



# Mt. Diablo Unified School District Governing Board

Votes are notated by #yes-#no-  
#abstain. The record of emailed  
public comments is [here](#)

## DRAFT - Board Meeting Minutes

### REGULAR MEETING OF THE BOARD OF EDUCATION MT DIABLO UNIFIED SCHOOL DISTRICT Wednesday, August 17, 2022 (6:00 PM)

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## ROLL CALL

Debra Mason  
Linda Mayo  
Cherise Khaund  
Erin McFerrin  
Keisha Nzewi

### 1.0 Call to Order

President Mason called the meeting to order at 5:01pm

#### 1.1 Call to Order

The Board President will call the meeting to order.

**Recommendation:** Call the meeting to order.

#### 1.2 Conduct Roll Call

**Recommendation:** The Board President will conduct roll call.

### 2.0 Public Comment

There were no public comments

#### 2.1 Public Comments: The public may address the Board concerning items that are scheduled for discussion during Closed Session only.

The public may address the Board concerning items that are scheduled for discussion during Closed Session only. These presentations are limited to three minutes each, or a total of thirty minutes for all speakers or the three minute limit may be shortened.

Speakers are not allowed to yield their time.

**Recommendation:** Hear public comment(s).

### 3.0 Closed Session Agenda

**3.1 Negotiations - The Board may discuss negotiations or provide direction to its representatives regarding represented employees, pursuant to Government Code Section 54957.6.**

Negotiations - The Board may discuss negotiations or provide direction to its representatives regarding represented employees, pursuant to Government Code Section 54957.6. Agency negotiators: Dr. Adam Clark, Dr. John Rubio, Dr. Lisa Gonzales, Dr. Wendi Aghily, Jennifer Sachs, Dr. Dan Scudero, and legal counsel; Agencies: MDEA, DMA, MDSPA, CSEA, CST Local 1 and Teamsters Local 856

**Recommendation:** Information

**3.2 Discipline, Dismissal, Release or Reassignment of Public Employee (Gov. Code Sec. 54957(b)(1))**

**Recommendation:** Information/action.

**3.3 Expulsion of Student #1-23 from the Mt. Diablo Unified School District**

Expulsion of student #1-23 from regular schools in the Mt. Diablo Unified School District

**Recommendation:** A move to approve of the expulsion of Student #1-23 from the Mt. Diablo Unified School District

**3.4 Existing Litigation - Conference with Legal Counsel (Government Code Section 54956) Mt. Diablo Unified School District v. Clayton Valley Charter High School, et al., Contra Costa Superior Court Case No. MSC15-00574, First Appellate District Case No. A158195.**

**Recommendation:** Info/Action

**ORIGINAL - Motion**

**4.0 Adjourn to Closed Session**

The meeting was adjourned to closed session at 5:02pm

**4.1 Adjourn to Closed Session**

The Board President will adjourn the meeting to closed session.

**Recommendation:** Adjourn to closed session.

**5.0 Reconvene Open Session**

Open session reconvened at 6:14pm

**5.1 Reconvene Open Session**

The Board of Education will reconvene Open Session.

**Recommendation:** Reconvene Open Session.

**6.0 Preliminary Business**

The Board President lead the pledge of allegiance and conducted roll call.

**6.1 Pledge of Allegiance**

The Board President will lead the Pledge of Allegiance.

**Recommendation:** Lead the Pledge of Allegiance.

## **6.2 Review and Potential Approval of Minutes for Regular Board Meeting June 22, 2022**

Board Meeting Minutes June 22, 2022

**Recommendation:** Move to approve the minutes for the Regular Board Meeting June 22,2022.

### **ORIGINAL - Motion**

Member **(Linda Mayo)** Moved, Member **(Cherise Khaund)** Seconded to approve the **ORIGINAL** motion 'Move to approve the minutes for the Regular Board Meeting June 22,2022'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0** Abstain: **1**. The motion **Carried. 4 - 0**

Debra Mason Abstain

Linda Mayo Yes

Cherise Khaund Yes

Erin McFerrin Yes

Keisha Nzewi Yes

## **6.3 Review and Potential Approval of the Agenda**

The Governing Board may reorder or delete items within the agenda.

**Recommendation:** Move to approve the agenda.

### **ORIGINAL - Motion**

Member **(Linda Mayo)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Move to approve the agenda'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes

Linda Mayo Yes

Cherise Khaund Yes

Erin McFerrin Yes

Keisha Nzewi Yes

## **6.4 Oath of Office - Student Board Member Anahi Nava Flores**

The Student Board Member for 2022-23 was selected on April 27, 2022. Prior to serving at a board meeting, an Oath of Office is to be administered.

**Recommendation:** Administer the Oath of Office to the 2022-23 Student Board Member Anahi Nava Flores.

## **7.0 Report Out Action Taken in Closed Session**

### **7.1 Negotiations - The Board may discuss negotiations or provide direction to its representatives regarding represented employees, pursuant to Government Code Section 54957.6.**

Negotiations - The Board may discuss negotiations or provide direction to its representatives regarding represented employees, pursuant to Government Code Section 54957.6. Agency negotiators: Dr. Adam Clark, Dr. John Rubio, Dr. Lisa Gonzales, Dr. Wendi Aghily, Jennifer Sachs, Dr. Dan Scudero, and legal counsel; Agencies: MDEA, DMA, MDSPA, CSEA, CST Local 1 and Teamsters Local 856

**Recommendation:** Information

The Governing Board received information.

**7.2 Discipline, Dismissal, Release or Reassignment of Public Employee (Gov. Code Sec. 54957(b)(1))**

**Recommendation:** Information/action.

In Closed Session, the Governing Board took action to accept the resignation of employee # 39337 per agreement and approve the service of classified dismissal charges on employee #43277 and initiate the classified dismissal process under California Education Code. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**.

**0. The motion Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

**7.3 Expulsion of Student #1-23 from the Mt. Diablo Unified School District**

Expulsion of Student #1-23 from regular schools in the Mt. Diablo Unified School District

**Recommendation:** A move to approve the expulsion of Student #1-23 from the Mt. Diablo Unified School District

**ORIGINAL - Motion**

**Recommendation:** A move to approve the expulsion of Student #1-23 from the Mt. Diablo Unified School District

**AMENDED - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Erin McFerrin)** Seconded to approve the **AMENDED** motion 'Move to approve the Expulsion for Student #1-23. Prior to readmission, Student #1-23 is required to meet the following conditions: Participate in twenty (20) hours of counseling to address decision making, attend MDUSD Saturday Workshop for drugs/alcohol, submit a negative drug test, show evidence of a successful school experience, with no suspendible infractions, earn 30 credits, maintain a 2.0 GPA or better, and have a 90% attendance rate.

Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried . 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

Member **(Erin McFerrin)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **AMENDED** motion 'Move to suspend the enforcement of the expulsion with conditions of the readmission plan remaining in force. Student is referred to Student Services for placement.' Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Debra Mason Yes

Linda Mayo No  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

**7.4 Existing Litigation - Conference with Legal Counsel (Government Code Section 54956) Mt. Diablo Unified School District v. Clayton Valley Charter High School, et al., Contra Costa Superior Court Case No. MSC15-00574, First Appellate District Case No. A158195.**

**Recommendation:** Info/Action

The Governing Board received information.

## 8.0 Public Comment

**8.1 Public Comment: The Public May Address the Board Regarding any Item Not on the Agenda.**

Public Comment: The public may address the Board regarding any item within the jurisdiction of the Board of Education of the Mt. Diablo Unified School District that is not on this agenda. These presentations are limited to three minutes each, or a total of thirty minutes for all speakers, or the three minute limit may be shortened. If there are multiple speakers on any one subject, the public comment period may be moved to the end of the meeting. Speakers are not allowed to yield their time.

**Recommendation:** Listen to Public Comment.

## 9.0 Communications

**9.1 District Organizations: At regular Board meetings, a single spokesperson of each recognized District organization may make a brief presentation. Items are limited to those which are informational.**

At regular Board meetings, a single spokesperson of each recognized District organization may make a brief presentation following the Consent Agenda. Items are limited to those which are informational.

**Recommendation:** Listen to Communications.

## 10.0 Recognitions and Resolutions

**10.1 Review and Potential Approval of Resolution 22/23-1 for State Allocation Board and School Facility Program Beyond Bond Authority Acknowledgment**

BBA Resolution 22/23-1

The Office of Administrative Law approved emergency regulations on November 1, 2012 that impacted how the Office of Public School Construction (OPSC) processed applications received when existing bond authority is no longer available for New Construction and Modernization applications. These regulations established a State Allocation Board (SAB) acknowledged list for projects that are received by OPSC after bond authority is exhausted. The list is called the "Applications Received Beyond Bond Authority List." Applications placed on this list only undergo an intake review to ensure all of the required documents have been submitted, but are not be fully processed by OPSC nor presented to SAB for approval. Mt Diablo Unified School District is ready to submit six schools (Ayers Elementary School, Foothill Middle School, Mt. Diablo

Elementary School, Sequoia Elementary School, Sun Terrace Elementary School, Valley View Middle School) that have state funding eligibility that will be placed on the Applications Received Beyond Bond Authority List. This resolution is for the Board of Trustees of the Mt Diablo Unified School District to accept and acknowledge that funding applications submitted under the School Facility Program that State Funding applications are not guaranteed funding once they are approved by the SAB.

**Recommendation:** Move to approve Resolution 22/23-1 for State Allocation Board and School Facility Program Beyond Bond Authority

**ORIGINAL - Motion**

Member **(Cherise Khaund)** Moved, Member **(Linda Mayo)** Seconded to approve the **ORIGINAL** motion 'Move to approve Resolution 22/23-1 for State Allocation Board and School Facility Program Beyond Bond Authority'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

**10.2 Review and Potential Approval of Resolution 22/23-2 for Support of Applications for Eligibility Determination and Funding Authorization to Sign Applications and Associated Documents**

SFP Resolution 22/23-2

Mt Diablo Unified School District is ready to submit six schools (Ayers Elementary School, Foothill Middle School, Mt. Diablo Elementary School, Sequoia Elementary School, Sun Terrace Elementary School, Valley View Middle School) that have state funding eligibility, to the State Allocation Board that will be placed on the Applications Received Beyond Bond Authority List. This resolution is for the Board of Trustees of the Mt Diablo Unified School District to support and authorize District staff in submitting funding applications to the State Allocation Board.

