



**MT. DIABLO UNIFIED SCHOOL DISTRICT
MAINTENANCE DEPARTMENT**

1480 Gasoline Alley
Concord, California 94520
(925) 825-7440

MEMORANDUM

Date: April 24, 2025

TO: Elizabeth McClanahan, Director of Purchasing Warehouse

FROM: Melanie Koslow, Executive Director of Maintenance, Operations & Facilities

RE: Project Completion for the College Park High School Softball Facility Improvement Project

This is to advise your office that KYA Services LLC has completed all work contemplated for the College Park High School Softball Facility Improvement Project according to the District's Drawings and Specifications. Please take steps to process this for Board action on May 14, 2025.

The final contract price is: \$129,911.06

1. The funding source for this project was Title IX and Measure A

If you have any additional questions concerning the completion of this project, please contact me at extension 3815.

Signed

A handwritten signature in blue ink, appearing to read "Melanie Koslow", is written over a horizontal line.

Melanie Koslow

MK/mh

cc File