII - DEPARTMENT OF DEFENSE HAWAII - HAWAII'S AGRICULTURAL GATEWAY HAWAII - DEPARTMENT OF LABOR AND INDUSTRIAL

**RELATIONS** 

HAWAII - HOUSING AND COMMUNITY DEVELOPMENT

CORPORATION OF HAWAII

HAWAII - DEPARTMENT OF AGRICULTURE HAWAII - DEPARTMENT OF COMMERCE AND

**CONSUMER AFFAIRS** 

HAWAII - DEPARTMENT OF BUDGET AND FINANCE HAWAII - DEPARTMENT OF PUBLIC SAFETY HAWAII - DEPARTMENT OF HUMAN SERVICES HAWAII - DEPARTMENT OF HUMAN RESOURCES

DEVELOPMENT

HAWAII - DEPARTMENT OF HAWAIIAN HOME LANDS HAWAII - DEPARTMENT OF ACCOUNTING AND

**GENERAL SERVICES** 

HAWAII - EXECUTIVE OFFICE ON AGING

HAWAII - OFFICE OF INFORMATION PRACTICES HAWAII - DEPARTMENT OF THE ATTORNEY GENERAL

HAWAII - DIVISION OF STATE PARKS HAWAII - HAWAII STATE CIVIL DEFENSE

## Cities, Towns, Villages, and Boroughs in Louisiana including but not limited to:

**GRAMERCY TOWN HALL GRETNA CITY HALL** KENNER PARK AND RECREATION

**DEPARTMENT** KENNER CITY HALL JEAN LAFITTE TOWN HALL LUTCHER TOWN HALL WESTWEGO CITY HALL **NEW ORLEANS CITY HALL** CITY OF HARAHAN CITY OF THIBODAUX

TOWN OF BERWICK CITY OF DONALDSONVILLE TOWN OF GOLDEN MEADOW **GRAND ISLE TOWN HALL** TOWN OF LOCKPORT CITY OF MORGAN CITY

CITY OF NAPOLEONVILLE PATTERSON CITY HALL HAMMOND CITY HALL

ABITA SPRINGS TOWN HALL AMITE CITY HALL

MONTPELIER TOWN HALL ANGIE CITY HALL **BOGALUSA CITY HALL** 

**COVINGTON CITY HALL** FOLSOM TOWN HALL FRANKLINTON CITY HALL GREENSBURG TOWN HALL INDEPENDENCE CITY HALL KENTWOOD CITY HALL

MADISONVILLE TOWN HALL CITY OF MANDEVILLE PEARL RIVER TOWN HALL CITY OF PONCHATOULA ROSELAND CITY HALL

SLIDELL CITY HALL SPRINGFIELD TOWN HALL TOWN OF KILLIAN

VILLAGE OF TANGIPAHOA

VILLAGE OF TICKFAW VARNADO CITY HALL CITY OF ABBEVILLE ARNAUDVILLE CITY HALL TOWN OF BALDWIN **BASILE CITY HALL** TOWN OF HENDERSON BREAUX BRIDGE CITY HALL CITY OF BROUSSARD

CARENCRO CITY HALL VILLAGE OF CHATAIGNIER CHURCH POINT CITY HALL **CROWLEY CITY HALL DELCAMBRE CITY HALL** DUSON TOWN HALL **ELTON CITY HALL** 

**ERATH CITY HALL** 

ESTHERWOOD CITY HALL **EUNICE CITY HALL** FRANKLIN CITY HALL CITY OF GRAND COTEAU **GUEYDAN CITY HALL IOTA CITY HALL** 

JEANERETTE CITY HALL JENNINGS CITY HALL KAPLAN CITY HALL LAKE ARTHUR CITY HALL LEONVILLE TOWN HALL

LOREAUVILLE TOWN HALL MAMOU CITY HALL MAURICE CITY HALL

MERMENTAU CITY HALL CITY OF MORSE CITY OF NEW IBERIA OPELOUSAS CITY HALL PINE PRAIRIE TOWN HALL PORT BARRE CITY HALL

RAYNE CITY HALL SAINT MARTINVILLE CITY HALL

PARKS CITY HALL

SCOTT CITY HALL VILLAGE OF CANKTON SUNSET TOWN HALL TOWN OF TURKEY CREEK VILLE PLATTE CITY HALL WASHINGTON TOWN HALL

WELSH CITY HALL

TOWN OF YOUNGSVILLE CITY OF LAKE CHARLES DEQUINCY CITY HALL CITY OF DERIDDER ELIZABETH CITY HALL FENTON CITY HALL IOWA CITY HALL KINDER CITY HALL **OBERLIN CITY HALL** REEVES CITY HALL ROSEPINE TOWN HALL CITY OF SULPHUR TOWN OF VINTON WESTLAKE CITY HALL

ADDIS TOWN HALL ALBANY TOWN HALL **BAKER CITY HALL BRUSLY TOWN HALL CLINTON TOWN HALL** 

DENHAM SPRINGS CITY HALL FORDOCHE CITY HALL

FRENCH SETTLEMENT TOWN HALL

**GONZALES CITY HALL** VILLAGE OF GROSSE TETE TOWN OF JACKSON

KROTZ SPRINGS CITY HALL LIVINGSTON TOWN HALL LIVONIA CITY HALL

MARINGOUIN CITY HALL MORGANZA TOWN HALL NEW ROADS CITY HALL VILLAGE OF NORWOOD

CITY OF PLAQUEMINE PORT ALLEN CITY HALL ROSEDALE TOWN HALL SAINT FRANCISVILLE TOWN HALL SAINT GABRIEL CITY HALL SLAUGHTER CITY HALL SORRENTO CITY HALL TOWN OF WALKER WHITE CASTLE CITY HALL WILSON CITY HALL ZACHARY CITY HALL CENTRAL CITY HALL ARCADIA CITY HALL ASHLAND CITY HALL ATHENS CITY HALL VILLAGE OF BELCHER BENTON TOWN HALL VILLAGE OF BIENVILLE **BRYCELAND VILLAGE BLANCHARD TOWN HALL** VILLAGE OF CASTOR LUCKY CITY HALL TOWN OF COTTON VALLEY VILLAGE OF EDGEFIELD COUSHATTA CITY HALL MARTIN CITY HALL TOWN OF CULLEN DOYLINE TOWN HALL **DUBBERLY TOWN HALL** GIBSLAND TOWN HALL MOUNT LEBANON CITY HALL **GILLIAM CITY HALL GOLDONNA CITY HALL GRAND CANE CITY HALL** GREENWOOD CITY HALL VILLAGE OF HALL SUMMIT TOWN OF HAUGHTON HAYNESVILLE CITY HALL HEFLIN CITY HALL HOMER TOWN HALL VILLAGE OF HOSSTON **IDA TOWN HALL** CITY OF JAMESTOWN KEACHIE CITY HALL LISBON CITY HALL LOGANSPORT TOWN HALL STANLEY VILLAGE HALL LONGSTREET CITY HALL CITY OF MANSFIELD VILLAGE OF SOUTH MANSFIELD VILLAGE OF DIXIE INN MINDEN CITY HALL MOORINGSPORT CITY HALL CITY OF OIL CITY PLAIN DEALING TOWN HALL PLEASANT HILL CITY HALL POWHATAN CITY HALL RINGGOLD CITY HALL VILLAGE OF RODESSA VILLAGE OF SALINE

SAREPTA TOWN HALL SHONGALOO CITY HALL SIBLEY TOWN HALL SPRINGHILL CITY HALL STONEWALL TOWN HALL TOWN OF VIVIAN CITY OF SHREVEPORT CITY OF BOSSIER CITY TOWN OF RICHWOOD MONROE CITY HALL CITY OF BASKIN BASTROP CITY HALL BERNICE CITY HALL **BONITA TOWN HALL CHATHAM CITY HALL** VILLAGE OF CHOUDRANT COLLINSTON CITY HALL **DELHI CITY HALL DELTA CITY HALL** DOWNSVILLE CITY HALL DUBACH CITY HALL **EPPS TOWN HALL EROS TOWN HALL** FARMERVILLE CITY HALL VILLAGE OF FOREST **GRAMBLING CITY HALL** EAST HODGE CITY HALL HODGE CITY HALL NORTH HODGE CITY HALL JONESBORO CITY HALL KILBOURNE CITY HALL LAKE PROVIDENCE CITY HALL LILLIE CITY HALL MANGHAM TOWN HALL MARION TOWN HALL CITY OF MER ROUGE OAK GROVE CITY HALL OAK RIDGE TOWN HALL PIONEER TOWN HALL QUITMAN TOWN HALL **RAYVILLE TOWN HALL** VIENNA CITY HALL CITY OF RUSTON SIMSBORO CITY HALL SPEARSVILLE CITY HALL TOWN OF STERLINGTON TALLULAH CITY HALL RICHMOND CITY HALL MOUND CITY HALL WEST MONROE CITY HALL WINNSBORO CITY HALL CITY OF ALEXANDRIA **BUNKIE CITY HALL** CHENEYVILLE TOWN HALL CLAYTON CITY HALL COTTONPORT CITY HALL **EVERGREEN TOWN HALL** FERRIDAY CITY HALL RIDGECREST TOWN HALL GILBERT CITY HALL

HARRISONBURG TOWN HALL HESSMER CITY HALL JENA TOWN HALL JONESVILLE TOWN HALL LECOMPTE CITY HALL MANSURA CITY HALL MARKSVILLE CITY HALL MELVILLE CITY HALL MOREAUVILLE TOWN HALL NEWELLTON CITY HALL VILLAGE OF PALMETTO PINEVILLE CITY HALL PLAUCHEVILLE TOWN HALL CITY OF SAINT JOSEPH VILLAGE OF SICILY ISLAND SIMMESPORT TOWN HALL VIDALIA CITY HALL WATERPROOF TOWN HALL CITY OF WISNER TOWN OF ANACOCO ATLANTA CITY HALL TOWN OF BALL TOWN OF BOYCE VILLAGE OF CALVIN CAMPTI CITY HALL VILLAGE OF CLARENCE CLARKS CITY HALL COLFAX CITY HALL COLUMBIA TOWN HALL CONVERSE CITY HALL DODSON TOWN HALL DRY PRONG TOWN HALL CREOLA CITY HALL FISHER CITY HALL VILLAGE OF FLORIEN FOREST HILL TOWN HALL VILLAGE OF GEORGETOWN TOWN OF GLENMORA MCNARY TOWN HALL TOWN HALL OF GRAYSON HORNBECK CITY HALL LEESVILLE CITY HALL TOWN OF MANY MONTGOMERY TOWN HALL NATCHEZ CITY HALL NATCHITOCHES CITY HALL TOWN OF NEW LLANO NOBLE CITY HALL OAKDALE CITY HALL **OLLA TOWN HALL** POLLOCK TOWN HALL PROVENCAL CITY HALL VILLAGE OF ROBELINE VILLAGE OF SIKES SIMPSON VILLAGE HALL TULLOS CITY HALL **URANIA TOWN HALL** WINNFIELD CITY HALL WOODWORTH TOWN HALL ZWOLLE CITY HALL

# Counties and Parishes in Louisiana including but not limited to:

PLAQUEMINES PARISH SAINT BERNARD PARISH JEFFERSON PARISH SAINT CHARLES PARISH ST JOHN-BAPTIST PARISH **ORLEANS PARISH** LAFOURCHE PARISH TERREBONNE PARISH CONS **ASSUMPTION PARISH** TANGIPAHOA PARISH SAINT TAMMANY PARISH WASHINGTON PARISH SAINT HELENA PARISH LAFAYETTE PARISH CONS **VERMILION PARISH** SAINT MARY PARISH **ACADIA PARISH** JEFFERSON DAVIS PARISH **IBERIA PARISH** SAINT LANDRY PARISH SAINT MARTIN PARISH

**EVANGELINE PARISH** 

CALCASIEU PARISH **CAMERON PARISH BEAUREGARD PARISH** ALLEN PARISH ASCENSION PARISH EAST FELICIANA PARISH SAINT JAMES PARISH LIVINGSTON PARISH POINTE COUPEE PARISH **IBERVILLE PARISH** WEST BATON ROUGE PARISH

WEST FELICIANA PARISH EAST BATON ROUGE PARISH-

CITY

**BIENVILLE PARISH** BOSSIER PARISH **RED RIVER PARISH** CLAIBORNE PARISH **DESOTO PARISH** WEBSTER PARISH CADDO PARISH **OUACHITA PARISH** 

MOREHOUSE PARISH **UNION PARISH** JACKSON PARISH EAST CARROLL PARISH WEST CARROLL PARISH RICHLAND PARISH LINCOLN PARISH MADISON PARISH FRANKLIN PARISH RAPIDES PARISH CATAHOULA PARISH LASALLE PARISH AVOYELLES PARISH TENSAS PARISH CONCORDIA PARISH GRANT PARISH CALDWELL PARISH SABINE PARISH NATCHITOCHES PARISH WINN PARISH VERNON PARISH

## K-12 in Louisiana including but not limited to:

ACADIA PARISH SCHOOL DISTRICT ALLEN PARISH SCHOOL DISTRICT ASCENSION PARISH SCHOOL DIST ASSUMPTION PARISH SCHOOL DIST AVOYELLES PARISH SCHOOL DIST BEAUREGARD PARISH SCHOOL DIST BIENVILLE PARISH SCHOOL DIST **BOSSIER PARISH SCHOOL DIST** CADDO PARISH PUBLIC SCHOOLS CALCASIEU PARISH SCHOOL DIST CALDWELL PARISH SCHOOL DIST CAMERON PARISH SCHOOL DISTRICT CATAHOULA PARISH SCH DISTRICT CLAIBORNE PARISH SCHOOL DIST CONCORDIA PARISH SCHOOL DIST DESOTO PARISH SCHOOL DISTRICT EAST BATON ROUGE PARISH SD EAST CARROLL PARISH SCH DIST EAST FELICIANA PARISH SCH DIST **EVANGELINE PARISH SCHOOL DIST** FRANKLIN PARISH SCHOOL DIST **GRANT PARISH SCHOOL DISTRICT** IBERIA PARISH SCHOOL DISTRICT IBERVILLE PARISH SCHOOL DIST JACKSON PARISH SCHOOL DISTRICT JEFFERSON PARISH PUB SCH DIST JEFFERSON DAVIS PARISH SD LAFAYETTE PARISH SCH DISTRICT LAFOURCHE PARISH SCHOOL DIST LASALLE PARISH SCHOOL DIST LINCOLN PARISH SCHOOL DISTRICT LIVINGSTON PARISH SCHOOL DIST MADISON PARISH SCHOOL DIST MOREHOUSE PARISH SCHOOL DIST NATCHITOCHES PARISH SCH DIST ORLEANS PARISH SCHOOL DISTRICT MONROE CITY SCHOOL DISTRICT **OUACHITA PARISH SCHOOL DIST** 

PLAQUEMINES PARISH SCH DIST POINTE COUPEE PARISH SCH DIST RAPIDES PARISH SCHOOL DISTRICT RED RIVER PARISH SCHOOL DIST RICHLAND PARISH SCHOOL DIST SABINE PARISH SCHOOL DISTRICT ST BERNARD PARISH SCHOOL DIST ST CHARLES PARISH PUBLIC SD ST HELENA PARISH SCHOOL DIST ST JAMES PARISH SCHOOL DIST ST JOHN THE BAPTIST PARISH SD ST LANDRY PARISH SCH DIST ST MARTIN PARISH SCHOOL DIST ST MARY PARISH SCHOOL DISTRICT ST TAMMANY PARISH SCH DISTRICT TANGIPAHOA PARISH SCHOOL DIST TENSAS PARISH SCHOOL DISTRICT TERREBONNE PARISH SCHOOL DIST UNION PARISH SCHOOL DISTRICT VERMILION PARISH SCHOOL DIST VERNON PARISH SCHOOL DISTRICT BOGALUSA CITY SCHOOL DISTRICT WASHINGTON PARISH SCHOOL DIST WEBSTER PARISH SCHOOL DIST WEST BATON ROUGE PARISH SD WEST CARROLL PARISH SCH DIST WEST FELICIANA PARISH SCH DIST WINN PARISH SCHOOL DISTRICT CITY OF BAKER SCHOOL SYSTEM ZACHARY COMMUNITY SCHOOL DIST RECOVERY SCHOOL DISTRICT CENTRAL COMMUNITY SCHOOL DIST JEFFERSON PARISH-REG NETWORK 1 JEFFERSON PARISH-REG NETWORK 2 JEFFERSON PARISH-REG NETWORK 3 JEFFERSON PARISH-TRANS NETWORK JEFFERSON PARISH-REG SIG/TA JEFFERSON PARISH-ADV ACAD/SPEC

# Higher Education in Louisiana including but not limited to:

MEDVANCE INSTITUTE-LOUISIANA RIVER PARISHES COMMUNITY CLG LOUISIANA DELTA COMMUNITY CLG SOUTH LOUISIANA CMTY CLG-LAFAY **AVEDA INSTITUTE** EASTERN CLG OF HEALTH VOCATION **GRETNA CAREER COLLEGE BLUE CLIFF COLLEGE-SHREVEPORT BLUE CLIFF COLLEGE-LAFAYETTE** BOSSIER PARISH CMTY COLLEGE CENTENARY COLLEGE OF LOUISIANA LOUISIANA ST UNIV-SHREVEPORT SOUTHERN UNIV AT SHREVEPORT MCNEESE STATE UNIVERSITY SOUTHERN UNIV A&M COLLEGE UNIV OF LOUISIANA-LAFAYETTE NICHOLLS STATE UNIVERSITY **GRAMBLING STATE UNIVERSITY** LOUISIANA TECH UNIVERSITY NORTHWESTERN STATE UNIVERSITY **DILLARD UNIVERSITY** LSU SCH OF MED-C/O BIOMED RSCH UNIVERSITY OF NEW ORLEANS LOYOLA UNIVERSITY-NEW ORLEANS NEW ORLEANS BAPTIST THEO SEM NOTRE DAME SEM GRAD SCH THEO OUR LADY OF HOLY CROSS COLLEGE SOUTHERN UNIV AT NEW ORLEANS **TULANE UNIVERSITY** XAVIER UNIV OF LOUISIANA DELGADO CMTY CLG-CITY PARK UNIV OF LOUISIANA-MONROE LOUISIANA COLLEGE LOUISIANA ST UNIV-ALEXANDRIA NUNEZ COMMUNITY COLLEGE SAINT JOSEPH SEMINARY COLLEGE SOUTHEASTERN LOUISIANA UNIV LOUISIANA STATE UNIV AT EUNICE LOUISIANA STATE UNIVERSITY LSU SCHOOL OF NURSING TULANE SCHOOL OF MEDICINE LSU SCHOOL OF ALLIED HEALTH DELGADO CMTY CLG-WEST BANK LSU SCHOOL OF DENTISTRY LSU HEALTH SCI CTR-SHREVEPORT LOUISIANA TECH CLG-T H HARRIS LOUISIANA TECH CLG-EVANGELINE LSU SCH OF VETERINARY MEDICINE PAUL M HEBERT LAW CENTER **TULANE LAW SCHOOL** SOUTHERN UNIV LAW CENTER LOYOLA UNIVERSITY-SCH OF LAW BATON ROUGE SCH OF COMPUTERS WILLIAM CAREY UNIV-NEW ORLEANS DELGADO CMTY CLG SCH NURSING LSU HEALTH SCIENCE CENTER LOUISIANA STATE UNIV SYS OFF SOUTHERN UNIV A&M CLG SYS OFF UNIV OF LOUISIANA SYSTEM LOUISIANA CMTY TECH CLG SYSTEM LOUISIANA TECH COLLEGE-ACADIAN LOUISIANA TECH CLG-ALEXANDRIA LOUISIANA TECH CLG-ASCENSION LOUISIANA TECH CLG-AVOYELLES LOUISIANA TECH COLLEGE-BASTROP

CAPITAL AREA TECH CLG-BATON LOUISIANA TECH CLG-C B CAREIL LOUISIANA TECH CLG-DELTA-QUACH LOUISIANA TECH CLG-FL PARISHES LOUISIANA TECH CLG-JEFFERSON LOUISIANA TECH CLG-HUEY P LONG LOUISIANA TECH CLG-HAMMOND LOUISIANA TECH CLG-MORGAN SMIT LOUISIANA TECH COLLEGE-GULF CAPITAL AREA TECH CLG-FOLKES CAPITAL AREA TECH CLG-JUMON LOUISIANA TECH CLG-LAFAYETTE LOUISIANA TECH CLG-LAFOURCHE LOUISIANA TECH CLG-LAMAR SALT LOUISIANA TECH CLG-MANSFIELD LOUISIANA TECH CLG-NATCHITOCHE LOUISIANA TECH CLG-NO CENTRAL LOUISIANA TECH CLG-N EAST LOUISIANA TECH CLG-N WEST LOUISIANA TECH CLG-OAKDALE SO CTRL LOUISIANA TECH CLG-RP LOUISIANA TECH CLG-RUSTON LOUISIANA TECH COLLEGE-SABINE LOUISIANA TECH CLG-SHELBY JACK LOUISIANA TECH CLG-SHREVEPORT LOUISIANA TECH COLLEGE-SLIDELL LOUISIANA TECH CLG-WEST JEFFER LOUISIANA TECH COLLEGE-TECHE LOUISIANA TECH CLG-TALLULAH NORTHSHORE TECH CMTY CLG SOWELA TECHNICAL CMTY COLLEGE FLETCHER TECHNICAL CMTY CLG CAPITAL AREA TECH CLG-WESTSDE REMINGTON COLLEGE-LAFAYETTE HERZING UNIVERSITY-NEW ORLEANS ITT TECHNICAL INST-ST ROSE BATON ROUGE COMMUNITY COLLEGE **DELTA CLG OF ARTS & TECHNOLOGY** REMINGTON COLLEGE-BATON ROUGE CAMELOT COLLEGE CAMERON COLLEGE BATON ROUGE COLLEGE **DELTA TECH** AMERICAN SCHOOL OF BUSINESS AYERS INSTITUTE INC ITT TECHNICAL INST-BATON ROUGE OUR LADY OF THE LAKE COLLEGE SOUTH LOUISIANA CMTY CLG-NEW LOUISIANA BAPTIST UNIVERSITY DIESEL DRIVING ACADEMY DIESEL DRIVING ACADEMY CAREER TECHNICAL CLG-MONROE UNIV OF PHOENIX-LOUISIANA BLUE CLIFF COLLEGE-METAIRIE SOUTH LOUISIANA CMTY CLG-FRANK NORTHWESTERN ST UNIV-NURSING ALEXANDRIA ACAD BEAUTY CULTURE AVEDA INSTITUTE-LAFAYETTE BAT ROUGE GEN MED SCH NURSING CAREER TECHNICAL CLG-SHREVEPOR SOUTHWEST UNIVERSITY DOMESTIC HOME CARE INSTITUTE EMBRY-RIDDLE AERO U-BARKSDALE FAMILY PRACTICE MED CENTER KENNER REG MEDICAL CENTER

UNIVERSITY MEDICAL CENTER LAKE CHARLES MEM HOSPITAL EA CONWAY MED CENTER-MONROE EARL K LONG MED CTR-BTN ROUGE VETERANS ADMIN MED CTR LA STATE UNIV HOSP-SHREVEPORT E JEFFERSON GENERAL HOSPITAL BATON ROUGE MEDICAL CENTER VETERANS ADMIN MEDICAL CTR

TOURO INFIRMARY
OCHSNER FOUNDATION HOSP
MED CENTER OF LOUISIANA
NORTH OAKS MED CENTER
DELGADO CMTY CLG-SLIDELL
REMINGTON COLLEGE-SHREVEPORT
VIRGINIA COLLEGE-BATON ROUGE
DUPLICHAIN UNIVERISTY

#### State Agencies in Louisiana including but not limited to:

LOUISIANA - LT. GOVERNOR LOUISIANA - DEPARTMENT OF WILDLIFE AND LOUISIANA - ATTORNEY GENERAL **FISHERIES** LOUISIANA - GOVERNOR LOUISIANA - DIVISION OF ADMINISTRATION LOUISIANA - STATE TREASURER LOUISIANA - STATE LIBRARY LOUISIANA - SECRETARY OF STATE LOUISIANA - DEPARTMENT OF CORRECTIONS LOUISIANA - LOUISIANA STATE LEGISLATURE LOUISIANA - LOUISIANA STATE POLICE LOUISIANA - OFFICE OF FINANCIAL INSTITUTIONS LOUISIANA - LEGISLATIVE AUDITOR LOUISIANA - LOUISIANA SENATE LOUISIANA - DEPARTMENT OF HEALTH AND LOUISIANA - LOUISIANA HOUSE OF **HOSPITALS REPRESENTATIVES** LOUISIANA - LOUISIANA ECONOMIC DEVELOPMENT LOUISIANA - SUPREME COURT OF LOUISIANA LOUISIANA - LOUISIANA LOTTERY CORPORATION LOUISIANA - LAW LIBRARY OF LOUISIANA LOUISIANA - LOUISIANA NATIONAL GUARD LOUISIANA - DEPARTMENT OF AGRICULTURE AND LOUISIANA - OFFICE OF HOMELAND SECURITY AND **EMERGENCY PREPAREDNESS FORESTRY** LOUISIANA - OFFICE OF STATE PARKS LOUISIANA - DEPARTMENT OF CULTURE, RECREATION AND TOURISM LOUISIANA - REGIONAL PLANNING COMMISSION LOUISIANA - DEPARTMENT OF EDUCATION (JEFFERSON, ORLEANS,

LOUISIANA - DEPARTMENT OF EDUCATION (JEFFERSON, ORLEANS, LOUISIANA - DEPARTMENT OF ENVIRONMENTAL PLAQUEMINES, ST. BERNARD AND ST. TAMMANY PARISHES)

LOUISIANA - DEPARTMENT OF INSURANCE LOUISIANA - ACADIANA REGIONAL DEVELOPMENT LOUISIANA - DEPARTMENT OF LABOR DISTRICT

LOUISIANA - DEPARTMENT OF NATURAL RESOURCES
LOUISIANA - DEPARTMENT OF PUBLIC SAFETY
LOUISIANA - DEPARTMENT OF REVENUE AND
TAXATION
LOUISIANA - DEPARTMENT OF REVENUE AND
LOUISIANA - BOARD OF REGENTS
LOUISIANA - REAL ESTATE COMMISSION

LOUISIANA - DEPARTMENT OF STATE CIVIL SERVICE LOUISIANA - LOUISIANA PUBLIC SERVICE COMMISSION LOUISIANA - DEPARTMENT OF TRANSPORTATION AND LOUISIANA - LOUISIANA MOTOR VEHICLE COMMISSION

DEVELOPMENT LOUISIANA - FILM AND VIDEO COMMISSION

# Cities, Towns, Villages, and Boroughs in New Jersey including but not limited to:

CITY OF BAYONNE CITY OF HOBOKEN **BOROUGH OF NORTH BLOOMFIELD TOWNSHIP BOROUGH OF NORTH** PLAINFIELD FAIRFIELD TOWNSHIP ARLINGTON CITY OF RAHWAY TOWN OF BOONTON TOWN OF KEARNY **CLARK TOWNSHIP BOONTON TOWNSHIP** BOROUGH OF KENILWORTH BOROUGH OF ROSELAND BOROUGH OF NORTH CALDWELL BOROUGH OF LINCOLN PARK **BOROUGH OF WATCHUNG** BOROUGH OF CALDWELL BOROUGH OF RUTHERFORD WINFIELD TOWNSHIP WEST CALDWELL TOWNSHIP CITY OF LINDEN LYNDHURST TOWNSHIP **BOROUGH OF CARTERET** LIVINGSTON TOWNSHIP

BOROUGH OF CARLSTADT CEDAR GROVE TOWNSHIP MAPLEWOOD TOWNSHIP BOROUGH OF EAST BOROUGH OF CLIFFSIDE PARK MILLBURN TOWNSHIP RUTHERFORD CITY OF CLIFTON MONTCLAIR TOWNSHIP BOROUGH OF MOONACHIE BOROUGH OF WOOD RIDGE CRANFORD TOWNSHIP VERONA TOWNSHIP SCOTCH PLAINS TOWNSHIP CITY OF EAST ORANGE MONTVILLE TOWNSHIP **BOROUGH OF EDGEWATER BOROUGH OF MOUNTAIN LAKES** SOUTH ORANGE VILLAGE

BOROUGH OF EDGEWATER
BOROUGH OF MOUNTAIN LAKES
BOROUGH OF ESSEX FELLS
TOWN OF NORTH BERGEN
FAIRVIEW BOROUGH HALL
TOWNSHIP
BOROUGH OF SOUTH

BOROUGH OF FANWOOD WEST ORANGE TOWNSHIP PLAINFIELD BOROUGH OF FORT LEE PARSIPPANY-TROY HILLS SPRINGFIEL

BOROUGH OF FORT LEE PARSIPPANY-TROY HILLS SPRINGFIELD TOWNSHIP
CITY OF GARFIELD TOWNSHIP
BOROUGH OF GARWOOD CITY OF PASSAIC TOWN OF WEEHAWKEN
BOROUGH OF GLEN RIDGE BOROUGH OF WALLINGTON CITY OF UNION CITY

TOWN OF HARRISON WARREN TOWNSHIP TOWN OF WESTFIELD BOROUGH OF EAST NEWARK CITY OF PLAINFIELD BOROUGH OF MOUNTAINSIDE

TOWN OF WEST NEW YORK TOWN OF GUTTENBERG TOWN OF SECAUCUS WOODBRIDGE TOWNSHIP CITY OF NEWARK **BELLEVILLE TOWNSHIP NUTLEY TOWNSHIP IRVINGTON TOWNSHIP** CITY OF ELIZABETH **BOROUGH OF ROSELLE** BOROUGH OF ROSELLE PARK HILLSIDE TOWNSHIP CITY OF JERSEY CITY **BOROUGH OF ALLENDALE** BOROUGH OF BLOOMINGDALE **BOROUGH OF BUTLER BOROUGH OF KINNELON** BOROUGH OF ELMWOOD PARK **BOROUGH OF FAIR LAWN** BOROUGH OF FRANKLIN BOROUGH OF FRANKLIN LAKES BOROUGH OF HAMBURG HARDYSTON TOWNSHIP BOROUGH OF HO-HO-KUS LITTLE FALLS TOWNSHIP BOROUGH OF WOODLAND PARK MAHWAH TOWNSHIP BOROUGH OF MIDLAND PARK **BOROUGH OF OAKLAND** BOROUGH OF OGDENSBURG **BOROUGH OF POMPTON LAKES** PEQUANNOCK TOWNSHIP **BOROUGH OF RAMSEY** VILLAGE OF RIDGEWOOD BOROUGH OF GLEN ROCK BOROUGH OF RINGWOOD **BOROUGH OF RIVERDALE** BOROUGH OF UPPER SADDLE BOROUGH OF SADDLE RIVER **BOROUGH OF SUSSEX** WANTAGE TOWNSHIP **VERNON TOWNSHIP** BOROUGH OF WALDWICK **BOROUGH OF WANAQUE** WAYNE TOWNSHIP WEST MILFORD TOWNSHIP TOWN OF WYCKOFF CITY OF PATERSON **BOROUGH OF HAWTHORNE** BOROUGH OF HALEDON BOROUGH OF PROSPECT PARK **BOROUGH OF NORTH HALEDON BOROUGH OF TOTOWA** CITY OF HACKENSACK **BOROUGH OF BOGOTA** BOROUGH OF HASBROUCK **HEIGHTS BOROUGH OF LEONIA** SOUTH HACKENSACK TOWNSHIP BOROUGH OF MAYWOOD **BOROUGH OF ALPINE** BOROUGH OF BERGENFIELD **BOROUGH OF CLOSTER** CRESSKILL BOROUGH HALL BOROUGH OF DEMAREST

BOROUGH OF DUMONT **BOROUGH OF EMERSON** CITY OF ENGLEWOOD **BOROUGH OF ENGLEWOOD CLIFFS BOROUGH OF HARRINGTON PARK** BOROUGH OF HAWORTH BOROUGH OF HILLSDALE BOROUGH OF LITTLE FERRY **BOROUGH OF LODI BOROUGH OF MONTVALE** BOROUGH OF NEW MILFORD **BOROUGH OF NORTHVALE BOROUGH OF ROCKLEIGH BOROUGH OF NORWOOD** BOROUGH OF ORADELL BOROUGH OF PALISADES PARK **BOROUGH OF PARAMUS** BOROUGH OF PARK RIDGE BOROUGH OF RIDGEFIELD VILLAGE OF RIDGEFIELD PARK BOROUGH OF RIVER EDGE ROCHELLE PARK TOWNSHIP SADDLE BROOK TOWNSHIP CITY OF TEANECK **BOROUGH OF TENAFLY** BOROUGH OF WESTWOOD RIVER VALE TOWNSHIP BOROUGH OF OLD TAPPAN WASHINGTON TOWNSHIP BOROUGH OF WOODCLIFF LAKE BOROUGH OF RED BANK **BOROUGH OF SHREWSBURY** BOROUGH OF FAIR HAVEN BOROUGH OF ALLENHURST LOCH ARBOUR VILLAGE **BOROUGH OF INTERLAKEN** CITY OF ASBURY PARK BOROUGH OF ATLANTIC **HIGHLANDS** BOROUGH OF AVON BY THE SEA **BOROUGH OF BELMAR** BOROUGH OF LAKE COMO WALL TOWNSHIP BOROUGH OF BRADLEY BEACH COLTS NECK TOWNSHIP BOROUGH OF DEAL **BOROUGH OF EATONTOWN** SHREWSBURY TOWNSHIP **BOROUGH OF TINTON FALLS** BOROUGH OF ENGLISHTOWN MANALAPAN TOWNSHIP **FARMINGDALE BOROUGH** BOROUGH OF FREEHOLD FREEHOLD TOWNSHIP HAZLET TOWNSHIP HOWELL TOWNSHIP BOROUGH OF HIGHLANDS HOLMDEL TOWNSHIP KEANSBURG BOROUGH BOROUGH OF KEYPORT BOROUGH OF UNION BEACH BOROUGH OF LITTLE SILVER CITY OF LONG BRANCH MARLBORO TOWNSHIP

ABERDEEN TOWNSHIP **BOROUGH OF MATAWAN** MIDDLETOWN TOWNSHIP **BOROUGH OF MONMOUTH BEACH** BOROUGH OF NEPTUNE CITY NEPTUNE TOWNSHIP OCEAN TOWNSHIP BOROUGH OF OCEANPORT BOROUGH OF RUMSON BOROUGH OF SEA BRIGHT SPRING LAKE BOROUGH PARKS AND **REC DEPT** BOROUGH OF SPRING LAKE BOROUGH OF SPRING LAKE **HEIGHTS** BOROUGH OF WEST LONG **BRANCH** TOWN OF DOVER **BOROUGH OF VICTORY GARDENS** MINE HILL TOWNSHIP ALLAMUCHY TOWNSHIP **BOROUGH OF ANDOVER** FRANKFORD TOWNSHIP TOWN OF BELVIDERE WHITE TOWNSHIP **BLAIRSTOWN TOWNSHIP** FRELINGHUYSEN TOWNSHIP HARDWICK TOWNSHIP BOROUGH OF BRANCHVILLE SANDYSTON TOWNSHIP MONTAGUE TOWNSHIP MOUNT OLIVE TOWNSHIP CALIFON BOROUGH **TEWKSBURY TOWNSHIP** KNOWLTON TOWNSHIP **DENVILLE TOWNSHIP** INDEPENDENCE TOWNSHIP LIBERTY TOWNSHIP CITY OF HACKETTSTOWN BOROUGH OF HOPATCONG HOPE TOWNSHIP LAFAYETTE TOWNSHIP JEFFERSON TOWNSHIP **ROXBURY TOWNSHIP** WASHINGTON TOWNSHIP BOROUGH OF MOUNT ARLINGTON BOROUGH OF NETCONG TOWN OF NEWTON ANDOVER TOWNSHIP STILLWATER TOWNSHIP FREDON TOWNSHIP HAMPTON TOWNSHIP OXFORD TOWNSHIP MANSFIELD TOWNSHIP **ROCKAWAY TOWNSHIP BOROUGH OF ROCKAWAY** RANDOLPH TOWNSHIP SPARTA TOWNSHIP **BOROUGH OF STANHOPE** BYRAM TOWNSHIP **GREEN TOWNSHIP BOROUGH OF WASHINGTON** 