**Recommendation:** Move to Approve Resolution 22/23-2 for Support of Applications for Eligibility Determination and Funding Authorization to Sign Applications and Associated Documents

**ORIGINAL - Motion**

Member **(Linda Mayo)** Moved, Member **(Cherise Khaund)** Seconded to approve the **ORIGINAL** motion 'Move to Approve Resolution 22/23-2 for Support of Applications for Eligibility Determination and Funding Authorization to Sign Applications and Associated Documents'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

**10.3 Review and Potential Approval of Board Resolution 22/23-5 for Personnel With Variable Term Waivers**

Please see attached

Variable Term Waivers provide applicants with additional time to complete certain requirements for the credential that authorizes the service. The waiver request is made when there is not a properly credentialed person for the position. All requests for a

Variable Term Waiver must be presented for approval to the governing board of a public school district. Every waiver request submitted to the Commission on Teacher Credentialing must include verification that a notice of intent to employ the named applicant in the identified position has been made public.

**Recommendation:** Move to approve the Variable Term Waiver

**ORIGINAL - Motion**

Member **(Erin McFerrin)** Moved, Member **(Cherise Khaund)** Seconded to approve the **ORIGINAL** motion 'Move to approve the Variable Term Waiver'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

**10.4 Review and Potential Approval of Board Resolution 22/23-6 for Personnel with Provisional Internship Permits**

See Attached

The California Commission on Teacher Credentialing is no longer issuing emergency permits. However, the Commission replaced the Emergency Permit with the Provisional Internship Permit (PIP) which provides applicants additional time to meet the subject matter competence requirement(s) needed to enter an internship program. A District may request a PIP only after a diligent search has been conducted and a fully credentialed teacher could not be found. The PIP is issued for one (1) year. All requests for a PIP must be presented to the Governing Board of a public school district for approval. Every PIP request that is submitted to the Commission on Teacher Credentialing must also include verification that a notice of intent to employ the named applicant has been made public.

**Recommendation:** Move to approve Provisional Internship Permits

**ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Cherise Khaund)** Seconded to approve the **ORIGINAL** motion 'Move to approve Provisional Internship Permits'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

**11.0 Public Employee Appointment**

**11.1 Review and Potential Ratification of Personnel Appointments: Elementary Principals and Vice Principals**

Interviews were conducted and candidates were appointed to fill the following elementary positions for the 2022-2023 school year: Principals: Jeffrey Miles - El Monte Elementary Silvia Orellana - Holbrook Language Academy Elizabeth "Bess" Inzeo - Monte Gardens Elementary Rebecca Vichiquis - Sequoia Elementary Gilbert Armenta - Ygnacio Valley Elementary Vice Principals: Jennifer Tosi - Hidden Valley Elementary Catherine Bellanti - Vice Principal/Program Specialist Categorical Rio Vista Elementary

Dawn Edwards - District Wide Staff is requesting the ratification of these summer appointments.

**Recommendation:** Move to ratify the appointments of elementary principals and vice principals as listed.

**ORIGINAL - Motion**

Member **(Cherise Khaund)** Moved, Member **(Linda Mayo)** Seconded to approve the **ORIGINAL** motion 'Move to ratify the appointments of elementary principals and vice principals as follows Principals: Jeffrey Miles - El Monte Elementary Silvia Orellana - Holbrook Language Academy Elizabeth "Bess" Inzeo - Monte Gardens Elementary Rebecca Vichiquis - Sequoia Elementary Gilbert Armenta - Ygnacio Valley Elementary Vice Principals: Jennifer Tosi - Hidden Valley Elementary Catherine Bellanti - Vice Principal/Program Specialist Categorical Rio Vista Elementary Dawn Edwards - District Wide '. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

**11.2 Review and Potential Ratification of Personnel Appointment: Middle School Principal, Vice Principal, and Program Specialist Categorical Programs Site Based**

Interviews were conducted and candidates were appointed to fill the following middle school positions for the 2022-2023 school year: Principal: Megan Gemma - El Dorado Middle Vice Principal: Diane Fitzpatrick - Oak Grove Middle Program Specialist Categorical Programs Site Based: Afsaneh Olinga - Oak Grove Middle Staff is requesting the ratification of these summer appointments.

**Recommendation:** Move to ratify the appointments of middle school principal, vice principal, and program specialist categorical programs site based as listed.

**ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Linda Mayo)** Seconded to approve the **ORIGINAL** motion 'Move to ratify the appointments of middle school principal, vice principal, and program specialist categorical programs site based as follows Principal: Megan Gemma - El Dorado Middle Vice Principal: Diane Fitzpatrick - Oak Grove Middle Program Specialist Categorical Programs Site Based: Afsaneh Olinga - Oak Grove Middle '. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

**11.3 Review and Potential Ratification of Personnel Appointment: High School Principals and Vice Principals**

Interviews were conducted and candidates were appointed to fill the following high school positions for the 2022-2023 school year: Principals: Julene MacKinnon - Concord High Kristi Kaufenberg - Crossroads Vice Principals: Josie Kirkland - Mt. Diablo High



Ryan Murrow - Mt. Diablo High Therron Adams - Ygnacio Valley High Staff is requesting the ratification of these summer appointments.

**Recommendation:** Move to approve the appointments of high school principals and vice principals as listed.

**ORIGINAL - Motion**

Member **(Erin McFerrin)** Moved, Member **(Linda Mayo)** Seconded to approve the **ORIGINAL** motion 'Move to approve the appointments of high school principals and vice principals as follows: Principals: Julene MacKinnon - Concord High Kristi Kaufenberg - Crossroads Vice Principals: Josie Kirkland - Mt. Diablo High Ryan Murrow - Mt. Diablo High Therron Adams - Ygnacio Valley High '. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

**11.4 Review and Potential Ratification of Personnel Appointment:  
Administrators**

Interviews were conducted and candidates were appointed to fill the following administrator positions for the 2022-2023 school year: Bryan Cassin - Administrator, Non-Public Schools & Agencies Maureen Campbell - Vice Principal Adult Education Hadley Davis - Social Emotional Education Program Administrator Christina Filios - Assistant Director, Instructional Support Jessica Phillips - Program Specialist, Special Education Amy Sudrla - Director, Special Education Gabriela Toruno - Social Emotional Education Program Administrator Staff is requesting the ratification of these summer appointments.

**Recommendation:** Move to ratify the appointments of administrators as listed.

**ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Cherise Khaund)** Seconded to approve the **ORIGINAL** motion 'Move to ratify the appointments of administrators as follows: Bryan Cassin - Administrator, Non-Public Schools & Agencies Maureen Campbell - Vice Principal Adult Education Hadley Davis - Social Emotional Education Program Administrator Christina Filios - Assistant Director, Instructional Support Jessica Phillips - Program Specialist, Special Education Amy Sudrla - Director, Special Education Gabriela Toruno - Social Emotional Education Program Administrator '. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

**12.0 Reports/Information**

**12.1 Human Resources Hiring Update**

MDUSD Hiring Update

In preparation for the 2022-2023 school year, the Human Resources (HR) Department has been actively recruiting and filling vacancies with the highest quality employees in

each position. The HR Department has filled approximately 49 management positions, 120 certificated non-management positions, and 146 classified positions.

**Recommendation:** Staff recommends the Board receive the HR informational report.

### **12.2 Site Equity Presentation- Westwood Elementary**

Principal of Westwood Elementary will share with the Board of Education an example of an Equity Presentation that was created by each individual site and presented to the Superintendent, Elementary or Secondary Director, and the Chief of Educational Services during the month of June 2022.

**Recommendation:** Presentation only.

### **12.3 AB1200 related to DMA Restructure/Stipend Change - 6/22/2022 Board Meeting, Item #18.18**

DMA 2022 AB1200 The attached AB1200 has been submitted to CCCOE and the realignment, reestablishment, and renaming has already taken place. At the 6/22/2022 board meeting, the Governing Board approved agenda item #18.18 for a Realignment, Reestablishment, and Renaming of some DMA positions. It also included a stipend increase for Masters and Doctoral degrees. The estimated amount was \$124,244, not including statutory benefits. The day of the board meeting, CCCOE informed the Fiscal Department that AB1200 was needed, which the Fiscal Department would be permitted to complete after the fact and once the HR Department provided the data for the fiscal impact calculations. This item is calculated based on the Adopted Budget from June 2022 as, per CCCOE, it was determined at that point and has been enacted, so it is now included in the 45 Day Budget to be presented at this meeting. The Fiscal Department completed the fiscal analysis and the fiscal impact is \$300,451. This amount is reflected in the attached AB1200 in Sections 3 (\$240,764) and Section 4 (\$59,687).

