

Mt. Diablo USD | BP 4243.1 Personnel

## **Public Notice - Personnel Negotiations**

In compliance with Government Code 3547, which sets forth the public notice ("Sunshine") requirements of public school collective bargaining, the district shall:

Make material available to the public in the following manner:

1. Copies of all proposals made by both employee organizations and the Governing Board shall be available for review:

- a. In the office of each public school within district boundaries.
- b. In public libraries within district boundaries.
- c. On a check-out basis from the central administrative offices of the district.

2. Notices giving the approximate timeline and the location of materials for public review shall be provided to the press.

Conform with the following timeline with respect to the public notice provisions:

1. Public presentation of the employee organization's initial proposal at a regular or special meeting of the Board.
2. Opportunity for public response to the employee organization's initial proposal at the next regular or special meeting of the Board not less than 10 days following the public presentation of the employee organization's proposal.

Note: Opportunity for public response to the employee organization's initial proposal will be provided at each succeeding regular meeting of the Board until such time as the Board's initial proposal is presented.

3. Public presentation of the initial proposal of the Board at a regular or special meeting of the Board not less than 10 days following the public presentation of the employee organization's proposal.
4. Opportunity for public response to the initial proposal of the Board will be provided at a regular meeting not less than seven days following the public presentation of the Board's proposal.
5. Negotiating sessions involving the Board's representatives and employee organizations may begin at any time following public response of the Board's initial proposal.

In compliance with the requirement for 24-hour notice to the public of any new subject of negotiations arising after the initial proposals, as well as the requirement for notification of votes taken on such subject by the Board, such notice shall be provided to the press.

The final agreement shall be available for public review as above.

Legal Reference:

### **GOVERNMENT CODE**

3547 Proposals relating to representation; informing public, adoption of proposals; new subjects; regulations

3547.5 Major provisions of agreement with exclusive representative

CODE OF REGULATIONS, TITLE 8

32075 PERB regional office defined

32900 EERA and HEERA public notice: requirements for governing boards to adopt policy

32910 Filing of EERA or HEERA complaint

Management Resources:

CDE MANAGEMENT ADVISORIES

0515.92 Public Disclosure of Collective Bargaining Agreements, 92-01

CSBA PUBLICATIONS

Public Notice and Disclosure, Resource Guide for Employment Relations, December 1996

Maximizing School Board Leadership: Collective Bargaining, 1996

Policy MT. DIABLO UNIFIED SCHOOL DISTRICT

adopted: September 9, 2003 Concord, California