WASHINGTON TOWNSHIP **BOROUGH OF WHARTON** CITY OF SUMMIT BERNARDS TOWNSHIP BEDMINSTER TOWNSHIP BERKELEY HEIGHTS TOWNSHIP BOROUGH OF BERNARDSVILLE MENDHAM TOWNSHIP **CHATHAM TOWNSHIP BOROUGH OF CHATHAM BOROUGH OF CHESTER CHESTER TOWNSHIP** BOROUGH OF FAR HILLS BOROUGH OF FLORHAM PARK LONG HILL TOWNSHIP EAST HANOVER TOWNSHIP **BOROUGH OF MADISON BOROUGH OF MENDHAM BOROUGH OF MORRIS PLAINS** MORRIS TOWNSHIP TOWN OF MORRISTOWN BOROUGH OF NEW PROVIDENCE HARDING TOWNSHIP BOROUGH OF PEAPACK-**GLADSTONE** HANOVER TOWNSHIP **ALLOWAY TOWNSHIP** CHERRY HILL TOWNSHIP WATERFORD TOWNSHIP **BARNEGAT TOWNSHIP** BARNEGAT LIGHT BOROUGH **BOROUGH OF BARRINGTON BOROUGH OF HARVEY CEDARS** BOROUGH OF BEACH HAVEN LONG BEACH TOWNSHIP BOROUGH OF SHIP BOTTOM **BOROUGH OF SURF CITY BOROUGH OF BERLIN** CITY OF BEVERLY EDGEWATER PARK TOWNSHIP **GLOUCESTER TOWNSHIP** WASHINGTON TOWNSHIP BOROUGH OF TAVISTOCK LOGAN TOWNSHIP **BURLINGTON TOWNSHIP** CITY OF BURLINGTON WOODLAND TOWNSHIP BOROUGH OF LAUREL SPRINGS **BOROUGH OF CLEMENTON** BOROUGH OF PINE HILL BOROUGH OF LINDENWOLD MANSFIELD TOWNSHIP **BOROUGH OF GIBBSBORO GREENWICH TOWNSHIP BOROUGH OF GLASSBORO** CITY OF GLOUCESTER CITY BOROUGH OF HADDONFIELD **BOROUGH OF HADDON HEIGHTS** HAINESPORT TOWNSHIP TOWN OF HAMMONTON **BOROUGH OF FOLSOM** WINSLOW TOWNSHIP LOWER ALLOWAYS CREEK **TOWNSHIP** SOUTH HARRISON TOWNSHIP SPRINGFIELD TOWNSHIP

**VOORHEES TOWNSHIP** WILLINGBORO TOWNSHIP **LUMBERTON TOWNSHIP BOROUGH OF MAGNOLIA** STAFFORD TOWNSHIP MANTUA TOWNSHIP MAPLE SHADE TOWNSHIP **EVESHAM TOWNSHIP** MOUNT LAUREL TOWNSHIP MEDFORD TOWNSHIP BOROUGH OF MEDFORD LAKES EAST GREENWICH TOWNSHIP MOORESTOWN TOWNSHIP **BOROUGH OF MOUNT EPHRAIM** MOUNT HOLLY TOWNSHIP **EASTAMPTON TOWNSHIP** WESTAMPTON TOWNSHIP HARRISON TOWNSHIP BOROUGH OF NATIONAL PARK BOROUGH OF PALMYRA BOROUGH OF PAULSBORO **OLDMANS TOWNSHIP BOROUGH OF PEMBERTON** PEMBERTON TOWNSHIP BOROUGH OF PENNS GROVE CARNEYS POINT TOWNSHIP PENNSVILLE TOWNSHIP **BOROUGH OF PITMAN** QUINTON TOWNSHIP RIVERSIDE TOWNSHIP **DELANCO TOWNSHIP DELRAN TOWNSHIP BOROUGH OF RIVERTON** CINNAMINSON TOWNSHIP **BOROUGH OF RUNNEMEDE** CITY OF SALEM MANNINGTON TOWNSHIP **ELSINBORO TOWNSHIP** BOROUGH OF SOMERDALE BOROUGH OF HI-NELLA **BOROUGH OF STRATFORD** BOROUGH OF SWEDESBORO WOOLWICH TOWNSHIP WEST DEPTFORD TOWNSHIP LITTLE EGG HARBOR TOWNSHIP **BOROUGH OF TUCKERTON** SOUTHAMPTON TOWNSHIP SHAMONG TOWNSHIP TABERNACLE TOWNSHIP BOROUGH OF CHESILHURST BOROUGH OF WENONAH BERLIN TOWNSHIP **EAGLESWOOD TOWNSHIP BOROUGH OF WESTVILLE** MONROE TOWNSHIP DEPTFORD TOWNSHIP CITY OF WOODBURY **BOROUGH OF WOODBURY HEIGHTS** BOROUGH OF WOODSTOWN PILESGROVE TOWNSHIP BOROUGH OF BELLMAWR CITY OF CAMDEN BOROUGH OF AUDUBON PARK

BOROUGH OF WOODLYNNE HADDON TOWNSHIP BOROUGH OF COLLINGSWOOD BOROUGH OF MERCHANTVILLE PENNSAUKEN TOWNSHIP CITY OF ABSECON BOROUGH OF AVALON CITY OF BRIGANTINE BOROUGH OF WEST CAPE MAY CITY OF CAPE MAY **GALLOWAY TOWNSHIP** MIDDLE TOWNSHIP CAPE MAY POINT BOROUGH **DENNIS TOWNSHIP** CITY OF EGG HARBOR CITY TOWN OF WASHINGTON MULLICA TOWNSHIP CITY OF LINWOOD BASS RIVER TOWNSHIP CITY OF NORTHFIELD CITY OF OCEAN CITY CITY OF PLEASANTVILLE EGG HARBOR TOWNSHIP CITY OF PORT REPUBLIC CITY OF SEA ISLE CITY OF SOMERS POINT BOROUGH OF STONE HARBOR **UPPER TOWNSHIP** LOWER TOWNSHIP CITY OF NORTH WILDWOOD BOROUGH OF WILDWOOD CREST CITY OF WILDWOOD BOROUGH OF WEST WILDWOOD BOROUGH OF WOODBINE CITY OF CORBIN CITY HOPEWELL TOWNSHIP CITY OF BRIDGETON UPPER DEERFIELD TOWNSHIP STOW CREEK TOWNSHIP **BUENA VISTA TOWNSHIP** LAWRENCE TOWNSHIP BOROUGH OF CLAYTON WEYMOUTH TOWNSHIP BOROUGH OF ELMER UPPER PITTSGROVE TOWNSHIP PITTSGROVE TOWNSHIP CITY OF ESTELL MANOR FAIRFIELD TOWNSHIP FRANKLIN TOWNSHIP GREENWICH TOWNSHIP MAURICE RIVER TOWNSHIP HAMILTON TOWNSHIP CITY OF MILLVILLE BOROUGH OF BUENA **ELK TOWNSHIP BOROUGH OF NEWFIELD** DOWNE TOWNSHIP COMMERCIAL TOWNSHIP DEERFIELD TOWNSHIP BOROUGH OF SHILOH CITY OF VINELAND CITY OF ATLANTIC CITY CITY OF MARGATE CITY BOROUGH OF LONGPORT CITY OF VENTNOR CITY **BOROUGH OF ALLENTOWN** 

**BOROUGH OF AUDUBON** 

BOROUGH OF OAKLYN

FIELDSBORO BOROUGH CITY OF BORDENTOWN **BORDENTOWN TOWNSHIP** MILLSTONE TOWNSHIP NEW HANOVER TOWNSHIP **CRANBURY TOWNSHIP** UPPER FREEHOLD TOWNSHIP CHESTERFIELD TOWNSHIP FLORENCE TOWNSHIP EAST WINDSOR TOWNSHIP **BOROUGH OF HIGHTSTOWN BOROUGH OF HOPEWELL** JACKSON TOWNSHIP CITY OF LAMBERTVILLE WEST AMWELL TOWNSHIP PLUMSTED TOWNSHIP BOROUGH OF PENNINGTON PLAINSBORO TOWNSHIP **BOROUGH OF PRINCETON** PRINCETON TOWNSHIP WEST WINDSOR TOWNSHIP EAST AMWELL TOWNSHIP BOROUGH OF ROCKY HILL **BOROUGH OF ROOSEVELT DELAWARE TOWNSHIP** MONTGOMERY TOWNSHIP PARKS AND **REC DEPT** BOROUGH OF STOCKTON HOPEWELL TOWNSHIP BOROUGH OF WRIGHTSTOWN NORTH HANOVER TOWNSHIP CITY OF TRENTON EWING TOWNSHIP LAWRENCE TOWNSHIP HAMILTON TOWNSHIP ROBBINSVILLE TOWNSHIP LAKEWOOD TOWNSHIP BERKELEY TOWNSHIP **BOROUGH OF BEACHWOOD** 

BOROUGH OF MANTOLOKING **BRICK TOWNSHIP BOROUGH OF BRIELLE** LACEY TOWNSHIP BOROUGH OF ISLAND HEIGHTS **BOROUGH OF LAKEHURST** BOROUGH OF LAVALLETTE **BOROUGH OF MANASQUAN** OCEAN GATE BOROUGH BOROUGH OF PINE BEACH **BOROUGH OF BAY HEAD** BOROUGH OF POINT PLEASANT **BFACH** BOROUGH OF POINT PLEASANT BOROUGH OF SEA GIRT BOROUGH OF SEASIDE HEIGHTS BOROUGH OF SEASIDE PARK **BOROUGH OF SOUTH TOMS RIVER** OCEAN TOWNSHIP

MANCHESTER TOWNSHIP **UNION TOWNSHIP** BETHLEHEM TOWNSHIP KINGWOOD TOWNSHIP BOROUGH OF BLOOMSBURY BOROUGH OF BOUND BROOK **BRIDGEWATER TOWNSHIP** FRANKLIN TOWNSHIP TOWN OF CLINTON **BOROUGH OF DUNELLEN GREEN BROOK TOWNSHIP** EAST BRUNSWICK TOWNSHIP **EDISON TOWNSHIP BOROUGH OF FLEMINGTON RARITAN TOWNSHIP** FRENCHTOWN BOROUGH BOROUGH OF GLEN GARDNER **LEBANON TOWNSHIP BOROUGH OF HAMPTON BOROUGH OF HELMETTA** 

BOROUGH OF HIGH BRIDGE **BOROUGH OF JAMESBURG** MONROE TOWNSHIP **BOROUGH OF LEBANON** BOROUGH OF MANVILLE **BOROUGH OF METUCHEN** HILLSBOROUGH TOWNSHIP BOROUGH OF MILLSTONE BOROUGH OF MIDDLESEX **BOROUGH OF MILFORD** HOLLAND TOWNSHIP ALEXANDRIA TOWNSHIP **BOROUGH OF MILLTOWN** SOUTH BRUNSWICK TOWNSHIP PISCATAWAY TOWNSHIP OLD BRIDGE TOWNSHIP CITY OF PERTH AMBOY LOPATCONG TOWNSHIP TOWN OF PHILLIPSBURG BOROUGH OF ALPHA POHATCONG TOWNSHIP HARMONY TOWNSHIP FRANKLIN TOWNSHIP **BOROUGH OF RARITAN** BOROUGH OF SAYREVILLE FRANKLIN TOWNSHIP BOROUGH OF SUMMERVILLE BRANCHBURG TOWNSHIP CITY OF SOUTH AMBOY BOROUGH OF SOUTH BOUND BROOK BOROUGH OF SOUTH RIVER BOROUGH OF SPOTSWOOD GREENWICH TOWNSHIP READINGTON TOWNSHIP CITY OF NEW BRUNSWICK NORTH BRUNSWICK TOWNSHIP BOROUGH OF HIGHLAND PARK

# Counties in New Jersey including but not limited to:

ESSEX COUNTY
UNION COUNTY
HUDSON COUNTY
PASSAIC COUNTY
BERGEN COUNTY
MONMOUTH COUNTY
WARREN COUNTY

SUSSEX COUNTY
MORRIS COUNTY
BURLINGTON COUNTY
SALEM COUNTY
GLOUCESTER COUNTY
CAMDEN COUNTY
CAPE MAY COUNTY

CUMBERLAND COUNTY
ATLANTIC COUNTY
MERCER COUNTY
OCEAN COUNTY
HUNTERDON COUNTY
SOMERSET COUNTY
MIDDLESEX COUNTY

# K-12 in New Jersey including but not limited to:

ABSECON CITY ELEM SCH DISTRICT
ATLANTIC CITY PUBLIC SCH DIST
BRIGANTINE PUBLIC SCHOOL DIST
BUENA REGIONAL SCHOOL DISTRICT
EGG HARBOR CITY PUB SCH DIST
EGG HARBOR TWP SCHOOL DISTRICT
ESTELL MANOR CITY SCHOOL DIST
FOLSOM SCHOOL DISTRICT
GALLOWAY TWP SCHOOL DISTRICT
GREATER EGG HARBOR REG HIGH SD
HAMILTON TWP SCHOOL DISTRICT
HAMMONTON TOWN SCHOOL DISTRICT
LINWOOD PUBLIC SCHOOL DISTRICT
MAINLAND REGIONAL HS DISTRICT

MARGATE CITY SCHOOL DISTRICT MULLICA TWP SCHOOL DISTRICT NORTHFIELD CMTY SCHOOL DIST PLEASANTVILLE SCHOOL DISTRICT PORT REPUBLIC SCHOOL DISTRICT SOMERS POINT PUBLIC SCHOOLS VENTNOR CITY SCHOOL DISTRICT WEYMOUTH TWP SCHOOL DISTRICT ALLENDALE PUBLIC SCHOOL DIST ALPINE SCHOOL DISTRICT BERGEN CO TECH SCHOOL DIST BERGENFIELD SCHOOL DISTRICT BOGOTA SCHOOL DISTRICT CARLSTADT PUB SCHOOL DISTRICT

EAST RUTHERFORD SCHOOL DIST CARLSTADT E RUTHERFORD REG SD CLIFFSIDE PARK SCHOOL DISTRICT **CLOSTER SCHOOL DISTRICT** CRESSKILL SCHOOL DISTRICT DEMAREST SCHOOL DISTRICT **DUMONT SCHOOL DISTRICT** ELMWOOD PARK SCHOOL DISTRICT **EDGEWATER SCHOOL DISTRICT EMERSON SCHOOL DISTRICT ENGLEWOOD PUBLIC SCH DISTRICT ENGLEWOOD CLIFFS SCHOOL DIST** FAIR LAWN SCHOOL DISTRICT FAIRVIEW SCHOOL DISTRICT FT LEE SCHOOL DISTRICT FRANKLIN LAKES SCHOOL DISTRICT GARFIELD SCHOOL DISTRICT GLEN ROCK SCHOOL DISTRICT HACKENSACK PUBLIC SCHOOLS HARRINGTON PARK SCHOOL DIST HASBROUCK HEIGHTS SCHOOL DIST HAWORTH SCHOOL DISTRICT HILLSDALE SCHOOL DISTRICT HO-HO-KUS SCHOOL DISTRICT LEONIA SCHOOL DISTRICT LITTLE FERRY SCHOOL DISTRICT LODI SCHOOL DISTRICT LYNDHURST SCHOOL DISTRICT MAHWAH TWP SCHOOL DISTRICT MAYWOOD SCHOOL DISTRICT MIDLAND PARK PUBLIC SCH DIST MONTVALE SCHOOL DISTRICT MOONACHIE SCHOOL DISTRICT NEW MILFORD SCHOOL DISTRICT NORTH ARLINGTON SCHOOL DIST NORTHERN HIGHLANDS REG HSD NORTHERN VALLEY REG HIGH SD NORTHVALE PUBLIC SCHOOL DIST NORWOOD PUBLIC SCHOOL DISTRICT OAKLAND SCHOOL DISTRICT OLD TAPPAN SCHOOL DISTRICT RIVER DELL REGIONAL SCH DIST ORADELL PUBLIC SCHOOL DISTRICT PALISADES PARK SCHOOL DISTRICT PARAMUS SCHOOL DISTRICT PARK RIDGE SCHOOL DISTRICT PASCACK VLY REG HIGH SCH DIST RAMAPO INDIAN HILLS REG HSD RAMSEY PUBLIC SCHOOL DISTRICT RIDGEFIELD SCHOOL DISTRICT RIDGEFIELD PARK SCH DISTRICT RIDGEWOOD VILLAGE SCH DIST RIVER EDGE SCHOOL DISTRICT RIVER VALE SCHOOL DISTRICT ROCHELLE PARK SCHOOL DISTRICT RUTHERFORD SCHOOL DISTRICT SADDLE BROOK TWP SCH DISTRICT SADDLE RIVER SCHOOL DISTRICT SOUTH HACKENSACK SCHOOL DIST TEANECK SCHOOL DISTRICT TENAFLY SCHOOL DISTRICT UPPER SADDLE RIVER SCHOOLS WALDWICK SCHOOL DISTRICT WALLINGTON PUBLIC SCHOOLS WESTWOOD REG SCHOOL DISTRICT WOODCLIFF LAKE SCH DIST

WOOD RIDGE SCHOOL DISTRICT WYCKOFF SCHOOL DISTRICT BASS RIVER TWP SCHOOL DISTRICT BEVERLY CITY SCHOOL DISTRICT BORDENTOWN REG SCHOOL DISTRICT **BURLINGTON CITY PUBLIC SD BURLINGTON TWP SCHOOL DISTRICT BURLINGTON CO INST TECH DIST** CHESTERFIELD TWP SCHOOL DIST CINNAMINSON TWP SCHOOL DIST DELANCO TWP SCHOOL DISTRICT **DELRAN TWP SCHOOL DISTRICT** EASTAMPTON TWP SCHOOL DISTRICT EDGEWATER PARK TWP SCHOOL DIST **EVESHAM TWP SCHOOL DISTRICT** FLORENCE TWP SCHOOL DISTRICT HAINESPORT TWP SCHOOL DISTRICT LENAPE REGIONAL HIGH SCH DIST LUMBERTON TWP SCHOOL DISTRICT MANSFIELD TWP SCHOOL DISTRICT MAPLE SHADE TWP SCHOOL DIST MEDFORD LAKES SCHOOL DISTRICT MEDFORD TWP SCHOOL DISTRICT MOORESTOWN TWP SCHOOL DIST MT HOLLY TWP SCHOOL DISTRICT MT LAUREL TWP ELEM SCHOOL DIST NEW HANOVER TWP SCHOOL DIST NORTH HANOVER TWP SCH DISTRICT NORTHERN BURLINGTON CO REG SD PALMYRA BOROUGH SCH DISTRICT PEMBERTON TOWNSHIP SCH DIST RANCOCAS VALLEY REG HS DIST RIVERSIDE TWP PUBLIC SCH DIST RIVERTON BOROUGH SCHOOL DIST SHAMONG TWP SCHOOL DISTRICT SOUTHAMPTON TWP SCHOOL DIST SPRINGFIELD TWP SCHOOL DIST TABERNACLE TWP SCHOOL DISTRICT WASHINGTON TWP SCHOOL DISTRICT WESTAMPTON TWP SCHOOL DISTRICT WILLINGBORO PUBLIC SCHOOL DIST WOODLAND TWP SCHOOL DISTRICT AUDUBON PUBLIC SCH DISTRICT BARRINGTON SCHOOL DIST BELLMAWR BOROUGH SCH DISTRICT BERLIN BOROUGH SCHOOL DISTRICT BERLIN TWP SCHOOL DISTRICT BLACK HORSE PIKE REG SCH DIST **BROOKLAWN SCHOOL DISTRICT** CAMDEN CITY SCHOOL DISTRICT CAMDEN CO TECHNICAL SCH DIST CHERRY HILL PUBLIC SCHOOL DIST CLEMENTON ELEM SCHOOL DISTRICT COLLINGSWOOD PUBLIC SCH DIST EASTERN CAMDEN CO REG SCH DIST GIBBSBORO SCHOOL DISTRICT GLOUCESTER CITY SCHOOL DIST GLOUCESTER TWP SCHOOL DISTRICT HADDON HEIGHTS PUBLIC SCH DIST HADDON TWP SCHOOL DISTRICT HADDONFIELD PUBLIC SCH DIST LAUREL SPRINGS SCHOOL DISTRICT LAWNSIDE PUBLIC SCHOOL DIST LINDENWOLD SCHOOL DISTRICT MAGNOLIA PUBLIC SCH DISTRICT MERCHANTVILLE SCHOOL DISTRICT

MT EPHRAIM SCHOOL DISTRICT OAKLYN PUBLIC SCHOOL DISTRICT PENNSAUKEN PUBLIC SCHOOL DIST PINE HILL PUBLIC SCHOOL DIST RUNNEMEDE PUBLIC SCHOOL DIST SOMERDALE PUBLIC SCHOOL DIST STERLING HIGH SCHOOL DISTRICT STRATFORD BOROUGH SCH DISTRICT VOORHEES TWP SCHOOL DISTRICT WATERFORD TWP SCHOOL DISTRICT WINSLOW TWP SCHOOL DISTRICT WOODLYNNE PUBLIC SCHOOL DIST AVALON SCHOOL DISTRICT CAPE MAY CITY SCHOOL DISTRICT CAPE MAY CO TECH SCH DISTRICT **DENNIS TWP SCHOOL DISTRICT** LOWER CAPE MAY REG SCH DIST LOWER TWP ELEM SCHOOL DISTRICT MIDDLE TWP SCHOOL DISTRICT NORTH WILDWOOD SCHOOL DISTRICT OCEAN CITY SCHOOL DISTRICT STONE HARBOR SCHOOL DISTRICT UPPER TWP SCHOOL DISTRICT WEST CAPE MAY SCHOOL DISTRICT WILDWOOD PUBLIC SCHOOL DIST WILDWOOD CREST SCHOOL DISTRICT WOODBINE SCHOOL DISTRICT **BRIDGETON SCHOOL DISTRICT** COMMERCIAL TWP SCHOOL DIST CUMBERLAND CO VOC TECH SD DEERFIELD TWP SCHOOL DISTRICT DOWNE TWP SCHOOL DISTRICT FAIRFIELD TWP SCHOOL DISTRICT GREENWICH TWP SCHOOL DISTRICT HOPEWELL TWP SCHOOL DISTRICT LAWRENCE TWP SCHOOL DISTRICT MAURICE RIVER TWP SCHOOL DIST MILLVILLE PUBLIC SCHOOLS STOW CREEK TWP SCHOOL DISTRICT UPPER DEERFIELD TWP SCH DIST VINELAND PUBLIC SCHOOL DIST BELLEVILLE SCHOOL DISTRICT BLOOMFIELD TWP SCHOOL DISTRICT CALDWELL-W CALDWELL SCH DIST CEDAR GROVE SCHOOL DISTRICT EAST ORANGE SCHOOL DISTRICT ESSEX CO VOC SCHOOL DISTRICT ESSEX FELLS SCHOOL DISTRICT FAIRFIELD PUBLIC SCH DIST GLEN RIDGE SCHOOL DISTRICT IRVINGTON PUBLIC SCHOOL DIST LIVINGSTON PUBLIC SCHOOL DIST MILLBURN TWP SCHOOL DISTRICT MONTCLAIR SCHOOL DISTRICT NEWARK PUBLIC SCHOOL DISTRICT NORTH CALDWELL SCH DISTRICT **NUTLEY SCHOOL DISTRICT** ORANGE TWP SCHOOL DISTRICT ROSELAND SCHOOL DISTRICT SOUTH ORANGE MAPLEWOOD SD VERONA SCHOOL DISTRICT WEST ESSEX REG SCHOOL DISTRICT WEST ORANGE SCHOOL DISTRICT **CLAYTON SCHOOL DISTRICT** CLEARVIEW REG SCHOOL DISTRICT DEPTFORD TWP SCH DISTRICT

EAST GREENWICH TWP SCHOOL DIST ELK TWP SCHOOL DISTRICT FRANKLIN TWP SCHOOL DISTRICT GATEWAY REG HIGH SCHOOL DIST GLASSBORO SCHOOL DISTRICT GLOUCESTER CO VOC TECH SD GREENWICH TWP SCHOOL DISTRICT HARRISON TWP SCHOOL DISTRICT KINGSWAY REGIONAL SCH DISTRICT LOGAN TWP SCHOOL DISTRICT MANTUA TWP SCHOOL DISTRICT MONROE TWP PUBLIC SCHOOL DIST NATIONAL PARK SCHOOL DISTRICT PAULSBORO SCHOOL DISTRICT PITMAN SCHOOL DISTRICT SOUTH HARRISON TWP ELEM SD DELSEA REGIONAL HIGH SCH DIST SWEDESBORO WOOLWICH SCH DIST WASHINGTON TWP SCHOOL DISTRICT WENONAH SCHOOL DISTRICT WEST DEPTFORD TWP SCH DISTRICT WESTVILLE SCHOOL DISTRICT WOODBURY CITY PUBLIC SCH DIST WOODBURY HEIGHTS SCHOOL DIST BAYONNE SCHOOL DISTRICT EAST NEWARK PUBLIC SCHOOL DIST **GUTTENBERG SCHOOL DISTRICT** HARRISON PUBLIC SCH DISTRICT HOBOKEN SCHOOL DISTRICT JERSEY CITY PUBLIC SCHOOL DIST KEARNY SCHOOL DISTRICT NORTH BERGEN SCHOOL DISTRICT SECAUCUS SCHOOL DISTRICT UNION CITY SCHOOL DISTRICT WEEHAWKEN SCHOOL DISTRICT WEST NEW YORK SCHOOL DISTRICT ALEXANDRIA TWP SCHOOL DISTRICT BETHLEHEM TWP SCHOOL DISTRICT **BLOOMSBURY SCHOOL DISTRICT** CALIFON SCHOOL DISTRICT CLINTON GLEN GARDNER PUBLIC SD CLINTON TWP SCHOOL DISTRICT DELAWARE TWP SCHOOL DISTRICT DELAWARE VLY REG HIGH SCH DIST EAST AMWELL TWP SCHOOL DIST FLEMINGTON-RARITAN REGIONAL SD FRANKLIN TWP SCHOOL DISTRICT FRENCHTOWN ELEM SCH DISTRICT HAMPTON BOROUGH SCHOOL DIST HIGH BRIDGE BOROUGH SCH DIST HOLLAND TWP SCHOOL DISTRICT HUNTERDON CENTRAL REG HS DIST KINGWOOD TWP SCHOOL DISTRICT LAMBERTVILLE PUBLIC SCH DIST LEBANON BOROUGH SCH DISTRICT LEBANON TWP SCHOOL DISTRICT MILFORD PUBLIC SCH DISTRICT NORTH HUNTERDON-VOORHEES RHSD READINGTON TWP PUBLIC SCHOOLS SOUTH HUNTERDON REG HIGH SD STOCKTON BOROUGH SCH DISTRICT TEWKSBURY TWP SCHOOL DISTRICT UNION TWP SCHOOL DISTRICT WEST AMWELL TWP SCHOOL DIST EAST WINDSOR REG SCH DISTRICT **EWING TWP PUBLIC SCHOOLS** 

HAMILTON TWP SCHOOL DISTRICT HOPEWELL VALLEY REG SCH DIST LAWRENCE TWP PUBLIC SCHOOLS MERCER CO TECH SCHOOL DISTRICT PRINCETON PUBLIC SCHOOLS TRENTON SCHOOL DISTRICT ROBBINSVILLE PUBLIC SCHOOLS WEST WINDSOR-PLAINSBORO REG SD CARTERET PUBLIC SCHOOLS CRANBURY TWP SCHOOL DISTRICT **DUNELLEN SCHOOL DISTRICT** EAST BRUNSWICK PUBLIC SCH DIST EDISON TWP PUBLIC SCHOOL DIST HIGHLAND PARK SCHOOL DISTRICT JAMESBURG SCHOOL DISTRICT OLD BRIDGE TWP SCHOOL DIST METUCHEN SCHOOL DISTRICT MIDDLESEX PUBLIC SCH DIST MIDDLESEX CO VOC TECH HSD MILLTOWN SCHOOL DISTRICT MONROE TWP SCHOOL DISTRICT NEW BRUNSWICK SCHOOL DISTRICT NORTH BRUNSWICK TWP PUBLIC SD PERTH AMBOY SCHOOL DISTRICT PISCATAWAY TWP SCHOOL DISTRICT SAYREVILLE SCHOOL DISTRICT SOUTH AMBOY SCHOOL DISTRICT SOUTH BRUNSWICK PUB SCH DIST SOUTH PLAINFIELD PUBLIC SD SOUTH RIVER SCHOOL DISTRICT SPOTSWOOD SCHOOL DISTRICT WOODBRIDGE TWP SCHOOL DISTRICT ASBURY PARK SCHOOL DISTRICT ATLANTIC HIGHLANDS SCHOOL DIST AVON BY SEA SCHOOL DISTRICT BELMAR SCHOOL DISTRICT BRADLEY BEACH SCHOOL DISTRICT **BRIELLE SCHOOL DISTRICT** COLTS NECK TWP SCHOOL DISTRICT DEAL ELEM SCHOOL DISTRICT EATONTOWN PUBLIC SCHOOL DIST FAIR HAVEN PUBLIC SCH DISTRICT FARMINGDALE SCHOOL DISTRICT FREEHOLD BOROUGH SCH DIST FREEHOLD REG HIGH SCHOOL DIST FREEHOLD TWP ELEM SCH DISTRICT HAZLET TWP SCHOOL DISTRICT HENRY HUDSON REG SCHOOL DIST HIGHLANDS ELEM SCHOOL DISTRICT HOLMDEL TWP SCHOOL DISTRICT HOWELL TWP SCHOOL DISTRICT KEANSBURG BOROUGH SCHOOL DIST KEYPORT SCHOOL DISTRICT LITTLE SILVER SCHOOL DISTRICT LONG BRANCH SCHOOL DISTRICT MANALAPAN ENGLISHTOWN REG SD MANASQUAN PUBLIC SCH DISTRICT MARLBORO TWP PUBLIC SCH DIST MATAWAN ABERDEEN REGIONAL SD MIDDLETOWN TWP SCH DISTRICT MILLSTONE TWP SCHOOL DISTRICT MONMOUTH BEACH SCHOOL DIST MONMOUTH REG HIGH SCHOOL DIST NEPTUNE CITY SCH DIST NEPTUNE TWP SCHOOL DISTRICT OCEAN TWP SCHOOL DISTRICT

OCEANPORT SCHOOL DISTRICT RED BANK BOROUGH PUBLIC SD RED BANK REG HIGH SCHOOL DIST ROOSEVELT SCHOOL DISTRICT RUMSON BOROUGH ELEM SCH DIST RUMSON FAIRHAVEN REG HIGH SD SEA GIRT SCHOOL DISTRICT SHORE REGIONAL HIGH SCH DIST SHREWSBURY BOROUGH SCH DIST SPRING LAKE SCHOOL DISTRICT SPRING LAKE HEIGHTS SCH DIST TINTON FALLS SCHOOL DISTRICT UNION BEACH PUBLIC SCHOOL DIST UPPER FREEHOLD REG SCH DIST WALL TWP SCHOOL DISTRICT WEST LONG BRANCH SCH DISTRICT **BOONTON SCHOOL DIST BOONTON TWP SCH DIST** BUTLER SCHOOL DISTRICT SCHOOL DIST OF THE CHATHAMS CHESTER SCHOOL DISTRICT DENVILLE TWP SCHOOL DISTRICT DOVER PUBLIC SCHOOL DISTRICT EAST HANOVER TWP SCHOOL DIST FLORHAM PARK SCHOOL DISTRICT HANOVER PARK REG HIGH SCH DIST HANOVER TWP PUBLIC SCHOOLS HARDING TWP SCHOOL DISTRICT JEFFERSON TWP SCHOOL DISTRICT KINNELON SCHOOL DISTRICT LINCOLN PARK SCH DIST MADISON SCHOOL DISTRICT MENDHAM BOROUGH SCH DISTRICT MENDHAM TWP SCHOOL DISTRICT MINE HILL TWP SCHOOL DISTRICT MONTVILLE TWP SCHOOL DISTRICT MORRIS HILLS REG HIGH SCH DIST MORRIS PLAINS SCHOOL DISTRICT MORRIS CO TECH DISTRICT MORRIS SCHOOL DISTRICT MT ARLINGTON PUBLIC SCH DIST MT OLIVE TWP SCHOOL DISTRICT MOUNTAIN LAKES SCHOOL DISTRICT NETCONG SCHOOL DISTRICT PARSIPPANY TROY HILLS TWP SD LONG HILL TWP SCHOOL DISTRICT PEQUANNOCK TWP SCHOOL DISTRICT RANDOLPH TWP SCHOOL DISTRICT RIVERDALE PUBLIC SCHOOL DIST ROCKAWAY BOROUGH SCH DISTRICT ROCKAWAY TWP SCHOOL DISTRICT ROXBURY TWP SCHOOL DISTRICT WASHINGTON TWP SCHOOL DISTRICT WEST MORRIS REG HIGH SCH DIST WHARTON SCHOOL DISTRICT BAY HEAD SCHOOL DISTRICT BEACH HAVEN SCHOOL DISTRICT BERKELEY TWP SCHOOL DISTRICT BRICK TWP SCHOOL DISTRICT CENTRAL REG SCHOOL DISTRICT EAGLESWOOD TWP ELEM SD ISLAND HEIGHTS SCH DIST JACKSON TWP SCHOOL DISTRICT LACEY TWP SCHOOL DISTRICT LAKEHURST SCHOOL DISTRICT LAKEWOOD PUBLIC SCHOOLS

LAVALLETTE BOROUGH SCH DIST LITTLE EGG HARBOR TWP SCH DIST LONG BEACH ISLAND SCH DIST MANCHESTER TWP SCHOOL DISTRICT OCEAN CO VOC TECH SCH DISTRICT OCEAN GATE SCHOOL DISTRICT OCEAN TWP SCHOOL DISTRICT PLUMSTED TWP SCHOOL DISTRICT POINT PLEASANT BEACH SCH DIST POINT PLEASANT SCHOOL DIST SEASIDE HEIGHTS SCH DISTRICT SOUTHERN REGIONAL SCH DIST STAFFORD TWP SCHOOL DISTRICT TOMS RIVER REGIONAL SCH DIST TUCKERTON SCHOOL DISTRICT BARNEGAT TWP SCHOOL DISTRICT **BLOOMINGDALE SCHOOL DISTRICT CLIFTON SCHOOL DISTRICT** HALEDON PUBLIC SCHOOLS HAWTHORNE PUBLIC SCHOOLS LAKELAND REG HIGH SCHOOL DIST LITTLE FALLS TWP SCHOOL DIST NORTH HALEDON SCHOOL DISTRICT PASSAIC CITY PUBLIC SCH DIST PASSAIC CO MANCHESTER REG HSD PASSAIC VALLEY REG HIGH SD 1 PASSAIC CO VOC TECH SCH DIST PATERSON PUBLIC SCHOOL DIST POMPTON LAKES SCHOOL DISTRICT PROSPECT PARK SCHOOL DISTRICT RINGWOOD SCHOOL DISTRICT TOTOWA SCHOOL DISTRICT WANAQUE SCHOOL DISTRICT WAYNE TWP PUBLIC SCHOOLS WEST MILFORD TWP SCHOOL DIST WOODLAND PARK PUBLIC SCHOOLS ALLOWAY TWP SCHOOL DISTRICT ELSINBORO TWP SCHOOL DISTRICT LOWER ALLOWAYS CREEK SCH DIST MANNINGTON TWP SCHOOL DISTRICT **OLDMANS TWP SCHOOL DISTRICT** PENNS GROVE CARNEY PT REG SD PENNSVILLE SCHOOL DISTRICT PITTSGROVE TWP SCHOOL DISTRICT QUINTON TWP SCHOOL DISTRICT SALEM CITY SCHOOL DISTRICT UPPER PITTSGROVE SCH DIST WOODSTOWN PILESGROVE REG SD BEDMINSTER TWP SCHOOL DISTRICT BERNARDS TWP SCHOOL DISTRICT SOMERSET HILLS SCHOOL DIST **BOUND BROOK SCHOOL DISTRICT** BRANCHBURG TWP SCHOOL DISTRICT BRIDGEWATER RARITAN REG SD FRANKLIN TWP PUBLIC SCH DIST GREEN BROOK TWP SCH DISTRICT HILLSBOROUGH TWP SCHOOL DIST MANVILLE SCHOOL DISTRICT MONTGOMERY TWP SCHOOL DISTRICT NORTH PLAINFIELD PUB SCH DIST SOMERSET CO VOC SCHOOL DIST SOMERVILLE PUBLIC SCH DISTRICT SOUTH BOUND BROOK SCHOOL DIST WARREN TWP SCHOOL DISTRICT WATCHUNG BOROUGH SCH DISTRICT WATCHUNG HILLS REGIONAL HSD