**Recommendation:** n/a

### **12.4 AB1200 related to 6/22/2022 Board Meeting - Item #18.12 (Hiring Bonus for Specific MDEA Positions) and Item #18.13 (Hiring Bonus for Specific MDSPA Bonus)**

MDEA/MDSPA 2022 MOU Signing Bonus AB1200 The attached AB1200 has been submitted to CCCOE and the signing bonuses have already been implemented. At the 6/22/2022 board meeting, the Governing Board approved Item #18.12 (Hiring Bonus for Specific MDEA Positions) and Item #18.13 (Hiring Bonus for Specific MDSPA Bonus). CCCOE has allowed us to combine the two approved board items into one AB1200, and this AB1200 follows the DMA Restructure AB1200, so the amounts on this item were calculated after the DMA AB1200. This item is also calculated on the Adopted Budget from June 2022 as, per CCCOE, it was determined at that point and has been enacted, so it is now included in the 45 Day Budget to be presented at this meeting. The estimated amount for MDEA signing bonuses was \$250,000. The estimated amount for MDSPA signing bonuses was \$50,000. The day of the board meeting, CCCOE informed the Fiscal Department that AB1200 was needed, which the Fiscal Department would be permitted to complete after the fact and once the HR Department provided the data for the fiscal impact calculations. The Fiscal Department completed the fiscal analysis and the fiscal impact for both items. The MDEA signing bonuses will be in effect until December 2025, which means the bonuses will apply to qualifying teachers hired in 22/23, 23/24, 24/25, and 25/26 (until the end of December). As a result, bonuses will be paid in the following fiscal years: 22/23, 23/24, 24/25, 25/26, and 26/27 (those hired until December 2025 will receive the final amount of their bonus at the start of the 26/27 school year). The total fiscal impact of the MDEA signing bonuses over 5 years is \$2,681,130. The MDSPA signing bonuses will be in effect until December 2024, which means the bonuses will apply to psychologists

hired in 22/23, 23/24, and 24/25 (until the end of December). As a result, bonuses will be paid in the following fiscal years: 22/23, 23/24, 24/25, and 25/26, and (those hired until December 2024 will receive the final amount of their bonus at the start of the 24/25 school year). The total fiscal impact of the MDSPA signing bonuses over 4 years is \$184,501. AB1200 requires that we submit the fiscal impact in the form of a Multi Year Projection, meaning the current year and two more (22/23, 23/24 and 24/25). The MYP in the AB1200 has captured the first three years of both the MDEA and MDSPA signing bonuses, but does not go out beyond three years. As a result, the Fiscal Department will create an assignment for Signing Bonuses to capture the commitment of the funds moving forward. Each year, the Fiscal Department will work with the HR Department to review the total number of stipends and adjust accordingly, since this is an estimate based on multiple years of actual hiring and an estimate of the number of MDEA members who are hired and graduates of MDUSD. The total fiscal impact of the MDEA signing bonuses over 5 years is \$2,681,130. The total fiscal impact of the MDSPA signing bonuses over 4 years is \$184,501.

**Recommendation:** n/a

## 13.0 Board Member Reports

### 13.1 Board Member Reports

Board Members may choose to report out their activities.

**Recommendation:** Information.

## 14.0 Superintendent's Report

### 14.1 Superintendent's Report

The Superintendent may choose to report out on activities.

**Recommendation:** Information.

## 15.0 Consent Agenda

### 15.1 Approval of Items listed under Consent Agenda.

Items listed under Consent Agenda are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the consent agenda upon the request of any member of the Board and acted upon separately.

**Recommendation:** Approve all Consent Agenda items.

#### **ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Linda Mayo)** Seconded to approve the **ORIGINAL** motion 'Approve all Consent Agenda items'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

### 15.2 Review and Potential Approval of the Recommended Action for Certificated Personnel

List of certificated hires, leave of absences, resignations, and retirements.  
See attached for detailed list of certificated hires, leave of absences, resignations, and retirements.

**Recommendation:** Move to approve the recommended action for certificated personnel.

**ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Linda Mayo)** Seconded to approve the **ORIGINAL** motion 'Move to approve the recommended action for certificated personnel'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

**15.3 Review and Potential Approval of the Recommended Action for Classified Personnel**

List of classified hires, leave of absences, resignations, and retirements.  
Information of classified hires, leave of absences, resignations, and retirements for consideration.

**Recommendation:** Move to approve the recommended action for classified personnel.

**ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Linda Mayo)** Seconded to approve the **ORIGINAL** motion 'Move to approve the recommended action for classified personnel'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

**15.4 Review and Potential Approval of Independent Service Contract between Mt. Diablo Unified School District and Exploring New Horizons for Outdoor Education**

Thirteen elementary sites are seeking approval to attend Outdoor Education camps at Exploring New Horizons facilities per the attached schedule. The elementary schools are as follows; Bancroft, El Monte, Hidden Valley, Holbrook Language Academy, Monte Gardens, Mt. Diablo, Pleasant Hill, Shore Acres, Silverwood, Strandwood, Valle Verde, Walnut Acres and Wren.

**Recommendation:** Move to approve the Independent Service Contract between Mt. Diablo Unified School District and Exploring New Horizons for Outdoor Education for 13 elementary schools.

**ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Linda Mayo)** Seconded to approve the **ORIGINAL** motion 'Move to approve the Independent Service Contract between Mt. Diablo Unified School District and Exploring New Horizons for Outdoor Education for 13 elementary schools'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

### **15.5 Review and Potential Approval for the Purchase of Laboratory Equipment needed for Mt. Diablo High School for the 2022-2023 School Year.**

In preparation for new science curriculum, Mt. Diablo High School (MDHS) laboratory classrooms were inventoried to determine what equipment might be needed in order for students to participate in hands-on activities. The proposed materials purchase would replenish materials that were used or missing and provide equipment that will be needed during hands-on investigations in the coming year.

**Recommendation:** Move to approve the purchase of laboratory equipment for Mt. Diablo High School for the 2022-2023 school year.

#### **ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Linda Mayo)** Seconded to approve the **ORIGINAL** motion 'Move to approve the purchase of laboratory equipment for Mt. Diablo High School for the 2022-2023 school year'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

### **15.6 Review and Potential Approval of the Crisis Counselor Matching Grant Program with the City of Walnut Creek and Foothill Middle School for the 2022-2023 school year**

Crisis Counselor Matching Grant Program with the City of Walnut Creek 2022-23 renewal contract

Through this contract, the City of Walnut Creek will provide funding for an after school crisis counselor, and Mt. Diablo Unified School District (MDUSD) will provide a 1.0 FTE counselor as a match. Services will include: on-site crisis counseling with students and families, facilitation of groups, identification of at-risk teens, and educational presentations. The City of Walnut Creek will reimburse MDUSD from the City General Funds up to the maximum of \$10,000. This is for the 2022-23 school year.

**Recommendation:** Move to approve the Crisis Counselor Matching Grant Program with the City of Walnut Creek and Foothill Middle School for the 2022-2023 school year.

#### **ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Linda Mayo)** Seconded to approve the **ORIGINAL** motion 'Move to approve the Crisis Counselor Matching Grant Program with the City of Walnut Creek and Foothill Middle School for the 2022-2023 school year'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes

Keisha Nzewi Yes

### **15.7 Review and Potential Ratification of Independent Service Contracts between Mt. Diablo Unified School District and Active Education For Meadow Homes Elementary.**

Meadow Homes is requesting ratification of the Independent Service Contract with Active Education which will provide a structured activity program, which encompasses fun and healthy activities with an emphasis on social and emotional learning with and PBIS best practices in addition to character building through a combination of activities throughout the school year beginning on August 10, 2022.

**Recommendation:** Approve the ratification to the Independent Service Contract between Mt. Diablo Unified School District and Active Education for the structured activity program at Meadow Homes Elementary School.

#### **ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Linda Mayo)** Seconded to approve the **ORIGINAL** motion 'Approve the ratification to the Independent Service Contract between Mt. Diablo Unified School District and Active Education for the structured activity program at Meadow Homes Elementary School'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes

Linda Mayo Yes

Cherise Khaund Yes

Erin McFerrin Yes

Keisha Nzewi Yes

### **15.8 Review and Potential Approval of Concord High School's Water Polo Overnight Competitions for 2022-23**

Concord High School Boy's Water Polo Team and Girl's Water Polo team have scheduled the following tournaments which require an overnight stay. The Girl's team will travel to Roseville Aquatics Complex on 9/16 - 9/17 Overnight stay for the Boy's team include: 9/2-9/3 to Arroyo Grande High School 9/23-24 to Vintage High School 9/30-10/1 to Del Oro High School 10/21-10/22 to Napa Valley College Parents are transporting students, so expenses only include tournament fees and hotel fees. Students are staying in local hotels and will be accompanied by 5 chaperones in addition to staff and coaches.

**Recommendation:** Move to approve Concord High School's Water Polo Competitions that require an overnight stay for the 2022-2023 season.

#### **ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Linda Mayo)** Seconded to approve the **ORIGINAL** motion 'Move to approve Concord High School's Water Polo Competitions that require an overnight stay for the 2022-2023 season'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes

Linda Mayo Yes

Cherise Khaund Yes

Erin McFerrin Yes

Keisha Nzewi Yes

### **15.9 Review and Potential Approval of Mt. Diablo High School's International Hospitality & Tourism Student Trip to Spring Lake Regional Park in Santa Rosa on September 20-22, 2022**

Mt. Diablo High School's International Hospitality and Tourism Academy of 45 students will be traveling to Spring Lake Regional Park in Santa Rosa on September 20-22, 2022. Students will implement off-site catering, visit work sites and colleges in addition to talking with professionals in the hospitality industry. Students will be camping and traveling to site by charter bus arranged by Transportation. Students will be accompanied by 5 chaperones in addition to staff members.

**Recommendation:** Move to approve Mt. Diablo High School's International & Hospitality Tourism trip to Spring Lake Regional Park in Santa Rosa on September 20-22, 2022.

**ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Linda Mayo)** Seconded to approve the **ORIGINAL** motion 'Move to approve Mt. Diablo High School's International & Hospitality Tourism trip to Spring Lake Regional Park in Santa Rosa on September 20-22, 2022'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

**15.10 Review and Potential Approval of Mt. Diablo High School's International Hospitality & Tourism Student Trip to Morro Bay State Park on September 13-15, 2022**

Mt. Diablo High School's International Hospitality and Tourism Academy of 47 students will be traveling to Morro Bay State Park on September 13 - 15, 2022. Students will experience off-site catering, work place tours of multiple hospitality businesses at tourist destinations and visit a university. Students will be camping and using a charter bus arranged by Transportation. Students will be accompanied by 5 chaperones in addition to staff members.

**Recommendation:** Move to approve Mt. Diablo High School's International & Hospitality Tourism trip to Morro Bay State Park on September 13-15, 2022.

**ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Linda Mayo)** Seconded to approve the **ORIGINAL** motion 'Move to approve Mt. Diablo High School's International & Hospitality Tourism trip to Morro Bay State Park on September 13-15, 2022'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

**15.11 Review and Potential Approval of College Park High School's Water Polo Tournament Trips on August 25-28, 2022 and September 16-17, 2022.**

College Park High School is requesting permission to attend the San Luis Obispo Boys Water Polo Tournament in Arroyo Grande on August 25 - 28, 2022 and the Sierra Shootout Girls Water Polo Tournament in Roseville on September 16 - 17, 2022. Parents will be driving students to event and students will be staying in local hotels. 15-16 students will attend both events and be accompanied by 3 chaperones in addition to staff and coaches.

**Recommendation:** Move to approve College Park High School's Water Polo tournament trips on August 25-28, 2022 and September 16-17, 2022.

**ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Linda Mayo)** Seconded to approve the **ORIGINAL** motion 'Move to approve College Park High School's Water Polo tournament trips on August 25-28, 2022 and September 16-17, 2022'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

**15.12 Review and Potential Approval to Ratify the Submission of the Farm to School Grant**

California Department of Food and Agriculture Education and Procurement Grant Summary & School 2022-23

Staff requests approval to ratify submission of the 2022 California Department of Food and Agriculture Education and Procurement Grant is a grant for \$309, 939 over a 24 month period from December 1, 2022 through November 30, 2024. Grant funds will be used to expand MDUSD's multifaceted garden-based science and nutrition education program for the highest need students through culturally relevant field trips, adding ultra-local produce production and procurement to inspire student's lifelong love of fresh, healthful foods and create sustainable income for ongoing FTS programming. The grant will continue and expand the district's efforts to engage students in hang-on learning about NGSS, health and wellness. Various schools will participate in the CDFA Education and Procurement grant including (1) Schools Impacted by field trips/Riverview Garden renovations include: All district elementary schools, with Title 1 schools have priority, Riverview Middle. (2) Schools increasing food production include: Riverview Middle, Rio Vista Elementary, Holbrook Elementary. (3) Schools benefiting from local procurement and Events to sustain MDUSD FTS activities include: All MDUSD schools

**Recommendation:** Move to ratify the submission of the Farm to School Grant

**ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Linda Mayo)** Seconded to approve the **ORIGINAL** motion 'Move to ratify the submission of the Farm to School Grant'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

**15.13 Review and Potential Approval of the Williams Quarterly Report for July 31, 2022.**

The Williams legislation is a package of state laws resulting from the settlement of a class action lawsuit filed in San Francisco County Superior Court in 2000, Eliezer Williams et al, vs. State of California. The basis of the lawsuit was that agencies failed to provide public school students with equal access to instructional materials, safe and decent school facilities, and qualified teachers. The Contra Costa County Office of Education has requested quarterly reports on specific complaints designated in the



Williams lawsuit settlement. Quarterly Reports reflect complaints regarding textbooks and instructional materials, teacher vacancies or misassignments, and facilities conditions. This quarter's report includes the months of April through June 2022.

**Recommendation:** Move to Approve ratification of the Williams Quarterly Report, July 31, 2022.

**ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Linda Mayo)** Seconded to approve the **ORIGINAL** motion 'Move to Approve ratification of the Williams Quarterly Report, July 31, 2022'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

**15.14 Review and Potential Approval of the Increase to the Independent Service Contract between Mt. Diablo Unified School District and California Translation International (CTI)**

CTI 21-22 Contract CTI amendment 1 CTI amendment 2 CTI insurance  
CTI provides written & oral translations in various languages throughout the District for SARB, parent/teacher conferences. Request of written translation of IEPs, Psych Reports, Psych Assessments, in various languages.

**Recommendation:** Move to approve the contract increase amount of \$3,000.00 between Mt. Diablo Unified School District and California Translation International

**ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Linda Mayo)** Seconded to approve the **ORIGINAL** motion 'Move to approve the contract increase amount of \$3,000.00 between Mt. Diablo Unified School District and California Translation International'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

**15.15 Review and Potential Approval of the Increase to Independent Service Contract between Mt. Diablo Unified School District and Medical Billing**

MBT Amendment

Medical Billing Technologies, INC (MBT) has been filing actual and estimated claims with the California Department of Health Care Services and/or Local Education Consortium (LEC) including Cost Reimbursement Comparison Schedule (CRCS) services; therefore, staff is recommending the increase of \$5,000.00 for the 21-22 school year.

**Recommendation:** Move to approve the increase to the Medi-Cal Billing Technologies contract for the 2021-2022 school year.

**ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Linda Mayo)** Seconded to approve the **ORIGINAL** motion 'Move to approve the increase to the Medi-Cal Billing Technologies

contract for the 2021-2022 school year'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

### **15.16 Review and Potential Ratification of Amended the 2021-22 Bay Area Community Resources (BACR) Contract for the CARES Expanded Learning Program**

21-22 BACR PO (220530) Amendment #2 for MDUSD Board Ratification

Ratify the amended Bay Area Community Resources (BACR) contract by \$203,228 to expanded serves and hours to additional students and schools during summer 2022, and to increase hourly rate to recruit, retain, and train staff. CARES Expanded Learning Program currently provides staff for the 17 Mt. Diablo CARES Expanded Learning Programs at Bel Air, Cambridge, Delta View, El Monte, Fair Oaks, Holbrook, Meadow Homes, Rio Vista, Shore Acres, Sun Terrace, Wren Avenue and Ygnacio Valley Elementary Schools; El Dorado, Oak Grove and Riverview Middle Schools; and Mt. Diablo and Ygnacio Valley High Schools. Program expansion included Westwood Elementary and one additional elementary school offering summer programs. BACR has partnered with MDUSD since 2007 to provide high quality expanded learning opportunities for students via school and summer programs. The BACR contract includes personnel, training, and program costs. This collaboration ensures consistency across programs, staffing, supervision, and evaluation among all schools served by the CARES Expanded Learning Program. MDUSD district staff will continue to oversee and collaborate with BACR to ensure high quality programming to provide in person expanded learning opportunities for the 2021/22 school year and summer.

**Recommendation:** Move to approve the ratification of the amended 2021-22 Bay Area Community Resources (BACR) contract for CARES Expanded Learning Program

#### **ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Linda Mayo)** Seconded to approve the **ORIGINAL** motion 'Move to approve the ratification of the amended 2021-22 Bay Area Community Resources (BACR) contract for CARES Expanded Learning Program'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

### **15.17 Review and Potential Approval of Northgate High School Boy's Water Polo Tournament Trip on September 9-10, 2022**

Northgate High School is requesting permission for 14 teammates to attend the Roseville/Rocklin tournament on September 9 - 10, 2022. This event allows the team to compete with teams normally outside of their league. Parents will be driving students to event and students will be staying in local hotels.

**Recommendation:** Move to approve Northgate High School Boy's Water Polo Tournament trip on September 9-10, 2022.

#### **ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Linda Mayo)** Seconded to approve the **ORIGINAL** motion 'Move to approve Northgate High School Boy's Water Polo Tournament trip on September 9-10, 2022'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

### **15.18 Review and Potential Approval of Ygnacio Valley High School's Apple Order for a new Photography Lab**

Ygnacio Valley High School is seeking approval of their Apple Order for 37 13" MAC Pros to create a new Photography Lab at their site. YVHS Photography Lab will be a state of the art lab that allows students the opportunity to explore their pursuits in the visual arts curricular area. Students will have access to digital editing tools that are industry standard in order to build skills and enhance their ability to connect with the 21st century digital informational medium. This lab will utilize upgraded Macbooks (16GB of RAM) that will be secured in a cart that gives each enrolled student a tool for their digital photos with editing software. Moreover, plans to add class printers and several tablet drawing tools are phase II for this program. Our hope is to present some of our student work at the district office in a YV Art Showcase in the Spring of 2023.

**Recommendation:** Move to approve Ygnacio Valley High School's order with Apple so they can begin the creation of their Photography Lab.

#### **ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Linda Mayo)** Seconded to approve the **ORIGINAL** motion 'Move to approve Ygnacio Valley High School's order with Apple so they can begin the creation of their Photography Lab'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

### **15.19 Review and Potential Approval of Northgate High School's Cross Country Team participating in annual Mt. San Antonio College Cross Country Invitational, October 21-22, 2022**

Northgate High School is seeking permission for 35-45 Cross Country team mates to participate in the annual Mt. San Antonio College Cross Country Invitation in Walnut, California, October 21-22, 2022. Team will be transported using District provided charter bus and will stay in a local hotel. They will be accompanied by 4 chaperones in addition to coaches and staff members.

**Recommendation:** Move to approve Northgate High School's Cross Country Team participating in annual Mt. San Antonio College Cross Country Invitational, October 21-22, 2022 in Walnut, California

#### **ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Linda Mayo)** Seconded to approve the **ORIGINAL** motion 'Move to approve Northgate High School's Cross Country Team participating in annual Mt. San Antonio College Cross Country Invitational, October 21-

22, 2022 in Walnut, California'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

### **15.20 Review and Potential Approval of Contra Costa Athletic Assignors to Provide Referee Services for High School Football, Baseball, Boys & Girls Basketball and Boys & Girls Soccer Games**

Contra Costa Athletic Assignors, Inc. provides the referees for Football Basketball, Baseball and Soccer games at College Park, Concord, Mt. Diablo, Northgate, and Ygnacio Valley High Schools. All four sports last year ran \$87,408 in referee fees that were coded to the individual sites athletic budgets. We are expecting similar schedules this year and are requesting approval of the over \$25,000 vendor limit. We are invoiced prior to each sport beginning. Once schedules are confirmed by Athletic Directors, invoices are paid. A total of \$87,903 will be coded to the individual high school's athletic budget for basketball, soccer, football and baseball.

**Recommendation:** Move to approve payments to Contra Costa Athletic Assignors for providing referee services for High School Football, Baseball, Boys & Girls Basketball and Boys & Girls Soccer Games not to exceed \$87,903.00

#### **ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Linda Mayo)** Seconded to approve the **ORIGINAL** motion 'Move to approve payments to Contra Costa Athletic Assignors for providing referee services for High School Football, Baseball, Boys & Girls Basketball and Boys & Girls Soccer Games not to exceed \$87,903.00'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

### **15.21 Review and Potential Ratification of Voting Representatives to North Coast Section, CIF, for the 2022-2023 School Year - Updated**

The State CIF recently sent the 2022-2023 Ratification of Voting Representatives to each school and requires board approval. While we updated this on 6/22/22, we've had an update. This form lists the names of league representatives to every league in the state and to make sure that the league representatives are designated by the school district or school governing boards and allows voting compliance at league and section meetings. Any individual who may ultimately be a voting member at a league governing board meeting, or as a representative to any of the standing North Coast Section, CIF committees (Sports Advisory Committee, Sportsmanship Committee, Alignment Committee, Finance Committee, Eligibility Committee, Executive Committee or Board of Managers) must be ratified by the school district board of education.

