

## **CLASS TITLE: STUDENT INTERN I**

**DEFINITION:** Under the general direction of the classified or certificated person in charge, to support student programming, usually as part of a work-based learning and/or enrichment activity provided by the district; and perform related work as required.

### **EXAMPLES OF DUTIES:**

**“E” denotes Essential Functions**

- Gain work experience during internship learning or job shadowing, while working collaboratively with peers. **E**
- Supports programming to ensure successful work-based learning outcomes.
- Develops Work-Based Learning competencies and Work Readiness Skills.
- Expand understanding and experience of career pathways.
- Works collaboratively with intern placement colleagues and stakeholders.
- Fulfills intern responsibilities as assigned. **E**
- Provides youth voice to programming across the district.
- Reports to the classified or certificated person in charge of progress and challenges.

### **DESIRABLE QUALIFICATIONS:**

**Training and Experience:** An equivalence to one year of experience working in a team and preferred participation in a work-based learning activity (e.g. career exploration, work-readiness skills workshop, job shadow)

#### **Knowledge of:**

- Content and subject matter of internship placement(s) and work-based learning opportunity.

#### **Ability to:**

- Travel to and from their internship site.
- Establish and maintain effective working relationships with children, parents, peers, and administration.
- Communicate effectively with others.

#### **Licenses and Certificates:**

- N/A