ANDOVER REG SCHOOL DISTRICT BYRAM TWP SCHOOL DISTRICT FRANKFORD TWP SCHOOL DISTRICT FRANKLIN BOROUGH SCH DISTRICT FREDON TWP SCHOOL DISTRICT GREEN TWP SCHOOL DISTRICT HAMBURG PUBLIC SCHOOL DISTRICT HAMPTON TWP SCHOOL DISTRICT HARDYSTON TWP SCHOOL DISTRICT HIGH POINT REG HIGH SCH DIST HOPATCONG BOROUGH SCH DISTRICT LAFAYETTE TWP SCHOOL DIST MONTAGUE SCHOOL DISTRICT NEWTON SCHOOL DISTRICT OGDENSBURG PUBLIC SCHOOL DIST SANDYSTON-WALPACK SCHOOL DIST SPARTA TWP SCHOOL DISTRICT STANHOPE SCHOOL DISTRICT STILLWATER TWP SCHOOL DISTRICT SUSSEX WANTAGE REG SCH DIST VERNON TWP PUB SCH DISTRICT BERKELEY HEIGHTS PUBLIC SD CLARK TWP SCHOOL DISTRICT CRANFORD PUBLIC SCHOOL DIST **ELIZABETH SCHOOL DISTRICT** GARWOOD SCHOOL DISTRICT HILLSIDE SCHOOL DISTRICT KENILWORTH SCHOOL DISTRICT LINDEN SCHOOL DISTRICT MOUNTAINSIDE SCHOOL DISTRICT NEW PROVIDENCE SCHOOL DISTRICT PLAINFIELD PUBLIC SCHOOL DIST RAHWAY PUBLIC SCHOOL DISTRICT ROSELLE BOROUGH PUBLIC SCHOOLS ROSELLE PARK SCHOOL DISTRICT SCOTCH PLAINS-FANWOOD SCH DIST SPRINGFIELD PUBLIC SCH DIST SUMMIT PUBLIC SCHOOLS UNION CO VOC TECH SCH DISTRICT UNION TWP SCHOOL DISTRICT WESTFIELD SCHOOL DISTRICT WINFIELD TWP SCHOOL DISTRICT ALLAMUCHY TWP SCHOOL DISTRICT ALPHA SCHOOL DISTRICT BELVIDERE SCHOOL DISTRICT BLAIRSTOWN TWP SCHOOL DISTRICT FRANKLIN TWP SCHOOL DISTRICT FRELINGHUYSEN TWP SCHOOL DIST GREENWICH TWP SCHOOL DISTRICT HACKETTSTOWN SCHOOL DISTRICT HARMONY TWP SCHOOL DISTRICT HOPE TWP SCHOOL DISTRICT **GREAT MEADOWS REGIONAL SD** KNOWLTON TWP SCHOOL DISTRICT LOPATCONG TWP SCH DIST MANSFIELD TWP SCHOOL DISTRICT NORTH WARREN REGIONAL SCH DIST OXFORD TWP SCHOOL DISTRICT PHILLIPSBURG SCHOOL DISTRICT POHATCONG TWP SCHOOL DIST WARREN CO VOC DISTRICT WARREN HILLS REG SCH DIST WASHINGTON BOROUGH SCHOOL DIST WASHINGTON TWP SCHOOL DISTRICT WHITE TWP SCHOOL DISTRICT LENAPE VALLEY REG HIGH SD

KITTATINNY REG HIGH SCH DIST HUDSON CO SCHOOLS OF TECH MONMOUTH CO VOC SCH DISTRICT SALEM CO VOC TECH SCHOOL DIST BERGEN CO SPEC SERV SCH DIST ATLANTIC CO SPEC SERVICES SD BURLINGTON CO SPEC SERVICE SD CAPE MAY CO SPECIAL SERVICE SD CUMBERLAND REGIONAL HIGH SD MERCER CO SPEC SERV SCH DIST PINELANDS REGIONAL SCH DIST

WALLKILL VALLEY REG HS DIST GLOUCESTER CO SPECIAL SVC SD HUNTERDON CO VOC SCH DISTRICT SALEM CO SPECIAL SERVICES SD BAYSHORE JOINTURE SPEC ED SD NEWARK PSD-SCHOOL NETWORK 1 NEWARK PSD-SCHOOL NETWORK 3 NEWARK PSD-SCHOOL NETWORK 4 NEWARK PSD-SCHOOL NETWORK 5 NEWARK PSD-SCHOOL NETWORK 6

# Higher Education in New Jersey including but not limited to:

SANFORD BROWN INST-ISELIN CAPRI INSTITUTE OF HAIR DESIGN CONCORDE SCH OF HAIR DESIGN CAPRI INSTITUTE OF HAIR DESIGN CAPRI INSTITUTE OF HAIR DESIGN CAPRI INSTITUTE OF HAIR DESIGN ARTISTIC ACAD OF HAIR DESIGN **EMPIRE BEAUTY SCHOOL** CAPRI INSTITUTE OF HAIR DESIGN **EUROPEAN ACAD OF COSMETOLOGY EMPIRE BEAUTY SCHOOL** RIZZIERI SCH/BEAUTY/WELLNESS PARISIAN BEAUTY SCHOOL **EMPIRE BEAUTY SCHOOL** UNION COUNTY COLLEGE-ELIZABETH UNION COUNTY CLG-PLAINFIELD UMDNJ NEW JERSEY DENTAL SCHOOL UMDNJ SCH OF HLTH RELATED PROF UMDNJ SCH OF OSTEOPATHIC MED UMDNJ NEW JERSEY MEDICAL SCH **RUTGERS LAW SCHOOL** RUTGERS UNIV SCH OF LAW-CAMDEN **RUTGERS BUSINESS SCHOOL** DIVERS ACAD EASTERN SEABOARD **ENGINE CITY TECHNICAL INST** JERSEY TRACTOR TRAILER TRAIN KUBERT SCH CARTOON/GRAPHIC ART RETS INSTITUTE PRISM CAREER INST-CHERRY HILL ATLANTIC COUNTY INST TECH ACADEMY OF MASSAGE THERAPY ATLANTIC CAPE CMTY COLLEGE RICHARD STOCKTON COLLEGE OF NJ PETROCELLI COLLEGE/CONT STDS FAIRLEIGH DICKINSON UNIV-TEA FELICIAN COLLEGE SHU IMMACULATE CONCEPTION SEM BERGEN CMTY CLG-PARAMUS FAIRLEIGH DICKINSON UNIV-FLOR RAMAPO COLLEGE **BURLINGTON CO CLG-PEMBERTON RUTGERS UNIVERSITY-CAMDEN** CAMDEN COUNTY COLLEGE **CUMBERLAND COUNTY COLLEGE BLOOMFIELD COLLEGE CALDWELL COLLEGE** MONTCLAIR STATE UNIVERSITY UNIV OF MED/DENTISTRY SYS OFF NEW JERSEY INST OF TECHNOLOGY **RUTGERS UNIVERSITY-NEWARK** SETON HALL UNIVERSITY

**ESSEX COUNTY COLLEGE-NEWARK** 

ROWAN UNIVERSITY-GLASSBORO GLOUCESTER COUNTY COLLEGE NEW JERSEY CITY UNIVERSITY SAINT PETERS UNIVERSITY STEVENS INST OF TECHNOLOGY HUDSON COUNTY CMTY CLG-JERSEY PRINCETON THEOLOGICAL SEMINARY PRINCETON UNIVERSITY RIDER UNIVERSITY THE COLLEGE OF NEW JERSEY WESTMINSTER CHOIR CLG-RIDER U MERCER CO CMTY CLG-W WINDSOR THOMAS EDISON STATE COLLEGE MIDDLESEX COUNTY COLLEGE NEW BRUNSWICK THEO SEM RUTGERS THE STATE UNIV OF NJ BROOKDALE COMMUNITY COLLEGE ASSUMPTION COLLEGE FOR SISTERS COLLEGE OF ST ELIZABETH DREW UNIVERSITY MONMOUTH UNIVERSITY **COUNTY COLLEGE OF MORRIS** RABBINICAL COLLEGE OF AMERICA GEORGIAN COURT UNIVERSITY OCEAN COUNTY COLLEGE WILLIAM PATERSON UNIVERSITY PASSAIC COUNTY CMTY COLLEGE RARITAN VALLEY CMTY COLLEGE KEAN UNIVERSITY UNION COUNTY COLLEGE CENTENARY COLLEGE BERKELEY COLLEGE-GARRET MT SALEM COMMUNITY COLLEGE BERKELEY COLLEGE-MIDDLESEX SETON HALL UNIV SCHOOL OF LAW BERKELEY COLLEGE-BERGEN ROBERT WOOD JOHNSON MED SCHOOL DEVRY UNIVERSITY-N BRUNSWICK DREW UNIV THEOLOGICAL SCHOOL ST PETERS U-ENGLEWOOD CLIFFS CAMDEN CMTY COLLEGE-CAMDEN RUTGERS ST UNIV OF NJ CTRL OFF UMDNJ SCHOOL OF NURSING SUSSEX COUNTY CMTY COLLEGE WARREN COUNTY CMTY COLLEGE LINCOLN TECHNICAL INST OFFICE **OMEGA INSTITUTE EASTWICK COLLEGES** HARRIS SCHOOL OF BUSINESS DRAKE COLLEGE OF BUSINESS STUART SCH OF BUSINESS ADMIN

PRISM CAREER INST-EGG HARBOR HOHOKUS SCH OF BUS/MEDICAL SCI STENOTECH CAREER INSTITUTE **DOVER BUSINESS COLLEGE** LINCOLN TECH INST-UNION GENESIS SCHOOL OF BUSINESS CENTRAL CAREER SCHOOL LINCOLN TECH INST-MAHWAH **DOVER BUSINESS COLLEGE** HUDSON COUNTY CMTY CLG-N HUDSO **ESSEX COUNTY COLLEGE-W ESSEX** HOHOKUS SCH OF BUS/MEDICAL SCI ACAD OF MASSAGE THERAPY LINCOLN TECH INST-EDISON LINCOLN TECH INST-MORRESTOWN FORTIS INSTITUTE-WAYNE STAR CAREER ACADEMY STAR CAREER ACADEMY-EGG HARBOR STAR CAREER ACADEMY-CLIFTON STAR CAREER ACADEMY-NEWARK SETON HALL UNIV-GRAD MED ED HORIZON INST PARALEGAL STUDIES CT SCH OF BROADCASTING-NJ BERLITZ LANGUAGE CENTER BERLITZ LANGUAGE CENTER BERLITZ LANGUAGE CENTER BERLITZ INTERNATIONAL INC UMDNJ SCH OF PUB HLTH-NEWARK UMDNJ SCH OF PUB HLTH-PICA/NB UMDNJ SCH OF PUB HLTH-STR/CAM ANTHEM INSTITUTE-PARSIPPANY PENNCO TECH ANTHEM INSTITUTE-JERSEY CITY ANTHEM INSTITUTE-CHERRY HILL ANTHEM INSTITUTE-N BRUNSWICK SOMERSET CHRISTIAN COLLEGE TETERBORO SCH OF AERONAUTICS **EASTERN INTL CLG-JERSEY CITY** INST FOR THERAPEUTIC MASSAGE **CORTIVA INST-NEW JERSEY** CONCORDE SCHOOL OF HAIR DESIGN PB COSMETOLOGY EDUCATION CTR HOLY NAME HOSP SCH OF NURSING LOURDES MEDICAL SCH OF NURSING ST FRANCIS MED CTR SCH NURSING CAPITAL HEALTH SYS SCH NURSING MERCER CO CMTY CLG-JAMES KEAR BAYONNE HOSPITAL SCH NURSING CHRIST HOSPITAL SCH OF NURSING HOHOKUS SCHOOL AT MED CENTER **ROWAN UNIVERSITY-CAMDEN** RIDER UNIV-PRIN/WESTMINSTER BURLINGTON CO CLG-MT LAUREL **BURLINGTON CO CLG-WILLINGBORO** BEST CARE TRAINING INSTITUTE PERFORMANCE TRAINING HEALTHCARE TRAINING INSTITUTE EMBRY-RIDDLE AERO U-MCGUIRE

ST JOSEPHS FAMILY MEDICINE PRINCETON HEALTHCARE SYS CAPITAL HEALTH SYSTEM CENTRAL STATE MEDICAL CENTER FAMILY PRACTICE CENTER FAMILY MEDICINE CENTER FAMILY MED CTR-MONUMENT SQ PHILLIPS BARBER HEALTH CTR **HUNTERDON MEDICAL CENTER** RARITAN BAY MEDICAL CTR **ENGLEWOOD HOSPITAL** JERSEY CITY MEDICAL CENTER ST JOSEPHS MEDICAL CENTER MONMOUTH MEDICAL CTR UNION HOSPITAL ST MICHAELS MEDICAL CTR NEWARK BETH ISRAEL THE UNIVERSITY HOSPITAL ST BARNABAS MED CENTER HACKENSACK UNIV MED CTR VETERANS ADMIN MED CTR ST PETERS UNIVERSITY HOSP W JERSEY FAMILY PRACTICE MUHLENBERG REG MEDICAL CTR UNDERWOOD MEMORIAL HOSP COVENTRY FAMILY PRACTICE CAPITAL HEALTH SYSTEM SOMERSET MEDICAL CENTER ST FRANCIS MEDICAL CENTER JOHN F KENNEDY MEDICAL CTR ROBERT WOOD JOHNSON HOSP COOPER MEDICAL CENTER JERSEY SHORE MEDICAL CTR MIDDLESEX GEN HOSPITAL WEST JERSEY HOSPITAL ST MARY HOSPITAL BERGEN REG MEDICAL CENTER ATLANTIC CITY MED CENTER MOUNTAINSIDE HOSPITAL OVERLOOK HOSPITAL MORRISTOWN MEM HOSPITAL MATHENY SCHOOL/HOSPITAL ROBERT WOOD JOHNSON MED SCH PASCACK VALLEY HOSPITAL TRINITAS HOSPITAL UNIV MEDICINE/DENTISTRY PERTH AMBOY SCH-ADULT PN SHORE MEMORIAL HOSPITAL FELICIAN COLLEGE-RUTHERFORD BERKELEY COLLEGE-NEWARK **DEVRY UNIVERSITY-PARAMUS** CAMDEN COUNTY COLLEGE EASTERN INTL CLG-BELLEVILLE LINCOLN TECH INST-S PLAINFIELD LINCOLN TECH INST-PARAMUS DEVRY UNIVERSITY-CHERRY HILL BERGEN CMTY CLG-MEADOWLANDS ITT TECHNICAL INST-MARLTON

### State Agencies in New Jersey including but not limited to:

**NEW JERSEY - GOVERNOR** 

NEW JERSEY - JUDICIARY **NEW JERSEY - ATTORNEY GENERAL** NEW JERSEY - DEPARTMENT OF ENVIRONMENTAL

**NEW JERSEY - STATE TREASURER PROTECTION** 

NEW JERSEY - SECRETARY OF STATE NEW JERSEY - DEPARTMENT OF LAW AND PUBLIC

**NEW JERSEY - STATE LEGISLATURE** SAFETY NEW JERSEY - DEPARTMENT OF THE TREASURY NEW JERSEY - NEW JERSEY STATE LIBRARY **NEW JERSEY - TRAVEL AND TOURISM** NEW JERSEY - WORKFORCE NEW JERSEY PUBLIC INFORMATION NETWORK NEW JERSEY - DEPARTMENT OF HUMAN SERVICES NEW JERSEY - DEPARTMENT OF HEALTH AND SENIOR **SERVICES NEW JERSEY - NEW JERSEY LOTTERY NEW JERSEY - DEPARTMENT OF TRANSPORTATION** NEW JERSEY - DEPARTMENT OF STATE NEW JERSEY - DEPARTMENT OF PERSONNEL NEW JERSEY - DEPARTMENT OF MILITARY AND **VETERANS AFFAIRS NEW JERSEY - DEPARTMENT OF LABOR NEW JERSEY - DEPARTMENT OF EDUCATION NEW JERSEY - DEPARTMENT OF CORRECTIONS** NEW JERSEY - DEPARTMENT OF COMMUNITY AFFAIRS NEW JERSEY - DEPARTMENT OF BANKING AND **INSURANCE NEW JERSEY - DEPARTMENT OF AGRICULTURE** NEW JERSEY - OFFICE OF THE PUBLIC DEFENDER

**NEW JERSEY - OFFICE OF INFORMATION** 

**TECHNOLOGY** 

NEW JERSEY - HANGOUT NJ (KID'S PAGE) NEW JERSEY - DIVISION OF PARKS & FORESTRY NEW JERSEY - NEW JERSEY HOMELAND SECURITY **NEW JERSEY - NEW JERSEY STATE POLICE** NEW JERSEY - OFFICE OF EMERGENCY MANAGEMENT NEW JERSEY - DIVISION OF AGING SERVICES NEW JERSEY - ELECTION LAW ENFORCEMENT COMMISSION NEW JERSEY - NEW JERSEY COMMERCE AND **ECONOMIC GROWTH COMMISSION** NEW JERSEY - NEW JERSEY COMMISSION ON HIGHER **EDUCATION** NEW JERSEY - STATE COMMISSION OF INVESTIGATION NEW JERSEY - NEW JERSEY BUILDING AUTHORITY NEW JERSEY - GARDEN STATE PRESERVATION TRUST NEW JERSEY - VICTIMS OF CRIME COMPENSATION **BOARD** NEW JERSEY - STATE PAROLE BOARD NEW JERSEY - NEW JERSEY BOARD OF PUBLIC

**NEW JERSEY - NEW JERSEY MEADOWLANDS** 

Cities, Towns, Villages, and Boroughs in New York including but not limited to:

TOWN OF SOMERS

UTILITIES

COMMISSION

CITY OF NEW YORK VILLAGE OF ARDSLEY TOWN OF NORTH CASTLE TOWN OF BEDFORD TOWN OF SOUTHEAST VILLAGE OF BREWSTER VILLAGE OF BRIARCLIFF MANOR VILLAGE OF BUCHANAN TOWN OF KENT TOWN OF NEW CASTLE TOWN OF PHILIPSTOWN VILLAGE OF NELSONVILLE VILLAGE OF COLD SPRING VILLAGE OF CROTON ON HUDSON VILLAGE OF DOBBS FERRY VILLAGE OF ELMSFORD TOWN-VILLAGE OF HARRISON VILLAGE OF IRVINGTON VILLAGE OF LARCHMONT TOWN OF CARMEL VILLAGE OF MAMARONECK TOWN OF MAMARONECK VILLAGE OF MOUNT KISCO TOWN OF MOUNT KISCO CITY OF MOUNT VERNON TOWN OF NORTH SALEM VILLAGE OF OSSINING TOWN OF OSSINING CITY OF PEEKSKILL TOWN OF CORTLANDT VILLAGE OF PLEASANTVILLE VILLAGE OF RYE BROOK TOWN OF RYE VILLAGE OF PORT CHESTER TOWN OF POUND RIDGE TOWN OF PUTNAM VALLEY

CITY OF RYE

VILLAGE OF SCARSDALE

TOWN OF LEWISBORO VILLAGE OF SLEEPY HOLLOW VILLAGE OF TARRYTOWN TOWN OF MOUNT PLEASANT TOWN OF YORKTOWN CITY OF WHITE PLAINS TOWN OF GREENBURGH CITY OF YONKERS VILLAGE OF HASTINGS ON HUDSON VILLAGE OF TUCKAHOE VILLAGE OF BRONXVILLE TOWN OF EASTCHESTER CITY OF NEW ROCHELLE TOWN OF PELHAM VILLAGE OF PELHAM VILLAGE OF PELHAM MANOR VILLAGE OF MONTEBELLO TOWN OF RAMAPO VILLAGE OF SUFFERN VILLAGE OF SOUTH BLOOMING GROVE TOWN OF BLOOMING GROVE TOWN OF HAMPTONBURGH VILLAGE OF WOODBURY VILLAGE OF CHESTER TOWN OF CHESTER VILLAGE OF FLORIDA TOWN OF HAVERSTRAW TOWN OF GOSHEN VILLAGE OF GOSHEN VILLAGE OF GREENWOOD LAKE VILLAGE OF HARRIMAN VILLAGE OF HAVERSTRAW TOWN OF HIGHLANDS VILLAGE OF HIGHLAND FALLS TOWN OF WOODBURY VILLAGE OF HILLBURN

CITY OF MIDDLETOWN TOWN OF WALLKILL VILLAGE OF KIRYAS JOEL TOWN OF MONROE VILLAGE OF MONROE VILLAGE OF KASER VILLAGE OF WESLEY HILLS TOWN OF CLARKSTOWN VILLAGE OF NEW HEMPSTEAD VILLAGE OF UPPER NYACK VILLAGE OF NYACK VILLAGE OF SOUTH NYACK VILLAGE OF GRANDVIEW ON HUDSON TOWN OF ORANGETOWN VILLAGE OF OTISVILLE TOWN OF MOUNT HOPE VILLAGE OF PIERMONT VILLAGE OF POMONA TOWN OF WAWAYANDA VILLAGE OF SLOATSBURG VILLAGE OF SPRING VALLEY VILLAGE OF CHESTNUT RIDGE VILLAGE OF NEW SQUARE TOWN OF STONY POINT VILLAGE OF AIRMONT VILLAGE OF TUXEDO PARK TOWN OF TUXEDO VILLAGE OF UNIONVILLE VILLAGE OF WARWICK TOWN OF WARWICK VILLAGE OF WASHINGTONVILLE VILLAGE OF WEST HAVERSTRAW TOWN OF MINISINK VILLAGE OF SOUTH FLORAL PARK VILLAGE OF BELLEROSE VILLAGE OF FLORAL PARK VILLAGE OF LAKE SUCCESS

VILLAGE OF KENSINGTON VILLAGE OF HUNTINGTON BAY VILLAGE OF CASTLETON-ON-VILLAGE OF GREAT NECK VILLAGE OF LLOYD HARBOR HUDSON TOWN OF HUNTINGTON VILLAGE OF CHATHAM **ESTATES** VILLAGE OF RUSSELL GARDENS VILLAGE OF ISLANDIA TOWN OF CHATHAM TOWN OF ISLIP VILLAGE OF GREAT NECK PLAZA VILLAGE OF COBLESKILL VILLAGE OF GREAT NECK VILLAGE OF LAKE GROVE TOWN OF COBLESKILL TOWN OF BABYLON VILLAGE OF SADDLE ROCK TOWN OF SEWARD VILLAGE OF THOMASTON VILLAGE OF LINDENHURST CITY OF COHOES VILLAGE OF KINGS POINT VILLAGE OF MASSAPEQUA PARK VILLAGE OF COXSACKIE VILLAGE OF PLANDOME VILLAGE OF MILL NECK TOWN OF COXSACKIE VILLAGE OF FLOWER HILL VILLAGE OF NORTHPORT VILLAGE OF DELANSON VILLAGE OF PLANDOME MANOR VILLAGE OF ASHAROKEN TOWN OF BETHLEHEM TOWN OF DUANESBURG TOWN OF NORTH HEMPSTEAD VILLAGE OF OCEAN BEACH VILLAGE OF MUNSEY PARK VILLAGE OF COVE NECK TOWN OF EAST GREENBUSH VILLAGE OF PLANDOME HEIGHTS VILLAGE OF EAST NASSAU VILLAGE OF UPPER BROOKVILLE VILLAGE OF NEW HYDE PARK TOWN OF OYSTER BAY TOWN OF SCHODACK VILLAGE OF SANDS POINT VILLAGE OF OYSTER BAY COVE TOWN OF CLIFTON PARK VILLAGE OF MANORHAVEN VILLAGE OF CENTRE ISLAND TOWN OF HALFMOON VILLAGE OF PATCHOGUE VILLAGE OF PORT WASHINGTON VILLAGE OF ESPERANCE **NORTH** VILLAGE OF BELLE TERRE TOWN OF ESPERANCE VILLAGE OF BAXTER ESTATES VILLAGE OF PORT JEFFERSON TOWN OF MOHAWK VILLAGE OF MINEOLA VILLAGE OF HEAD OF THE VILLAGE OF FONDA VILLAGE OF ATLANTIC BEACH **HARBOR** VILLAGE OF FORT JOHNSON VILLAGE OF NISSEQUOGUE VILLAGE OF CEDARHURST VILLAGE OF FULTONVILLE VILLAGE OF EAST ROCKAWAY VILLAGE OF SHOREHAM TOWN OF GLEN VILLAGE OF FREEPORT VILLAGE OF THE BRANCH TOWN OF WRIGHT VILLAGE OF GALWAY VILLAGE OF GARDEN CITY TOWN OF SMITHTOWN TOWN OF GALWAY VILLAGE OF STEWART MANOR VILLAGE OF LAUREL HOLLOW CITY OF GLEN COVE VILLAGE OF MUTTONTOWN TOWN OF GHENT TOWN OF GILBOA VILLAGE OF OLD BROOKVILLE TOWN OF RIVERHEAD VILLAGE OF BROOKVILLE VILLAGE OF EAST HAMPTON TOWN OF CONESVILLE TOWN OF EAST HAMPTON CITY OF GLOVERSVILLE TOWN OF HEMPSTEAD VILLAGE OF HEMPSTEAD VILLAGE OF GREENPORT TOWN OF BLEECKER VILLAGE OF HEWLETT NECK VILLAGE OF QUOGUE TOWN OF GRAFTON VILLAGE OF WOODSBURGH VILLAGE OF SAGAPONACK TOWN OF GREENVILLE VILLAGE OF HEWLETT BAY PARK VILLAGE OF SAG HARBOR TOWN OF GUILDERLAND VILLAGE OF HEWLETT HARBOR VILLAGE OF NORTH HAVEN VILLAGE OF HAGAMAN VILLAGE OF ISLAND PARK TOWN OF SHELTER ISLAND TOWN OF NEW BALTIMORE VILLAGE OF LAWRENCE VILLAGE OF DERING HARBOR TOWN OF HOOSICK VILLAGE OF LATTINGTOWN VILLAGE OF SOUTHAMPTON VILLAGE OF HOOSICK FALLS VILLAGE OF MATINECOCK TOWN OF SOUTHAMPTON TOWN OF JEFFERSON CITY OF JOHNSTOWN TOWN OF SOUTHOLD CITY OF LONG BEACH VILLAGE OF LYNBROOK VILLAGE OF WEST HAMPTON TOWN OF JOHNSTOWN **DUNES** VILLAGE OF MALVERNE VILLAGE OF KINDERHOOK VILLAGE OF OLD WESTBURY VILLAGE OF WESTHAMPTON TOWN OF KNOX VILLAGE OF ROCKVILLE CENTRE TOWN OF LAKE PLEASANT **BEACH** VILLAGE OF ROSLYN HARBOR VILLAGE OF ALTAMONT TOWN OF COLONIE VILLAGE OF ROSLYN ESTATES CITY OF AMSTERDAM VILLAGE OF MAYFIELD VILLAGE OF ROSLYN TOWN OF PERTH TOWN OF MAYFIELD VILLAGE OF EAST HILLS TOWN OF AMSTERDAM CITY OF MECHANICVILLE VILLAGE OF NORTH HILLS TOWN OF FLORIDA TOWN OF RENSSELAERVILLE TOWN OF SCHAGHTICOKE VILLAGE OF SEA CLIFF VILLAGE OF ATHENS VILLAGE OF VALLEY STREAM TOWN OF ATHENS VILLAGE OF MIDDLEBURGH VILLAGE OF WESTBURY TOWN OF CHARLTON TOWN OF MIDDLEBURGH VILLAGE OF WILLISTON PARK TOWN OF BROOME VILLAGE OF BALLSTON SPA VILLAGE OF EAST WILLISTON TOWN OF MILTON VILLAGE OF NASSAU TOWN OF MALTA VILLAGE OF AMITYVILLE TOWN OF NASSAU TOWN OF BERLIN VILLAGE OF BABYLON TOWN OF NEW LEBANON VILLAGE OF SALTAIRE TOWN OF BERNE TOWN OF KINDERHOOK TOWN OF BLENHEIM VILLAGE OF BAYVILLE VILLAGE OF BROADALBIN VILLAGE OF BELLPORT TOWN OF BROADALBIN TOWN OF BENSON VILLAGE OF BRIGHTWATERS TOWN OF BALLSTON VILLAGE OF NORTHVILLE VILLAGE OF OLD FIELD TOWN OF CANAAN TOWN OF NORTHAMPTON VILLAGE OF POQUOTT TOWN OF CARLISLE TOWN OF HOPE VILLAGE OF FARMINGDALE TOWN OF CAROGA TOWN OF EDINBURG TOWN OF BROOKHAVEN TOWN OF PETERSBURGH

TOWN OF ARIETTA TOWN OF POESTENKILL VILLAGE OF RAVENA TOWN OF COEYMANS CITY OF RENSSELAER VILLAGE OF RICHMONDVILLE TOWN OF RICHMONDVILLE VILLAGE OF ROUND LAKE TOWN OF SAND LAKE VILLAGE OF SCHAGHTICOKE TOWN OF MARYLAND VILLAGE OF SCHOHARIE TOWN OF SCHOHARIE TOWN OF NEW SCOTLAND VILLAGE OF SPECULATOR TOWN OF AUSTERLITZ TOWN OF CHARLESTON TOWN OF ROOT VILLAGE OF STAMFORD TOWN OF STEPHENTOWN VILLAGE OF STILLWATER TOWN OF STILLWATER TOWN OF STUYVESANT TOWN OF SUMMIT CITY OF TROY TOWN OF BRUNSWICK TOWN OF GREEN ISLAND VILLAGE OF GREEN ISLAND VILLAGE OF VALATIE VILLAGE OF VALLEY FALLS TOWN OF PITTSTOWN VILLAGE OF VOORHEESVILLE VILLAGE OF WATERFORD TOWN OF WATERFORD CITY OF WATERVLIET TOWN OF WELLS TOWN OF WESTERLO TOWN OF FULTON TOWN OF WORCESTER TOWN OF DECATUR TOWN OF NORTH GREENBUSH VILLAGE OF MENANDS VILLAGE OF COLONIE CITY OF ALBANY VILLAGE OF SCOTIA TOWN OF GLENVILLE CITY OF SCHENECTADY TOWN OF ROTTERDAM TOWN OF PRINCETOWN TOWN OF NISKAYUNA CITY OF KINGSTON TOWN OF KINGSTON TOWN OF ROCHESTER TOWN OF HARDENBURGH TOWN OF ASHLAND TOWN OF CAIRO TOWN OF CATSKILL VILLAGE OF CATSKILL TOWN OF DURHAM TOWN OF WAWARSING VILLAGE OF ELLENVILLE VILLAGE OF FLEISCHMANNS TOWN OF HALCOTT TOWN OF WINDHAM VILLAGE OF HUNTER TOWN OF HURLEY

TOWN OF JEWETT TOWN OF ULSTER TOWN OF LEXINGTON VILLAGE OF MARGARETVILLE TOWN OF MIDDLETOWN TOWN OF ESOPUS TOWN OF PRATTSVILLE TOWN OF ROSENDALE TOWN OF ROXBURY TOWN OF SAUGERTIES VILLAGE OF SAUGERTIES TOWN OF SHANDAKEN TOWN OF MARBLETOWN TOWN OF HUNTER VILLAGE OF TANNERSVILLE TOWN OF OLIVE TOWN OF WOODSTOCK TOWN OF AMENIA TOWN OF GALLATIN TOWN OF ANCRAM CITY OF BEACON TOWN OF CLINTON TOWN OF COPAKE TOWN OF CORNWALL VILLAGE OF CORNWALL ON HUDSON TOWN OF DOVER TOWN OF TAGHKANIC TOWN OF FISHKILL VILLAGE OF FISHKILL TOWN OF GARDINER TOWN OF GERMANTOWN TOWN OF CLERMONT TOWN OF LLOYD TOWN OF HILLSDALE TOWN OF EAST FISHKILL TOWN OF GREENPORT CITY OF HUDSON TOWN OF STOCKPORT TOWN OF HYDE PARK TOWN OF LAGRANGE TOWN OF UNION VALE TOWN OF LIVINGSTON VILLAGE OF MAYBROOK TOWN OF CLAVERACK VILLAGE OF MILLBROOK TOWN OF WASHINGTON TOWN OF NORTH EAST VILLAGE OF MILLERTON TOWN OF MARLBOROUGH TOWN OF PLATTEKILL VILLAGE OF MONTGOMERY TOWN OF MONTGOMERY TOWN OF NEWBURGH CITY OF NEWBURGH TOWN OF NEW WINDSOR TOWN OF NEW PALTZ VILLAGE OF NEW PALTZ TOWN OF PATTERSON TOWN OF PAWLING VILLAGE OF PAWLING VILLAGE OF PHILMONT TOWN OF CRAWFORD TOWN OF PINE PLAINS TOWN OF PLEASANT VALLEY TOWN OF BEEKMAN

TOWN OF RED HOOK VILLAGE OF RED HOOK TOWN OF MILAN VILLAGE OF RHINEBECK TOWN OF RHINEBECK TOWN OF STANFORD VILLAGE OF TIVOLI VILLAGE OF WALDEN TOWN OF SHAWANGUNK VILLAGE OF WAPPINGERS FALLS TOWN OF WAPPINGER CITY OF POUGHKEEPSIE TOWN OF POUGHKEEPSIE VILLAGE OF MONTICELLO TOWN OF THOMPSON VILLAGE OF BLOOMINGBURG TOWN OF DENNING TOWN OF COCHECTON TOWN OF HIGHLAND TOWN OF LUMBERLAND TOWN OF NEVERSINK TOWN OF FREMONT TOWN OF DELAWARE TOWN OF DEERPARK VILLAGE OF JEFFERSONVILLE TOWN OF CALLICOON TOWN OF LIBERTY VILLAGE OF LIBERTY TOWN OF ROCKLAND TOWN OF TUSTEN CITY OF PORT JERVIS TOWN OF GREENVILLE TOWN OF FORESTBURGH TOWN OF FALLSBURG TOWN OF BETHEL VILLAGE OF WOODRIDGE VILLAGE OF WURTSBORO CITY OF GLENS FALLS VILLAGE OF SOUTH GLENS **FALLS** TOWN OF QUEENSBURY VILLAGE OF ARGYLE TOWN OF ARGYLE TOWN OF THURMAN TOWN OF BOLTON TOWN OF HORICON VILLAGE OF CAMBRIDGE TOWN OF CAMBRIDGE TOWN OF WHITE CREEK TOWN OF CHESTER VILLAGE OF CORINTH TOWN OF CORINTH VILLAGE OF FORT ANN TOWN OF FORT ANN TOWN OF FORT EDWARD VILLAGE OF FORT EDWARD TOWN OF MOREAU TOWN OF NORTHUMBERLAND TOWN OF WILTON TOWN OF GRANVILLE VILLAGE OF GRANVILLE TOWN OF GREENFIELD TOWN OF GREENWICH VILLAGE OF GREENWICH TOWN OF EASTON TOWN OF HADLEY

TOWN OF HAGUE TOWN OF HAMPTON TOWN OF HARTFORD VILLAGE OF HUDSON FALLS TOWN OF KINGSBURY TOWN OF INDIAN LAKE TOWN OF LAKE GEORGE VILLAGE OF LAKE GEORGE TOWN OF LAKE LUZERNE TOWN OF LONG LAKE TOWN OF PROVIDENCE TOWN OF MINERVA TOWN OF NEWCOMB TOWN OF JOHNSBURG TOWN OF NORTH HUDSON TOWN OF PUTNAM VILLAGE OF SALEM TOWN OF SALEM TOWN OF HEBRON TOWN OF JACKSON CITY OF SARATOGA SPRINGS TOWN OF SCHROON VILLAGE OF SCHUYLERVILLE TOWN OF SARATOGA TOWN OF STONY CREEK TOWN OF TICONDEROGA VILLAGE OF VICTORY TOWN OF WARRENSBURG VILLAGE OF WHITEHALL TOWN OF WHITEHALL CITY OF PLATTSBURGH TOWN OF PLATTSBURGH TOWN OF ALTONA TOWN OF BLACK BROOK TOWN OF JAY TOWN OF SAINT ARMAND TOWN OF BOMBAY TOWN OF BELLMONT VILLAGE OF BRUSHTON TOWN OF BURKE VILLAGE OF BURKE TOWN OF CHAMPLAIN VILLAGE OF CHAMPLAIN TOWN OF CHATEAUGAY VILLAGE OF CHATEAUGAY TOWN OF CHAZY TOWN OF CONSTABLE TOWN OF CLIFTON TOWN OF CROWN POINT VILLAGE OF DANNEMORA TOWN OF DANNEMORA TOWN OF ELIZABETHTOWN TOWN OF ELLENBURG TOWN OF ESSEX TOWN OF FORT COVINGTON TOWN OF KEENE TOWN OF CHESTERFIELD VILLAGE OF KEESEVILLE TOWN OF AUSABLE TOWN OF NORTH ELBA VILLAGE OF LAKE PLACID TOWN OF LEWIS VILLAGE OF MALONE TOWN OF WESTVILLE TOWN OF MALONE TOWN OF DUANE