**Recommendation:** Move to approve the ratification of voting representatives and designees for North Coast Section, CIF, for the 2022-2023 School Year.

#### **ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Linda Mayo)** Seconded to approve the **ORIGINAL** motion 'Move to approve the ratification of voting representatives and

designees for North Coast Section, CIF, for the 2022-2023 School Year'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

**15.22 Review and Potential Approval of Revision to the Annual Candidacy, Application, and Diploma Fees for the International Baccalaureate Program for the 2022-2023 school year.**

At the June 22, 2022 Board Meeting, the Annual Candidacy, Application, and Diploma Fees for the International Baccalaureate Program was approved for Monte Gardens and Sequoia Elementary Schools, Oak Grove Middle School and Ygnacio Valley High School with a total of up to \$42,500. The invoices received show an increase of \$16,658.

**Recommendation:** Move to approve the revised increase for the Annual Candidacy, Application, and Diploma Fees for the International Baccalaureate Program for 2022-2023.

**ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Linda Mayo)** Seconded to approve the **ORIGINAL** motion 'Move to approve the revised increase for the Annual Candidacy, Application, and Diploma Fees for the International Baccalaureate Program for 2022-2023'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

**15.23 Review and Potential Approval for Open Purchase Order with Continental Athletic Supply for Football and Lacrosse Equipment for College Park, Concord, Mt. Diablo, Northgate and Ygnacio Valley High Schools**

The District is seeking approval for an open purchase order with Continental Athletic Supply for \$58,600.00 for new and reconditioned Football and Lacrosse.

**Recommendation:** Move to approve the open purchase order with Continental Athletic Supply for football and lacrosse equipment for College Park, Concord, Mt. Diablo, Northgate and Ygnacio Valley High Schools.

**ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Linda Mayo)** Seconded to approve the **ORIGINAL** motion 'Move to approve the open purchase order with Continental Athletic Supply for football and lacrosse equipment for College Park, Concord, Mt. Diablo, Northgate and Ygnacio Valley High Schools'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

**15.24 Review and Potential Approval of Contract with APEX for digital curriculum for secondary core content and electives for the 2022-2023 school year.**

Apex Learning digital curriculum was one of the world's first providers of fully online, digital curriculum for secondary education. Apex digital curriculum is California standards-aligned, includes AP courses, and are A-G and NCAA approved. The online content includes multiple means of engagement, representation (e.g. audio, video, simulations, interactive activities, video transcripts), student expression, and scaffolds for students with unique needs and English language learners. Apex digital curriculum will be available to use during the 22-23 school year for enrichment, credit recovery, virtual learning, and summer school at the middle and high school levels. Apex will provide professional development for classroom teachers on effective blended learning and differentiation techniques and best practices for student orientation, classroom management, active learning, positive learning environments, accommodations, student motivation, and instructional interventions when integrating online content.

**Recommendation:** Move to Approve contract with APEX for digital curriculum for secondary core content and electives for the 2022-2023 school year.

**ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Linda Mayo)** Seconded to approve the **ORIGINAL** motion 'Move to Approve contract with APEX for digital curriculum for secondary core content and electives for the 2022-2023 school year'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

**15.25 Review and Potential Approval of the Independent Service Contract between Family Purpose Corporation and Mt. Diablo Unified School District on behalf of Oak Grove Middle School and Ygnacio Valley High School**

**Independent Service Agreement**

The Family Purpose Corporation aims to address students' social emotional and cultural needs through peaceful dialogue and other social emotional strategies. The aim is to provide students with the tools to address their social emotional needs.

**Recommendation:** Move to approve the Independent Service Agreement between Mt. Diablo Unified School District and Family Purpose Corporation for the 2022 - 2023 school year.

**ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Linda Mayo)** Seconded to approve the **ORIGINAL** motion 'Move to approve the Independent Service Agreement between Mt. Diablo Unified School District and Family Purpose Corporation for the 2022 - 2023 school year'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

**15.26 Mt. Diablo Unified School District (MDUSD) appointment of Tricia Ouellette, Assistant Director, College & Career and Adult Education as the authorized "Alternate" of G. Vittoria Abbate, Director, College & Career and Adult Education, the MDUSD Board appointed (November 16, 2015) "Delegate" to the Contra Costa County Adult Education Consortium (CCCAEC), formerly known as the "Adult Education Block Grant (AEBG) Contra Costa County Regional Consortium."**

Per AB86, Section 76, Article 3 establishing Adult Education Regional Planning statewide for delivery of adult education programs and services, MDUSD/Mt. Diablo Adult Education is a member of the CCAEC (formerly the AEBG Contra Costa County Regional Consortium). As required, by the California Adult Education Program (CAEP), known formerly as AEBG, each K-12 and community college district representative(s) is to be approved by the Governing Board of each institutional member district. The institutional member districts of the CCAEC are: Mt. Diablo USD, Martinez USD, Acalanes HSD, Antioch USD, West Contra Costa USD, Liberty HSD, Contra Costa Community College District (CCCCD) and Contra Costa County Office of Education (CCCOE). Mt. Diablo Adult Education requests the appointment of Tricia Ouellette, Assistant Director, College & Career and Adult Education, as the official Board-appointed Alternate of MDUSD/Mt. Diablo Adult Education to the Contra Costa County Adult Education Consortium (CCCAEC). Tricia Ouellette will replace Jennifer Sachs, MDUSD Chief, Educational Services, who has served since her November 16, 2015 MDUSD Board appointment, as the Alternate of G. Vittoria Abbate. This new appointment shall be effective September 1, 2022.

**Recommendation:** Approve appointment of Tricia Ouellette, Assistant Director, College & Career and Adult Education as the authorized "Alternate" of G. Vittoria Abbate, Director, College & Career and Adult Education, to the Contra Costa County Adult Education Consortium (CCCAEC).

**ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Linda Mayo)** Seconded to approve the **ORIGINAL** motion 'Approve appointment of Tricia Ouellette, Assistant Director, College & Career and Adult Education as the authorized "Alternate" of G. Vittoria Abbate, Director, College & Career and Adult Education, to the Contra Costa County Adult Education Consortium (CCCAEC)'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

**15.27 Review and Potential Approval of an Independent Services Agreement with My Other Brother (MOB) and Mt. Diablo Unified School District on behalf of Riverview Middle School.**

Independent Service Agreement 2022-2023 Insurance 2022-2023

My Other Brother (MOB) aims to establish support systems, a culturally affirming space, and sense of community between Riverview Middle School students. MOB provides holistic wrap-around services to African American students through belonging and community by fostering student leadership, scholarship, postsecondary education, and personal growth.

**Recommendation:** Move to approve the Independent Services Agreement with My Other Brother (MOB) and Mt. Diablo Unified School District on behalf of Riverview Middle School.

**ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Linda Mayo)** Seconded to approve the **ORIGINAL** motion 'Move to approve the Independent Services Agreement with My Other Brother (MOB) and Mt. Diablo Unified School District on behalf of Riverview Middle School'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

**15.28 Review and Potential Approval for Diablo Athletic League Dues for the 2022-2023 School Year**

District is seeking approval to pay the annual athletic league dues for College Park High School, Concord High School, Mt. Diablo High School, Northgate High School, and Ygnacio Valley High School.

**Recommendation:** Move to approve the annual Diablo Athletic League dues for the 2022-2023 school year.

**ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Linda Mayo)** Seconded to approve the **ORIGINAL** motion 'Move to approve the annual Diablo Athletic League dues for the 2022-2023 school year'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

**15.29 Review and Potential Approval of Mt. Diablo Unified School District's Independent Service Contract with Mindful Life Project and Meadow Homes Elementary School**

Meadow Homes Elementary School is requesting approval of the Mindful Life Project Independent Service Contract that would allow them to provides services throughout the 22.23 school year. Services begin with whole class mindfulness programming facilitated once a week using age appropriate curriculum with a lens of cultural competency and incorporates relevant experiences. This is followed up with weaving mindfulness into expressive arts, yoga and performing arts. Teachers are also provided with weekly mindfulness that supports their personal wellbeing to ensure they can sustain showing up not only for their students but for the community as a whole. Additionally, family sessions will be providing tools and resources to support them with their day to day experience and finds ways to integrate mindfulness into their regular schedule. Coaches will be working Monday through Friday from 8:00 to 4:00 pm.

**Recommendation:** Move to Approve Mt. Diablo Unified School District's Independent Service Contract with Mindful Life Project and Meadow Homes Elementary School.

**ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Linda Mayo)** Seconded to approve the **ORIGINAL** motion 'Move to Approve Mt. Diablo Unified School District's Independent Service Contract with Mindful Life Project and Meadow Homes Elementary School'.



Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

### **15.30 Review and Potential Approval of the Updated Clerical, Secretarial & Technical Unit, Local One/AFSCME (CST) Salary Schedule for 2022-2023**

#### 1. CST Salary Schedule for 2022-2023.

This salary schedule has already been implemented, per the negotiated agreements in Spring 2022. At that time, the increase for the 2022/2023 school year was 4.0%. This salary schedule includes only the 4.0% increase for 22/23 and does not include any other increases that will be discussed at this board meeting. Any other salary increases will be brought back at a subsequent board meeting once the Human Resources and Fiscal Departments have confirmed the accuracy of the schedules. To provide transparency for the Governing Board and community, this salary schedule is shared at this meeting for review and board approval so it can be published until which time it is replaced by a new salary schedule with any additional increases. AB1200 on this increase was approved at the Board meeting held on May 11, 2022.

