

# REQUEST FOR FIELD TRIP

DATE: 1/5/15 REQUIRES BOARD APPROVAL? (Yes) No

TO: -Donna Campbell Chris Halleran  
Interim Assistant Superintendent High Schools

FROM: Danny Prodoehl 3491  
Teacher's Name (Print Legibly) Extension

Mt. Diablo High School  
School Name

Date of Trip: 3/28/15

Destination: St. Francis High School La Canada, CA

Trip is Funded by: CPA Grant (MBTA) (3798) \*\*\*

Purpose of Trip (Detail How the Trip is tied to the Curriculum)

Sports medicine 12<sup>th</sup> grade students participate and compete  
in a statewide athletic training competition with over 40 high schools.

Classes Participating: Sports Medicine II

# of Students Attending 10 \*\* # of Adults Attending 2 \*\*

\*\* Please attach the list of students and adult chaperones attending.

Names of Certificated Staff attending:

Danny Prodoehl  
Sandy Johnson-Shaw

**If your trip is out of state or overnight, it must be approved by the Board. In order to accomplish this, please provide all trip details at least 6 weeks in advance so our Department can prepare a docket for the next board meeting.**

*Please prepare a docket  
& let us know if board approves*

Please check here to indicate you have collected High School Permission Slips and that a copy will be kept in your school office.

Please check here to indicate all students interested are allowed to participate; even if they cannot pay\*\*\*

[Signature] 1/16/15  
Principal's Approval Date

[Signature] 1/16/15  
Assistant Superintendent's Approval

Please return form to: Cherie Adcock, MDHS

Teachers Please Note: Secondary field trip requests (originals, no faxes) are to be approved by Donna Campbell, Assistant Superintendent, at least 10 school days prior to the field trip date. Your school will need a copy of the approved request in order for you to take your field trip. Schools are to keep a site copy of the approved request on file for their records.

## FIELD TRIP PROPOSAL Mt. Diablo High School 2014-2015

To: Ms. Heather Fontanilla, V.P. in charge of curriculum

Today's Date: 1/9/15

From: D. Prochehl Home Phone # 858-337-3489

Sub required? Yes

Day of trip: Fri - Sun \*(Tu./Wed./Th.) \*No Monday's or Friday's without prior Admin approval

Date of Trip: 3/27-3/29/15 \*(NO Times during blackout days. Please check school calendar first.)

Destination w/Full Address: St Francis High School 200 Foothill Blvd. La Canada, CA 91011

Destination Phone # 818-790-0325

No. of Students: 15 No. of Teachers: 2 No. of Other Adults: 0 No. of Buses:     

No. of students with special needs: N/A Students with special needs must be accommodated on field trips. Accommodations: N/A

**TIME SCHEDULE:**

Leave MDHS: <u>9 am on 3/27/15</u>	Arrive @ Destination: <u>4 pm 3/27/15</u>
Leave Destination: <u>2 pm on 3/29/15</u>	Arrive @ MDHS: <u>7:30 pm on 3/29/15</u>

Contact Phone # while on trip: 858-337-3489

**MEANS OF TRANSPORTAION: (CHECK BELOW) \*NO Rental Vehicles\***

No. of Buses Required: <u>0</u>	Public Transportation / BART: <u>BART to Oakland Airport / Fly to Burbank, CA</u>
Use Private Vehicle(s):	Walking:

**CURRICULAR INFORMATION: (Complete all boxes for approval)**

MBTA 10 <sup>th</sup> Grade Sports Med Grade/Class/Organization: <u>II</u>	Department Chair Signature: <u>[Signature]</u>
Purpose of Trip: <u>Compete in state high school sports med competition</u>	
Objectives: <u>Collaborate and compete with fellow high school student trainers</u>	
Cite Specific Educational STANDARDS aligned: <u>Apply career tech ed skills in the field of athletic training and demonstrate competencies in taping, injury assessment &amp; treatments.</u>	
Preparation of Students: <u>2 years sports med practical and internship</u>	
Evaluation Procedures: <u>Results from competition.</u>	

**PAYMENT FOR FIELD TRIP:**

Instructional Funds	% <u>100 MBTA Grant</u>	\$	Substitute: <u>N/A</u>
Student Pay	% <u>Additional food</u>	\$	Paid Substitute: <u>\$</u>
Other: Registration fee	%	\$ <u>75.</u>	Coverage within Department (specify with who and what period)

For use by Curriculum Vice Principle:

Initial approval: [Signature] Not approved:     

Final approval:      Not approved:     

Not approved for the following reasons:

St. Francis Sports Medicine Competition Field Trip Details

MBTA (Mt. Diablo High School)

Sports Medicine II

Dates: Friday March 27<sup>th</sup> - Sunday March 29<sup>th</sup>, 2015

Attendees:

Date of Birth

Travel:

1. BART to Oakland airport
2. Flights

**Southwest.com**

**1-800-435-9792**

Departing Flight: March 27<sup>th</sup>, 2015

**Oakland to Burbank Southwest Airlines Flight #2938** departs at 12:35 pm and lands at 1:40 pm.

Return Flight: March 29<sup>th</sup>, 2015

**Burbank to Oakland Southwest Flight #772** departs at 4:40 pm and lands at 5:50 pm

3. Super Shuttle
  - a. Pickup 2:00pm-2:30pm
4. Hotel
  - a. Marriott Courtyard Old Town Pasadena **Rate Code: SFH**  
**Phone: 626-403-7600**
  - b. Check in 3/27/15
  - c. Check out 3/29/15
  - d. **7 rooms double beds**
5. Super Shuttle Service on 3/29/15
  - a. Pick up at 9:00am to Universal Studios
6. Student Athletic Trainer Competitor Social Day at Universal Studios
  - a. Sunday 3/29/15
7. Super Shuttle Service on 3/29/15
  - a. Pick up at 2 pm to Burbank Airport