TOWN OF MOIRA TOWN OF MOOERS TOWN OF SCHUYLER FALLS TOWN OF HOPKINTON TOWN OF BANGOR TOWN OF BRANDON TOWN OF LAWRENCE TOWN OF PERU TOWN OF PIERCEFIELD TOWN OF MORIAH VILLAGE OF PORT HENRY VILLAGE OF ROUSES POINT TOWN OF WAVERLY TOWN OF SARANAC VILLAGE OF SARANAC LAKE TOWN OF HARRIETSTOWN TOWN OF SANTA CLARA VILLAGE OF TUPPER LAKE TOWN OF TUPPER LAKE TOWN OF FRANKLIN TOWN OF BRIGHTON TOWN OF BEEKMANTOWN TOWN OF WESTPORT TOWN OF WILLSBORO TOWN OF WILMINGTON CITY OF AUBURN TOWN OF OWASCO TOWN OF THROOP THE TOWN OF SENNETT TOWN OF AURELIUS TOWN OF FLEMING TOWN OF LEDYARD VILLAGE OF AURORA VILLAGE OF BALDWINSVILLE TOWN OF LYSANDER TOWN OF VAN BUREN VILLAGE OF CAMILLUS TOWN OF LENOX VILLAGE OF CANASTOTA TOWN OF FENNER TOWN OF IRA TOWN OF CATO VILLAGE OF CATO TOWN OF SPRINGPORT TOWN OF MONTEZUMA TOWN OF CAZENOVIA VILLAGE OF CAZENOVIA TOWN OF SMITHFIELD TOWN OF NELSON VILLAGE OF CENTRAL SQUARE TOWN OF HASTINGS TOWN OF SULLIVAN VILLAGE OF CHITTENANGO TOWN OF CICERO TOWN OF CINCINNATUS TOWN OF TAYLOR TOWN OF CLAY VILLAGE OF CLEVELAND TOWN OF CONSTANTIA CITY OF CORTLAND TOWN OF CORTLANDVILLE TOWN OF VIRGIL VILLAGE OF DE RUYTER TOWN OF DE RUYTER TOWN OF LINCKLAEN

TOWN OF DRYDEN TOWN OF VERONA VILLAGE OF EAST SYRACUSE TOWN OF DE WITT VILLAGE OF ELBRIDGE **TOWN OF FABIUS** VILLAGE OF FABIUS VILLAGE OF FAIR HAVEN TOWN OF MANLIUS VILLAGE OF FAYETTEVILLE VILLAGE OF FREEVILLE CITY OF FULTON TOWN OF PALERMO TOWN OF GRANBY TOWN OF VOLNEY TOWN OF GENOA TOWN OF GEORGETOWN TOWN OF GROTON VILLAGE OF GROTON VILLAGE OF HANNIBAL TOWN OF HANNIBAL VILLAGE OF HOMER TOWN OF HOMER TOWN OF SCOTT VILLAGE OF JORDAN TOWN OF ELBRIDGE VILLAGE OF LACONA TOWN OF BOYLSTON TOWN OF LA FAYETTE VILLAGE OF LIVERPOOL TOWN OF SALINA TOWN OF LOCKE TOWN OF SUMMERHILL VILLAGE OF MC GRAW TOWN OF SOLON VILLAGE OF MANLIUS TOWN OF POMPEY VILLAGE OF MARCELLUS TOWN OF MARCELLUS VILLAGE OF MERIDIAN TOWN OF MEXICO VILLAGE OF MEXICO TOWN OF MINETTO VILLAGE OF MINOA VILLAGE OF MORAVIA TOWN OF MORAVIA TOWN OF NILES TOWN OF SEMPRONIUS TOWN OF NEW HAVEN TOWN OF VIENNA CITY OF OSWEGO TOWN OF OSWEGO TOWN OF SCRIBA TOWN OF PARISH VILLAGE OF PARISH TOWN OF SCHROEPPEL VILLAGE OF PHOENIX TOWN OF PITCHER VILLAGE OF PORT BYRON TOWN OF MENTZ TOWN OF CONQUEST TOWN OF PREBLE VILLAGE OF PULASKI TOWN OF RICHLAND VILLAGE OF RED CREEK TOWN OF VICTORY

VILLAGE OF DRYDEN

TOWN OF SANDY CREEK VILLAGE OF SANDY CREEK TOWN OF SAVANNAH TOWN OF SCIPIO TOWN OF VENICE VILLAGE OF SENECA FALLS TOWN OF SENECA FALLS TOWN OF TYRE VILLAGE OF SKANEATELES TOWN OF SKANEATELES TOWN OF SPAFFORD TOWN OF OTSELIC TOWN OF STERLING THE VILLAGE OF SYLVAN BEACH TOWN OF TRUXTON TOWN OF CUYLER TOWN OF TULLY VILLAGE OF TULLY TOWN OF OTISCO VILLAGE OF UNION SPRINGS VILLAGE OF WAMPSVILLE VILLAGE OF WATERLOO TOWN OF WATERLOO TOWN OF FAYETTE VILLAGE OF WEEDSPORT TOWN OF BRUTUS TOWN OF WEST MONROE CITY OF SYRACUSE TOWN OF GEDDES VILLAGE OF SOLVAY VILLAGE OF NORTH SYRACUSE TOWN OF ONONDAGA TOWN OF CAMILLUS VILLAGE OF ALTMAR TOWN OF ALBION TOWN OF AVA VILLAGE OF BARNEVELD TOWN OF TRENTON TOWN OF BOONVILLE VILLAGE OF BOONVILLE TOWN OF BRIDGEWATER VILLAGE OF BRIDGEWATER TOWN OF BROOKFIELD TOWN OF BURLINGTON TOWN OF CAMDEN VILLAGE OF CAMDEN TOWN OF FLORENCE VILLAGE OF CANAJOHARIE TOWN OF CANAJOHARIE VILLAGE OF AMES VILLAGE OF CHERRY VALLEY TOWN OF CHERRY VALLEY TOWN OF ROSEBOOM VILLAGE OF CLAYVILLE TOWN OF LITCHFIELD TOWN OF KIRKLAND VILLAGE OF COLD BROOK TOWN OF OHIO TOWN OF WEST TURIN VILLAGE OF CONSTABLEVILLE VILLAGE OF COOPERSTOWN TOWN OF MIDDLEFIELD VILLAGE OF CROGHAN TOWN OF MARSHALL TOWN OF MANHEIM **DOLGEVILLE VILLAGE** 

VILLAGE OF EARLVILLE TOWN OF LEBANON TOWN OF EDMESTON TOWN OF OTSEGO TOWN OF FORESTPORT VILLAGE OF FORT PLAIN TOWN OF MINDEN TOWN OF STARK VILLAGE OF FRANKFORT TOWN OF FRANKFORT TOWN OF NEW LISBON VILLAGE OF HAMILTON TOWN OF HAMILTON TOWN OF HARTWICK VILLAGE OF HERKIMER TOWN OF HERKIMER TOWN OF MOREHOUSE VILLAGE OF HOLLAND PATENT VILLAGE OF ILION TOWN OF COLUMBIA TOWN OF INLET TOWN OF LEE CITY OF LITTLE FALLS TOWN OF DANUBE TOWN OF LITTLE FALLS TOWN OF FAIRFIELD TOWN OF HARRISBURG TOWN OF LOWVILLE VILLAGE OF LOWVILLE TOWN OF WATSON TOWN OF NEW BREMEN VILLAGE OF LYONS FALLS TOWN OF MADISON VILLAGE OF MADISON TOWN OF MARCY TOWN OF MARTINSBURG VILLAGE OF MIDDLEVILLE TOWN OF GERMAN FLATTS VILLAGE OF MOHAWK TOWN OF WARREN TOWN OF EATON VILLAGE OF MORRISVILLE TOWN OF STOCKBRIDGE VILLAGE OF MUNNSVILLE VILLAGE OF NELLISTON TOWN OF PITTSFIELD VILLAGE OF NEW BERLIN TOWN OF NEW BERLIN VILLAGE OF NEW HARTFORD TOWN OF NEW HARTFORD TOWN OF NEWPORT VILLAGE OF NEWPORT TOWN OF NORWAY VILLAGE OF NEW YORK MILLS TOWN OF WEBB VILLAGE OF ONEIDA CASTLE CITY OF ONEIDA VILLAGE OF ORISKANY VILLAGE OF ORISKANY FALLS TOWN OF AUGUSTA TOWN OF ORWELL TOWN OF PALATINE VILLAGE OF PALANTINE BRIDGE TOWN OF RUSSIA VILLAGE OF POLAND

VILLAGE OF PORT LEYDEN TOWN OF LEYDEN VILLAGE OF PROSPECT TOWN OF REDFIELD TOWN OF REMSEN VILLAGE OF REMSEN TOWN OF STEUBEN TOWN OF RICHFIELD VILLAGE OF RICHFIELD SPRINGS TOWN OF EXETER CITY OF ROME TOWN OF FLOYD TOWN OF SAINT JOHNSVILLE VILLAGE OF ST JOHNSVILLE TOWN OF EPHRATAH TOWN OF OPPENHEIM TOWN OF SALISBURY TOWN OF SANGERFIELD TOWN OF PARIS TOWN OF SHARON VILLAGE OF SHARON SPRINGS VILLAGE OF SHERBURNE TOWN OF COLUMBUS TOWN OF SHERBURNE CITY OF SHERRILL VILLAGE OF SMYRNA TOWN OF SMYRNA TOWN OF SPRINGFIELD TOWN OF STRATFORD TOWN OF ANNSVILLE VILLAGE OF TURIN TOWN OF TURIN TOWN OF VERNON VILLAGE OF VERNON VILLAGE OF WATERVILLE TOWN OF WESTERN TOWN OF WESTFORD TOWN OF LEWIS TOWN OF WESTMORELAND VILLAGE OF WEST WINFIELD TOWN OF WINFIELD TOWN OF PLAINFIELD VILLAGE OF WHITESBORO TOWN OF WHITESTOWN TOWN OF AMBOY TOWN OF WILLIAMSTOWN VILLAGE OF YORKVILLE CITY OF UTICA TOWN OF DEERFIELD TOWN OF SCHUYLER VILLAGE OF GLEN PARK CITY OF WATERTOWN TOWN OF HOUNSFIELD TOWN OF PAMELIA TOWN OF WATERTOWN VILLAGE OF ADAMS TOWN OF LORRAINE TOWN OF ADAMS VILLAGE OF ALEXANDRIA BAY TOWN OF ALEXANDRIA VILLAGE OF ANTWERP TOWN OF ANTWERP TOWN OF RUTLAND VILLAGE OF BLACK RIVER TOWN OF BRASHER VILLAGE OF BROWNVILLE

TOWN OF LYONSDALE

VILLAGE OF CANTON TOWN OF CANTON TOWN OF PIERREPONT VILLAGE OF CAPE VINCENT TOWN OF CAPE VINCENT VILLAGE OF WEST CARTHAGE TOWN OF WILNA VILLAGE OF CARTHAGE VILLAGE OF HERRINGS TOWN OF CHAMPION VILLAGE OF CASTORLAND TOWN OF CROGHAN TOWN OF LYME VILLAGE OF CHAUMONT VILLAGE OF CLAYTON TOWN OF CLAYTON TOWN OF COLTON VILLAGE OF COPENHAGEN TOWN OF DENMARK TOWN OF PINCKNEY TOWN OF MONTAGUE VILLAGE OF DEFERIET TOWN OF DE KALB TOWN OF DE PEYSTER VILLAGE OF DEXTER TOWN OF BROWNVILLE VILLAGE OF EDWARDS TOWN OF EDWARDS TOWN OF ELLISBURG VILLAGE OF ELLISBURG VILLAGE OF EVANS MILLS TOWN OF LERAY VILLAGE OF GOUVERNEUR TOWN OF FOWLER TOWN OF GOUVERNEUR VILLAGE OF HAMMOND TOWN OF HAMMOND TOWN OF MACOMB TOWN OF ROSSIE VILLAGE OF HARRISVILLE TOWN OF DIANA TOWN OF PITCAIRN TOWN OF HENDERSON TOWN OF HERMON VILLAGE OF HERMON VILLAGE OF HEUVELTON TOWN OF OSWEGATCHIE TOWN OF ORLEANS TOWN OF LISBON TOWN OF WORTH TOWN OF MADRID VILLAGE OF MANNSVILLE VILLAGE OF MASSENA TOWN OF MASSENA TOWN OF LOUISVILLE TOWN OF MORRISTOWN VILLAGE OF MORRISTOWN TOWN OF NORFOLK VILLAGE OF NORWOOD CITY OF OGDENSBURG TOWN OF PARISHVILLE VILLAGE OF PHILADELPHIA TOWN OF PHILADELPHIA TOWN OF POTSDAM VILLAGE OF POTSDAM VILLAGE OF RENSSELAER FALLS VILLAGE OF RICHVILLE TOWN OF RODMAN TOWN OF RUSSELL TOWN OF CLARE VILLAGE OF SACKETS HARBOR TOWN OF FINE VILLAGE OF THERESA TOWN OF THERESA VILLAGE OF WADDINGTON TOWN OF WADDINGTON TOWN OF STOCKHOLM VILLAGE OF AFTON TOWN OF AFTON TOWN OF ANDES TOWN OF OWEGO VILLAGE OF BAINBRIDGE TOWN OF BAINBRIDGE TOWN OF TIOGA TOWN OF BERKSHIRE TOWN OF KORTRIGHT TOWN OF BOVINA VILLAGE OF CANDOR TOWN OF CANDOR TOWN OF BARKER TOWN OF CONKLIN TOWN OF DAVENPORT TOWN OF HAMDEN VILLAGE OF DELHI TOWN OF DELHI TOWN OF SANFORD VILLAGE OF DEPOSIT TOWN OF DEPOSIT TOWN OF COLCHESTER TOWN OF PHARSALIA VILLAGE OF ENDICOTT TOWN OF UNION TOWN OF FRANKLIN VILLAGE OF FRANKLIN VILLAGE OF GILBERTSVILLE TOWN OF BUTTERNUTS TOWN OF NANTICOKE TOWN OF GREENE VILLAGE OF GREENE TOWN OF COVENTRY TOWN OF GUILFORD TOWN OF HANCOCK VILLAGE OF HANCOCK TOWN OF HARFORD TOWN OF HARPERSFIELD TOWN OF COLESVILLE VILLAGE OF HOBART TOWN OF STAMFORD VILLAGE OF JOHNSON CITY TOWN OF KIRKWOOD VILLAGE OF LAURENS TOWN OF LAURENS VILLAGE OF LISLE TOWN OF LISLE TOWN OF MC DONOUGH TOWN OF GERMAN TOWN OF MAINE VILLAGE OF MARATHON TOWN OF MARATHON TOWN OF LAPEER TOWN OF FREETOWN TOWN OF MASONVILLE

TOWN OF MEREDITH VILLAGE OF MILFORD TOWN OF MORRIS VILLAGE OF MORRIS VILLAGE OF NEWARK VALLEY TOWN OF NEWARK VALLEY VILLAGE OF NICHOLS TOWN OF NICHOLS TOWN OF NORTH NORWICH CITY OF NORWICH TOWN OF NORWICH CITY OF ONEONTA VILLAGE OF OTEGO TOWN OF OTEGO VILLAGE OF OWEGO TOWN OF OXFORD VILLAGE OF OXFORD TOWN OF PRESTON TOWN OF FENTON TOWN OF MILFORD TOWN OF RICHFORD VILLAGE OF SIDNEY TOWN OF SIDNEY TOWN OF SMITHVILLE TOWN OF PLYMOUTH TOWN OF TOMPKINS VILLAGE OF UNADILLA TOWN OF UNADILLA TOWN OF VESTAL VILLAGE OF WALTON TOWN OF WALTON TOWN OF ONEONTA TOWN OF TRIANGLE VILLAGE OF WHITNEY POINT TOWN OF WILLET VILLAGE OF WINDSOR TOWN OF WINDSOR VILLAGE OF PORT DICKINSON CITY OF BINGHAMTON TOWN OF CHENANGO TOWN OF BINGHAMTON TOWN OF DICKINSON VILLAGE OF AKRON TOWN OF NEWSTEAD TOWN OF ALDEN VILLAGE OF ALDEN TOWN OF ALEXANDER VILLAGE OF ALEXANDER VILLAGE OF ANGOLA TOWN OF EVANS VILLAGE OF ARCADE TOWN OF ARCADE VILLAGE OF ATTICA TOWN OF ATTICA VILLAGE OF BARKER TOWN OF SOMERSET CITY OF BATAVIA TOWN OF BATAVIA TOWN OF EAGLE TOWN OF BOSTON TOWN OF BRANT TOWN OF CENTERVILLE TOWN OF CLARENCE TOWN OF COLDEN TOWN OF COLLINS VILLAGE OF CORFU

TOWN OF PEMBROKE TOWN OF BENNINGTON TOWN OF DARIEN TOWN OF YORKSHIRE VILLAGE OF DELEVAN VILLAGE OF DEPEW TOWN OF DUNKIRK CITY OF DUNKIRK VILLAGE OF EAST AURORA TOWN OF AURORA TOWN OF BETHANY TOWN OF EDEN VILLAGE OF ELBA TOWN OF ELBA TOWN OF ELMA VILLAGE OF FARNHAM VILLAGE OF FORESTVILLE TOWN OF ARKWRIGHT VILLAGE OF FREDONIA TOWN OF POMFRET TOWN OF WETHERSFIELD VILLAGE OF GAINESVILLE TOWN OF HARTLAND VILLAGE OF GOWANDA TOWN OF PERSIA TOWN OF GRAND ISLAND TOWN OF HAMBURG VILLAGE OF HAMBURG TOWN OF HOLLAND TOWN OF JAVA TOWN OF LANCASTER VILLAGE OF LANCASTER VILLAGE OF LEWISTON TOWN OF LEWISTON CITY OF LOCKPORT TOWN OF PENDLETON TOWN OF LOCKPORT VILLAGE OF LYNDONVILLE TOWN OF YATES TOWN OF MACHIAS TOWN OF MARILLA TOWN OF SHELBY VILLAGE OF MEDINA TOWN OF RIDGEWAY VILLAGE OF MIDDLEPORT TOWN OF ROYALTON TOWN OF NEWFANE TOWN OF NORTH COLLINS VILLAGE OF NORTH COLLINS TOWN OF WHEATFIELD CITY OF NORTH TONAWANDA VILLAGE OF OAKFIELD TOWN OF ALABAMA TOWN OF OAKFIELD TOWN OF ORCHARD PARK VILLAGE OF ORCHARD PARK VILLAGE OF PERRYSBURG TOWN OF PERRYSBURG TOWN OF PIKE VILLAGE OF PIKE TOWN OF CAMBRIA TOWN OF FREEDOM TOWN OF SARDINIA TOWN OF SHERIDAN VILLAGE OF SILVER CREEK TOWN OF HANOVER

VILLAGE OF SOUTH DAYTON TOWN OF VILLENOVA TOWN OF DAYTON VILLAGE OF SPRINGVILLE TOWN OF CONCORD TOWN OF STAFFORD TOWN OF SHELDON CITY OF TONAWANDA TOWN OF WALES TOWN OF ASHFORD TOWN OF WILSON VILLAGE OF WILSON VILLAGE OF YOUNGSTOWN TOWN OF PORTER CITY OF BUFFALO VILLAGE OF SLOAN TOWN OF TONAWANDA VILLAGE OF KENMORE CITY OF LACKAWANNA VILLAGE OF BLASDELL VILLAGE OF WILLIAMSVILLE TOWN OF AMHERST TOWN OF WEST SENECA TOWN OF CHEEKTOWAGA CITY OF NIAGARA FALLS TOWN OF NIAGARA VILLAGE OF ALBION TOWN OF GAINES TOWN OF CARLTON TOWN OF BARRE TOWN OF ALBION VILLAGE OF AVON TOWN OF AVON VILLAGE OF BERGEN TOWN OF BERGEN TOWN OF JERUSALEM VILLAGE OF BROCKPORT TOWN OF SWEDEN TOWN OF BYRON TOWN OF CALEDONIA VILLAGE OF CALEDONIA CITY OF CANANDAIGUA TOWN OF CANANDAIGUA TOWN OF BRISTOL TOWN OF HOPEWELL TOWN OF FARMINGTON TOWN OF CASTILE VILLAGE OF CASTILE VILLAGE OF CHURCHVILLE TOWN OF RIGA TOWN OF CLARENDON TOWN OF CLARKSON VILLAGE OF CLIFTON SPRINGS TOWN OF MANCHESTER TOWN OF GALEN VILLAGE OF CLYDE TOWN OF JUNIUS TOWN OF CONESUS VILLAGE OF DANSVILLE TOWN OF NORTH DANSVILLE TOWN OF OSSIAN TOWN OF WEST SPARTA TOWN OF SPARTA VILLAGE OF DRESDEN

VILLAGE OF EAST ROCHESTER TOWN OF EAST ROCHESTER VILLAGE OF FAIRPORT TOWN OF PERINTON TOWN OF GENESEO VILLAGE OF GENESEO CITY OF GENEVA TOWN OF GENEVA TOWN OF GORHAM TOWN OF GROVELAND TOWN OF HAMLIN TOWN OF HENRIETTA VILLAGE OF HILTON TOWN OF PARMA VILLAGE OF BLOOMFIELD VILLAGE OF HOLLEY TOWN OF MURRAY TOWN OF RICHMOND TOWN OF MENDON VILLAGE OF HONEOYE FALLS TOWN OF KENDALL TOWN OF LEICESTER VILLAGE OF LEICESTER VILLAGE OF LE ROY TOWN OF LE ROY VILLAGE OF LIMA TOWN OF LIMA TOWN OF LIVONIA VILLAGE OF LIVONIA TOWN OF LYONS VILLAGE OF LYONS VILLAGE OF MACEDON TOWN OF MACEDON VILLAGE OF MANCHESTER TOWN OF MARION TOWN OF POTTER TOWN OF MIDDLESEX VILLAGE OF MOUNT MORRIS TOWN OF MOUNT MORRIS VILLAGE OF NAPLES TOWN OF NAPLES TOWN OF SOUTH BRISTOL TOWN OF ITALY TOWN OF ARCADIA VILLAGE OF NEWARK TOWN OF ROSE VILLAGE OF NUNDA TOWN OF NUNDA TOWN OF ONTARIO VILLAGE OF OVID TOWN OF OVID VILLAGE OF PALMYRA TOWN OF PALMYRA TOWN OF PAVILION TOWN OF PENFIELD VILLAGE OF PENN YAN TOWN OF MILO TOWN OF BENTON TOWN OF PERRY VILLAGE OF PERRY TOWN OF PHELPS VILLAGE OF PHELPS VILLAGE OF PITTSFORD TOWN OF PITTSFORD TOWN OF GENESEE FALLS TOWN OF VARICK

TOWN OF EAST BLOOMFIELD

TOWN OF TORREY

TOWN OF RUSH VILLAGE OF RUSHVILLE TOWN OF WHEATLAND VILLAGE OF SCOTTSVILLE VILLAGE OF SHORTSVILLE VILLAGE OF SILVER SPRINGS TOWN OF GAINESVILLE VILLAGE OF SODUS TOWN OF SODUS VILLAGE OF SODUS POINT VILLAGE OF SPENCERPORT TOWN OF OGDEN TOWN OF CANADICE TOWN OF SPRINGWATER TOWN OF SENECA VILLAGE OF VICTOR TOWN OF VICTOR TOWN OF WALWORTH VILLAGE OF WARSAW TOWN OF WARSAW TOWN OF ORANGEVILLE TOWN OF WAYLAND VILLAGE OF WAYLAND TOWN OF WEBSTER VILLAGE OF WEBSTER TOWN OF WEST BLOOMFIELD TOWN OF ROMULUS TOWN OF WILLIAMSON VILLAGE OF WOLCOTT TOWN OF WOLCOTT TOWN OF HURON TOWN OF BUTLER VILLAGE OF WYOMING TOWN OF COVINGTON TOWN OF MIDDLEBURY TOWN OF YORK TOWN OF GREECE CITY OF ROCHESTER TOWN OF IRONDEQUOIT TOWN OF BRIGHTON TOWN OF GATES TOWN OF CHILI CITY OF JAMESTOWN TOWN OF KIANTONE TOWN OF ALLEGANY VILLAGE OF ALLEGANY TOWN OF ALMA TOWN OF ANGELICA VILLAGE OF ANGELICA TOWN OF BELFAST TOWN OF ELLERY VILLAGE OF BEMUS POINT TOWN OF NEW HUDSON TOWN OF BOLIVAR VILLAGE OF BOLIVAR VILLAGE OF BROCKTON TOWN OF PORTLAND TOWN OF CANEADEA VILLAGE OF CASSADAGA TOWN OF NEW ALBION VILLAGE OF CATTARAUGUS VILLAGE OF CELORON VILLAGE OF CHERRY CREEK TOWN OF CHERRY CREEK TOWN OF CLYMER TOWN OF FRENCH CREEK

TOWN OF CONEWANGO TOWN OF CUBA VILLAGE OF CUBA TOWN OF LYNDON TOWN OF EAST OTTO VILLAGE OF ELLICOTTVILLE TOWN OF ELLICOTTVILLE TOWN OF ELLINGTON TOWN OF ELLICOTT VILLAGE OF FALCONER TOWN OF HUME TOWN OF GRANGER TOWN OF ALLEN TOWN OF MINA TOWN OF FRANKLINVILLE VILLAGE OF FRANKLINVILLE TOWN OF FARMERSVILLE TOWN OF CARROLL TOWN OF SOUTH VALLEY TOWN OF FRIENDSHIP TOWN OF GERRY TOWN OF GREAT VALLEY TOWN OF HUMPHREY TOWN OF HINSDALE TOWN OF ISCHUA TOWN OF POLAND VILLAGE OF LAKEWOOD TOWN OF BUSTI TOWN OF LEON VILLAGE OF LIMESTONE TOWN OF CARROLLTON TOWN OF GENESEE TOWN OF NAPOLI TOWN OF LITTLE VALLEY VILLAGE OF LITTLE VALLEY TOWN OF MANSFIELD VILLAGE OF MAYVILLE TOWN OF CHAUTAUQUA CITY OF OLEAN TOWN OF OLFAN VILLAGE OF PANAMA TOWN OF HARMONY VILLAGE OF PORTVILLE TOWN OF PORTVILLE VILLAGE OF EAST RANDOLPH VILLAGE OF RANDOLPH TOWN OF RANDOLPH TOWN OF WIRT VILLAGE OF RICHBURG TOWN OF RIPLEY TOWN OF RUSHFORD CITY OF SALAMANCA TOWN OF SALAMANCA TOWN OF SHERMAN VILLAGE OF SHERMAN VILLAGE OF SINCLAIRVILLE TOWN OF CHARLOTTE TOWN OF COLDSPRING TOWN OF STOCKTON TOWN OF NORTH HARMONY TOWN OF CLARKSVILLE TOWN OF WESTFIELD VILLAGE OF WESTFIELD TOWN OF RATHBONE TOWN OF ADDISON

TOWN OF TUSCARORA VILLAGE OF ALFRED TOWN OF ALFRED VILLAGE OF ALMOND TOWN OF ALMOND TOWN OF WEST ALMOND VILLAGE OF ANDOVER TOWN OF ANDOVER TOWN OF HORNELLSVILLE VILLAGE OF ARKPORT TOWN OF FREMONT TOWN OF DANSVILLE TOWN OF AVOCA VILLAGE OF AVOCA TOWN OF HOWARD TOWN OF BATH VILLAGE OF BATH TOWN OF WHEELER TOWN OF CATLIN TOWN OF HORNBY TOWN OF ORANGE VILLAGE OF BELMONT TOWN OF AMITY TOWN OF BIG FLATS TOWN OF BRADFORD VILLAGE OF BURDETT TOWN OF HECTOR TOWN OF CAMERON TOWN OF CAMPBELL TOWN OF THURSTON TOWN OF BURNS VILLAGE OF CANASERAGA TOWN OF BIRDSALL VILLAGE OF CANISTEO TOWN OF CANISTEO TOWN OF CAYUTA TOWN OF CHEMUNG TOWN OF COHOCTON VILLAGE OF COHOCTON CITY OF CORNING VILLAGE OF SOUTH CORNING TOWN OF CORNING TOWN OF CATON VILLAGE OF DUNDEE TOWN OF STARKEY TOWN OF TYRONE TOWN OF ERIN TOWN OF GREENWOOD TOWN OF URBANA VILLAGE OF HAMMONDSPORT TOWN OF WAYNE CITY OF HORNELL VILLAGE OF NORTH HORNELL TOWN OF HARTSVILLE TOWN OF HORSEHEADS VILLAGE OF HORSEHEADS TOWN OF PORTAGE TOWN OF COVERT VILLAGE OF INTERLAKEN VILLAGE OF LANSING VILLAGE OF CAYUGA HEIGHTS TOWN OF ITHACA CITY OF ITHACA TOWN OF ENFIELD TOWN OF DANBY TOWN OF JASPER

VILLAGE OF ADDISON

TOWN OF LINDLEY VILLAGE OF LODI TOWN OF LODI TOWN OF BALDWIN TOWN OF VETERAN VILLAGE OF MILLPORT TOWN OF MONTOUR VILLAGE OF MONTOUR FALLS TOWN OF NEWFIELD VILLAGE OF ODESSA TOWN OF CATHARINE VILLAGE OF PAINTED POST TOWN OF ERWIN VILLAGE OF RIVERSIDE TOWN OF PRATTSBURGH TOWN OF PULTENEY

TOWN OF READING TOWN OF WEST UNION VILLAGE OF SAVONA TOWN OF SCIO TOWN OF WARD TOWN OF CAROLINE TOWN OF LANSING VILLAGE OF SPENCER TOWN OF SPENCER TOWN OF GROVE TOWN OF TROUPSBURG TOWN OF ULYSSES VILLAGE OF TRUMANSBURG VILLAGE OF VAN ETTEN TOWN OF VAN ETTEN VILLAGE OF WATKINS GLEN

TOWN OF DIX
VILLAGE OF WAVERLY
TOWN OF BARTON
VILLAGE OF WELLSBURG
TOWN OF ASHLAND
VILLAGE OF WELLSVILLE
TOWN OF WILLING
TOWN OF WILLING
TOWN OF INDEPENDENCE
TOWN OF WOODHULL
CITY OF ELMIRA
VILLAGE OF ELMIRA
VILLAGE OF ELMIRA
TOWN OF SOUTHPORT
TOWN OF ELMIRA

# Counties in New York including but not limited to:

**NEW YORK COUNTY** RICHMOND COUNTY **BRONX COUNTY PUTNAM COUNTY** WESTCHESTER COUNTY **ORANGE COUNTY ROCKLAND COUNTY** KINGS COUNTY QUEENS COUNTY NASSAU COUNTY SUFFOLK COUNTY SARATOGA COUNTY MONTGOMERY COUNTY **FULTON COUNTY** HAMILTON COUNTY SCHOHARIE COUNTY RENSSELAER COUNTY **ALBANY COUNTY** SCHENECTADY COUNTY

**ULSTER COUNTY** 

**GREENE COUNTY** 

COLUMBIA COUNTY **DUTCHESS COUNTY** SULLIVAN COUNTY WASHINGTON COUNTY WARREN COUNTY **CLINTON COUNTY ESSEX COUNTY** FRANKLIN COUNTY **CAYUGA COUNTY CORTLAND COUNTY OSWEGO COUNTY** MADISON COUNTY SENECA COUNTY ONONDAGA COUNTY OTSEGO COUNTY HERKIMER COUNTY **LEWIS COUNTY ONEIDA COUNTY** JEFFERSON COUNTY ST LAWRENCE COUNTY **DELAWARE COUNTY** 

CHENANGO COUNTY **TIOGA COUNTY BROOME COUNTY** GENESEE COUNTY **NIAGARA COUNTY ERIE COUNTY** ORLEANS COUNTY **ONTARIO COUNTY** LIVINGSTON COUNTY WAYNE COUNTY YATES COUNTY WYOMING COUNTY MONROE COUNTY CATTARAUGUS COUNTY CHAUTAUQUA COUNTY STEUBEN COUNTY ALLEGANY COUNTY TOMPKINS COUNTY SCHUYLER COUNTY CHEMUNG COUNTY

# K-12 in New York including but not limited to:

ALBANY CITY SCHOOL DISTRICT BERNE-KNOX-WESTERLO CENTRAL SD BETHLEHEM CENTRAL SCHOOL DIST COHOES CITY SCHOOL DISTRICT GREEN ISLAND UNION FREE SD **GUILDERLAND CENTRAL SCH DIST** MENANDS UNION FREE SCH DIST NORTH COLONIE CENTRAL SD RAVENA COEYMANS SELKIRK CTL SD SOUTH COLONIE CENTRAL SCH DIST VOORHEESVILLE CENTRAL SCH DIST WATERVLIET CITY SCH DISTRICT ALFRED ALMOND CTL SCHOOL DIST ANDOVER CENTRAL SCH DISTRICT BELFAST CENTRAL SCH DISTRICT GENESEE VALLEY CTL SCHOOL DIST **BOLIVAR-RICHBURG CTRL SCH DIST** CANASERAGA CENTRAL SCH DIST CUBA-RUSHFORD CENTRAL SCH DIST FILLMORE CENTRAL SCH DISTRICT FRIENDSHIP CENTRAL SCH DIST SCIO CENTRAL SCHOOL DISTRICT WELLSVILLE CENTRAL SCH DIST WHITESVILLE CENTRAL SCH DIST

BINGHAMTON CITY SCH DISTRICT CHENANGO FORKS CENTRAL SD CHENANGO VALLEY CTL SCH DIST DEPOSIT CENTRAL SCHOOL DIST UNION-ENDICOTT SCHOOL DISTRICT HARPURSVILLE CENTRAL SCH DIST JOHNSON CITY CENTRAL SCH DIST MAINE ENDWELL CTL SCH DISTRICT SUSQUEHANNA VALLEY CENTRAL SD VESTAL CTL SCHOOL DISTRICT WHITNEY POINT CENTRAL SCH DIST WINDSOR CENTRAL SCHOOL DIST ALLEGANY-LIMESTONE CTL SD CATTARAUGUS-LITTLE VLY CTL SD ELLICOTTVILLE CENTRAL SCH DIST FRANKLINVILLE CTL SCH DISTRICT GOWANDA CENTRAL SCHOOL DIST HINSDALE CENTRAL SCHOOL DIST RANDOLPH ACAD UNION FREE SD **OLEAN CITY SCHOOL DIST** YORKSHIRE-PIONEER CTL SCH DIST PORTVILLE CENTRAL SCHOOL DIST RANDOLPH CENTRAL SCH DISTRICT SALAMANCA CITY CENTRAL SD