**Recommendation:** Move to approve the updated Clerical, Secretarial & Technical Unit, Local One/AFSCME (CST) salary schedules for 2022-2023.

#### **ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Linda Mayo)** Seconded to approve the **ORIGINAL** motion 'Move to approve the updated Clerical, Secretarial & Technical Unit, Local One/AFSCME (CST) salary schedules for 2022-2023'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

### **15.31 Review and Potential Approval of the Updated Teamster, Local 856 Salary Schedules for 2022-2023.**

#### 1. 2022-2023 Teamster, Local 856 Salary Schedule.

This salary schedule has already been implemented, per the negotiated agreements in Spring 2022. At that time, the increase for the 2022/2023 school year was 4.0%. This salary schedule includes only the 4.0% increase for 22/23 and does not include any other increases that will be discussed at this board meeting. Any other salary increases will be brought back at a subsequent board meeting once the Human Resources and Fiscal Departments have confirmed the accuracy of the schedules. To provide transparency for the Governing Board and community, this salary schedule is shared at this meeting for review and board approval so it can be published until which time it is replaced by a new salary schedule with any additional increases. AB1200 on this increase was approved at the Board meeting held on March 23, 2022.

**Recommendation:** Move to approve the updated Teamster, Local 856 salary schedules for 2022-2023.

#### **ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Linda Mayo)** Seconded to approve the **ORIGINAL** motion 'Move to approve the updated Teamster, Local 856 salary schedules for 2022-2023'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

## A) Fiscal

### **15.32 Review and Potential Approval of Out of State Travel for a Fiscal Department Management to Attend School National Users' Group (SNUG) 2022 Conference.**

Fiscal Department is requesting the approval for three managers to travel to San Antonio, Texas, on October 3-6, 2022 to attend the SNUG Conference. Managers will be participating in gaining the information shared among school districts using PowerSchool software.

**Recommendation:** Move to approve the out of state travel for three managers to attend the SNUG Conference to improve knowledge of the robust products offered by PowerSchool.

#### **ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Linda Mayo)** Seconded to approve the **ORIGINAL** motion 'Move to approve the out of state travel for three managers to attend the SNUG Conference to improve knowledge of the robust products offered by PowerSchool'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

### **15.33 Review and Potential Approval of Request to Replace Outdated Warrants**

Voided Warrant & Request for Replacement of Outdated Warrant

County warrant issued to Christopher Michael Doub was not presented to the county Treasurer for payment within six months of date of issue and was consequently void. Replacement is limited to 2 years from the date warrant was stale dated as per Government Code 29802, unless the Board directs the warrant to be reissued. A new warrant is requested to be issued to the payee in replacement for the void warrant.

**Recommendation:** Move to approve new warrants to be issued to replace the voided warrants.

#### **ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Linda Mayo)** Seconded to approve the **ORIGINAL** motion 'Move to approve new warrants to be issued to replace the voided warrants'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

#### **15.34 Review and Potential Approval of the Fiscal Transaction for the month of June 2022**

June 2022 Vendor Warrant Report June 2022 Cancelled Vendor Warrant Report  
Payments have been made to meet District's obligations to improvements and other outgoing expenses.

**Recommendation:** Move to approve fiscal transactions for the month of June 2022

##### **ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Linda Mayo)** Seconded to approve the **ORIGINAL** motion 'Move to approve fiscal transactions for the month of June 2022'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried**.  
**5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

#### **15.35 Review and Potential Approval of the Fiscal Transaction for the month of July 2022**

July 2022 Vendor Warrant Report July 2022 Cancelled Vendor Warrant Report  
Payments have been made to meet District's obligations to improvements and other outgoing expenses.

**Recommendation:** Move to approve fiscal transactions for the month of July 2022.

##### **ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Linda Mayo)** Seconded to approve the **ORIGINAL** motion 'Move to approve fiscal transactions for the month of July 2022'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried**.  
**5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

### **B) Food and Nutrition Services**

#### **15.36 Review and Potential Approval for Increase to Purchase Order #220564, with NuWest Textile in the 2021-2022 school year.**

Purchase Order #220564 for NuWest Textile, is for laundry services for the 2021-2022 school year and was originally for \$24,000. Food and Nutrition Services staff are requesting an increase to pay the remaining invoices for the 2021-2022 school year.

**Recommendation:** Move to approve the \$6,000 increase to Purchase Order #220564 with vendor, NuWest Textile, for laundry services in the 2021-2022 school year.

**ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Linda Mayo)** Seconded to approve the **ORIGINAL** motion 'Move to approve the \$6,000 increase to Purchase Order #220564 with vendor, NuWest Textile, for laundry services in the 2021-2022 school year'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

**15.37 Review and Potential Approval for Request for Proposal (RFP) #1918 for Grocery Products.**

RFP Response - Sysco Food Services Northern California Region - The Danielsen Company

Mt. Diablo Unified School District's Request for Proposal (RFP) #1918 for Grocery Products (food products, paper supplies, and cleaning supplies) for the 2022/2023 School Year was Noticed on August 2, 2022. The RFP scope is to provide district-wide Grocery Products delivery service to sites for the 2022/2023 school year (July 1, 2022 to June 30, 2023), with possible 3 one-year options to extend through June 30, 2026. District staff received a pool of two (2) responses to the RFP #1918 on August 2, 2022. The RFPs were reviewed by staff and both found to be responsive. Due to the market uncertainty, district staff have opted to award the RFP to a pool using both vendors, Sysco Food Services Northern California and The Danielsen Company.

**Recommendation:** Move to approve Award of RFP #1918 Grocery Products for the Food Service Department to Sysco Food Services Northern California Region and The Danielsen Company.

**ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Linda Mayo)** Seconded to approve the **ORIGINAL** motion 'Move to approve Award of RFP #1918 Grocery Products for the Food Service Department to Sysco Food Services Northern California Region and The Danielsen Company'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

**C) Purchasing**

**15.38 Review and Potential Approval of Disposal of District Surplus Equipment and/or Furniture as Necessary for 2022/2023 Fiscal Year**

Throughout the year, the Mt. Diablo Unified School District has equipment including technology related items, textbooks, equipment, vehicles, furniture and supplies that

are determined unnecessary or unsuitable for school use. It would be in the Mt. Diablo Unified School District's best interest to deem these items obsolete. Education Code Section 17546 allow for disposal and/or donation of property no longer needed or that is determined not suitable for school use. Items to be considered for disposal will have no salable value by the Director of Purchasing & Warehouse. Items determined to have a salable value will be brought to the board for approval prior to disposal via sale, auction, or donation to charitable organizations.

**Recommendation:** Move to Approve the disposal of District surplus equipment and/or furniture as necessary pursuant to the Education Code Section 17546 during the 2022/2023 fiscal year.

**ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Linda Mayo)** Seconded to approve the **ORIGINAL** motion 'Move to Approve the disposal of District surplus equipment and/or furniture as necessary pursuant to the Education Code Section 17546 during the 2022/2023 fiscal year'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

**15.39 Review and Potential Approval Purchase Order Summary Report for June 2022**

Purchase Order Summary Report for June 2022 Technology Purchase Order Summary Report for June 2022

District staff is bringing forward Purchase Order (PO) Summary Reports for the month of June 2022. These reports show the Purchase Orders for said month, including the amounts, vendors, and budgets used. The PO report is presented in accordance with Education Code Section 17604, and in an effort to be transparent in District orders and smaller contracts under \$25,000. This report will also include larger orders and service agreements previously submitted to the Board or individual approval. To continue our transparency with technology purchases, staff has also provided a breakout of computer/technology purchases for June, 2022. This total is included in the master Purchase Order Summary list.

**Recommendation:** Move to approve Purchase Orders for the month of June, 2022

**ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Linda Mayo)** Seconded to approve the **ORIGINAL** motion 'Move to approve Purchase Orders for the month of June, 2022'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

**15.40 Review and Potential Approval of a Purchase of Copy Paper Request for Quote for Purchase Requisition No. R129799: High Speed Copy Paper for the Supply Warehouse and for District-Wide Use**

Summary of Request for Quotes

Request for Quotation (RFQ) for Purchase Requisition (PR) No. R129799 was solicited to purchase 1,680 cases of high speed copy paper for the Purchasing Warehouse supply inventory and for district-wide use. Two (2) quotes were received. The lowest responsive, responsible quote received is from Office Depot, in the amount of \$39.25 per case for a total of \$72,369.15, all taxes included.

**Recommendation:** Move to approve the purchase of copy paper Request for Quotation for PR# R129799: High Speed Copy Paper for the Supply Warehouse and for District-Wide Use to Office Depot.

**ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Linda Mayo)** Seconded to approve the **ORIGINAL** motion 'Move to approve the purchase of copy paper Request for Quotation for PR# R129799: High Speed Copy Paper for the Supply Warehouse and for District-Wide Use to Office Depot'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

## D) Special Education

### **15.41 Review and Potential Approval of Independent Service Contract between Mt. Diablo Unified School District (MDUSD) and Lindamood-Bell Learning Processes for the 2022/23 School Year**

Lindamood-Bell Learning Processes is an independent service contractor that provides Mt. Diablo Unified School District students compensatory education services that have been agreed to through the Alternative Dispute Resolution process. Requested funds are to cover anticipated services for the 2022/23 school year.

**Recommendation:** Move to approve independent service contract between MDUSD and Lindamood-Bell Learning Processes for the 2022/23 school year as presented.

**ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Linda Mayo)** Seconded to approve the **ORIGINAL** motion 'Move to approve independent service contract between MDUSD and Lindamood-Bell Learning Processes for the 2022/23 school year as presented'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

### **15.42 Review and Potential Approval of Master Contract with Daniels Academy for the 2022/23 School Year**

Daniels Academy is a certified non-public residential school program located in Heber City, Utah. The program provides special education and mental health related services for students who require the highest level of care to receive a free appropriate public education. Requested funds are to cover one student placement for the 2022/23 school year.

