

Quarterly Uniform Complaint Form

[Education Code 35186]

District: _____

Person completing this form: _____

Title: _____

Report Submission **Due Date:** (check one)

Q1: Jul-Sep 2024 – DUE: October 31, 2024

Q2: Oct-Dec 2024 – DUE: January 31, 2025

Q3: Jan-Mar 2025 – DUE: May 1, 2025

Q4: Apr-Jun 2025 – DUE: July 31, 2025

Date for information to be reported publicly at governing board meeting: _____

Please check the box that applies:

☐

No complaints were filed with any school in the district during the quarter indicated above.

☐

Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

Area of Complaint	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials			
Teacher Vacancy or Misassignment			
Facilities Conditions			
TOTALS			

Print Name of District Superintendent

Signature of District Superintendent

Date

Please return completed form and any copies of complaints to: Peggy Russell, Williams Settlement Administrative Assistant CCCOE – 77 Santa Barbara Road, Pleasant Hill, CA 94523

E-MAIL: prussell@cccoe.k12.ca.us



Quarterly Report on Williams Uniform Complaint Form

[Education Code 35186]

District: Mt. Diablo Unified School District

Person completing this form: Samantha Allen

Title: Chief of Educational Services

Report Submission **Due Date:** (check one)

☐
☐
☒
☐

Q1: Jul-Sep 2024 – DUE: October 31, 2024

Q2: Oct-Dec 2024 – DUE: January 31, 2025

Q3: Jan-Mar 2025 – DUE: May 1, 2025

Q4: Apr-Jun 2025 – DUE: July 31, 2025

Date for information to be reported publicly at governing board meeting: April 23, 2025

Please check the box that applies:

☐

No complaints were filed with any school in the district during the quarter indicated above.

☒

Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

Area of Complaint	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	1	1	
Teacher Vacancy or Misassignment			
Facilities Conditions			
TOTALS	1	1	

Samantha Allen

Print Name

Signature

4/14/25

Date

Please return completed form to Alma Healy
healya@mdsud.org



MT. DIABLO UNIFIED SCHOOL DISTRICT
JAMES W. DENT EDUCATION CENTER
1936 Carlotta Drive
Concord, CA 94519-1397
Phone (925) 682-8000 ~ Fax (925) 689-0597

April 18, 2025

VIA EMAIL:

Sylvia Blanton

sylvia.l.blanton@gmail.com

Re: **Response to Williams Complaint**

Dear Sylvia Blanton,

This letter is in response to your Williams Complaint received by the Educational Services department of the Mt. Diablo Unified School District on March 12, 2025. The complaint alleged Williams violations at College Park High School related to:

Textbooks and instructional materials

Teacher vacancy or misassignment

Facility conditions

You raised concerns about the incorrect workbooks being utilized in the Earth Science class. School administration visited the classroom and confirmed that the board-adopted textbook for the class is available and being used. As such, this portion of your Williams Complaint is resolved.

You also raised concerns about the teacher vacancy in the Earth Science class. In this case, the substitute teacher holds a valid 30-Day Substitute Teaching Permit issued by the California Commission on Teacher Credentialing (CTC), which authorizes service when no appropriately credentialed teacher is available.

While this is not a subject-specific credential, it is a state-recognized authorization for substitute assignments. The district continues to monitor this assignment to ensure compliance with all applicable regulations. Please be assured that we remain committed to providing all students with instruction from appropriately authorized and qualified educators.

Thank you very much for taking the time to bring this matter to our attention. If you have any further questions or concerns, please email us at filiosc@mdusd.org or vaianak@mdusd.org.

Sincerely,

Christina Filios Yiannakopoulos
Assistant Director, Instructional Support

Kimberly Vaiana
Executive Director, Human Resources

Quarterly Report on Williams Uniform Complaint Form

[Education Code 35186]

District: Mt. Diablo Unified School District

Person completing this form: Ryan Sheehy

Title: Interim Chief of Human Resources

Report Submission **Due Date:** (check one)

☐
☐
☒
☐

Q1: Jul-Sep 2024 – DUE: October 31, 2024

Q2: Oct-Dec 2024 – DUE: January 31, 2025

Q3: Jan-Mar 2025 – DUE: May 1, 2025

Q4: Apr-Jun 2025 – DUE: July 31, 2025

Date for information to be reported publicly at governing board meeting: April 23, 2025

Please check the box that applies:

☐

No complaints were filed with any school in the district during the quarter indicated above.

☒

Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

Area of Complaint	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials			
Teacher Vacancy or Misassignment	1		1
Facilities Conditions			
TOTALS	1		1

Ryan Sheehy

Print Name

Signature

Date

Please return completed form to Alma Healy
healya@mdusd.org

Quarterly Report on Williams Uniform Complaint Form

[Education Code 35186]

District: Mt. Diablo Unified School District

Person completing this form: Melanie Koslow

Title: Executive Director, Maintenance, Operations & Facilities

Report Submission **Due Date:** (check one)

☐
☐
☒
☐

Q1: Jul-Sep 2024 – DUE: October 31, 2024

Q2: Oct-Dec 2024 – DUE: January 31, 2025

Q3: Jan-Mar 2025 – DUE: May 1, 2025

Q4: Apr-Jun 2025 – DUE: July 31, 2025

Date for information to be reported publicly at governing board meeting: April 23, 2025

Please check the box that applies:

☒

No complaints were filed with any school in the district during the quarter indicated above.

☐

Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

Area of Complaint	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials			
Teacher Vacancy or Misassignment			
Facilities Conditions	0		
TOTALS	0		

Melanie Koslow

Melanie Koslow Print Name

Signature

4/14/25

Date

Please return completed form to Alma Healy
healya@mdusd.org