WEST VALLEY CTL SCH DIST AUBURN ENLARGED CITY SCH DIST CATO MERIDIAN CENTRAL SCH DIST MORAVIA CENTRAL SCHOOL DIST PORT BYRON CTL SCHOOL DISTRICT SOUTHERN CAYUGA CENTRAL SD UNION SPRINGS CTL SCHOOL DIST WEEDSPORT CTL SCHOOL DISTRICT BEMUS POINT CTL SCHOOL DIST **BROCTON CENTRAL SCHOOL DIST** CASSADAGA VALLEY CTL SCH DIST CLYMER CENTRAL SCHOOL DISTRICT DUNKIRK CITY SCHOOL DISTRICT FALCONER CENTRAL SCHOOL DIST FORESTVILLE CENTRAL SCH DIST FREDONIA CENTRAL SCHOOL DIST FREWSBURG CENTRAL SCHOOL DIST JAMESTOWN CITY SCHOOL DISTRICT CHAUTAUQUA LAKE CENTRAL SD PANAMA CENTRAL SCHOOL DIST PINE VALLEY CENTRAL SCH DIST RIPLEY CENTRAL SCHOOL DISTRICT SHERMAN CENTRAL SCHOOL DIST SILVER CREEK CENTRAL SCH DIST SOUTHWESTERN CENTRAL SCH DIST WESTFIELD CENTRAL SCHOOL DIST ELMIRA CITY SCHOOL DISTRICT ELMIRA HEIGHTS CTL SCH DIST HORSEHEADS CTL SCHOOL DISTRICT AFTON CENTRAL SCHOOL DISTRICT BAINBRIDGE GUILFORD CTL SD GREENE CTL SCHOOL DISTRICT UNADILLA VALLEY CTL SCH DIST NORWICH CITY SCHOOL DISTRICT OXFORD ACADEMY CENTRAL SD SHERBURNE EARLVILLE CENTRAL SD OTSELIC VALLEY CENTRAL SD AUSABLE VALLEY CTL SCH DIST BEEKMANTOWN CTL SCHOOL DIST CHAZY CENTRAL RURAL SCH DIST NORTHEASTERN CLINTON CTL SD NORTHERN ADIRONDACK CTL SD PERU CENTRAL SCHOOL DISTRICT PLATTSBURGH CITY SCH DISTRICT SARANAC CENTRAL SCHOOL DIST BERKSHIRE UNION FREE SCH DIST CHATHAM CENTRAL SCH DISTRICT GERMANTOWN CENTRAL SCHOOL DIST HUDSON CITY SCHOOL DISTRICT ICHABOD CRANE CENTRAL SCHOOLS NEW LEBANON CTL SCHOOL DIST TACONIC HILLS CENTRAL SCH DIST CINCINNATUS CTL SCHOOL DIST CORTLAND ENLARGED CITY SD HOMER CENTRAL SCHOOL DISTRICT MARATHON CTL SCHOOL DISTRICT MCGRAW CENTRAL SCHOOL DISTRICT ANDES CENTRAL SCHOOL DIST CHARLOTTE VALLEY CTL SCH DIST **DELHI CENTRAL SCHOOL DISTRICT** DOWNSVILLE CENTRAL SCH DIST FRANKLIN CENTRAL SCHOOL DIST HANCOCK CENTRAL SCH DISTRICT MARGARETVILLE CENTRAL SCH DIST ROXBURY CENTRAL SCHOOL DIST SIDNEY CENTRAL SCHOOL DISTRICT

SOUTH KORTRIGHT CTL SD STAMFORD CENTRAL SCH DISTRICT WALTON CENTRAL SCHOOL DISTRICT ARLINGTON CENTRAL SCHOOL DIST BEACON CITY SCHOOL DISTRICT DOVER UNION FREE SCH DISTRICT HYDE PARK CENTRAL SCHOOL DIST MILLBROOK CTL SCHOOL DISTRICT PAWLING CTL SCHOOL DISTRICT PINE PLAINS CTL SCHOOL DIST POUGHKEEPSIE CITY SCHOOL DIST RED HOOK CENTRAL SCHOOL DIST RHINEBECK CENTRAL SCHOOL DIST SPACKENKILL UNION FREE SD WAPPINGERS CENTRAL SCH DIST WEBUTUCK CTL SCHOOL DISTRICT AKRON CENTRAL SCHOOL DISTRICT ALDEN CENTRAL SCHOOL DISTRICT AMHERST CENTRAL SCH DISTRICT **BUFFALO CITY SCHOOL DISTRICT** CHEEKTOWAGA CENTRAL SD CLARENCE CENTRAL SCHOOL DIST CLEVELAND HILL UNION FREE SD DEPEW UNION FREE SCH DISTRICT EAST AURORA UNION FREE SD EDEN CENTRAL SCHOOL DISTRICT FRONTIER CTL SCHOOL DISTRICT GRAND ISLAND CENTRAL SCH DIST SPRINGVILLE GRIFFITH INST CSD HAMBURG CTL SCHOOL DISTRICT HOLLAND CENTRAL SCH DISTRICT IROQUOIS CENTRAL SCH DISTRICT KENMORE-TONAWANDA UNION SD LACKAWANNA CITY SCH DISTRICT **EVANS-BRANT CENTRAL SCH DIST** LANCASTER CENTRAL SCH DIST CHEEKTOWAGA MARYVALE UFSD NORTH COLLINS CTL SCH DIST ORCHARD PARK CENTRAL SCH DIST CHEEKTOWAGA-SLOAN UFSD SWEET HOME CENTRAL SCH DIST TONAWANDA CITY SCHOOL DISTRICT WEST SENECA CENTRAL SCH DIST WILLIAMSVILLE CTL SCH DISTRICT CROWN POINT CENTRAL SCH DIST ELIZABETHTOWN LEWIS CTL SD KEENE CENTRAL SCHOOL DIST LAKE PLACID CTL SCHOOL DIST MINERVA CENTRAL SCH DISTRICT MORIAH CENTRAL SCHOOL DISTRICT NEWCOMB CENTRAL SCHOOL DIST SCHROON LAKE CTL SCH DISTRICT TICONDEROGA CENTRAL SCH DIST WESTPORT CENTRAL SCHOOL DIST WILLSBORO CENTRAL SCH DIST BRUSHTON MOIRA CTL SCH DIST CHATEAUGAY CENTRAL SCHOOL DIST MALONE CENTRAL SCHOOL DISTRICT SALMON RIVER CENTRAL SCH DIST SARANAC LAKE CENTRAL SCH DIST ST REGIS FALLS CTL SCH DIST TUPPER LAKE CTL SCH DISTRICT BROADALBIN-PERTH CTL SCH DIST GLOVERSVILLE ENLARGED SCH DIST GREATER JOHNSTOWN SCH DIST MAYFIELD CTL SCHOOL DISTRICT

NORTHVILLE CENTRAL SCHOOL DIST O E S J CENTRAL SCHOOL DIST WHEELERVILLE UNION FREE SD ALEXANDER CTL SCHOOL DISTRICT BATAVIA CITY SCHOOL DISTRICT BYRON BERGEN CTL SCH DISTRICT PEMBROKE CTL SCHOOL DISTRICT ELBA CENTRAL SCHOOL DISTRICT LE ROY CENTRAL SCHOOL DISTRICT OAKFIELD ALABAMA CTL SD PAVILION CTL SCHOOL DISTRICT CAIRO-DURHAM CTL SCH DISTRICT CATSKILL CENTRAL SCH DISTRICT COXSACKIE ATHENS CENTRAL SD GREENVILLE CENTRAL SCHOOL DIST HUNTER TANNERSVILLE CTL SD WINDHAM ASHLAND JEWETT CTL SD INDIAN LAKE CTL SCHOOL DIST INLET COMMON SCHOOL DISTRICT LAKE PLEASANT CENTRAL SCH DIST LONG LAKE CENTRAL SCHOOL DIST WELLS CENTRAL SCHOOL DIST DOLGEVILLE CENTRAL SCHOOL DIST FRANKFORT SCHUYLER SCH DIST HERKIMER CTL SCHOOL DISTRICT CENTRAL VALLEY SCHOOL DISTRICT LITTLE FALLS CITY SCH DISTRICT MOUNT MARKHAM CENTRAL SCH DIST VAN HORNSVLE OWEN YOUNG CTL SD POLAND CENTRAL SCHOOL DISTRICT TOWN OF WEBB UNION FREE SD WEST CANADA VALLEY CTL SD ALEXANDRIA CENTRAL SCHOOL DIST BELLEVILLE HENDERSON SCH DIST CARTHAGE CENTRAL SCHOOL DIST GENERAL BROWN CTL SCHOOL DIST SACKETS HARBOR CTL SCHOOL DIST INDIAN RIVER CTL SCHOOL DIST LA FARGEVILLE CENTRAL SCH DIST LYME CENTRAL SCHOOL DISTRICT SOUTH JEFFERSON CENTRAL SD THOUSAND ISLANDS CENTRAL SD WATERTOWN CITY SCHOOL DISTRICT BEAVER RIVER CENTRAL SCH DIST COPENHAGEN CENTRAL SD HARRISVILLE CENTRAL SCH DIST LOWVILLE CENTRAL SCHOOL DIST SOUTH LEWIS CENTRAL SCH DIST AVON CENTRAL SCHOOL DISTRICT CALEDONIA MUMFORD CTL SCH DIST DANSVILLE CTL SCHOOL DISTRICT GENESEO CENTRAL SCH DIST DALTON NUNDA CENTRAL SD LIVONIA CTL SCHOOL DISTRICT MT MORRIS CENTRAL SCHOOL DIST YORK CENTRAL SCHOOL DISTRICT BROOKFIELD CENTRAL SCHOOL DIST CANASTOTA CENTRAL SCHOOL DIST CAZENOVIA CTL SCH DISTRICT CHITTENANGO CENTRAL SD DE RUYTER CENTRAL SCHOOL DIST HAMILTON CENTRAL SCH DIST MADISON CENTRAL SCHOOL DIST MORRISVILLE EATON CENTRAL SD ONEIDA CITY SCHOOL DISTRICT STOCKBRIDGE VALLEY CENTRAL SD

BRIGHTON CENTRAL SCH DISTRICT BROCKPORT CTL SCHOOL DISTRICT CHURCHVILLE CHILI CTL SCH DIST EAST IRONDEQUOIT CTL SCH DIST EAST ROCHESTER UNION FREE SD FAIRPORT CTL SCHOOL DISTRICT GATES CHILI CENTRAL SCH DIST GREECE CENTRAL SCHOOL DISTRICT HILTON CENTRAL SCHOOL DISTRICT HONEOYE FALLS LIMA SCH DIST WEST IRONDEQUOIT CTL SD PENFIELD CENTRAL SCH DISTRICT PITTSFORD CENTRAL SCH DIST ROCHESTER CITY SCHOOL DISTRICT RUSH HENRIETTA CENTRAL SD SPENCERPORT CENTRAL SCH DIST WEBSTER CENTRAL SCH DISTRICT WHEATLAND CHILI CTL SCH DIST GREATER AMSTERDAM SCH DISTRICT CANAJOHARIE CTL SCHOOL DIST FONDA FULTONVILLE CENTRAL SD FT PLAIN CENTRAL SCHOOL DIST BALDWIN UNION FREE SCHOOL DIST BELLMORE UNION FREE ELEM SD BETHPAGE UNION FREE SCH DIST CARLE PLACE UNION FREE SD EAST MEADOW SCHOOL DISTRICT EAST ROCKAWAY UNION FREE SD EAST WILLISTON UNION FREE SD ELMONT UNION FREE SCHOOL DIST FARMINGDALE UNION FREE SD FLORAL PARK BELLEROSE SCH DIST SEWANHAKA CTL HIGH SCH DIST FRANKLIN SQUARE UNION FREE SD FREEPORT PUBLIC SCHOOL DIST GARDEN CITY SCHOOL DISTRICT GLEN COVE CITY SCHOOL DISTRICT **GREAT NECK PUBLIC SCHOOLS** HEMPSTEAD UNION FREE SD HERRICKS UNION FREE SCH DIST HEWLETT WOODMERE UNION FREE SD HICKSVILLE UNION FREE SCH DIST ISLAND PARK UNION FREE SD ISLAND TREES UNION FREE SD JERICHO UNION FREE SCHOOL DIST LAWRENCE UNION FREE SCH DIST LEVITTOWN UNION FREE SCH DIST LOCUST VALLEY CTL SCH DISTRICT LONG BEACH CITY SCHOOL DIST LYNBROOK UNION FREE SCH DIST MALVERNE UNION FREE SCH DIST MANHASSET UNION FREE SCH DIST MASSAPEQUA UNION FREE SD 23 BELLMORE-MERRICK CTL HIGH SD MERRICK UNION FREE SCHOOL DIST MINEOLA UNION FREE SCH DIST NEW HYDE-GARDEN CITY PARK UFSD NORTH BELLMORE UNION FREE SD NORTH MERRICK UNION FREE SD NORTH SHORE CENTRAL SD OCEANSIDE UNION FREE SCH DIST OYSTER BAY EAST NORWICH CTL SD PLAINEDGE UNION FREE SCH DIST PLAINVIEW-OLD BETHPAGE CTL SD PORT WASHINGTON UNION FREE SD ROCKVILLE CTR UNION FREE SD

ROOSEVELT UNION FREE SCH DIST **ROSLYN SCHOOL DISTRICT** SEAFORD UNION FREE SD SYOSSET CENTRAL SCHOOL DIST UNIONDALE UNION FREE SCH DIST VALLEY STREAM CTL HIGH SD VALLEY STREAM UNION FREE SD 13 VALLEY STREAM UNION FREE SD 24 VALLEY STREAM UNION FREE SD 30 WANTAGH UNION FREE SCH DIST 23 WEST HEMPSTEAD SCHOOL DISTRICT WESTBURY UNION FREE SCH DIST NEW YORK CITY DEPT OF ED **DISTRICT 75 CITY WIDE PROGRAMS** BARKER CENTRAL SCHOOL DISTRICT LEWISTON PORTER CTL SCH DIST LOCKPORT CITY SCHOOL DISTRICT NEWFANE CENTRAL SCH DISTRICT NIAGARA FALLS CITY SCH DIST NIAGARA-WHEATFIELD CTL SD NORTH TONAWANDA CITY SCH DIST ROYALTON HARTLAND CENTRAL SD STARPOINT CENTRAL SCHOOL DIST WILSON CENTRAL SCHOOL DISTRICT ADIRONDACK CENTRAL SCH DIST CAMDEN CENTRAL SCHOOL DISTRICT CLINTON CENTRAL SCH DISTRICT HOLLAND PATENT CTL SCHOOL DIST NEW HARTFORD CENTRAL SCH DIST NEW YORK MILLS UNION FREE SD ORISKANY CTL SCHOOL DISTRICT REMSEN CENTRAL SCHOOL DISTRICT ROME CITY SCHOOL DISTRICT SAUQUOIT VALLEY CENTRAL SD VERNON-VERONA-SHERRILL CSD UTICA CITY SCHOOL DISTRICT WATERVILLE CENTRAL SCH DIST WESTMORELAND CENTRAL SCH DIST WHITESBORO CTL SCHOOL DISTRICT BALDWINSVILLE CENTRAL SCH DIST WEST GENESEE CTL SCH DISTRICT EAST SYRACUSE MINOA CTL SD FABIUS POMPEY CENTRAL SD JAMESVILLE-DEWITT CENTRAL SD JORDAN ELBRIDGE CTL SCH DIST LA FAYETTE CENTRAL SCHOOL DIST LIVERPOOL CTL SCHOOL DISTRICT LYNCOURT UNION FREE SCH DIST FAYETTEVILLE-MANLIUS CTL SD MARCELLUS CENTRAL SCHOOL DIST NORTH SYRACUSE CTL SCH DIST ONONDAGA CENTRAL SCHOOL DIST SKANEATELES CENTRAL SCH DIST SOLVAY UNION FREE SCH DIST SYRACUSE CITY SCHOOL DISTRICT TULLY CENTRAL SCHOOL DISTRICT WESTHILL CENTRAL SCHOOL DIST **BLOOMFIELD CENTRAL SD** CANANDAIGUA CITY SCHOOL DIST GENEVA CITY SCHOOL DISTRICT HONEOYE CENTRAL SCH DISTRICT MARCUS WHITMAN CENTRAL SD NAPLES CENTRAL SCHOOL DISTRICT PHELPS-CLIFTON SPRINGS CTL SD MANCHESTER-SHORTSVILLE CTL SD VICTOR CENTRAL SCHOOL DISTRICT

CHESTER UNION FREE SCHOOL DIST CORNWALL CENTRAL SCH DISTRICT GOSHEN CENTRAL SCHOOL DIST GREENWOOD LAKE UNION FREE SD HIGHLAND FALLS-FT MONTGMRY SD MIDDLETOWN ENLARGED CITY SD MINISINK VALLEY CENTRAL SD MONROE WOODBURY CENTRAL SD VALLEY CENTRAL SCHOOL DISTRICT NEWBURGH ENLARGED CITY SD PINE BUSH CENTRAL SCHOOL DIST PORT JERVIS CITY SCH DISTRICT FLORIDA UNION FREE SCH DIST TUXEDO UNION FREE SCH DIST WARWICK VALLEY CENTRAL SD WASHINGTONVILLE CENTRAL SD ALBION CENTRAL SCHOOL DISTRICT HOLLEY CENTRAL SCHOOL DISTRICT KENDALL CENTRAL SCH DISTRICT LYNDONVILLE CENTRAL SCH DIST MEDINA CENTRAL SCHOOL DISTRICT ALTMAR PARISH WILLIAMSTOWN SD CENTRAL SQUARE CENTRAL SD FULTON CITY SCHOOL DISTRICT HANNIBAL CENTRAL SCH DISTRICT MEXICO CENTRAL SCHOOL DISTRICT OSWEGO CITY SCHOOL DISTRICT PHOENIX CENTRAL SCH DISTRICT PULASKI CENTRAL SCH DISTRICT SANDY CREEK CENTRAL SCH DIST SCHENEVUS CTL SCHOOL DISTRICT CHERRY VALLEY SPRINGFIELD SD COOPERSTOWN CTL SCH DISTRICT EDMESTON CTL SCHOOL DISTRICT GILBERTSVILLE-MT UPTON SD LAURENS CENTRAL SCHOOL DIST MILFORD CENTRAL SCHOOL DIST MORRIS CENTRAL SCHOOL DISTRICT ONEONTA CITY SCHOOL DISTRICT RICHFIELD SPRINGS CENTRAL SD UNATEGO CENTRAL SCHOOL DIST WORCESTER CTL SCHOOL DISTRICT BREWSTER CENTRAL SCHOOL DIST CARMEL CENTRAL SCHOOL DIST GARRISON UNION FREE SCH DIST HALDANE CENTRAL SCHOOL DIST MAHOPAC CTL SCHOOL DISTRICT PUTNAM VALLEY CTL SCHOOL DIST AVERILL PARK CENTRAL SCH DIST BERLIN CENTRAL SCHOOL DISTRICT BRUNSWICK CENTRAL SCHOOL DIST EAST GREENBUSH CENTRAL SD HOOSIC VALLEY CENTRAL SCH DIST HOOSICK FALLS CENTRAL SCH DIST LANSINGBURGH CENTRAL SCH DIST RENSSELAER CITY SD SCHODACK CENTRAL SCH DISTRICT **ENLARGED CITY SD OF TROY** NORTH GREENBUSH COMMON SD WYNANTSKILL UNION FREE SD CLARKSTOWN CENTRAL SCHOOL DIST NANUET UNION FREE SCHOOL DIST NORTH ROCKLAND CENTRAL SD NYACK UNION FREE SCH DISTRICT PEARL RIVER SCHOOL DISTRICT SOUTH ORANGETOWN CENTRAL SD

EAST RAMAPO CENTRAL SCH DIST RAMAPO CENTRAL SCHOOL DISTRICT CANTON CENTRAL SCHOOL DISTRICT CLIFTON-FINE CENTRAL SCH DIST COLTON PIERREPONT SCHOOL DIST GOUVERNEUR CTL SCHOOL DISTRICT HAMMOND CTL SCHOOL DISTRICT HERMON-DEKALB CENTRAL SCH DIST HEUVELTON CENTRAL SCHOOL DIST **EDWARDS-KNOX CENTRAL SCH DIST** LISBON CENTRAL SCHOOL DISTRICT MADRID-WADDINGTON CENTRAL SD MASSENA CENTRAL SCHOOL DIST MORRISTOWN CTL SCHOOL DISTRICT NORWOOD-NORFOLK CTL SD OGDENSBURG CITY SCH DISTRICT PARISHVILLE HOPKINTON SCH DIST POTSDAM CENTRAL SCHOOL DIST BRASHER FALLS SCHOOL DISTRICT BALLSTON SPA CTL SCHOOL DIST **BURNT HILLS BALLSTON LAKE SD** CORINTH CENTRAL SCHOOL DIST **EDINBURG COMMON SCHOOL DIST** GALWAY CENTRAL SCHOOL DISTRICT MECHANICVILLE CITY SCH DIST SARATOGA SPRINGS CITY SCH DIST SCHUYLERVILLE CENTRAL SCH DIST SHENENDEHOWA CENTRAL SCH DIST SOUTH GLENS FALLS CTL SCH DIST STILLWATER CENTRAL SCH DIST WATERFORD HALFMOON SCHOOL DIST DUANESBURG CENTRAL SCH DIST MOHONASEN CENTRAL SCH DIST NISKAYUNA CENTRAL SCH DISTRICT SCHALMONT CENTRAL SCH DISTRICT SCHENECTADY CITY SCHOOL DIST SCOTIA GLENVILLE CTL SCH DIST COBLESKILL RICHMONDVILLE SD GILBOA-CONESVILLE CENTRAL SD JEFFERSON CENTRAL SCH DIST MIDDLEBURGH CTL SCHOOL DIST SCHOHARIE CENTRAL SD SHARON SPRINGS CTL SD ODESSA MONTOUR CTL SCH DIST WATKINS GLEN CENTRAL SCH DIST ROMULUS CTL SCHOOL DISTRICT SENECA FALLS CENTRAL SCH DIST SOUTH SENECA CTL SCH DIST WATERLOO CENTRAL SCHOOL DIST ADDISON CENTRAL SCHOOL DIST ARKPORT CENTRAL SCHOOL DIST AVOCA CENTRAL SCHOOL DISTRICT BRADFORD CENTRAL SCH DIST CAMPBELL-SAVONA CTL SCH DIST CANISTEO-GREENWOOD SCHOOL DIST CORNING PAINTED POST AREA SD HAMMONDSPORT CTL SCHOOL DIST BATH CENTRAL SCHOOL DISTRICT HORNELL CITY SCHOOL DISTRICT JASPER TROUPSBURG CENTRAL SD PRATTSBURGH CENTRAL SCH DIST WAYLAND-COHOCTON CENTRAL SD AMAGANSETT UNION FREE SCH DIST AMITYVILLE UNION FREE SCH DIST BABYLON UNION FREE SCH DIST BAY SHORE UNION FREE SCH DIST

BAYPORT- BLUE POINT USD SOUTH COUNTRY CENTRAL SCH DIST BRENTWOOD UNION FREE SCH DIST BRIDGEHAMPTON UNION FREE SD CENTER MORICHES UNION FREE SD CENTRAL ISLIP UNION FREE SD COLD SPRING HARBOR CENTRAL SD COMMACK UNION FREE SCHOOL DIST **BROOKHAVEN COMSEWOGUE UNIF SD** CONNETQUOT CENTRAL SCHOOL DIST COPIAGUE UNION FREE SCH DIST DEER PARK UNION FREE SCH DIST EAST HAMPTON UNION FREE SD EAST ISLIP UNION FREE SD EAST MORICHES UNION FREE SD EAST QUOGUE UNION FREE SD ELWOOD UNION FREE SCHOOL DIST FISHERS ISLAND UNION FREE SD GREENPORT UNION FREE SCH DIST HALF HOLLOW HILLS CENTRAL SD HAMPTON BAYS UNION FREE SD HARBORFIELDS CTL SCHOOL DIST HAUPPAUGE UNION FREE SCH DIST **HUNTINGTON UNION FREE SCH DIST** ISLIP UNION FREE SCHOOL DIST KINGS PARK CTL SCH DISTRICT LINDENHURST UNION FREE SD MATTITUCK-CUTCHOGUE UFSD MIDDLE COUNTRY CTL SCH DIST LONGWOOD CENTRAL SCH DISTRICT MILLER PLACE UNION FREE SD MONTAUK UNION FREE SCHOOL DIST MT SINAI UNION FREE SD NEW SUFFOLK COMMON SCHOOL DIST NORTH BABYLON UNION FREE SD NORTHPORT-EAST NORTHPORT UFSD FIRE ISLAND UNION FREE SD OYSTERPONDS UNION FREE SD PATCHOGUE-MEDFORD UNIFIED SD PORT JEFFERSON UNION FREE SD 6 QUOGUE UNION FREE SCHOOL DIST REMSENBURG-SPEONK UFSD RIVERHEAD CENTRAL SCHOOL DIST **ROCKY POINT UNION FREE SD** SACHEM CENTRAL SCHOOL DISTRICT SAG HARBOR UNION FREE SCH DIST SAGAPONACK COMMON SCHOOL DIST SAYVILLE UNION FREE SCH DIST SHELTER ISLAND UNION FREE SD SHOREHAM-WADING RIVER CTL SD SMITHTOWN CENTRAL SCH DIST SOUTH HUNTINGTON UNION FREE SD EASTPORT-SOUTH MANOR CTRL SD SOUTHAMPTON UNION FREE SD SOUTHOLD UNION FREE SCH DIST SPRINGS UNION FREE SCHOOL DIST THREE VILLAGE CENTRAL SCH DIST TUCKAHOE COMMON SCHOOL DIST WAINSCOTT COMMON SCHOOL DIST WEST BABYLON UNION FREE SD WEST ISLIP SCHOOL DISTRICT WESTHAMPTON BEACH UNIFIED SD WILLIAM FLOYD SCHOOL DISTRICT WYANDANCH UNION FREE SCH DIST ELDRED CENTRAL SCHOOL DIST FALLSBURG CENTRAL SCHOOL DIST

SULLIVAN WEST CENTRAL SD LIBERTY CENTRAL SCHOOL DIST LIVINGSTON MANOR CTL SCH DIST MONTICELLO CENTRAL SCHOOL DIST ROSCOE CENTRAL SCHOOL DISTRICT TRI-VALLEY CENTRAL SCHOOL DIST CANDOR CENTRAL SCHOOL DISTRICT NEWARK VALLEY CENTRAL SCH DIST OWEGO APALACHIN CTL SCH DIST SPENCER VAN ETTEN CENTRAL SD TIOGA CENTRAL SCHOOL DISTRICT WAVERLY CTL SCHOOL DISTRICT DRYDEN CENTRAL SCHOOL DISTRICT GEORGE JR REPUBLIC UFSD GROTON CENTRAL SCHOOL DISTRICT ITHACA CITY SCHOOL DISTRICT LANSING CENTRAL SCHOOL DIST NEWFIELD CENTRAL SCH DISTRICT TRUMANSBURG CENTRAL SD ELLENVILLE CENTRAL SCHOOL DIST HIGHLAND CTL SCHOOL DISTRICT KINGSTON CITY SCHOOL DISTRICT MARLBORO CENTRAL SCH DISTRICT NEW PALTZ CTL SCHOOL DISTRICT ONTEORA CENTRAL SCHOOL DIST RONDOUT VALLEY CTL SCH DIST SAUGERTIES CENTRAL SCHOOL DIST WALLKILL CENTRAL SCHOOL DIST GLENS FALLS COMMON SCH DIST **BOLTON CENTRAL SCHOOL DISTRICT** NORTH WARREN CENTRAL SCH DIST GLENS FALLS CITY SCHOOL DIST HADLEY-LUZERNE CTL SCH DIST JOHNSBURG CENTRAL SCH DISTRICT LAKE GEORGE CENTRAL SCH DIST QUEENSBURY UNION FREE SCH DIST WARRENSBURG CENTRAL SCH DIST ARGYLE CENTRAL SCHOOL DIST CAMBRIDGE CENTRAL SCHOOL DIST FT ANN CENTRAL SCHOOL DIST FT EDWARD UNION FREE SCH DIST GRANVILLE CENTRAL SCHOOL DIST GREENWICH CENTRAL SCH DISTRICT HARTFORD CENTRAL SCHOOL DIST HUDSON FALLS CENTRAL SCH DIST PUTNAM CENTRAL SCHOOL DISTRICT SALEM CENTRAL SCHOOL DISTRICT WHITEHALL CENTRAL SCHOOL DIST CLYDE SAVANNAH CENTRAL SD LYONS CENTRAL SCHOOL DISTRICT MARION CENTRAL SCHOOL DISTRICT NEWARK CENTRAL SCHOOL DISTRICT NORTH ROSE WOLCOTT CENTRAL SD PALMYRA MACEDON CTL SCH DIST RED CREEK CENTRAL SCHOOL DIST SODUS CENTRAL SCHOOL DISTRICT WAYNE CENTRAL SCHOOL DISTRICT WILLIAMSON CENTRAL SCHOOL DIST ARDSLEY UNION FREE SCHOOL DIST BRIARCLIFF MANOR UNION FREE SD **BRONXVILLE UNION FREE SD** BYRAM HILLS CENTRAL SCH DIST CHAPPAQUA CENTRAL SCHOOL DIST CROTON-HARMON UNION FREE SD DOBBS FERRY UNION FREE SD EASTCHESTER UNION FREE SD

**GREENBURGH UNION FREE SD 11** EDGEMONT UNION FREE SCH DIST ELMSFORD UNION FREE SD GREENBURGH-GRAHAM UFSD GREENBURGH CTL SCHOOL DIST 7 HARRISON CENTRAL SCHOOL DIST HASTINGS ON HUDSON UNION FR SD HAWTHORNE CEDAR KNOLLS UFSD HENDRICK HUDSON CTL SCH DIST IRVINGTON UNION FREE SCH DIST KATONAH LEWISBORO SCH DIST LAKELAND CENTRAL SCHOOL DIST MAMARONECK UNION FREE SCH DIST BEDFORD CENTRAL SCHOOL DIST MT VERNON CITY SCHOOL DISTRICT MT PLEASANT CTL SCHOOL DIST NEW ROCHELLE CITY SCHOOL DIST NORTH SALEM CENTRAL SCH DIST OSSINING UNION FREE SCH DIST PEEKSKILL CITY SCHOOL DISTRICT PELHAM UNION FREE SCHOOL DIST PLEASANTVILLE UNION FREE SD POCANTICO HILLS CTL SCH DIST PORT CHESTER RYE UNION FREE SD BLIND BROOK-RYE UNION FREE SD RYE CITY SCHOOL DISTRICT RYE NECK UNION FREE SCH DIST SCARSDALE UNION FREE SCH DIST SOMERS CENTRAL SCHOOL DISTRICT GREENBURGH-NORTH CASTLE SD TARRYTOWN UNION FREE SCH DIST TUCKAHOE UNION FREE SD VALHALLA UNION FREE SCH DIST WHITE PLAINS CITY SCHOOL DIST YONKERS PUBLIC SCHOOL DISTRICT YORKTOWN CENTRAL SCHOOL DIST ATTICA CENTRAL SCHOOL DISTRICT LETCHWORTH CENTRAL SCHOOL DIST PERRY CENTRAL SCHOOL DISTRICT WARSAW CENTRAL SCHOOL DISTRICT WYOMING CENTRAL SCH DISTRICT DUNDEE CTL SCHOOL DISTRICT PENN YAN CTL SCHOOL DISTRICT LITTLE FLOWER UNION FREE SD MT PLEASANT COTTAGE UFSD MT PLEASANT-BLYTHDALE UFSD GANANDA CTL SCHOOL DISTRICT WEST POINT SCHOOL DISTRICT KIRYAS JOEL UNION FREE SD NEW YORK ALT HIGH SCH SD 79 COMMUNITY SCHOOL DISTRICT 1 COMMUNITY SCHOOL DISTRICT 2 **COMMUNITY SCHOOL DISTRICT 3** COMMUNITY SCHOOL DISTRICT 4 COMMUNITY SCHOOL DISTRICT 5 COMMUNITY SCHOOL DISTRICT 6 COMMUNITY SCHOOL DISTRICT 7 COMMUNITY SCHOOL DISTRICT 8 COMMUNITY SCHOOL DISTRICT 9 **COMMUNITY SCHOOL DISTRICT 10 COMMUNITY SCHOOL DISTRICT 11** COMMUNITY SCHOOL DISTRICT 12 **COMMUNITY SCHOOL DISTRICT 13 COMMUNITY SCHOOL DISTRICT 14** COMMUNITY SCHOOL DISTRICT 15 **COMMUNITY SCHOOL DISTRICT 16** 

**COMMUNITY SCHOOL DISTRICT 17** COMMUNITY SCHOOL DISTRICT 25 **COMMUNITY SCHOOL DISTRICT 18 COMMUNITY SCHOOL DISTRICT 26 COMMUNITY SCHOOL DISTRICT 19** COMMUNITY SCHOOL DISTRICT 27 **COMMUNITY SCHOOL DISTRICT 20 COMMUNITY SCHOOL DISTRICT 28** COMMUNITY SCHOOL DISTRICT 21 COMMUNITY SCHOOL DISTRICT 29 **COMMUNITY SCHOOL DISTRICT 22 COMMUNITY SCHOOL DISTRICT 30 COMMUNITY SCHOOL DISTRICT 23 COMMUNITY SCHOOL DISTRICT 31 COMMUNITY SCHOOL DISTRICT 24 COMMUNITY SCHOOL DISTRICT 32** 

#### Higher Education in New York including but not limited to:

SANFORD BROWN INST-NEW YORK SANFORD BROWN INST-WHITE PLAIN BERK TRADE/BUSINESS SCHOOL **BRAMSON ORT COLLEGE** UNIFICATION THEOLOGICAL SEM LEARNING INST FOR BEAUTY SCI LEARNING INST FOR BEAUTY SCI NEW YORK INTL BEAUTY SCHOOL BEAUTY SCHOOL OF MIDDLETOWN

LEARNING INST FOR BEAUTY SCI CAPRI SCHOOL OF HAIR DESIGN LEARNING INST FOR BEAUTY SCI FRENCH CULINARY INSTITUTE LEARNING INST FOR BEAUTY SCI MARJON SCH OF BEAUTY CULTURE LEARNING INST FOR BEAUTY SCI COLUMBIA U SCH OF DENTAL SURG

COLUMBIA UNIV LAW SCHOOL FORDHAM UNIV SCHOOL OF LAW SUNY AT BUFFALO SCH OF MED SUNY AT BUFFALO LAW SCHOOL ST JOHN'S UNIV-STATEN ISLAND ST JOHN'S CLG/CLG PROF STUDIES

ST JOHN'S LAW SCHOOL STUDIO JEWELERS

CULINARY ACAD OF LONG ISLAND COMMERCIAL DRIVER TRAINING GEMOLOGICAL INST OF AMERICA-NY SPANISH-AMERICAN INSTITUTE NATIONAL TRACTOR TRAILER SCH NATIONAL TRACTOR TRAILER SCH MERKAZ BNOS-BUSINESS SCHOOL DUTCHESS SCH OF PRACT NURSING

FRANKLIN CAREER INSTITUTE **COLLEGE OF SAINT ROSE** MARIA COLLEGE SAGE COLLEGE OF ALBANY

SIENA COLLEGE SUNY UNIV AT ALBANY

ALBANY COLLEGE OF PHARMACY

ALBANY LAW SCHOOL ALBANY MEDICAL COLLEGE **EXCELSIOR COLLEGE** ALFRED UNIVERSITY **HOUGHTON COLLEGE** SUNY ALFRED STATE CLG **BRONX COMMUNITY COLLEGE** COLLEGE OF MT ST VINCENT FORDHAM UNIVERSITY-ROSE HILL

MANHATTAN COLLEGE SARAH LAWRENCE COLLEGE SUNY MARITIME COLLEGE HERBERT H LEHMAN COLLEGE HOSTOS COMMUNITY COLLEGE

SUNY AT BINGHAMTON

BROOME COMMUNITY COLLEGE ST BONAVENTURE UNIVERSITY **OLEAN BUSINESS INSTITUTE** CAYUGA COMMUNITY COLLEGE

WELLS COLLEGE SUNY FREDONIA

JAMESTOWN CMTY CLG-JAMESTOWN JAMESTOWN BUSINESS COLLEGE

**ELMIRA COLLEGE** 

SUNY COLLEGE AT PLATTSBURGH CLINTON COMMUNITY COLLEGE COLUMBIA-GREENE CMTY COLLEGE SUNY CORTLAND COLLEGE SUNY DELHI COLLEGE OF TECH