**Recommendation:** Move to approve master contract with Daniels Academy for the 2022/23 school year as presented.

**ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Linda Mayo)** Seconded to approve the **ORIGINAL** motion 'Move to approve master contract with Daniels Academy for the 2022/23 school year as presented'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

**15.43 Review and Potential Approval of Master Contract with Bayes Achievement Center for the 2022/23 School Year**

Bayes Achievement Center is a certified non-public residential school located in Huntsville, Texas. Requested funds are to execute the 2022/23 master contract and will cover anticipated student placements through the Individual Education Program (IEP) process.

**Recommendation:** Move to approve master contract with Bayes Achievement Center for the 2022/23 school year as presented.

**ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Linda Mayo)** Seconded to approve the **ORIGINAL** motion 'Move to approve master contract with Bayes Achievement Center for the 2022/23 school year as presented'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

**15.44 Review and Potential Approval of Master Contract with Orion Academy for the 2022/23 School Year**

Orion Academy is a California certified non-public school located in Concord CA that serves students 9th-12th grade with autism spectrum disorders, nonverbal learning disorder, and other neurocognitive disabilities that have made access to traditional comprehensive school programs more challenging. Requested funds are to cover projected student placements for the 2022/2023 school year.

**Recommendation:** Move to approve master contract with Orion Academy for the 2022/23 school year as presented.

**ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Linda Mayo)** Seconded to approve the **ORIGINAL** motion 'Move to approve master contract with Orion Academy for the 2022/23 school year as presented'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes

Keisha Nzewi Yes

**15.45 Review and Potential Approval of Independent Service Contract with Fusion Academy for the 2022/23 School Year**

Fusion Academy provides an educational program for students in the Mt. Diablo Unified School District that have been placed through the Individual Education Program (IEP) or Alternative Dispute Resolution (ADR) process. The program is highly structured with intensive 1:1 instruction for students that have been unsuccessful in traditional school settings, including non-public schools. Requested funds are to cover projected student placements for the 2022-2023 school year.

**Recommendation:** Move to approve independent service contract with Fusion Academy for the 2022/23 school year as presented.

**ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Linda Mayo)** Seconded to approve the **ORIGINAL** motion 'Move to approve independent service contract with Fusion Academy for the 2022/23 school year as presented'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes

Linda Mayo Yes

Cherise Khaund Yes

Erin McFerrin Yes

Keisha Nzewi Yes

**15.46 Review and Potential Ratification of Independent Service Contract with Autism Universe Mindful Behavior Practices and Amendment #1 for the 2022/23 School Year**

Autism Universe Mindful Behavior Practices provides an intensive, specialized behavior focused program for one home-bound student of the district. Staff is requesting a ratification to the initial 2022-/23 contract as well as the increase to the contract. Requested funds are to cover projected program expenses for the 2022/23 school year.

**Recommendation:** Move to ratify the independent service contract with Autism Universe Mindful Behavior Practices and the increase for the 2022/23 school year as presented.

**ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Linda Mayo)** Seconded to approve the **ORIGINAL** motion 'Move to ratify the independent service contract with Autism Universe Mindful Behavior Practices and the increase for the 2022/23 school year as presented'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes

Linda Mayo Yes

Cherise Khaund Yes

Erin McFerrin Yes

Keisha Nzewi Yes

**15.47 Review and Potential Approval of Master Contract with Kyo Autism Therapy for the 2022/23 School Year**

Kyo Autism Therapy is a California certified non-public agency provider of school-based behavioral services including registered behavior technicians and board



certified behavior consultants. Requested funds are to cover anticipated expenses for the 2022/23 school year.

**Recommendation:** Move to approve master contract with Kyo Autism Therapy for the 2022/23 school year as presented.

**ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Linda Mayo)** Seconded to approve the **ORIGINAL** motion 'Move to approve master contract with Kyo Autism Therapy for the 2022/23 school year as presented'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

**15.48 Review and Potential Approval of Independent Service Contract with The Help Group-Project Six for the 2022/23 School Year**

The Help Group - Project Six is a therapeutic residential school located in Sherman Oaks, CA. Requested funds are to cover expenses for one student placed in the program during the 2022 extended school year program. Services are provided according to the terms of an individualized educational program.

**Recommendation:** Move to approve master contract with The Help Group-Project Six for the 2022/23 school year as presented.

**ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Linda Mayo)** Seconded to approve the **ORIGINAL** motion 'Move to approve master contract with The Help Group-Project Six for the 2022/23 school year as presented'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

**15.49 Review and Potential Approval of Master Contract with Juvo Autism & Behavioral Services for the 2022/23 School Year**

Juvo Autism & Behavioral Health Services is a California certified non-public agency provider of contracted behavioral services to the district. Services are provided by registered behavior technicians and board certified behavior analysts. Behavior services are documented according to the terms of an individual service agreement and student's individual educational programs. Requested funds are to cover anticipated behavior services for the 2022/23 school year.

**Recommendation:** Move to approve master contract with Juvo Autism & Behavioral Health Services for the 2022/23 school year as presented.

**ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Linda Mayo)** Seconded to approve the **ORIGINAL** motion 'Move to approve master contract with Juvo Autism & Behavioral Health Services for the 2022/23 school year as presented'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes

Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

## E) Technology

### **15.50 Review and Potential Approval of the Contract between Mt. Diablo Unified School District and AmplifiedIT for One-Year Full-Domain Licensing for G Suite Enterprise For Education**

G Suite Enterprise for Education (GSEfE) provides communication and collaboration tools for staff and students to engage in distance learning and regular instruction. Full-domain licensing will enable synchronous and asynchronous learning in support of instructional expectations.

**Recommendation:** Move to approve the contract between Mt. Diablo Unified School District and AmplifiedIT for one-year full-domain licensing for G Suite Enterprise For Education

#### **ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Linda Mayo)** Seconded to approve the **ORIGINAL** motion 'Move to approve the contract between Mt. Diablo Unified School District and AmplifiedIT for one-year full-domain licensing for G Suite Enterprise For Education'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

## F) Transportation

### **15.51 Review and Potential Approval of Special Education Student Transportation Independent Service Contract, Amendment #1 with Pawar Transportation for the 2021-2022 School Year.**

Staff is requesting additional funding on the 2021-2022 contract for Pawar Transportation, LLC for the 2021-2022 School Year to provide the District additional funds to pay the invoices for student transportation for the District's Special Education students as contracted. The contractor provides transportation to and from public and non public schools to home as specified. The cost of each trip is charged to and paid for from the Special Education and Transportation Department's budget. This year's contract was opened at \$500,000.

**Recommendation:** Move to approve the Special Education student transportation independent service contract, amendment #1 with Pawar Transportation, LLC, for the 2021-2022 school year.

#### **ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Linda Mayo)** Seconded to approve the **ORIGINAL** motion 'Move to approve the Special Education student transportation independent service contract, amendment #1 with Pawar Transportation, LLC, for

the 2021-2022 school year'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

## **16.0 Consent Items Pulled for Discussion**

## **17.0 Consent Items Pulled by Staff**

## **18.0 Business/Action Items**

### **18.1 Review and Potential Approval of Mt Diablo Unified School District (MDUSD) 45-Day Budget Revision**

2022-2023 45 Day Budget Revision Presentation

Education Code Section 42127(h) calls for the public review, within 45 days, of any budget revisions that the local agency decides to make based upon the enactment of the State Budget. When MDUSD approved its budget, the State of California had not completed its budget and the trailer bill language that specifies the rules of budget implementation for different programs. As a result, MDUSD has to present a 45 day revision that responds to the changes the State made to its budget since mid-June 2022. The deadline to make the 45 Day Budget Revision available to the public was August 11, 2022, prior to the posting of the August 17 board agenda, so the presentation with the information required by the Contra Costa County Office of Education, was made available on the MDUSD website on August 11, 2022 and was also shared on social media. A copy of the presentation was also sent to the Contra Costa County Office of Education on the same day.

**Recommendation:** Move to approve the MDUSD 45 Day Revised Budget

#### **ORIGINAL - Motion**

Member **(Linda Mayo)** Moved, Member **(Cherise Khaund)** Seconded to approve the **ORIGINAL** motion 'Move to approve the MDUSD 45 Day Budget Revision which was made available on the Mt. Diablo Unified School District website on August 11, 2022 and was also shared on Social Media and includes the changes to the LCFF'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

### **18.2 Review and Potential Approval of the 2022-2025 Tentative Agreement Between the Mt. Diablo School Psychologist Association (MDSPA) and Mt. Diablo Unified School District and of the Updated MDSPA Salary Schedules for 2022-2023**

1. 2022-2025 MDUSD-MDSPA Tentative Agreement. 2. 2022-2023 MDSPA Salary Schedule. 3. 2022-2025 MDSPA AB1200.

The MDSPA tentative agreement is presented as a three year term from July 1, 2022 to June 30, 2025. It includes salary increases of 5.5% in 22/23 (4.0% + 1.5%), 2.5% in 23/24, and 24/25 will be determined based on reopener. The work year calendar was reduced from 200 days to 190 days, and sick days were reduced from 11 per year to 10 per year. The fiscal impact of this item is \$547,218 which is noted in Section 5 of the attached AB1200 as "total cost increase" which covers fiscal years 22/23 and 23/24. AB1200 has been submitted to the Contra Costa County Office of Education, a copy of which is attached to this agenda item.

**Recommendation:** Move to Approve the 2022-2025 Tentative Agreement Between the Mt. Diablo School Psychologist Association (MDSPA) and Mt. Diablo Unified School District and of the updated MDSPA Salary Schedules for 2022-2023.

**ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Cherise Khaund)** Seconded to approve the **ORIGINAL** motion 'Move to Approve the 2022-2025 Tentative Agreement Between the Mt. Diablo School Psychologist Association (MDSPA) and Mt. Diablo Unified School District and of the updated MDSPA Salary Schedules for 2022-2023'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

**18.3 Review and Approve the 1.5% salary increase to Teamsters, Clerical, Secretarial & Technical Unit, Local One/AFSCME (CST) Mt. Diablo Education Association (MDEA), unrepresented employees and Diablo Managers Association (DMA) based on the attached Memorandums of Understanding (MOUs).**

1. CST MOU dated 6-22-22- Amended 8-11-22 2. Teamster MOU dated 6-23-22 3. MDEA MOU dated 6-23-22 4. AB1200 for 1.5% Salary Increase for Teamsters, CST, MDEA, DMA, and Unrepresented.