BARD COLLEGE MARIST COLLEGE

**DUTCHESS COMMUNITY COLLEGE** 

VASSAR COLLEGE

CULINARY INSTITUTE OF AMERICA **BRYANT & STRATTON CLG-BUFFALO** 

**CANISIUS COLLEGE** D'YOUVILLE COLLEGE HILBERT COLLEGE MEDAILLE COLLEGE DAEMEN COLLEGE TROCAIRE COLLEGE

UNIVERSITY AT BUFFALO-NORTH

**BUFFALO STATE COLLEGE** 

**ERIE CMTY COLLEGE-NORTH CAMPUS** VILLA MARIA COLLEGE OF BUFFALO CHRIST THE KING SEMINARY NORTH COUNTRY CMTY COLLEGE

PAUL SMITH'S COLLEGE

GENESEE COMMUNITY COLLEGE HOLY TRINITY ORTHODOX SEMINARY HERKIMER COUNTY CMTY COLLEGE JEFFERSON COMMUNITY COLLEGE

**BROOKLYN LAW SCHOOL CUNY BROOKLYN COLLEGE** KINGSBOROUGH COMMUNITY

**COLLEGE** 

NEW YORK CTY CLG OF TECHNOLOGY POLYTECHNIC INSTITUTE OF NYU

PRATT INSTITUTE ST FRANCIS COLLEGE ST JOSEPH'S COLLEGE

SUNY DOWNSTATE MEDICAL CENTER

MEDGAR EVERS COLLEGE

INST OF DESIGN & CONSTRUCTION SUNY COLLEGE AT GENESEO

CAZENOVIA COLLEGE **COLGATE UNIVERSITY** 

SUNY MORRISVILLE CLG OF TECH NAZARETH COLLEGE OF ROCHESTER ROBERTS WESLEYAN COLLEGE

ROCHESTER INSTITUTE OF TECH UTICA COLLEGE ST BERNARDS SCH THEO & MINISTR SUNY INST OF TECHNOLOGY ST JOHN FISHER COLLEGE UTICA SCH OF COMMERCE-UTICA SUNY BROCKPORT LE MOYNE COLLEGE SUNY UPSTATE MEDICAL UNIV MONROE CMTY CLG-ROCHESTER UNIVERSITY OF ROCHESTER SUNY CLG OF ENV SCI/FORESTRY COLGATE ROCHESTER DIVINITY SCH ONONDAGA COMMUNITY COLLEGE **FULTON-MONTGOMERY CMTY** SYRACUSE UNIVERSITY **BRYANT & STRATTON CLG-SYRACUSE COLLEGE** ADELPHI UNIV-GARDEN CITY **HOBART & WILLIAM SMITH CLGS** HOFSTRA UNIVERSITY FINGER LAKES COMMUNITY COLLEGE **MOLLOY COLLEGE** MOUNT SAINT MARY COLLEGE NASSAU COMMUNITY COLLEGE SUNY-ORANGE COUNTY CMTY CLG US MERCHANT MARINE ACADEMY US MILITARY ACAD-WEST POINT WEBB INSTITUTE SUNY-OSWEGO NY INSTITUTE OF TECHNOLOGY HARTWICK COLLEGE SUNY COLLEGE AT OLD WESTBURY SUNY COLLEGE AT ONEONTA NEW YORK CHIROPRACTIC COLLEGE VAUGHN COLLEGE **FIVE TOWNS COLLEGE CUNY QUEENS COLLEGE** QUEENSBOROUGH CMTY COLLEGE BANK STREET COLLEGE OF ED NEW YORK THEOLOGICAL SEMINARY ST JOHN'S UNIVERSITY CITY COLLEGE OF NEW YORK RABBINICAL SEMINARY OF AMERICA **CUNY HUNTER COLLEGE CUNY YORK COLLEGE BOROUGH MANHATTAN CMTY CUNY LAGUARDIA CMTY COLLEGE** COLLEGE RENSSELAER POLYTECHNIC INST JOHN JAY CLG OF CRIMINAL JUST RUSSELL SAGE COLLEGE ST JOHN'S UNIVERSITY-MANHATTAN **HUDSON VALLEY CMTY COLLEGE CUNY COLLEGE OF STATEN ISLAND COLUMBIA UNIVERSITY** COLUMBIA UNIV/BARNARD COLLEGE WAGNER COLLEGE DOMINICAN COLLEGE **COOPER UNION** GENERAL THEOLOGICAL SEMINARY NYACK COLLEGE-ROCKLAND JEWISH THEOLOGICAL SEMINARY ST THOMAS AQUINAS COLLEGE THE JUILLIARD SCHOOL ROCKLAND COMMUNITY COLLEGE NEW YORK CLG OF PODIATRIC MED **CLARKSON UNIVERSITY** MANHATTAN SCHOOL OF MUSIC ST LAWRENCE UNIVERSITY MANNES COLLEGE OF MUSIC SUNY COLLEGE AT POTSDAM MARYMOUNT MANHATTAN COLLEGE SUNY CANTON SKIDMORE COLLEGE **NEW SCHOOL UNIVERSITY** NY INSTITUTE OF TECH-MANHATTAN SUNY EMPIRE STATE CLG-SARATOGA NEW YORK LAW SCHOOL UNION COLLEGE NEW YORK MEDICAL COLLEGE SCHENECTADY COUNTY CMTY CLG **NEW YORK UNIVERSITY** SUNY COBLESKILL CORNING COMMUNITY COLLEGE PACE UNIVERSITY PARSONS THE SCHOOL FOR DESIGN DOWLING COLLEGE **FASHION INST OF TECHNOLOGY** SEMINARY OF IMMAC CONCEPTION UNION THEOLOGICAL SEMINARY SUNY STONY BROOK UNIV YESHIVA UNIVERSITY SUFFOLK CO CMTY CLG-AMMERMAN SUNY HEALTH SCIENCES CENTER **TEACHERS COLLEGE HEBREW UNION COLLEGE** FARMINGDALE STATE COLLEGE CITY UNIV OF NEW YORK GRAD CTR SULLIVAN COUNTY CMTY COLLEGE CORNELL UNIV MEDICAL CAMPUS ITHACA COLLEGE **BARUCH COLLEGE** TOMPKINS CORTLAND CMTY COLLEGE MOUNT SINAI SCH OF MEDICINE **CORNELL UNIVERSITY** BERKELEY COLLEGE-NEW YORK CITY SUNY COLLEGE AT NEW PALTZ THE WOOD TOBE COBURN SCHOOL ULSTER COUNTY CMTY COLLEGE AMERICAN ACAD OF DRAMATIC ARTS SUNY ADIRONDACK COLLEGE COLLEGE OF NEW ROCHELLE LIM COLLEGE SCHOOL OF VISUAL ARTS CONCORDIA COLLEGE NEW YORK METROPOLITAN CLG OF NEW YORK PACE UNIV-GRADUATE CENTER SUNY COLLEGE OF OPTOMETRY IONA COLLEGE **TOURO COLLEGE** MANHATTANVILLE COLLEGE NY SCH OF INTERIOR DESIGN MERCY COLLEGE-DOBBS FERRY PACE UNIVERSITY-WESTCHESTER NIAGARA UNIVERSITY NIAGARA COUNTY CMTY COLLEGE SAINT JOSEPH'S SEMINARY HAMILTON COLLEGE ST VLADIMIRS ORTHODOX THEO SEM MOHAWK VALLEY CMTY COLLEGE WESTCHESTER COMMUNITY COLLEGE SUNY COLLEGE AT PURCHASE BERKELEY COLLEGE-WESTCHESTER **KEUKA COLLEGE** ALBERT EINSTEIN COLLEGE OF MED MONROE COLLEGE **EVEREST INST-ROCHESTER** TECHNICAL CAREER INSTITUTES ST JOSEPH'S COLLEGE-LI CAMPUS **BORICUA COLLEGE** LONG ISLAND UNIV-C W POST THE COLLEGE OF WESTCHESTER **BRYANT & STRATTON CLG-GREECE** BENJAMIN N CARDOZO SCH OF LAW PHILLIPS BETH ISRAEL SCH NURS NYU COLLEGE OF DENTISTRY NEW YORK UNIV SCH OF MEDICINE AMERICAN ACAD MCALLISTER INST COLUMBIA U SCH OF SOCIAL WORK COCHRAN SCHOOL OF NURSING SUFFOLK CO CMTY CLG-GRANT SANFORD BROWN INST-MELVILLE SUFFOLK CO CMTY CLG-EASTERN **BRYANT & STRATTON CLG-N SYRACU ERIE CMTY COLLEGE-SOUTH CAMPUS** SUNY ERIE CMTY CLG-CITY HOUGHTON COLLEGE-WEST SENECA EASTMAN SCHOOL OF MUSIC **BRYANT & STRATTON CLG-HENRIETT** UNIV OF ROCHESTER SCH MED/DENT FORDHAM UNIVERSITY-LINCOLN CTR COLUMBIA U CLG OF PHYS/SURGS SUNY EMPIRE STATE CLG-METRO CT SUNY EMPIRE STATE CLG-HARTSDAL ALLIANCE THEOLOGICAL SEMINARY LONG ISLAND UNIVERSITY SUNY EMPIRE STATE CLG-OLD WEST SUNY EMPIRE STATE CLG-ALBANY SUNY EMPIRE STATE CLG-FRONTIER SUNY EMPIRE STATE CLG-ROCHEST NY INSTITUTE OF TECH-ISLIP NYU STERN SCHOOL OF BUSINESS NYU SCHOOL OF LAW JAMESTOWN CMTY CLGCATTARAUGUS **BRYANT & STRATTON CLG-ALBANY BRYANT & STRATTON CLG-SOUTHTOW** MERCY COLLEGE-BRONX CAMPUS MERCY COLLEGE-WHITE PLAINS MERCY COLLEGE-YORKTOWN MONROE COLLEGE-NEW ROCHELLE MOHAWK VALLEY CMTY CLG-ROME PACE UNIV SCHOOL OF LAW CORNELL UNIV CLG OF VET MED CORNELL UNIV LAW SCHOOL POLYTECHNIC UNIV-WESTCHESTER POLYTECHNIC UNIV-LONG ISLAND NY COLLEGE OF OSTEOPATHIC MED TOURO LAW CENTER HOFSTRA UNIV SCHOOL OF LAW SUNY AT BUFFALO DENTAL SCHOOL NORTH COUNTRY CMTY CLG-MALONE MID-AMERICA BAPTIST THEO SEM SYRACUSE UNIV COLLEGE OF LAW CUNY SCH OF LAW AT QUEENS CLG HUNTER-BELLEVUE SCH OF NURSING MIRRER YESHIVA CENTRAL INST PRATT INSTITUTE-MANHATTAN

TOURO CLG-GRAD SCH JEWISH STDS NORTH COUNTRY CMTY CLG-TICONDE **CUNY SYSTEM OFFICE** LONG ISLAND UNIV ADMIN OFFICE SUFFOLK CO CMTY CLG CTRL ADM STATE UNIV OF NY SYSTEM OFFICE **ROCKEFELLER UNIVERSITY** THE ART INST OF NEW YORK CITY MILDRED ELLEY COLLEGE HELENE FULD CLG OF NURSING PLAZA COLLEGE BRIARCLIFFE COLLEGE-BETHPAGE BRIARCLIFFE COLLEGE-PATCHOGUE ELMIRA BUSINESS INSTITUTE THE NEW YORK ACADEMY OF ART ST JOSEPH'S SCHOOL OF NURSING COLUMBIA UNIV SCH OF NURSING EUGENE LANG CLG-NEW SCH UNIV GLOBE INSTITUTE OF TECHNOLOGY **BRYANT & STRATTON CORP OFFICE** NEW YORK CAREER INSTITUTE ITT TECHNICAL INST-LIVERPOOL ITT TECHNICAL INST-GETZVILLE ITT TECHNICAL INST-ALBANY LONG ISLAND UNIV-BRENTWOOD **BRYANT & STRATTON CLG-AMHERST** LONG ISLAND BUSINESS INST **HUNTER BUSINESS SCHOOL** DALE CARNEGIE INSTITUTE SOBELSOHN SCHOOL NY INST OF ENGLISH/BUSINESS COPE INSTITUTE **GLOBAL BUSINESS INSTITUTE GLOBAL BUSINESS INSTITUTE** COLD SPRING HARBOR LABORATORY STERN COLLEGE FOR WOMEN SOPHIE DAVIS MED SCH OF BIOMED ASA COLLEGE RIDLEY-LOWELL BUS/TECH INST RIDLEY-LOWELL BUS/TECH INST NY UNIV MED CTR ALLIED HLTH ED CALIBER TRAINING INSTITUTE HART SCH OF PRACTICAL NURSING MANDL SCHOOL M S WHELAN SCH OF PRAT NURSING NY SCH FOR MEDICAL/DENTAL ASST SUBURBAN TECHNICAL SCHOOL BRANFORD HALL CAREER INST UTICA SCH OF COMMERCE-ONEONTA UTICA SCH OF COMMERCE-CANASTOT THE KING'S COLLEGE CROUSE HOSPITAL SCH OF NURSING ISLAND DRAFTING/TECH INST MEMORIAL HOSP SCH OF NURSING SAINT ELIZABETH CLG OF NURSING MONROE CMTY CLG-DAMON CITY **GAMLA COLLEGE** ELLIS HOSPITAL SCH OF NURSING MERCY COLLEGE-MANHATTAN NEW SCHOOL OF RADIO/TELEVISION SWEDISH INSTITUTE BERLITZ LANGUAGE CENTER BERLITZ LANGUAGE CENTER BERLITZ LANGUAGE CENTER BERLITZ LANGUAGE CENTER BERLITZ LANGUAGE CENTER

LIA SCHORR INSTITUTE BETH HATALMUD RABBINICAL CLG **BUSINESS INFORMATICS CENTER** CTR MOD PSYCHOANALYTIC STDS DAVIS COLLEGE SAMARITAN HOSP SCH OF NURSING SIMMON INST OF FUNERAL SERVICE UNITED TALMUDICAL SEMINARY PACIFIC CLG OF ORIENTAL MED-NY NEW YORK CLG OF HEALTH PROF AMER MUSICAL/DRAMATIC ACADEMY ARNOT-OGDEN MED CTR SCH OF NUR CIRCLE IN SQUARE THEATER SCH **ELIM BIBLE INSTITUTE** MERCE CUNNINGHAM STUDIO WORD OF LIFE BIBLE INSTITUTE CAREER INST HEALTH/TECH SCHOOL FOR FILM/TELEVISION **ELIM BIBLE INSTITUTE-BUFFALO** ANTHEM INSTITUTE-NEW YORK LONG ISLAND UNIV-ROCKLAND GRAD SUNBRIDGE INSTITUTE **DEVRY UNIVERSITY-MANHATTAN** APEX TECHNICAL SCHOOL **CHARLES STUART SCHOOL** CLG OF NEW ROCHELLE-ROSA PARKS ST JOHN'S UNIV-OAKDALE ALLEN SCHOOL NEW YORK INSTITUTE OF MASSAGE METROPOLITAN LEARNING INST LEON STUDIO 1 SCH HAIR DESIGN LONG ISLAND BUSINESS INST TRI-STATE CLG OF ACUPUNCTURE DOWLING COLLEGE-BROOKHAVEN NEW YORK UNIV SCH CONT ED/PROF STELLA ADLER STUDIO OF ACTING THE ACTING STUDIO LEE STRASBERG THEATRE/FILM INS FEGS TRADES & BUSINESS SCHOOL NEW YORK AUTO & DIESEL INST **CAREER & EDUC CONSULTANTS** NEW BRUNSWICK THEO SEM-ST JOHN CUNY GRAD SCH OF JOURNALISM UNITED HOSPITAL MED CENTER BELLEVUE HOSPITAL CENTER LUTHERAN MEDICAL CTR ST VINCENTS CATHOLIC MED CTR ST JOHNS EPISCOPAL HOSP ST BARNABAS HOSPITAL SISTERS OF CHARITY HOSP SAMARITAN MEDICAL CENTER WYCKOFF HEIGHTS MED CTR AUBURN MEMORIAL HOSPITAL KINGSTON HOSPITAL METROPOLITAN HOSPITAL MAIMONIDES HOSPITAL JAMAICA HOSPITAL MED CTR LONG BEACH MEDICAL CENTER QUEENS HOSPITAL CENTER PHILLIPS FAMILY PRACTICE BETH ISRAEL MED CTR-KINGS HWY BETH ISRAEL MED CTR-SINGER BETH ISRAEL MC PHILLIPS AMB JAMES J PETERS VA MED CTR MOUNT SINAI HOSPITAL **ELMHURST HOSPITAL** 

BETH ISRAEL MEDICAL CTR ZUCKER HILLSIDE HOSPITAL STONY BROOK UNIV HOSPITAL NORTHPORT VETERANS MED CTR LONG ISLAND JEWISH MEDICAL CTR WINTHROP UNIV HOSPITAL NASSAU UNIV MEDICAL CENTER MERCY HOSPITAL ROSWELL PARK MEM INSTITUTE CHILDRENS HOSPITAL VETERANS ADMIN MED CTR MILLARD FILLMORE HOSPITAL ERIE COUNTY MEDICAL CTR **DEACONESS HOSPITAL BUFFALO GENERAL HOSPITAL** NEW YORK/PRESBYTERIAN HOSP MEMORIAL SLOAN KETTERING HOSPITAL JOINT DISEASES NORTH SHORE UNIV HOSPITAL NIAGARA HOSPICE INC SUNNYVIEW HOSP/REHAB CTR STRATTON VETERANS MED CTR **ELLIS HEALTH CENTER** ALBANY MEDICAL CENTER PENINSULA HOSPITAL CENTER FLUSHING HOSPITAL MED CENTER CONEY ISLAND HOSPITAL ST ELIZABETH MEDICAL CTR BASSETT HOSPITAL ST JOSEPHS HOSPITAL SUNY CLINICAL CAMPUS WILSON MEMORIAL HOSPITAL VETERANS ADMIN MED CTR METHODIST HOSPITAL INTERFAITH MEDICAL CTR VET ADM MED CTR BROOKLYN KINGS COUNTY HOSPITAL CTR SUNY DOWNSTATE HOSPITAL ST VINCENTS MED CENTER LONG ISLAND CLG HOSPITAL HOSPITAL FOR SPECIAL SURGERY **BROOKLYN HOSPITAL CENTER BROOKDALE UNIV HOSPITAL** KINGSBROOK JEWISH MED CTR NY HARBOR HEALTHCARE SOUND SHORE MEDICAL CENTER NY EYE/EAR INFIRMARY LINCOLN MEDICAL CENTER LENOX HILL HOSPITAL WESTCHESTER MEDICAL CENTER ST VINCENTS MEDICAL CENTER MISERICORDIA HOSP MED CTR GOOD SAMARITAN MED CTR STATEN ISLAND HOSPITAL **OUR LADY MERCY MED CENTER** ST JOSEPHS HOSPITAL ROSE F KENNEDY CENTER **BRONX LEBANON HOSPITAL** NATHAN VAN ETTEN HOSPITAL MONTEFIORE MEDICAL CTR ABRAHAM JACOBI HOSPITAL BRONX LEBANON HOSPITAL MONTEFIORE MED CTR MOSES MONROE COMMUNITY HOSPITAL CANANDAIGUA VA MEDICAL CTR **UNITY HEALTH SYSTEM** 

ROCHESTER GENERAL HOSPITAL HIGHLAND HOSPITAL UNIV OF ROCHESTER MED CENTER **NEW YORK HOSPITAL QUEENS** BROOKHAVEN MEMORIAL HOSPITAL CABRINI MEDICAL CENTER NEW YORK UNIV MEDICAL CTR ST LUKES ROOSEVELT HOSP NY PRESBY/COLUM UNIV MED CTR HARLEM HOSPITAL NEW YORK DOWNTOWN HOSPITAL SOUTHSIDE HOSPITAL SCHUYLER HOSPITAL LOURDES HOSPITAL WCA HOSPITAL ST JAMES MERCY HOSPITAL **FAXTON ST LUKES HEALTHCARE** SO NASSAU COMMUNITY HOSPITAL PENARANDA INST DENTAL TECH DOROTHEA HOPFER SCH NURSING INST ALLIED MEDICAL PROF **CVPH MEDICAL CENTER BROOKLYN-QUEENS CON OF MUSIC** THE BARD GRADUATE CENTER FORDHAM UNIVERSITY-WESTCHESTER

GEORGE MERCER MEM SCH **THEOLOGY** ST PAULS SCHOOL OF NURSING ADELPHI UNIV-HAUPPAUGE ADELPHI UNIV-HUDSON VALLEY SUNY ORANGE CMTY CLG-NEWBURGH TISCH SCHOOL OF THE ARTS NEW YORK UNIV-STEINHARDT SANFORD BROWN INST-GARDEN CTY UNIVERSITY AT BUFFALO-SOUTH **BRIARCLIFFE COLLEGE-QUEENS** SOTHEBY'S INSTITUTE OF ART ST PAULS SCH OF NURSING-QUEENS ONONDAGA SCH OF THER MASSAGE ONONDAGA SCH OF THER MASSAGE TOURO COLLEGE-SUNSET PARK LINCOLN TECH INST-QUEENS NYACK COLLEGE-MANHATTAN CLG OF NEW ROCHELLE-BROOKLYN CLG OF NEW ROCHELLE-J O'CONNOR CLG OF NEW ROCHELLE-CO-OP CITY CLG OF NEW ROCHELLE-DC-37 LONG ISLAND UNIV-RIVERHEAD UNIVERSITY OF BUFFALO-GATEWAY

NEW YORK - EMPIRE STATE DEVELOPMENT

MEDAILLE COLLEGE-ROCHESTER

#### State Agencies in New York including but not limited to:

NEW YORK - GOVERNOR **NEW YORK - ATTORNEY GENERAL NEW YORK - STATE COMPTROLLER** NEW YORK - LT. GOVERNOR **NEW YORK - SECRETARY OF STATE NEW YORK - STATE ASSEMBLY NEW YORK - STATE SENATE NEW YORK - COURT OF CLAIMS** NEW YORK - NEW YORK STATE UNIFIED COURT SYSTEM NEW YORK - GOVERNOR'S OFFICE OF EMPLOYEE **RELATIONS** NEW YORK - GOVERNOR'S TRAFFIC SAFETY COMMITTEE NEW YORK - DIVISION FOR WOMEN NEW YORK - DIVISION OF THE BUDGET **NEW YORK - BANKING DEPARTMENT** NEW YORK - DEPARTMENT OF AGRICULTURE AND **MARKETS** NEW YORK - DEPARTMENT OF CIVIL SERVICE NEW YORK - DEPARTMENT OF CORRECTIONAL **SERVICES NEW YORK - DEPARTMENT OF ECONOMIC DEVELOPMENT: TOURISM NEW YORK - DEPARTMENT OF HEALTH NEW YORK - DEPARTMENT OF INSURANCE** NEW YORK - DEPARTMENT OF LABOR **NEW YORK - DEPARTMENT OF MOTOR VEHICLES** NEW YORK - DEPARTMENT OF STATE NEW YORK - DEPARTMENT OF TAXATION AND

**NEW YORK - DEPARTMENT OF TRANSPORTATION** 

NEW YORK - DIVISION OF HOUSING AND COMMUNITY

NEW YORK - DIVISION OF CRIMINAL JUSTICE

NEW YORK - DIVISION OF MILITARY AND NAVAL

FINANCE

**SERVICES** 

**RENEWAL** 

**AFFAIRS** 

**NEW YORK - HIGHER EDUCATION SERVICES** CORPORATION **NEW YORK - NEW YORK LOTTERY** NEW YORK - NEW YORK STATE DIVISION OF HUMAN **RIGHTS** NEW YORK - NEW YORK STATE ENERGY RESEARCH AND DEVELOPMENT AUTHORITY **NEW YORK - GIS CLEARINGHOUSE** NEW YORK - NEW YORK STATE INSURANCE FUND NEW YORK - NEW YORK STATE PARKS, RECREATION AND HISTORIC PRESERVATION NEW YORK - NEW YORK STATE POLICE NEW YORK - OFFICE OF ADVOCATE FOR PERSONS DISABILITIES NEW YORK - OFFICE OF ALCOHOLISM AND SUBSTANCE ABUSE SERVICES NEW YORK - OFFICE OF GENERAL SERVICES NEW YORK - OFFICE OF MENTAL HEALTH NEW YORK - OFFICE OF REAL PROPERTY SERVICES **NEW YORK - STATE EDUCATION DEPARTMENT NEW YORK - STATE EDUCATION DEPARTMENT:** OFFICE OF HIGHER EDUCATION NEW YORK - STATE EDUCATION DEPARTMENT: STATE **ARCHIVES** NEW YORK - STATE EDUCATION DEPARTMENT: STATE **LIBRARY NEW YORK - STATE EMERGENCY MANAGEMENT OFFICE NEW YORK - STATE GOVERNMENT INFORMATION** LOCATOR SYSTEM NEW YORK - NEW YORK STATE CANAL SYSTEM NEW YORK - DEPARTMENT OF ENVIRONMENT CONSERVATION NEW YORK - OFFICE FOR THE AGING NEW YORK - OFFICE OF REGULATORY REFORM NEW YORK - DIVISION OF VETERANS' AFFAIRS

**NEW YORK - OFFICE FOR TECHNOLOGY** 

NEW YORK - OFFICE OF TEMPORARY AND DISABILITY ASSISTANCE

NEW YORK - OFFICE OF CHILDREN AND FAMILY SERVICES

NEW YORK - ADIRONDACK PARK AGENCY

NEW YORK - OFFICE OF MENTAL RETARDATION AND

**DEVELOPMENTAL DISABILITIES** 

NEW YORK - AG RX

NEW YORK - OFFICE OF LONG TERM CARE

**OMBUDSMAN** 

**NEW YORK - BOARD OF REGENTS** 

NEW YORK - COMMISSION ON QUALITY OF CARE FOR

THE MENTALLY DISABLED

NEW YORK - CONSUMER PROTECTION BOARD NEW YORK - COUNCIL ON CHILDREN AND FAMILIES NEW YORK - NEW YORK STATE COUNCIL ON THE

NEW YORK - NEW YORK STATE COUNCIL ON THE ARTS

NEW YORK - NEW YORK STATE ETHICS COMMISSION NEW YORK - NEW YORK STATE THRUWAY AUTHORITY

**NEW YORK - PUBLIC SERVICE COMMISSION** 

NEW YORK - STATE BOARD OF ELECTIONS VOTER INFORMATION CENTER

NEW YORK - STATE COMMISSION ON LOBBYING NEW YORK - WORKERS' COMPENSATION BOARD NEW YORK - NEW YORK STATE TEACHERS'

RETIREMENT SYSTEM

NEW YORK - COMMISSION OF INVESTIGATION NEW YORK - COMMISSION OF CORRECTION NEW YORK - PUBLIC EMPLOYMENT RELATIONS

BOARD

NEW YORK - CRIME VICTIMS BOARD NEW YORK - DORMITORY AUTHORITY

NEW YORK - CAPITAL DISTRICT REGIONAL PLANNING

COMMISSION

NEW YORK - SCHENECTADY/GLENVILLE ECONOMIC

DEVELOPMENT ZONE

NEW YORK - CENTRAL PINE BARRENS COMMISSION NEW YORK - ADIRONDACK ASSOCIATION OF TOWNS

AND VILLAGES

NEW YORK - GENESEE/FINGER LAKES REGIONAL

PLANNING COUNCIL

#### Cities, Towns, Villages, and Boroughs in Oregon including but not limited to:

CITY OF DAMASCUS ANTELOPE CITY HALL CITY OF ADAIR VILLAGE CITY OF AURORA CITY OF AMITY CITY OF DALLAS CANBY CITY HALL ASTORIA CITY HALL CITY OF CORVALLIS **BARLOW CITY HALL BANKS CITY HALL** CITY OF DEPOE BAY CITY OF DETROIT CASCADE LOCKS CITY HALL CITY OF BAY CITY CITY OF CLATSKANIE CANNON BEACH CITY HALL CITY OF FALLS CITY CITY OF COLUMBIA CITY CARLTON CITY HALL CITY OF HALSEY CITY OF DONALD CITY OF CORNELIUS CITY OF IDANHA CITY OF DUFUR CITY OF INDEPENDENCE CITY OF DAYTON CITY OF ESTACADA CITY OF DUNDEE CITY OF JEFFERSON CITY OF FAIRVIEW CITY OF FOREST GROVE CITY OF WATERLOO CITY OF GERVAIS CITY OF GARIBALDI CITY OF LEBANON CITY OF GLADSTONE CITY OF GASTON CITY OF SODAVILLE CITY OF GRASS VALLEY CITY OF HILLSBORO CITY OF LYONS CITY OF GRESHAM CITY OF LAFAYETTE CITY OF MILL CITY CITY OF HOOD RIVER CITY OF MCMINNVILLE CITY OF MONMOUTH CITY OF HUBBARD CITY OF MANZANITA CITY OF MOUNT ANGEL CITY OF NEHALEM CITY OF LAKE OSWEGO CITY OF NEWPORT CITY OF RIVERGROVE CITY OF NEWBERG CITY OF LINCOLN CITY CITY OF MAUPIN CITY OF NORTH PLAINS CITY OF PHILOMATH CITY OF MOLALLA CITY OF MORO CITY OF ROCKAWAY BEACH CITY OF SCIO CITY OF SAINT PAUL CITY OF SCOTTS MILLS CITY OF MOSIER CITY OF GEARHART CITY OF SHERIDAN CITY OF SEASIDE CITY OF OREGON CITY CITY OF SILETZ CITY OF SHERWOOD CITY OF SILVERTON CITY OF RAINIER CITY OF PRESCOTT CITY OF TILLAMOOK CITY OF STAYTON CITY OF RUFUS CITY OF WARRENTON CITY OF SUBLIMITY CITY OF SAINT HELENS CITY OF WHEELER CITY OF SWEET HOME CITY OF SANDY CITY OF YAMHILL CITY OF TANGENT CITY OF TOLEDO CITY OF SCAPPOOSE CITY OF PORTLAND CITY OF SHANIKO CITY OF MAYWOOD PARK CITY OF TURNER CITY OF THE DALLES CITY OF MILWAUKIE CITY OF WALDPORT CITY OF WOOD VILLAGE CITY OF TIGARD CITY OF WILLAMINA CITY OF TROUTDALE CITY OF KING CITY CITY OF EUGENE CITY OF TUALATIN CITY OF DURHAM CITY OF COBURG CITY OF VERNONIA CITY OF JOHNSON CITY BANDON CITY HALL CITY OF WASCO CITY OF SALEM **BROOKINGS CITY HALL** CITY OF WEST LINN CITY OF KEIZER CITY OF CANYONVILLE CITY OF WILSONVILLE CITY OF ALBANY CITY OF COOS BAY CITY OF WOODBURN CITY OF MILLERSBURG CITY OF COQUILLE CITY OF BEAVERTON AUMSVILLE CITY HALL CITY OF COTTAGE GROVE CITY OF HAPPY VALLEY **BROWNSVILLE CITY HALL** CITY OF CRESWELL

CITY OF DRAIN CITY OF ELKTON CITY OF FLORENCE CITY OF GLENDALE CITY OF GOLD BEACH CITY OF HARRISBURG CITY OF JUNCTION CITY CITY OF LAKESIDE CITY OF LOWELL CITY OF MONROE CITY OF MYRTLE CREEK CITY OF MYRTLE POINT CITY OF NORTH BEND CITY OF OAKLAND CITY OF OAKRIDGE CITY OF PORT ORFORD CITY OF POWERS CITY OF REEDSPORT CITY OF RIDDLE CITY OF ROSEBURG CITY OF SPRINGFIELD CITY OF SUTHERLIN CITY OF VENETA CITY OF WESTFIR CITY OF DUNES CITY CITY OF WINSTON CITY OF YACHATS CITY OF YONCALLA CITY OF MEDFORD CENTRAL POINT CITY HALL ASHLAND CITY HALL **BUTTE FALLS CITY HALL** CAVE JUNCTION CITY HALL CITY OF EAGLE POINT CITY OF GOLD HILL CITY OF GRANTS PASS CITY OF JACKSONVILLE CITY OF PHOENIX

CITY OF ROGUE RIVER CITY OF SHADY COVE CITY OF TALENT CITY OF KLAMATH FALLS BONANZA TOWN HALL CHILOQUIN CITY HALL TOWN OF LAKEVIEW CITY OF MALIN CITY OF MERRILL CITY OF PAISLEY BEND CITY HALL **BURNS CITY HALL** CITY OF CULVER CITY OF HINES CITY OF LA PINE CITY OF MADRAS CITY OF METOLIUS CITY OF MITCHELL CITY OF PRINEVILLE CITY OF REDMOND CITY OF SISTERS CITY OF PENDLETON ADAMS CITY HALL CITY OF ARLINGTON ATHENA CITY HALL CITY OF BAKER CITY **BOARDMAN CITY HALL** CANYON CITY CITY HALL CITY OF CONDON CITY OF COVE CITY OF DAYVILLE CITY OF ECHO CITY OF ELGIN CITY OF ENTERPRISE CITY OF FOSSIL CITY OF HAINES

TOWN OF LEXINGTON CITY OF IMBLER CITY OF IONE CITY OF IRRIGON CITY OF JOHN DAY CITY OF JOSEPH CITY OF LA GRANDE CITY OF ISLAND CITY CITY OF LONG CREEK CITY OF LOSTINE CITY OF MILTON FREEWATER CITY OF MONUMENT CITY OF MOUNT VERNON CITY OF NORTH POWDER CITY OF PILOT ROCK CITY OF PRAIRIE CITY CITY OF RICHLAND CITY OF SENECA CITY OF SPRAY CITY OF STANFIELD CITY OF SUMMERVILLE CITY OF SUMPTER CITY OF GRANITE CITY OF UKIAH CITY OF UMATILLA CITY OF UNION CITY OF UNITY CITY OF WALLOWA CITY OF WESTON ADRIAN CITY HALL CITY OF HUNTINGTON CITY OF JORDAN VALLEY CITY OF NYSSA CITY OF ONTARIO

CITY OF HERMISTON

#### Counties in Oregon including but not limited to:

HOOD RIVER COUNTY
SHERMAN COUNTY
CLACKAMAS COUNTY
COLUMBIA COUNTY
WASCO COUNTY
CLATSOP COUNTY
WASHINGTON COUNTY
YAMHILL COUNTY
TILLAMOOK COUNTY
MULTNOMAH COUNTY
MARION COUNTY
LINN COUNTY

POLK COUNTY
BENTON COUNTY
LINCOLN COUNTY
LANE COUNTY
COOS COUNTY
CURRY COUNTY
DOUGLAS COUNTY
JACKSON COUNTY
JOSEPHINE COUNTY
KLAMATH COUNTY
LAKE COUNTY
DESCHUTES COUNTY

CITY OF HELIX

CITY OF HEPPNER

HARNEY COUNTY
JEFFERSON COUNTY
CROOK COUNTY
UMATILLA COUNTY
BAKER COUNTY
GRANT COUNTY
GILLIAM COUNTY
WALLOWA COUNTY
WHEELER COUNTY
MORROW COUNTY
UNION COUNTY
MALHEUR COUNTY

CITY OF VALE

#### K-12 in Oregon including but not limited to:

BAKER SCHOOL DISTRICT 5J
BURNT RIVER SCHOOL DIST 30J
HUNTINGTON SCHOOL DISTRICT 16J
PINE EAGLE SCHOOL DISTRICT 61
ALSEA SCHOOL DISTRICT 7J
CORVALLIS SCHOOL DISTRICT 509J
MONROE SCHOOL DISTRICT 1J
PHILOMATH SCHOOL DISTRICT 17J
CANBY SCHOOL DISTRICT 186
COLTON SCHOOL DISTRICT 53
ESTACADA SCHOOL DISTRICT 108

GLADSTONE SCHOOL DISTRICT 115
LAKE OSWEGO SCHOOL DISTRICT 7J
MOLALLA RIVER SCHOOL DIST 35
NORTH CLACKAMAS SCHOOL DIST
OREGON CITY SCHOOL DISTRICT 62
OREGON TRAIL SCH DIST 46
WEST LINN-WILSONVILLE SD 3
ASTORIA SCHOOL DISTRICT 1C
JEWELL SCHOOL DISTRICT 18
SEASIDE SCHOOL DISTRICT 10
WARRENTON HAMMOND SCH DIST 30

CLATSKANIE SCHOOL DISTRICT 6J **RAINIER SCHOOL DISTRICT 13** SCAPPOOSE SCHOOL DISTRICT 1J ST HELENS SCHOOL DISTRICT 502 VERNONIA SCHOOL DISTRICT 47J **BANDON SCHOOL DISTRICT 54** COOS BAY SCHOOL DISTRICT 9 COQUILLE SCHOOL DISTRICT 8 MYRTLE POINT SCHOOL DIST 41 NORTH BEND SCHOOL DISTRICT 13 POWERS SCHOOL DISTRICT 31 CROOK CO SCHOOL DISTRICT **BROOKINGS HARBOR SCH DIST 17C** CENTRAL CURRY SCHOOL DIST 1 PORT ORFORD-LANGLOIS SD 2CJ BEND LAPINE SCHOOL DISTRICT 1 REDMOND SCHOOL DISTRICT 2J SISTERS SCHOOL DISTRICT 6 **CAMAS VALLEY SCHOOL DIST 21** DOUGLAS CO SCHOOL DISTRICT 15 **ELKTON SCHOOL DISTRICT 34 GLENDALE SCHOOL DISTRICT 77 GLIDE SCHOOL DISTRICT 12** NORTH DOUGLAS SCHOOL DIST 22 **OAKLAND SCHOOL DISTRICT 1** REEDSPORT SCHOOL DISTRICT 105 RIDDLE SCHOOL DISTRICT 70 **ROSEBURG SCHOOL DISTRICT 4** SOUTH UMPQUA SCHOOL DIST 19 SUTHERLIN SCHOOL DISTRICT 130 WINSTON-DILLARD SCH DIST 116 YONCALLA SCHOOL DISTRICT 32 **ARLINGTON SCHOOL DISTRICT 3** CONDON SCHOOL DISTRICT 25J **DAYVILLE SCHOOL DISTRICT 16J** JOHN DAY SCHOOL DISTRICT 3 LONG CREEK SCHOOL DIST 17 MONUMENT SCHOOL DISTRICT 8 PRAIRIE CITY SCHOOL DISTRICT 4 HARNEY CO SCHOOL DISTRICT 3 **CRANE ELEM SCHOOL DISTRICT 4** DIAMOND SCHOOL DISTRICT 7 **DOUBLE O SCHOOL DIST 28** DREWSEY SCHOOL DISTRICT 13 SOUTH HARNEY SCHOOL DIST 33 FRENCHGLEN SCHOOL DISTRICT 16 SUNTEX SCHOOL DISTRICT 10 HOOD RIVER CO SCHOOL DISTRICT ASHLAND SCHOOL DISTRICT 5 **BUTTE FALLS SCHOOL DISTRICT 91** CENTRAL POINT SCHOOL DIST 6 JACKSON CO SCHOOL DISTRICT 9 MEDFORD SCHOOL DISTRICT 549C PHOENIX-TALENT SCHOOL DIST 4 PROSPECT SCHOOL DISTRICT 59 ROGUE RIVER SCHOOL DISTRICT 35 **CULVER SCHOOL DISTRICT 4** JEFFERSON CO SCHOOL DIST 509J **GRANTS PASS SCHOOL DISTRICT 7** THREE RIVERS SCHOOL DISTRICT KLAMATH CO SCHOOL DIST 600 KLAMATH FALLS CITY SCHOOLS LAKE CO SCHOOL DISTRICT 7 PAISLEY SCHOOL DISTRICT 11C **BETHEL SCHOOL DISTRICT 52 BLACHLY SCHOOL DISTRICT 90** 

CRESWELL SCHOOL DISTRICT 40 CROW-APPLEGATE-LORANE SD 66 **EUGENE SCHOOL DISTRICT 4J** FERN RIDGE SCHOOL DIST 28J JUNCTION CITY SCHOOL DIST 69 LOWELL SCHOOL DISTRICT 71 MAPLETON SCHOOL DISTRICT 32 MARCOLA SCHOOL DISTRICT 79J MCKENZIE SCHOOL DISTRICT 68 **OAKRIDGE SCHOOL DISTRICT 76** PLEASANT HILL SCHOOL DIST 1 SIUSLAW SCHOOL DISTRICT 97J SOUTH LANE SCH DISTRICT 45J3 SPRINGFIELD SCHOOL DISTRICT 19 LINCOLN CO SCHOOL DISTRICT GREATER ALBANY PUB SCH DIST 8J CENTRAL LINN SCHOOL DIST 552C HARRISBURG SCHOOL DISTRICT 7 LEBANON CMTY SCHOOL DISTRICT 9 SANTIAM CANYON SCH DIST 129J SCIO SCHOOL DISTRICT 95C SWEET HOME SCHOOL DISTRICT 55 ADRIAN SCHOOL DISTRICT 61 ANNEX SCHOOL DISTRICT 29 AROCK SCHOOL DISTRICT 81 HARPER SCHOOL DISTRICT 66 JORDAN VALLEY SCHOOL DIST 3 JUNTURA SCHOOL DISTRICT 12 NYSSA SCHOOL DISTRICT 26 ONTARIO SCHOOL DISTRICT 8C VALE SCHOOL DISTRICT 84 CASCADE SCHOOL DISTRICT 5 **GERVAIS SCHOOL DISTRICT 1** JEFFERSON SCHOOL DISTRICT 14J MT ANGEL SCHOOL DISTRICT 91 NORTH MARION SCHOOL DIST 15 SALEM KEIZER SCH DIST 24J SILVER FALLS SCHOOL DIST 4J ST PAUL SCHOOL DISTRICT 45 NORTH SANTIAM SCHOOL DIST 29J WOODBURN PUBLIC SCH DIST 103 MORROW CO SCHOOL DISTRICT 1 **CORBETT SCHOOL DISTRICT 39** DAVID DOUGLAS SCHOOL DIST 40 **GRESHAM-BARLOW JOINT SD 10** CENTENNIAL SCHOOL DIST 28J PARKROSE SCHOOL DISTRICT 3 PORTLAND SCHOOL DISTRICT 1J REYNOLDS SCHOOL DISTRICT 7 RIVERDALE SCH DISTRICT 51J CENTRAL SCHOOL DISTRICT 13J DALLAS SCHOOL DISTRICT 2 FALLS CITY SCHOOL DIST 57 PERRYDALE SCHOOL DISTRICT 21 SHERMAN CO SCHOOL DISTRICT NESTUCCA VALLEY SCH DIST 101 NEAH-KAH-NIE SCHOOL DIST 56 TILLAMOOK SCHOOL DISTRICT 9 ATHENA-WESTON SCH DIST 29RJ ECHO SCHOOL DISTRICT 5R HELIX SCHOOL DISTRICT 1R HERMISTON SCHOOL DISTRICT 8R MILTON FREEWATER USD 7 PENDLETON SCHOOL DISTRICT 16R PILOT ROCK SCHOOL DISTRICT 2R STANFIELD SCHOOL DISTRICT 61R

UKIAH SCHOOL DISTRICT 80R UMATILLA SCHOOL DISTRICT 6R **COVE SCHOOL DISTRICT 15 ELGIN SCHOOL DISTRICT 23** IMBLER SCHOOL DISTRICT 11 LA GRANDE SCHOOL DISTRICT 1 NORTH POWDER SCH DISTRICT 8J UNION SCHOOL DISTRICT 5 **ENTERPRISE SCHOOL DISTRICT 21** JOSEPH SCHOOL DISTRICT 6 WALLOWA SCHOOL DISTRICT 12 NORTH WASCO CO SCH DIST 21 **DUFUR SCHOOL DISTRICT 29** SOUTH WASCO CO SCHOOL DIST 1 **BANKS SCHOOL DISTRICT 13** BEAVERTON SCHOOL DISTRICT FOREST GROVE SCHOOL DIST 15 **GASTON SCHOOL DISTRICT 511J** HILLSBORO SCHOOL DISTRICT 1J SHERWOOD SCHOOL DISTRICT 88J TIGARD TUALATIN SCH DIST 23J

FOSSIL SCHOOL DISTRICT 21J MITCHELL SCHOOL DISTRICT 55 SPRAY SCHOOL DISTRICT 1 AMITY SCHOOL DISTRICT 4J **DAYTON SCHOOL DISTRICT 8** MCMINNVILLE SCHOOL DISTRICT 40 **NEWBERG SCHOOL DISTRICT 29J** SHERIDAN SCHOOL DISTRICT 48J WILLAMINA SCHOOL DISTRICT 30J YAMHILL CARLTON SCH DIST PLEASANT VALLEY ELEM SD 364 PINEHURST SCHOOL DISTRICT 94 ASHWOOD ELEM SCH DIST 8 BLACK BUTTE SCHOOL DISTRICT 41 ADEL SCHOOL DISTRICT 21 NORTH LAKE SCHOOL DISTRICT 14 PLUSH SCHOOL DISTRICT 18 TROY ELEM SCHOOL DISTRICT 54 HARNEY CO UNION HIGH SD 1J KNAPPA SCHOOL DISTRICT 4 IONE SCHOOL DISTRICT R2

#### <u>Higher Education in Oregon including but not limited to:</u>

LE CORDON BLEU CLG CA-PORTLAND NORTHWEST NANNIES INSTITUTE AIRMANS PROFICIENCY CENTER CONCORDE CAREER INSTITUTE CARRINGTON COLLEGE-PORTLAND **OREGON STATE UNIVERSITY** MARYLHURST UNIVERSITY GEORGE FOX EVANG SEM-PORTLAND CLACKAMAS CMTY CLG-OREGON CITY CLATSOP COMMUNITY COLLEGE SOUTHWESTERN OREGON CMTY CLG CENTRAL OREGON CMTY COLLEGE **UMPQUA COMMUNITY COLLEGE** SOUTHERN OREGON UNIVERSITY ROGUE CMTY COLLEGE-REDWOOD OREGON INSTITUTE OF TECHNOLOGY LANE COMMUNITY COLLEGE NORTHWEST CHRISTIAN UNIV UNIVERSITY OF OREGON LINN BENTON COMMUNITY COLLEGE TREASURE VALLEY CMTY COLLEGE **CORBAN UNIVERSITY** MOUNT ANGEL SEMINARY CHEMEKETA CMTY CLG-SALEM WILLAMETTE UNIVERSITY CONCORDIA UNIVERSITY **LEWIS & CLARK COLLEGE** MT HOOD COMMUNITY COLLEGE MULTNOMAH UNIVERSITY PACIFIC NORTHWEST CLG OF ART PORTLAND CMTY COLLEGE-SYLVANIA PORTLAND STATE UNIVERSITY REED COLLEGE UNIVERSITY OF PORTLAND WARNER PACIFIC COLLEGE OREGON HEALTH & SCIENCE UNIV WESTERN SEMINARY-PORTLAND **UNIV OF WESTERN STATES** WESTERN OREGON UNIVERSITY BLUE MTN CMTY CLG-PENDLETON **EASTERN OREGON UNIVERSITY** PACIFIC UNIVERSITY

OGI SCH OF SCI & ENGR AT OHSU GEORGE FOX UNIVERSITY LINFIELD COLLEGE THE ART INST OF PORTLAND LINFIELD COLLEGE-PORTLAND NEW HOPE CHRISTIAN COLLEGE LEWIS & CLARK LAW SCHOOL WILLAMETTE UNIV LAW SCHOOL UNIV OF OREGON SCHOOL OF LAW PORTLAND CMTY CLG-ROCK CREEK PORTLAND CMTY COLLEGE-CASCADE OREGON STATE U CLG OF VET MED OREGON INST OF TECH-PORTLAND ITT TECHNICAL INST-PORTLAND OREGON COAST COMMUNITY COLLEGE OREGON UNIVERSITY SYSTEM HEALD COLLEGE-PORTLAND **EVEREST CLG-PORTLAND** OREGON CLG OF ART AND CRAFT WALLA WALLA UNIV SCH-NURSING PIONEER PACIFIC COLLEGE COLUMBIA GORGE CMTY COLLEGE ROGUE CMTY COLLEGE-RIVERSIDE KLAMATH COMMUNITY COLLEGE TILLAMOOK BAY CMTY COLLEGE **COLLEGE OF LEGAL ARTS** NATIONAL CLG OF NATURAL MED **GUTENBERG COLLEGE** PHAGANS BEAUTY COLLEGE PHAGANS CRL OREGON BEAUTY CLG PHAGANS SCHOOL OF BEAUTY PHAGANS GRANTS CLG OF BEAUTY PHAGANS MEDFORD BEAUTY SCHOOL UNIV OF PHOENIX-OREGON **DEVRY UNIVERSITY-PORTLAND OREGON STATE UNIV-CASCADES** VALLEY MEDICAL COLLEGE CHEMEKETA CMTY CLG-WOODBURN CHEMEKETA CTMY CLG-YAMHILL VLY BLUE MTN CMTY CLG-BAKER BLUE MTN CMTY CLG-HERMISTON BLUE MTN CMTY CLG-FREEWATER

ABDILL CAREER COLLEGE ANTHEM COLLEGE-BEAVERTON **GOOD SAMARITAN HOSPITAL** VETERANS ADMIN MED CTR LEGACY EMANUEL HOSPITAL **UNIVERSITY HOSPITAL** COLUMBIA GORGE CMTY CLG-HOOD R GEORGE FOX UNIV-PORTLAND GEORGE FOX UNIV-SALEM GEORGE FOX UNIV-REDMOND SANFORD BROWN CLG-PORTLAND CLACKAMAS CMTY CLG-HARMONY CLACKAMAS CMTY CLG-WILSONVILLE

ITT TECHNICAL INST-SALEM

#### State Agencies in Oregon including but not limited to:

OREGON - SECRETARY OF STATE OREGON - STATE TREASURER **OREGON - STATE CONTROLLER OREGON - GOVERNOR OREGON - ATTORNEY GENERAL OREGON - STATE LEGISLATURE OREGON - JUDICIAL DEPARTMENT** 

OREGON - STATE ARCHIVES PUBLIC INFORMATION SFRVFR

OREGON - DEPARTMENT OF ADMINISTRATIVE SERVICES: TRANSPORTATION,

PURCHASING AND PRINT SERVICES OREGON - DEPARTMENT OF AGRICULTURE OREGON - DEPARTMENT OF CONSUMER AND

**BUSINESS SERVICES** 

OREGON - DEPARTMENT OF EDUCATION OREGON - DEPARTMENT OF FISH AND WILDLIFE OREGON - DEPARTMENT OF FORESTRY

OREGON - DEPARTMENT OF GEOLOGY AND MINERAL

**INDUSTRIES** 

OREGON - DEPARTMENT OF HUMAN SERVICES **OREGON - DEPARTMENT OF JUSTICE** 

OREGON - DEPARTMENT OF LAND CONSERVATION

AND DEVELOPMENT

OREGON - DEPARTMENT OF REVENUE

OREGON - DEPARTMENT OF TRANSPORTATION OREGON - ECONOMIC DEVELOPMENT DEPARTMENT

**OREGON - EMPLOYMENT DEPARTMENT** OREGON - OFFICE OF ECONOMIC ANALYSIS OREGON - DEPARTMENT OF ENERGY OREGON - OFFICE OF RURAL HEALTH

OREGON - OFFICIAL OREGON TOURISM WEB SITE OREGON - OREGON HOUSING AND COMMUNITY

SERVICES

OREGON - OREGON LOTTERY

OREGON - OREGON YOUTH AUTHORITY

OREGON - PUBLIC EMPLOYEES RETIREMENT SYSTEM

OREGON - STATE JOBS PAGE **OREGON - STATE LIBRARY** 

OREGON - WATER RESOURCES DEPARTMENT

OREGON - DEPARTMENT OF ENVIRONMENTAL

**QUALITY** 

**OREGON - DEPARTMENT OF COMMUNITY COLLEGES** 

AND WORKFORCE DEVELOPMENT

OREGON - DEPARTMENT OF STATE POLICE OREGON - BUREAU OF LABOR AND INDUSTRIES OREGON - PARKS AND RECREATION DEPARTMENT OREGON - DEPARTMENT OF STATE LANDS

OREGON - ECONOMIC & COMMUNITY DEVELOPMENT

**DEPARTMENT** 

OREGON - OREGON FILM & VIDEO OFFICE OREGON - OFFICE OF HOMELAND SECURITY OREGON - INSURANCE POOL GOVERNING BOARD

**OREGON - OREGON ARTS COMMISSION** OREGON - OREGON PROGRESS BOARD

OREGON - OREGON STATE BOARD OF HIGHER

**EDUCATION** 

OREGON - OREGON STATE COMMISSION ON

CHILDREN AND FAMILIES

**OREGON - PUBLIC UTILITY COMMISSION** 

OREGON - CONSTRUCTION CONTRACTORS BOARD

OREGON - OREGON STATE SCHOLARSHIP COMMISSION

OREGON - OREGON STUDENT ASSISTANCE

COMMISSION

### Cities, Towns, Villages, and Boroughs in Utah including but not limited to:

CITY OF HENEFER CITY OF PARK CITY **CITY OF ALTAMONT** CITY OF AMERICAN FORK CITY OF KAMAS CITY OF PLEASANT GROVE CITY OF HIGHLAND TOWN OF FRANCIS TOWN OF RANDOLPH CITY OF ALPINE CITY OF KAYSVILLE CITY OF BLUFFDALE TOWN OF EAGLE MOUNTAIN CITY OF FRUIT HEIGHTS CITY CITY OF RIVERTON CITY OF FAIRFIELD TOWN OF LAKETOWN CITY OF ROOSEVELT TOWN OF CEDAR FORT CITY OF LAYTON CITY OF BALLARD CITY OF LINDON CITY OF ROY CITY OF CENTERVILLE TOWN OF RUSH VALLEY CITY OF CLEARFIELD CITY OF LEHI CITY OF SUNSET CITY OF SARATOGA SPRINGS CITY OF SANDY CITY OF WEST POINT CITY OF MANILA TOWN OF STOCKTON CITY OF CLINTON CITY OF COTTONWOOD HEIGHTS CITY OF OPHIR CITY OF COALVILLE CITY OF MIDVALE TOWN OF TABIONA CITY OF DRAPER CITY OF MIDWAY CITY OF TOOELE CITY OF DUCHESNE CITY OF MORGAN CITY OF SYRACUSE CITY OF FARMINGTON CITY OF MYTON CITY OF VERNAL CITY OF GARDEN CITY CITY OF NORTH SALT LAKE CITY OF NAPLES CITY OF GRANTSVILLE CITY OF OAKLEY CITY OF VERNON CITY OF HEBER CITY TOWN OF WALLSBURG CITY OF OREM TOWN OF CHARLESTON CITY OF VINEYARD CITY OF WENDOVER

TOWN OF WOODRUFF CITY OF PLEASANT VIEW CITY CITY OF SPRING CITY CITY OF WEST BOUNTIFUL CITY OF NORTH OGDEN CITY OF SPRINGVILLE CITY OF WOODS CROSS CITY OF PRICE CITY OF STERLING CITY OF WEST JORDAN CITY OF BLANDING TOWN OF WALES CITY OF ALTA CITY OF CASTLE DALE CITY OF RICHFIELD CITY OF SOUTH JORDAN TOWN OF CLAWSON TOWN OF ALTON CITY OF HERRIMAN **CLEVELAND TOWN HALL** TOWN OF ANNABELLA CITY OF SALT LAKE CITY CITY OF EAST CARBON CITY OF ANTIMONY CITY OF ELMO CITY OF SOUTH SALT LAKE CITY OF BEAVER TOWN OF EMERY TOWN OF BICKNELL CITY OF HOLLADAY CITY OF FERRON TOWN OF BOULDER CITY OF WEST VALLEY CITY CITY OF TAYLORSVILLE CITY OF GREEN RIVER TOWN OF CANNONVILLE TOWN OF BRIAN HEAD BEAR RIVER CITY CITY OF HELPER CITY OF BRIGHAM CITY CITY OF SCOFIELD CITY OF CEDAR CITY CITY OF PERRY CITY OF HUNTINGTON CITY OF ENOCH TOWN OF CLARKSTON CITY OF MOAB CITY OF CIRCLEVILLE CITY OF CORINNE TOWN OF CASTLE VALLEY TOWN OF ELSINORE CITY OF DEWEYVILLE CITY OF MONTICELLO CITY OF ENTERPRISE CITY OF ORANGEVILLE TOWN OF FIELDING CITY OF ESCALANTE CITY OF GARLAND CITY OF SUNNYSIDE TOWN OF GLENDALE CITY OF HONEYVILLE CITY OF WELLINGTON TOWN OF GLENWOOD CITY OF PROVO CITY OF HOOPER TOWN OF HANKSVILLE CITY OF HOWELL CITY OF AURORA TOWN OF HATCH CITY OF CENTERFIELD TOWN OF HUNTSVILLE CITY OF HENRIEVILLE CITY OF HYDE PARK CITY OF DELTA TOWN OF APPLE VALLEY CITY OF HYRUM CITY OF EPHRAIM CITY OF HURRICANE CITY OF LEWISTON CITY OF EUREKA CITY OF IVINS TOWN OF JOSEPH CITY OF RIVER HEIGHTS CITY OF FAIRVIEW TOWN OF JUNCTION CITY OF NIBLEY CITY OF FILLMORE TOWN OF BIG WATER CITY OF LOGAN CITY OF FOUNTAIN GREEN TOWN OF MANTUA TOWN OF GOSHEN CITY OF KANAB CITY OF GUNNISON TOWN OF KANARRAVILLE CITY OF MENDON CITY OF MILLVILLE TOWN OF KOOSHAREM TOWN OF HINCKLEY TOWN OF HOLDEN CITY OF LA VERKIN TOWN OF NEWTON TOWN OF PARADISE TOWN OF LEEDS CITY OF KANOSH CITY OF PLYMOUTH CITY OF LEAMINGTON TOWN OF LOA CITY OF PROVIDENCE CITY OF LEVAN CITY OF LYMAN CITY OF MARYSVALE CITY OF RICHMOND CITY OF LYNNDYL SMITHFIELD CITY CORPORATION CITY OF MANTI CITY OF MILFORD TOWN OF AMALGA TOWN OF MINERSVILLE TOWN OF MAYFIELD TOWN OF SNOWVILLE TOWN OF MEADOW TOWN OF CENTRAL VALLEY CITY OF TREMONTON CITY OF MONA CITY OF MONROE TOWN OF NEW HARMONY TOWN OF ELWOOD TOWN OF ROCKY RIDGE CITY OF TRENTON CITY OF MORONI CITY OF ORDERVILLE CITY OF WELLSVILLE CITY OF MOUNT PLEASANT CITY OF PANGUITCH CITY OF WILLARD CITY OF NEPHI TOWN OF PARAGONAH CITY OF NORTH LOGAN CITY OF OAK CITY CITY OF PAROWAN TOWN OF ROCKVILLE CITY OF OGDEN CITY OF PAYSON CITY OF WEST HAVEN CITY OF ELK RIDGE CITY OF SANTA CLARA CITY OF SOUTH OGDEN TOWN OF REDMOND TOWN OF SPRINGDALE CITY OF FARR WEST CITY CITY OF SALEM CITY OF SAINT GEORGE CITY OF WOODLAND HILLS CITY OF HARRISVILLE CITY OF TOQUERVILLE CITY OF PLAIN CITY TOWN OF TORREY CITY OF SALINA CITY OF RIVERDALE CITY OF SANTAQUIN TOWN OF TROPIC CITY OF WASHINGTON TERRACE TOWN OF GENOLA CITY HALL TOWN OF VIRGIN CITY OF SOUTH WEBER TOWN OF SIGURD CITY OF WASHINGTON

#### Counties in Utah including but not limited to:

CITY OF UINTAH

SUMMIT COUNTY
DUCHESNE COUNTY
DAVIS COUNTY
WASATCH COUNTY
DAGGETT COUNTY
MORGAN COUNTY

SILT LAKE COUNTY
BOX ELDER COUNTY
CACHE COUNTY

WEBER COUNTY CARBON COUNTY EMERY COUNTY GRAND COUNTY SAN JUAN COUNTY UTAH COUNTY

CITY OF HILDALE

CITY OF SPANISH FORK

MILLARD COUNTY SANPETE COUNTY JUAB COUNTY SEVIER COUNTY BEAVER COUNTY PIUTE COUNTY KANE COUNTY WAYNE COUNTY GARFIELD COUNTY IRON COUNTY WASHINGTON COUNTY

#### K-12 in Utah including but not limited to:

BEAVER CO SCHOOL DISTRICT BOX ELDER CO SCHOOL DISTRICT CACHE CO SCHOOL DISTRICT LOGAN CITY SCHOOL DISTRICT CARBON CO SCHOOL DISTRICT DAGGETT SCHOOL DISTRICT DAVIS SCHOOL DISTRICT DUCHESNE CO SCHOOL DISTRICT **EMERY CO SCHOOL DISTRICT** GARFIELD CO SCHOOL DISTRICT GRAND CO SCHOOL DISTRICT IRON CO SCHOOL DISTRICT JUAB SCHOOL DISTRICT TINTIC SCHOOL DISTRICT KANE CO SCHOOL DISTRICT MILLARD SCHOOL DISTRICT MORGAN CO SCHOOL DISTRICT PIUTE CO SCHOOL DISTRICT RICH CO SCHOOL DISTRICT **GRANITE SCHOOL DISTRICT** JORDAN SCHOOL DISTRICT

MURRAY CITY SCHOOL DISTRICT SALT LAKE CITY SCHOOL DISTRICT SAN JUAN SCHOOL DISTRICT NORTH SANPETE SCHOOL DISTRICT SOUTH SANPETE SCHOOL DISTRICT SEVIER SCHOOL DISTRICT NORTH SUMMIT SCHOOL DISTRICT PARK CITY SCHOOL DISTRICT SOUTH SUMMIT SCHOOL DISTRICT TOOELE CO SCHOOL DISTRICT **UINTAH SCHOOL DISTRICT** ALPINE SCHOOL DISTRICT NEBO SCHOOL DISTRICT PROVO CITY SCHOOL DISTRICT WASATCH CO SCHOOL DISTRICT WASHINGTON CO SCHOOL DISTRICT WAYNE CO SCHOOL DISTRICT OGDEN CITY SCHOOL DISTRICT WEBER SCHOOL DISTRICT CANYONS SCHOOL DISTRICT

#### Higher Education in Utah including but not limited to:

BRIDGERLAND APPLIED TECH CLG BRIDGERLAND APPLIED TECH CLG MYOTHERAPY COLLEGE OF UTAH UNIV OF UTAH LAW SCHOOL UNIV OF UTAH MEDICAL SCHOOL BRIDGERLAND APPLIED TECH CLG ODGEN-WEBER APPLIED TECH CLG **UTAH STATE UNIVERSITY COLLEGE OF EASTERN UTAH** SOUTHERN UTAH UNIVERSITY LDS BUSINESS CLG UNIVERSITY OF UTAH WESTMINSTER COLLEGE **UTAH VALLEY UNIVERSITY** SNOW COLLEGE-EPHRAIM **BRIGHAM YOUNG UNIV-PROVO** DIXIE STATE COLLEGE OF UTAH STEVENS HENAGER CLG-PROVO WEBER STATE UNIVERSITY STEVENS HENAGER CLG-OGDEN SALT LAKE CMTY CLG-REDWOOD UNIV OF PHOENIX-MURRAY UNIV OF PHOENIX-PLEA GROVE BYU CLARK SCHOOL OF LAW SALT LAKE CMTY CLG-SOUTH CITY UTAH SYSTEM OF HIGHER ED **EVEREST CLG-SALT LAKE** PROVO COLLEGE-PROVO ITT TECHNICAL INST-MURRAY GEORGE WYTHE COLLEGE SALT LAKE CMTY CLG-JORDAN SALT LAKE CMTY CLG-MILLER AMERITECH COLLEGE-PROVO AMERITECH COLLEGE-DRAPER **BROADVIEW UNIV-WEST JORDAN** 

VISTA COLLEGE-ONLINE DAVIS APPLIED TECHNOLOGY CLG UINTAH BASIN APPLIED TECH CLG UTAH CLG OF MASSAGE THER-SALT BON LOSEE ACADEMY CLG OF EASTERN UTAH-SAN JUAN HEALING MOUNTAIN MASSAGE SCH UTAH CLG OF MASSAGE THER-SL OGDEN INSTITUTE MASSAGE THER EAGLE GATE CLG-SALT LAKE TOOELE APPLIED TECH CLG APPLIED TECH CLG-WEST VALLEY STEVENS HENAGER CLG-MURRAY SNOW COLLEGE-RICHFIELD **NEUMONT UNIVERSITY** MCKAY DEE HOSPITAL CENTER ORTHO SPECIALTY HOSPITAL SHRINERS HOSPITAL ST MARKS FAMILY PRACTICE UTAH VALLEY HOSPITAL ST MARKS HOSPITAL VETERANS ADMIN MED CENTER LDS HOSPITAL UNIV UTAH HOSPITAL **BROADVIEW UNIV-LAYTON** LOGAN INSTITUTE OF RELIGION WESTERN GOVERNORS UNIV-UTAH FORTIS COLLEGE-SALT LAKE CITY SOUTHWEST APPLIED TECH CLG STEVENS HENAGER CLG-LAYTON ROCKY MT UNIV OF HLTH PROF **UTAH STATE UNIV-TOOELE** BROADVIEW UNIV-SALT LAKE CITY ROSEMAN UNIV OF **HLTH SCI-UTA** 

State Agencies in Utah including but not limited to:

**UTAH - GÖVERNOR UTAH - STATE AUDITOR** UTAH - STATE TREASURER **UTAH - ATTORNEY GENERAL** UTAH - LT. GOVERNOR

**UTAH - LEGISLATURE** 

UTAH - OFFICE OF THE LEGISLATIVE FISCAL ANALYST

**UTAH - STATE COURT SYSTEM** 

UTAH - DEPARTMENT OF ADMINISTRATIVE SERVICES UTAH - DEPARTMENT OF ADMINISTRATIVE SERVICES:

**DIVISION OF ADMINISTRATIVE** 

**RULES** 

UTAH - DEPARTMENT OF ADMINISTRATIVE SERVICES:

**DIVISION OF INFORMATION TECHNOLOGY SERVICES** 

UTAH - DEPARTMENT OF AGRICULTURE AND FOOD UTAH - DEPARTMENT OF ALCOHOLIC BEVERAGE

UTAH - DEPARTMENT OF COMMERCE

UTAH - DEPARTMENT OF COMMUNITY AND ECONOMIC

**DEVELOPMENT** 

**UTAH - DEPARTMENT OF CORRECTIONS** 

UTAH - DEPARTMENT OF ENVIRONMENTAL QUALITY

UTAH - DEPARTMENT OF GENERAL SERVICES

UTAH - DEPARTMENT OF HEALTH

UTAH - DEPARTMENT OF HUMAN RESOURCE

MANAGEMENT

UTAH - DEPARTMENT OF HUMAN SERVICES

UTAH - DEPARTMENT OF INSURANCE

**UTAH - DEPARTMENT OF NATURAL RESOURCES** 

UTAH - DEPARTMENT OF PUBLIC SAFETY

**UTAH - DEPARTMENT OF TRANSPORTATION** 

UTAH - DEPARTMENT OF WORKFORCE SERVICES

UTAH - DIVISION OF FINANCE **UTAH - OFFICE OF EDUCATION UTAH - STATE ARCHIVES** 

**UTAH - STATE LIBRARY DIVISION UTAH - UTAH EDUCATION NETWORK** UTAH - UTAH GEOLOGICAL SURVEY UTAH - OFFICE OF REHABILITATION

UTAH - TOURISM - UTAH.COM **UTAH - CHIEF INFORMATION OFFICER** 

UTAH - DEPARTMENT OF FINANCIAL INSTITUTIONS

UTAH - UTAH FILM COMMISSION

**UTAH - STATE PARKS AND RECREATION** UTAH - DIVISION OF EMERGENCY SERVICES &

HOMELAND SECURITY

**UTAH - OFFICE OF RURAL DEVELOPMENT** 

UTAH - LABOR COMMISSION UTAH - UTAH ARTS COUNCIL

UTAH - UTAH COMMISSION ON CRIMINAL AND

JUVENILE JUSTICE

**UTAH - UTAH COMMISSION ON VOLUNTEERS** 

**UTAH - UTAH STATE TAX COMMISSION** 

**UTAH - BOARD OF REGENTS** 

UTAH - PUBLIC SERVICE COMMISSION UTAH - BOARD OF PARDONS AND PAROLE

UTAH - BEAR RIVER ASSOCIATION OF GOVERNMENTS

UTAH - WASATCH FRONT REGIONAL COUNCIL UTAH - MOUNTAINLAND ASSOCIATION OF

GOVERNMENTS

Cities, Towns, Villages, and Boroughs in Washington including but not limited to:

**AUBURN CITY HALL** CITY OF ALGONA TOWN OF HUNTS POINT YARROW POINT CITY HALL CITY OF CLYDE HILL

TOWN OF BEAUX ARTS VILLAGE

BELLEVUE CITY HALL

BLACK DIAMOND CITY HALL **BOTHELL CITY HALL** MILL CREEK CITY HALL CITY OF CARNATION CITY OF DUVALL

EDMONDS CITY HALL WOODWAY CITY HALL **ENUMCLAW CITY HALL** CITY OF ISSAQUAH KENMORE CITY HALL CITY OF KENT

**BRIER CITY HALL** MAPLE VALLEY CITY HALL CITY OF MEDINA

KIRKLAND CITY HALL

MERCER ISLAND CITY HALL COVINGTON CITY HALL MOUNTLAKE TERRACE CITY

NORTH BEND CITY HALL LYNNWOOD CITY HALL CITY OF PACIFIC CITY OF NEWCASTLE

RENTON CITY HALL SNOQUALMIE CITY HALL CITY OF WOODINVILLE CITY OF REDMOND SAMMAMISH CITY HALL BAINBRIDGE ISLAND CITY HALL

SEATTLE CITY HALL SHORELINE CITY HALL LAKE FOREST PARK CITY HALL

**BURIEN CITY HALL** CITY OF NORMANDY PARK

**TUKWILA CITY HALL** CITY OF SEATAC CITY OF DES MOINES CITY OF EVERETT ANACORTES CITY HALL ARLINGTON CITY HALL BELLINGHAM CITY HALL

**BLAINE CITY HALL BURLINGTON CITY HALL** CONCRETE TOWN HALL COUPEVILLE CITY HALL DARRINGTON CITY HALL **EVERSON CITY HALL** FERNDALE CITY HALL

GOLD BAR CITY HALL **GRANITE FALLS CITY HALL** HAMILTON CITY HALL TOWN OF INDEX

FRIDAY HARBOR CITY HALL

LA CONNER CITY HALL CITY OF LAKE STEVENS LANGLEY CITY HALL TOWN OF LYMAN LYNDEN CITY HALL MARYSVILLE CITY HALL MONROE CITY HALL MOUNT VERNON CITY HALL MUKILTEO CITY HALL

NOOKSACK CITY HALL OAK HARBOR CITY HALL SEDRO WOOLLEY CITY HALL SKYKOMISH CITY HALL SNOHOMISH CITY HALL STANWOOD CITY HALL SULTAN CITY HALL SUMAS CITY HALL **BUCKLEY CITY HALL** CARBONADO TOWN HALL DUPONT CITY HALL EATONVILLE TOWN HALL FORKS CITY HALL

GIG HARBOR CITY HALL CITY OF BREMERTON MILTON CITY HALL MORTON CITY HALL ORTING CITY HALL

PORT ANGELES CITY HALL PORT ORCHARD CITY HALL PORT TOWNSEND CITY HALL POULSBO CITY HALL PUYALLUP CITY HALL **EDGEWOOD CITY HALL** SEQUIM CITY HALL TOWN OF SOUTH PRAIRIE STEILACOOM CITY HALL SUMNER CITY HALL **BONNEY LAKE CITY HALL** WILKESON TOWN HALL TACOMA CITY HALL **RUSTON TOWN HALL** FIFE CITY HALL CITY OF UNIVERSITY PLACE FIRCREST CITY HALL LAKEWOOD CITY HALL TUMWATER CITY HALL CITY OF LACEY **OLYMPIA CITY HALL** ABERDEEN CITY HALL TOWN OF BUCODA CITY OF CENTRALIA CITY OF CHEHALIS COSMOPOLIS CITY HALL CITY OF ELMA CITY HALL CITY OF HOQUIAM MCCLEARY CITY HALL MONTESANO CITY HALL MOSSYROCK CITY HALL CITY OF NAPAVINE OAKVILLE CITY HALL OCEAN SHORES CITY HALL PE ELL TOWN HALL RAINIER CITY HALL RAYMOND CITY HALL **ROY CITY HALL** CITY OF SHELTON SOUTH BEND CITY HALL TENINO CITY HALL **TOLEDO CITY HALL** CITY OF VADER CITY OF WESTPORT WINLOCK CITY HALL YELM CITY HALL BATTLE GROUND CITY HALL CITY OF BINGEN **CAMAS CITY HALL** CASTLE ROCK CITY HALL CATHLAMET CITY HALL CITY OF GOLDENDALE ILWACO CITY HALL KALAMA CITY HALL KELSO CITY HALL LA CENTER CITY HALL LONG BEACH CITY HALL LONGVIEW CITY HALL NORTH BONNEVILLE CITY HALL RIDGEFIELD CITY HALL CITY OF STEVENSON VANCOUVER CITY HALL WASHOUGAL CITY HALL WHITE SALMON CITY HALL WOODLAND CITY HALL YACOLT CITY HALL EAST WENATCHEE CITY HALL