Staff recommends approval of a 1.5% salary increase for Teamsters, Clerical, Secretarial & Technical Unit, Local One/AFSCME (CST), Mt. Diablo Education Association (MDEA), the Diablo Managers Association (DMA), and unrepresented employees, following the Governing Board and Executive Cabinet's commitment to continue to increase employee compensation and to acknowledge the dedication and ongoing commitment of our employees. Attached are Memorandums of Understanding for Teamsters, CST, and MDEA, as they are all bargaining groups. DMA and Unrepresented are also included, but do not have MOUs as they are not official bargaining groups/unions. Other bargaining groups have either already received the additional 1.5% increase or are currently in negotiations with MDUSD. The Fiscal Impact of this item is calculated to be \$3,687,449 in 22/23, and it then compounds in future years. AB1200 has been submitted to the Contra Costa County Office of Education and is attached here for the Governing Board and public.

**Recommendation:** Move to Approve the 1.5% salary increase to Teamsters, Clerical, Secretarial & Technical Unit, Local One/AFSCME (CST) Mt. Diablo Education Association (MDEA), unrepresented employees and Diablo Managers Association (DMA) based on the attached Memorandums of Understanding (MOUs).

**ORIGINAL - Motion**

Member (**Cherise Khaund**) Moved, Member (**Erin McFerrin**) Seconded to approve the **ORIGINAL** motion 'Move to Approve the 1.5% salary increase to Teamsters, Clerical, Secretarial & Technical Unit, Local One/AFSCME (CST) Mt. Diablo Education Association (MDEA), unrepresented employees and Diablo Managers Association (DMA) based on the attached Memorandums of Understanding (MOUs)'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

**18.4 Abolish the following positions from the CST Salary Schedule: Account Clerk, Adult Ed. Fiscal Specialist, Attendance/Student Records Assistant, AUTOCAD Drafter/Plan Room Technician, Bilingual Translator/Interpreter 206 & 217 only, Computer Operator, Data Entry Clerk, Food Services Information Systems Coord., Graphic Design Specialist, High School Registrar 238 only, Phototypesetter, Principal School Office Manager 238 only, Programmer Analyst, Purchasing Specialist, Senior Account Clerk EPSDT Medi-Cal, Special Ed. Student Records Assistant, Test Program Associate, and Textbook & Instructional Material Coord.**

None

Position Control identified CST positions that were no longer in use. CST Leadership reviewed the list of unused positions with Human Resources Leadership and agreed that the above positions should be Abolished. There are no FTE currently used for any of these positions. There are no employees currently working in any of these positions.

**Recommendation:** Move to Abolish the following positions from the CST Salary Schedule: Account Clerk, Adult Ed. Fiscal Specialist, Attendance/Student Records Assistant, AUTOCAD Drafter/Plan Room Technician, Bilingual Translator/Interpreter 206 & 217 only, Computer Operator, Data Entry Clerk, Food Services Information Systems Coord., Graphic Design Specialist, High School Registrar 238 only, Phototypesetter, Principal School Office Manager 238 only, Programmer Analyst, Purchasing Specialist, Senior Account Clerk EPSDT Medi-Cal, Special Ed. Student Records Assistant, Test Program Associate, and Textbook & Instructional Material Coord.

**ORIGINAL - Motion**

Member (**Linda Mayo**) Moved, Member (**Keisha Nzewi**) Seconded to approve the **ORIGINAL** motion 'Move to Abolish the following positions from the CST Salary Schedule: Account Clerk, Adult Ed. Fiscal Specialist, Attendance/Student Records Assistant, AUTOCAD Drafter/Plan Room Technician, Bilingual Translator/Interpreter 206 & 217 only, Computer Operator, Data Entry Clerk, Food Services Information Systems Coord., Graphic Design Specialist, High School Registrar 238 only, Phototypesetter, Principal School Office Manager 238 only, Programmer Analyst, Purchasing Specialist, Senior Account Clerk EPSDT Medi-Cal, Special Ed. Student Records Assistant, Test Program Associate, and Textbook & Instructional Material Coord'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

### **18.5 Review and Potential Approval of Revised Secondary Supplemental Reading Materials List**

District staff have been working this year on updating the Secondary Supplemental Reading Materials List. The Secondary Supplemental Reading Materials Committee met over the past 6 months and included students, Department Chairs, Librarians, Administrators, District Office Staff, Parents, and Board Members. The Committee worked to revise a materials list looking at the titles and authors through a fully inclusive and anti-racist equity lens and worked to ensure the titles aligned with MDUSD Courses of Study and the California Standards.

**Recommendation:** Move to approve the MDUSD Supplementary Literature and Nonfiction Reading Lists with Categories, Grades 6-12.

**\*\*Student Board Member Anahi Nava Flores Seconded the motion**

#### **ORIGINAL - Motion**

Member **(Erin McFerrin)** Moved, Member **(Debra Mason)** Seconded to approve the **ORIGINAL** motion 'Move to approve the MDUSD Supplementary Literature and Nonfiction Reading Lists with Categories, Grades 6-12'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

### **18.6 Review and Potential Approval of Resolution 22/24 (#4) Community Facilities District #1 (Measure A)**

Resolution No. 22/23-4 is necessary to approve the annual Community Facilities District #1 tax report and to levy and apportion the special (Measure A) tax for fiscal year 2022-2023. The current Mt. Diablo Mello-Roos Tax, Measure A, was passed in November 1989 by a favorable vote of 71 percent. Projects in the amount of \$90 million included new multi-use buildings, new gymnasiums, new turf, repaired heaters, and restored restrooms have made the physical facilities for our students much more attractive and functional.

**Recommendation:** Move to approve the adoption of Resolution 22/23 (#4) approving the Community Facilities District #1 tax report for fiscal year 2022-23 and apportioning the special tax for fiscal year 2022-23.

#### **ORIGINAL - Motion**

Member **(Linda Mayo)** Moved, Member **(Cherise Khaund)** Seconded to approve the **ORIGINAL** motion 'Move to approve the adoption of Resolution 22/23 (#4) approving the Community Facilities District #1 tax report for fiscal year 2022-23 and apportioning the special tax for fiscal year 2022-23'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

### **18.7 Review and Potential Approval of the Retention of Three Firms for the Architectural Services Pool in Response to Request for Qualifications # 1912**

Presentation from top three firms: Nacht & Lewis 19six HED

The District will continue to require the services of architectural firms for Measure J work. Because no work was DSA approved since the last firms were originally selected, the three year "validation" was no longer timely so the District was required to restart the architectural firm process. On May 12, 2022, the District issued a Request for Qualifications (RFQ #1912) for Architectural Services to establish an updated pool or architect firms. Proposals were due June 3, 2022. Twenty firms submitted statements of qualifications and proposals, and nineteen were found responsive to the District requirements. District staff and one consultant narrowed down the nineteen and invited five firms to interview on June 20 and 21, 2022. Interviews were conducted and the interview panel focused on architect relationships with DSA, company commitment to equity, experience with district remodernization projects like those needed in MDUSD, price, and work with the design of ed specs. The five interviewed were narrowed down to four, and site visits were conducted in Northern California, including reference checks with districts where work was completed. The panel concluded that three firms were most responsive and reasonable to meet the District needs. Therefore, it is recommended that three firms should serve as part of the District's architectural pool to provide architectural services on a project by project basis. Assignments to each firm for specific projects will be presented to the Board as services are established. The three firms that will be added to the District pool are 19-6, HED, and Nacht & Lewis.

**Recommendation:** Move to Approve Retention of Three Firms to be Added to the District Pool in Response to Request for Qualifications # 1912: 19-6, HED, and Nacht & Lewis.

**ORIGINAL - Motion**

Member **(Linda Mayo)** Moved, Member **(Cherise Khaund)** Seconded to approve the **ORIGINAL** motion 'Move to Approve Retention of Three Firms to be Added to the District Pool in Response to Request for Qualifications # 1912: 19-6, HED, and Nacht & Lewis'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

**18.8 Review and Potential Approval of the Administrator of Expanded Learning Programs Job Description.**

1. Administrator of Expanded Learning Program Job Description

The CERT ADMIN Administrator, After Schools Services Administrator DMA Job Description is being updated to the DMA job description Administrator of Expanded Learning Programs to more closely align it to the District Adopted Expanded Learning Opportunity Program Plan. The duties were updated to reflect current expanded learning program practices.

**Recommendation:** Move to Approve the Administrator of Expanded Learning Programs Job Description.

**ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Erin McFerrin)** Seconded to approve the **ORIGINAL** motion 'Move to Approve the Administrator of Expanded Learning Programs Job Description'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes

Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

### **18.9 Review and Potential Approval of the Annual Evaluation of Outdated Documents to be Destroyed**

District departments have reviewed records and have identified those ready for destruction due to their age and content. Staff seeks approval by the Board to permanently destroy those records listed on the attachment in accordance with Board Policy 3580.

**Recommendation:** Move to approve the destruction of outdated documents

#### **ORIGINAL - Motion**

Member **(Cherise Khaund)** Moved, Member **(Erin McFerrin)** Seconded to approve the **ORIGINAL** motion 'Move to approve the destruction of outdated documents'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

## **19.0 Closed Session (Carry Over)**

### **19.1 Items Not Completed During the First Closed Session will be Carried Over to this Closed Session**

Items not completed during the first closed session will be carried over to this closed session as needed.

**Recommendation:** Reconvene a second closed session as needed.

## **20.0 Reconvene Open Session**

### **20.1 Report Out Action Taken During Closed Session**

Report out action taken during closed session.

**Recommendation:** Information.

## **21.0 Future Agenda Items**

### **21.1 Future Agenda Items**

Future agenda items may be discussed at this time.

**Recommendation:** Information.

## **22.0 Adjournment**

The president adjourned the meeting at 8:55 pm

### **22.1 Adjourn Meeting**

The meeting of the Board of Education of the Mt. Diablo Unified School District will adjourn.

**Recommendation:** Adjourn the meeting.