WENATCHEE CITY HALL BREWSTER CITY HALL **BRIDGEPORT CITY HALL** CASHMERE CITY HALL CHELAN CITY HALL CONCONULLY CITY HALL CITY OF ENTIAT CITY OF EPHRATA GEORGE CITY HALL LEAVENWORTH CITY HALL TOWN OF MANSFIELD KRUPP CITY HALL MOSES LAKE CITY HALL OKANOGAN CITY HALL **OMAK CITY HALL** OROVILLE CITY HALL PATEROS CITY HALL **QUINCY CITY HALL** RIVERSIDE CITY HALL TOWN OF ROCK ISLAND SOAP LAKE CITY HALL TONASKET CITY HALL TWISP CITY HALL WARDEN CITY HALL WATERVILLE CITY HALL TOWN OF WILSON CREEK WINTHROP CITY HALL YAKIMA CITY HALL UNION GAP CITY HALL CLE ELUM CITY HALL ELLENSBURG CITY HALL GRANDVIEW CITY HALL GRANGER CITY HALL HARRAH CITY HALL KITTITAS CITY HALL CITY OF MABTON MOXEE CITY HALL TOWN OF NACHES ROSLYN CITY HALL CITY OF SELAH SOUTH CLE ELUM TOWN HALL SUNNYSIDE CITY HALL TIETON CITY HALL CITY OF TOPPENISH WAPATO CITY HALL ZILLAH CITY HALL AIRWAY HEIGHTS CITY HALL CITY OF CHENEY DEER PARK CITY HALL TOWN OF FAIRFIELD LAMONT CITY HALL LATAH CITY HALL LIBERTY LAKE CITY HALL MEDICAL LAKE CITY HALL REARDAN CITY HALL ROCKFORD CITY HALL TOWN OF SPANGLE SPRAGUE CITY HALL TEKOA CITY HALL TOWN OF WAVERLY TOWN OF ALBION ALMIRA TOWN HALL CHEWELAH CITY HALL

COLTON TOWN HALL COLVILLE CITY HALL COULEE CITY CITY HALL COULEE DAM CITY HALL TOWN OF CRESTON CUSICK CITY HALL DAVENPORT CITY HALL TOWN OF ELECTRIC CITY ELMER CITY TOWN HALL **ENDICOTT TOWN HALL** FARMINGTON CITY HALL GARFIELD CITY HALL GRAND COULEE CITY HALL CITY OF HARRINGTON HARTLINE CITY HALL **IONE TOWN HALL** CITY OF KETTLE FALLS LACROSSE CITY HALL TOWN OF MALDEN MARCUS CITY HALL METALINE CITY HALL METALINE FALLS CITY HALL **NESPELEM TOWN HALL** NEWPORT CITY HALL NORTHPORT CITY HALL OAKESDALE CITY HALL ODESSA CITY HALL PALOUSE CITY HALL PULLMAN CITY HALL CITY OF REPUBLIC RITZVILLE CITY HALL ROSALIA CITY HALL ST JOHN CITY HALL SPRINGDALE TOWN HALL UNIONTOWN CITY HALL TOWN OF WILBUR CITY HALL SPOKANE CITY HALL MILLWOOD TOWN HALL SPOKANE VALLEY CITY HALL PASCO CITY HALL BENTON CITY CITY HALL CITY OF COLLEGE PLACE CONNELL CITY HALL DAYTON CITY HALL KAHLOTUS CITY HALL KENNEWICK CITY HALL TOWN OF LIND MESA CITY HALL OTHELLO CITY HALL HATTON CITY HALL POMEROY CITY HALL CITY OF PRESCOTT TOWN OF MATTAWA CITY HALL CITY OF PROSSER RICHLAND CITY HALL CITY OF WEST RICHLAND ROYAL CITY CITY HALL STARBUCK CITY HALL WAITSBURG CITY HALL WALLA WALLA CITY HALL WASHTUCNA TOWN HALL ASOTIN CITY HALL CLARKSTON CITY HALL

**COLFAX CITY HALL** 

#### Counties in Washington including but not limited to:

KING COUNTY
SNOHOMISH COUNTY
WHATCOM COUNTY
ISLAND COUNTY
SAN JUAN COUNTY
SKAGIT COUNTY
CLALLAM COUNTY
KITSAP COUNTY
JEFFERSON COUNTY
PIERCE COUNTY
THURSTON COUNTY
LEWIS COUNTY

**GRAYS HARBOR COUNTY** 

MASON COUNTY
PACIFIC COUNTY
WAHKIAKUM COUNTY
KLICKITAT COUNTY
COWLITZ COUNTY
SKAMANIA COUNTY
CLARK COUNTY
CHELAN COUNTY
OKANOGAN COUNTY
DOUGLAS COUNTY
YAKIMA COUNTY
KITTITAS COUNTY
WHITMAN COUNTY

STEVENS COUNTY
LINCOLN COUNTY
PEND OREILLE COUNTY
FERRY COUNTY
ADAMS COUNTY
SPOKANE COUNTY
FRANKLIN COUNTY
COLUMBIA COUNTY
GARFIELD COUNTY
BENTON COUNTY
WALLA WALLA COUNTY

#### K-12 in Washington including but not limited to:

BENGE SCHOOL DISTRICT 122 LIND SCHOOL DISTRICT 158 OTHELLO SCHOOL DISTRICT 147 RITZVILLE SCHOOL DISTRICT 160 WASHTUCNA SCHOOL DIST 109-43 **ASOTIN-ANATONE SCH DIST 420** CLARKSTON SCH DIST J-250-185 FINLEY SCHOOL DISTRICT 53 KENNEWICK SCHOOL DISTRICT 17 KIONA-BENTON CITY SCH DIST 52 PATERSON SCHOOL DISTRICT 50 PROSSER SCHOOL DISTRICT 116 RICHLAND SCHOOL DISTRICT 400 **CASHMERE SCHOOL DIST 222 ENTIAT SCHOOL DISTRICT 127** LAKE CHELAN SCHOOL DIST 129 **CASCADE SCHOOL DIST 228** MANSON SCHOOL DISTRICT 19 WENATCHEE SCHOOL DISTRICT 246 **CAPE FLATTERY SCH DIST 401 CRESCENT SCHOOL DISTRICT 313** PORT ANGELES SCHOOL DIST 121 **QUILLAYUTE VALLEY SCH DIST 402 SEQUIM SCHOOL DISTRICT 323 BATTLE GROUND SCHOOL DIST 119 CAMAS SCHOOL DISTRICT 117 EVERGREEN SCHOOL DISTRICT 114 GREEN MOUNTAIN SCHOOL DIST 103 HOCKINSON SCHOOL DISTRICT 98** LA CENTER SCHOOL DISTRICT 101 RIDGEFIELD SCHOOL DISTRICT 122 VANCOUVER SCHOOL DISTRICT 37 WASHOUGAL SCHOOL DIST 112-6 **DAYTON SCHOOL DISTRICT 2** STARBUCK SCHOOL DISTRICT 35 CASTLE ROCK SCH DISTRICT 401 KALAMA SCHOOL DISTRICT 402 KELSO SCHOOL DISTRICT 458 LONGVIEW SCHOOL DIST 122 **TOUTLE LAKE SCHOOL DIST 130** WOODLAND SCHOOL DISTRICT 404 **BRIDGEPORT SCHOOL DISTRICT 75 EASTMONT SCHOOL DISTRICT 206** MANSFIELD SCHOOL DISTRICT 207 ORONDO SCHOOL DISTRICT 13 WATERVILLE SCHOOL DISTRICT 209 **CURLEW SCHOOL DISTRICT 50 INCHELIUM SCHOOL DISTRICT 70 ORIENT SCHOOL DISTRICT 65** 

REPUBLIC SCHOOL DISTRICT 309 KAHLOTUS SCHOOL DISTRICT 56 NORTH FRANKLIN SD J-51-162 PASCO SCHOOL DISTRICT 1 POMEROY SCHOOL DISTRICT 110 COULEE-HARTLINE SCH DIST 151 EPHRATA SCHOOL DISTRICT 165 GRAND COULEE DAM SD 301-J MOSES LAKE SCHOOL DISTRICT 161 QUINCY SCHOOL DISTRICT 144-101 **ROYAL SCHOOL DISTRICT 160** SOAP LAKE SCHOOL DISTRICT 156 WAHLUKE SCHOOL DISTRICT 73 WARDEN SCHOOL DISTRICT 146-161 WILSON CREEK SCH DIST 167-202 ABERDEEN SCHOOL DISTRICT 5 COSMOPOLIS SCHOOL DISTRICT 99 ELMA SCHOOL DISTRICT 68 **HOQUIAM SCHOOL DISTRICT 28** MCCLEARY ELEM SCHOOL DIST 65 MONTESANO SCHOOL DISTRICT 66 NORTH BEACH SCHOOL DIST 64 **OAKVILLE SCHOOL DISTRICT 400** OCOSTA SCHOOL DISTRICT 172 LAKE QUINAULT SCHOOL DIST 97 SATSOP SCHOOL DISTRICT 104 TAHOLAH SCHOOL DISTRICT 77 WISHKAH VALLEY SCHOOL DIST 117 COUPEVILLE SCHOOL DISTRICT 204 OAK HARBOR SCHOOL DISTRICT 201 SOUTH WHIDBEY SCHOOL DIST 206 **BRINNON SCHOOL DISTRICT 46** CHIMACUM SCHOOL DISTRICT 49 PORT TOWNSEND SCHOOL DIST 50 QUEETS-CLEARWATER SCH DIST 20 QUILCENE SCHOOL DISTRICT 48 AUBURN SCHOOL DISTRICT 408 BELLEVUE SCHOOL DIST 405 **ENUMCLAW SCHOOL DISTRICT 216** FEDERAL WAY SCHOOL DIST 210 HIGHLINE SCHOOL DISTRICT 401 ISSAQUAH SCHOOL DISTRICT 411 KENT SCHOOL DIST 415 LAKE WASHINGTON SCH DIST 414 RIVERVIEW SCHOOL DISTRICT 407 MERCER ISLAND SCHOOL DIST 400 NORTHSHORE SCHOOL DISTRICT 417 **RENTON SCHOOL DISTRICT 403** SEATTLE SCHOOL DISTRICT 1

SHORELINE SCHOOL DISTRICT 412 SKYKOMISH SCHOOL DISTRICT 404 **SNOQUALMIE VALLEY SCH DIST 410 TUKWILA SCHOOL DISTRICT 406** TAHOMA SCHOOL DISTRICT 409 VASHON ISLAND SCHOOL DIST 402 BAINBRIDGE ISLAND SCH DIST 303 **BREMERTON SCHOOL DIST 100-C** CENTRAL KITSAP SCHOOL DIST 401 NORTH KITSAP SCHOOL DIST 400 SOUTH KITSAP SCHOOL DIST 402 CLE ELUM-ROSLYN SCH DIST 404 **EASTON SCHOOL DISTRICT 28 ELLENSBURG SCHOOL DISTRICT 401** KITTITAS SCHOOL DISTRICT 403 THORP SCHOOL DISTRICT 400 **BICKLETON SCHOOL DISTRICT 203** CENTERVILLE SCHOOL DIST 215 **GLENWOOD SCHOOL DISTRICT 401 GOLDENDALE SCHOOL DISTRICT 404** KLICKITAT SCHOOL DISTRICT 402 LYLE SCHOOL DISTRICT 406 **ROOSEVELT SCHOOL DISTRICT 403** TROUT LAKE SCHOOL DIST R-400 WHITE SALMON VLY SD 405-17 WISHRAM SCHOOL DISTRICT 94 ADNA SCHOOL DISTRICT 226 **BOISTFORT SCHOOL DISTRICT 234 CENTRALIA SCHOOL DISTRICT 401** CHEHALIS SCHOOL DISTRICT 302 MORTON SCHOOL DISTRICT 214 MOSSYROCK SCHOOL DISTRICT 206 NAPAVINE SCHOOL DISTRICT 14 ONALASKA SCHOOL DISTRICT 300 PE ELL SCHOOL DISTRICT 301 TOLEDO SCHOOL DISTRICT 237 WHITE PASS SCHOOL DISTRICT 303 WINLOCK SCHOOL DISTRICT 232 ALMIRA SCHOOL DISTRICT 17 **CRESTON SCHOOL DISTRICT 73** DAVENPORT SCHOOL DISTRICT 207 HARRINGTON SCHOOL DISTRICT 204 ODESSA SCH DIST 105-157-166-J REARDAN-EDWALL SCHOOL DIST 9 SPRAGUE SCHOOL DISTRICT 8 WILBUR SCHOOL DISTRICT 200 **GRAPEVIEW SCHOOL DISTRICT 54** HOOD CANAL SCHOOL DISTRICT 404 MARY M KNIGHT SCHOOL DIST 311 NORTH MASON SCHOOL DIST 403 PIONEER SCHOOL DISTRICT 402 SHELTON SCHOOL DISTRICT 309 SOUTHSIDE SCHOOL DISTRICT 42 **BREWSTER SCHOOL DISTRICT 111 NESPELEM SCHOOL DISTRICT 14** OKANOGAN SCHOOL DISTRICT 105 **OMAK SCHOOL DISTRICT 19 OROVILLE SCHOOL DISTRICT 410** PATEROS SCHOOL DISTRICT 122 TONASKET SCHOOL DISTRICT 404 METHOW VALLEY SCHOOL DIST 350 NASELLE-GRAYS RIVER VLY SD 155 NORTH RIVER SCHOOL DIST 200 OCEAN BEACH SCH DIST 101 RAYMOND SCHOOL DISTRICT 116 SOUTH BEND SCHOOL DISTRICT 118

WILLAPA VALLEY SCHOOL DIST 160 **CUSICK SCHOOL DISTRICT 59 NEWPORT SCHOOL DISTRICT 56-415** SELKIRK SCHOOL DISTRICT 70 STEILACOOM HISTORICAL SD 1 BETHEL SCHOOL DISTRICT 403 CARBONADO HISTORIC SCH DIST 19 **CLOVER PARK SCHOOL DIST DIERINGER SCHOOL DISTRICT 343 EATONVILLE SCHOOL DISTRICT 404** FIFE SCHOOL DISTRICT 417 FRANKLIN PIERCE SCH DIST 402 **ORTING SCHOOL DISTRICT 344** PENINSULA SCHOOL DISTRICT 401 PUYALLUP SCHOOL DISTRICT 3 SUMNER SCHOOL DISTRICT 320 TACOMA SCHOOL DISTRICT 10 **UNIVERSITY PLACE SCH DIST 83** WHITE RIVER SCHOOL DIST 416 LOPEZ ISLAND SCHOOL DIST 144 ORCAS ISLAND SCHOOL DIST 137 SAN JUAN ISLAND SCH DIST 149 **ANACORTES SCHOOL DISTRICT 103 BURLINGTON-EDISON SCH DIST 100 CONCRETE SCHOOL DISTRICT 11** CONWAY SCHOOL DISTRICT 317 LA CONNER SCHOOL DISTRICT 311 MT VERNON SCHOOL DISTRICT 320 SEDRO WOOLLEY SCHOOL DIST 101 MILL A SCHOOL DISTRICT 31 MT PLEASANT SCHOOL DIST 29-93 SKAMANIA SCHOOL DISTRICT 2 STEVENSON CARSON SCH DIST 303 ARLINGTON SCHOOL DISTRICT 16 **DARRINGTON SCHOOL DISTRICT 330 EDMONDS SCHOOL DISTRICT 15 EVERETT SCHOOL DISTRICT 2 GRANITE FALLS SCHOOL DIST 332** LAKE STEVENS SCHOOL DISTRICT 4 LAKEWOOD SCHOOL DISTRICT 306 MARYSVILLE SCHOOL DISTRICT 25 MONROE SCHOOL DISTRICT 103 MUKILTEO SCHOOL DISTRICT 6 SNOHOMISH SCHOOL DISTRICT 201 STANWOOD-CAMANO SCH DIST 401 SULTAN SCHOOL DISTRICT 311 CENTRAL VALLEY SCH DIST 356 **CHENEY SCHOOL DISTRICT 360** DEER PARK SCHOOL DISTRICT 414 EAST VALLEY SCHOOL DIST 361 FREEMAN SCHOOL DISTRICT 358 **GREAT NORTHERN SCHOOL DIST 312** LIBERTY SCHOOL DISTRICT 362 MEAD SCHOOL DISTRICT 354 MEDICAL LAKE SCHOOL DIST 326 NINE MILE FALLS SD 325-179 ORCHARD PRAIRIE SCH DIST 123 **RIVERSIDE SCHOOL DISTRICT 416** SPOKANE SCHOOL DISTRICT 81 WEST VALLEY SCHOOL DIST 363 CHEWELAH SCHOOL DISTRICT 36 COLUMBIA SCHOOL DISTRICT 206 **COLVILLE SCHOOL DISTRICT 115** KETTLE FALLS SCHOOL DIST 212 LOON LAKE SCHOOL DISTRICT 183 MARY WALKER SCHOOL DIST 207

NORTHPORT SCHOOL DISTRICT 211 VALLEY SCHOOL DISTRICT 70 WELLPINIT SCHOOL DISTRICT 49 **GRIFFIN SCHOOL DISTRICT 324** NORTH THURSTON SCHOOL DIST 3 **OLYMPIA SCHOOL DISTRICT 111 RAINIER SCHOOL DISTRICT 307 ROCHESTER SCHOOL DISTRICT 401 TENINO SCHOOL DISTRICT 402 TUMWATER SCHOOL DISTRICT 33** YELM CMTY SCHOOL DISTRICT 2 WAHKIAKUM SCHOOL DISTRICT 200 COLLEGE PLACE SCHOOL DIST 250 COLUMBIA SCHOOL DISTRICT 400 **DIXIE SCHOOL DISTRICT 101** PRESCOTT SCHOOL DIST 402-37 **TOUCHET SCHOOL DISTRICT 300** WAITSBURG SCHOOL DIST 401-100 WALLA WALLA SCHOOL DIST 140 **BELLINGHAM SCHOOL DISTRICT 501 BLAINE SCHOOL DISTRICT 503** FERNDALE SCHOOL DISTRICT 502 LYNDEN SCHOOL DISTRICT 504 MERIDIAN SCHOOL DISTRICT 505 MT BAKER SCHOOL DISTRICT 507 NOOKSACK VALLEY SCH DIST 506 **COLFAX SCHOOL DISTRICT 300 COLTON SCHOOL DISTRICT 306 ENDICOTT SCHOOL DISTRICT 308 GARFIELD SCHOOL DISTRICT 302** LACROSSE SCHOOL DIST 126 LAMONT SCHOOL DISTRICT 264 **OAKESDALE SCHOOL DISTRICT 324** 

PALOUSE SCHOOL DISTRICT 301 PULLMAN SCHOOL DISTRICT 267 **ROSALIA SCHOOL DISTRICT 320** ST JOHN SCHOOL DISTRICT 322 STEPTOE SCHOOL DISTRICT 304 TEKOA SCHOOL DISTRICT 265 GRANDVIEW SCHOOL DIST 200 **GRANGER SCHOOL DISTRICT 204** HIGHLAND SCHOOL DISTRICT 203 MABTON SCHOOL DISTRICT 120 MT ADAMS SCHOOL DISTRICT 209 EAST VALLEY SCHOOL DISTRICT 90 NACHES VALLEY SCHOOL DIST J-3 SELAH SCHOOL DISTRICT 119 SUNNYSIDE SCHOOL DISTRICT 201 TOPPENISH SCHOOL DISTRICT 202 UNION GAP SCHOOL DISTRICT 2 WAPATO SCHOOL DISTRICT 207 WEST VALLEY SCHOOL DIST 208 YAKIMA SCHOOL DISTRICT 7 ZILLAH SCHOOL DISTRICT 205 STEHEKIN SCHOOL DISTRICT 69 PALISADES SCHOOL DISTRICT 102 **KELLER SCHOOL DISTRICT 3** STAR SCHOOL DISTRICT 54 DAMMAN SCHOOL DISTRICT 7 **EVALINE SCHOOL DISTRICT 36** SHAW ISLAND SCHOOL DISTRICT 10 **INDEX SCHOOL DISTRICT 63 EVERGREEN SCHOOL DISTRICT 205** ONION CREEK SCHOOL DISTRICT 30 SUMMIT VALLEY SCHOOL DIST 202

#### Higher Education in Washington including but not limited to:

**EVEREST CLG-SEATTLE** STYLEMASTER CLG OF HAIR DESIGN **EVEREST CLG-TACOMA-FIFE** SHORELINE CMTY CLG-NOSHORE CTR CLOVER PARK TECHNICAL COLLEGE WALLA WALLA COMMUNITY COLLEGE WENATCHEE VALLEY COLLEGE-NORTH TRANS UNION TRAINING SCH INTERFACE COMPUTER SCHOOL-CTRL WASHINGTON STATE UNIV-SPOKANE WASHINGTON STATE UNIV-TRI-CITY WASHINGTON STATE UNIV-VANCOUVE INTERFACE COMPUTER SCHOOL-NO INTERNTL AIR & HOSP ACAD LAKE WASHINGTON TECHNICAL CLG WENATCHEE VALLEY COLLEGE PENINSULA COLLEGE **CLARK COLLEGE** LOWER COLUMBIA COLLEGE **COLUMBIA BASIN COLLEGE BIG BEND COMMUNITY COLLEGE GRAYS HARBOR COLLEGE BELLEVUE COLLEGE** GREEN RIVER COMMUNITY COLLEGE HIGHLINE COMMUNITY COLLEGE NORTHWEST UNIVERSITY SEATTLE PACIFIC UNIVERSITY SEATTLE UNIVERSITY SHORELINE CMTY COLLEGE-SEATTLE UNIV OF WASHINGTON-SEATTLE

NORTH SEATTLE CMTY COLLEGE SEATTLE CENTRAL CMTY COLLEGE SOUTH SEATTLE CMTY COLLEGE CORNISH COLLEGE OF THE ARTS TRINITY LUTHERAN COLLEGE **OLYMPIC COLLEGE-BREMERTON** CENTRAL WASHINGTON UNIVERSITY CENTRALIA COLLEGE PACIFIC LUTHERAN UNIVERSITY TACOMA COMMUNITY COLLEGE UNIVERSITY OF PUGET SOUND PIERCE COLLEGE-FORT STEILACOOM CORBAN UNIV SCHOOL OF MINISTRY SKAGIT VALLEY COLLEGE EVERETT COMMUNITY COLLEGE **EDMONDS COMMUNITY COLLEGE** EASTERN WASHINGTON UNIVERSITY **GONZAGA UNIVERSITY** SPOKANE COMMUNITY COLLEGE WHITWORTH UNIVERSITY SPOKANE FALLS CMTY COLLEGE ST MARTINS UNIVERSITY SOUTH PUGET SOUND CMTY COLLEGE THE EVERGREEN STATE COLLEGE WALLA WALLA UNIVERSITY WHITMAN COLLEGE WALLA WALLA COMMUNITY COLLEGE WESTERN WASHINGTON UNIVERSITY WHATCOM COMMUNITY COLLEGE WASHINGTON STATE UNIV-PULLMAN

YAKIMA VALLEY CMTY CLG-YAKIMA CITY UNIVERSITY OF SEATTLE THE ART INST OF SEATTLE ANTIOCH UNIVERSITY-SEATTLE SKAGIT VALLEY COLLEGE-WHIDBEY HERITAGE UNIV-WASHINGTON GONZAGA UNIV SCHOOL OF LAW UNIV OF WA SCHOOL OF MEDICINE UNIV OF WA SCHOOL OF LAW UNIV OF WA SCHOOL OF DENTISTRY SEATTLE UNIVERSITY SCH OF LAW WASHINGTON ST U CLG OF VET MED COLUMBIA BASIN CLG-RICHLAND NORTHWEST INDIAN COLLEGE PIERCE COLLEGE-PUYALLUP RENTON TECHNICAL COLLEGE SEATTLE CMTY CLG DISTRICT OFF COMMUNITY COLLEGES OF SPOKANE BELLINGHAM TECHNICAL COLLEGE UNIV OF WASHINGTON-BOTHELL UNIV OF WASHINGTON-TACOMA **GOLDEN GATE BAPTIST SEM-PAC NW BASTYR UNIVERSITY** ITT TECHNICAL INST-SEATTLE ITT TECHNICAL INST-EVERETT ITT TECHNICAL INST-SPOKANE CASCADIA COMMUNITY COLLEGE BATES TECHNICAL COLLEGE **EVEREST COLLEGE-VANCOUVER** ARGOSY UNIVERSITY-SEATTLE **GOLDEN GATE UNIV-SEATTLE** DEVRY UNIVERSITY-BELLEVUE CTR **DEVRY UNIVERSITY-SEATTLE** NURSING ASST TRAINING INST **EVEREST CLG-EVERETT EVEREST CLG-RENTON EVEREST CLG-BREMERTON EVEREST CLG-TACOMA** NORTHWEST COLLEGE OF ART CARRINGTON COLLEGE-SPOKANE

DIVERS INSTITUTE OF TECHNOLOGY GLEN DOW ACAD OF HAIR DESIGN PERRY TECHNICAL INSTITUTE PIMA MEDICAL INSTITUTE-SEATTLE SEATTLE VOCATIONAL INSTITUTE SEATTLE SCHOOL OF THEO/PSYCH FAITH EVANGELICAL LUTHERAN SEM NW GRADUATE SCH OF MINISTRY UNIV OF PHOENIX-WASHINGTON YAKIMA VALLEY CMTY CLG-GRAND DIGIPEN INST OF TECHNOLOGY CORTIVA INST-SEATTLE OLYMPIC COLLEGE-POULSBO INTL ACAD DSGN TECH SEATTLE KAPLAN COLLEGE-RENTON CAMPUS **OLYMPIC COLLEGE-SHELTON** EMBRY-RIDDLE AERO U-EVERETT FAMILY MED SW WASHINGTON CAPITOL HILL FAMILY HEALTH NAVAL HOSPITAL PROVIDENCE FAMILY MED CTR VIRGINIA MASON MEDICAL CTR VALLEY MEDICAL CENTER MADIGAN ARMY MEDICAL CTR US PUBLIC HEALTH SVC HOSP VETERANS ADMIN MED CTR CHILDRENS HOSPITAL HARBORVIEW MEDICAL CENTER UNIV WASHINGTON MED CENTER SWEDISH MED CNTR-FIRST HILL SWEDISH MED CTR-CHERRY HILL SACRED HEART MEDICAL CTR PARK UNIVERSITY-AFB CNTER MOODY BIBLE INST-SPOKANE MOODY AVIATION CHARTER COLLEGE-BELLINGHAM BAINBRIDGE GRADUATE INSTITUTE LE CORDON BLEU CLG CA-SEATTLE WESTERN GOVERNORS UNIV-WA

#### State Agencies in Washington including but not limited to:

WASHINGTON - GOVERNOR WASHINGTON - DEPARTMENT OF INFORMATION WASHINGTON - ATTORNEY GENERAL **SERVICES** WASHINGTON - COMMISSIONER OF PUBLIC LANDS WASHINGTON - DEPARTMENT OF LABOR AND WASHINGTON - INSURANCE COMMISSIONER **INDUSTRIES WASHINGTON - STATE AUDITOR** WASHINGTON - DEPARTMENT OF LICENSING WASHINGTON - STATE TREASURER WASHINGTON - DEPARTMENT OF NATURAL WASHINGTON - SUPERINTENDENT OF PUBLIC **RESOURCES** INSTRUCTION WASHINGTON - DEPARTMENT OF PERSONNEL WASHINGTON - SECRETARY OF STATE WASHINGTON - DEPARTMENT OF RETIREMENT WASHINGTON - LT. GOVERNOR SYSTEMS WASHINGTON - STATE LEGISLATURE WASHINGTON - DEPARTMENT OF REVENUE WASHINGTON - JOIN LEGISLATIVE AUDIT AND REVIEW WASHINGTON - DEPARTMENT OF SERVICES FOR THE COMMITTEE **WASHINGTON - STATE COURTS** WASHINGTON - DEPARTMENT OF SOCIAL AND HEALTH WASHINGTON - DEPARTMENT OF CORRECTIONS **SERVICES** WASHINGTON - DEPARTMENT OF ECOLOGY WASHINGTON - DEPARTMENT OF TRANSPORTATION WASHINGTON - DEPARTMENT OF EMPLOYMENT WASHINGTON - DEPARTMENT OF VETERANS AFFAIRS WASHINGTON - OFFICE OF FINANCIAL MANAGEMENT SECURITY WASHINGTON - DEPARTMENT OF FISH AND WILDLIFE WASHINGTON - PORT OF GRAYS HARBOR WASHINGTON - DEPARTMENT OF GENERAL WASHINGTON - WASHINGTON STATE EMERGENCY **ADMINISTRATION** MANAGEMENT WASHINGTON - DEPARTMENT OF HEALTH WASHINGTON - WASHINGTON STATE LOTTERY WASHINGTON - WASHINGTON STATE PARKS

WASHINGTON - WASHINGTON STATE PATROL WASHINGTON - WASHINGTON STATE TOURISM **WASHINGTON - STATE LIBRARY** WASHINGTON - DEPARTMENT OF COMMUNITY, TRADE AND ECONOMIC **DEVELOPMENT** WASHINGTON - 1-800-RECYCLE WASHINGTON - DEPARTMENT OF AGRICULTURE WASHINGTON - DEPARTMENT OF FINANCIAL **INSTITUTIONS** WASHINGTON - DEPARTMENT OF PRINTING WASHINGTON - AGING AND ADULT SERVICES **ADMINISTRATION** WASHINGTON - WASHINGTON STATE HEALTH CARE **AUTHORITY** WASHINGTON - LONG TERM CARE OMBUDSMAN WASHINGTON - RX WASHINGTON WASHINGTON - BOARD OF TAX APPEALS

WASHINGTON - WASHINGTON STATE EXECUTIVE ETHICS BOARD WASHINGTON - WASHINGTON TRAFFIC SAFETY COMMISSION WASHINGTON - WASHINGTON UTILITIES AND TRANSPORTATION COMMISSION WASHINGTON - GAMBLING COMMISSION WASHINGTON - WASHINGTON STATE ARTS COMMISSION WASHINGTON - WASHINGTON STATE LIQUOR CONTROL BOARD WASHINGTON - WASHINGTON STATE HOUSING FINANCE COMMISSION WASHINGTON - THURSTON REGIONAL PLANNING COUNCIL WASHINGTON - COWLITZ-WAHKIAKUM COUNCIL OF **GOVERNMENTS** WASHINGTON - PUGET SOUND REGIONAL COUNCIL WASHINGTON - PUGET SOUND CLEAN AIR AGENCY WASHINGTON - ECITYGOV ALLIANCE

#### **Other State Agencies**

**BOARD** 

CONDUCT

BOARD OF MEDICAL EXAMINERS
OFFICE OF MEDICAL ASSISTANCE PROGRAMS
OFFICE OF THE STATE TREASURER
OREGON BOARD OF ARCHITECTS
OREGON CHILD DEVELOPMENT COALITION
OREGON DEPARTMENT OF EDUCATION
OREGON DEPARTMENT OF FORESTRY
OREGON DEPARTMENT OF TRANSPORTATION
OREGON DEPARTMENT OF EDUCATION
OREGON LOTTERY
OREGON OFFICE OF ENERGY
OREGON STATE BOARD OF NURSING
OREGON STATE DEPARTMENT OF CORRECTIONS
OREGON STATE DEPARTMENT OF CORRECTIONS

WASHINGTON - COUNTY ROAD ADMINISTRATION

WASHINGTON - STATE COMMISSION ON JUDICIAL

OREGON TOURISM COMMISSION
OREGON TRAVEL INFORMATION COUNCIL
SANTIAM CANYON COMMUNICATON CENTER
SEIU LOCAL 503, OPEU
ADMIN. SERVICES OFFICE
HAWAII CHILD SUPPORT ENFORCEMENT AGENCY
HAWAII HEALTH SYSTEMS CORPORATION
SOH-JUDICIARY CONTRACTS AND PURCH
STATE DEPARTMENT OF DEFENSE
STATE OF HAWAII
STATE OF HAWAII
STATE OF HAWAII, DEPARTMENT OF EDUCATION
STATE OF LOUISIANA
STATE OF LOUISIANA DEPARTMENT OF EDUCATION

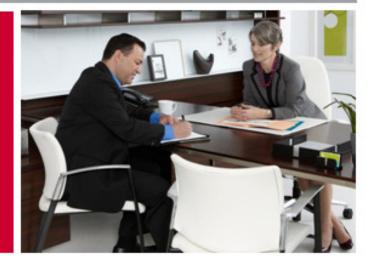
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## Office DEPOT. Office Max



## ACKNOWLEDGMENT & ACCEPTANCE

Proposal for School Supplies
Prepared for Region 4 Education Service Center &
The Cooperative Purchasing Network
In response to Solicitation #14-16







### Office DEPOT. OfficeMax®



#### ACKNOWLEDGMENT AND ACCEPTANCE

#### OF REGION 4 ESC's OPEN RECORDS POLICY

Signature below certifies complete acceptance of Region 4 ESC's Open Records Policy, except as noted below (additional pages may be attached, if necessary).

	one of the following responses to the Acknowledgment and Acceptance of a 4 ESC's Open Records Policy below:
	We acknowledge Region 4 ESC's Open Records Policy and declare that no information submitted with this proposal, or any part of our proposal, is exempt from disclosure under the Public Information Act.
	(Note: All information believed to be a trade secret or proprietary must be listed below. It is further understood that failure to identify such information, in strict accordance with the instructions below, will result in that information being considered public information and released, if requested under the Public Information Act.)
<u>X</u>	We declare the following information to be a trade secret or proprietary and exempt from disclosure under the Public Information Act.
	(Note: Offeror must specify page-by-page and line-by-line the parts of the response, which it believes, are exempt. In addition, Offeror must specify which exception(s) are applicable and provide detailed reasons to substantiate the exception(s).
	Office Depot has deemed that a limited set of information provided in our response is a trade secret

and proprietary and exempt und the Public Information Act. All pages which have been deemed as trade secret and proprietary have been notated in the header of the respective pages in red with the following verbiage. CONTAINS CONFIDENTIAL AND PROPRIETARY FINANCIAL INFORMATION AND TRADE SECRETS - EXEMPT FROM DISCLOSURE UNDER THE PUBLIC **RECORDS ACT** 

See Attachment 1, immediately following this Acknowledgement for a comprehensive listing of those items deemed trade secret and proprietary.

Date	Authorized Signature & Title



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# ACKNOWLEDGMENT AND ACCEPTANCE OF REGION 4 ESC's OPEN RECORDS POLICY

#### Attachment #1

Office Depot has deemed that a limited set of information provided in our response is a trade secret and proprietary and exempt under the Public Information Act. All pages which have been deemed as trade secret and proprietary have been notated in the header of the respective pages in red with the following verbiage. CONTAINS CONFIDENTIAL AND PROPRIETARY FINANCIAL INFORMATION AND TRADE SECRETS - EXEMPT FROM DISCLOSURE UNDER THE PUBLIC RECORDS ACT

Tab	Appendix	Page(s)	Proprietary and Trade Secret
1	Appendix D	17-22	All Contract Exceptions noted on pages 17-22 are considered Proprietary and Confidential, unless contract is awarded
2	Appendix E	33	Question 9 – Cooperatives - Office Depot's cooperative contract and state contract annual sales volume is proprietary and confidential and is not publicly reported as a separate line item in our earnings report; all other data is public record.
3	Appendix F	58	Question 26 – Anticipated Revenue for first three years of agreement, Office Depot's cooperative contract sales volume is proprietary and confidential and is not publicly reported as a separate line item in our earnings report.
5	Appendix B	107-114	Attachment 1 – Special Order Education Furniture Pricing is considered Proprietary and Confidential, unless contract is awarded.
7	Appendix C	N/A	Excel Pricing Files provided on accompanying Flash Drive and/or CD is considered Proprietary and Confidential, unless contract is awarded







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