

**REQUEST FOR FIELD TRIP - Please check below:**

Under 25 miles - Principal approval and copy to Assistant Superintendent

Over 25 miles - Principal & Assistant Superintendent approval required

Overnight/Out-of-State - Principal, Assistant Superintendent & Board approval req.\*

DATE:

8/12/15

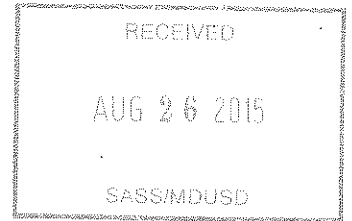
TO:

Assistant Superintendent (Elementary/Middle/High School)

FROM:

Jane Baulch-Enloe 5653  
Teacher's Name Extension

Sequoia Middle School  
School Name



Date of Trip:

10/16/15 to 10/18/15 (No school missed)  
(\*Need Request at least 60 days in advance of trip)

Destination:

Sempervirens Outdoor School

& Physical Address: 26161 Big Basin Way, Boulder Creek, CA 95006

Transportation:

Bus provided by uCamps (how are you traveling?)

(Only American Stage, Michael's and Sierra Pacific are District approved charter bus carriers)

Total Cost of Trip:

\$265.00

How Trip is funded (ie; grant, parent donations, fundraising)

parent donations; limited scholarships

Funds held in this account:

NO COST

\*\*

Purpose of Trip (Detail How the Trip is tied to the Curriculum)

Drama students will build ensemble work, shakespeare strategies, and monologue enhancement work

Group or Class Participating: Drama I and II (please spell out)

# of Students Attending 5-10?

# of Adults Attending 1

Names of Certificated Staff & Chaperones attending

Jane Baulch-Enloe

Please check here to indicate you have collected Permission Slips and that a copy will be kept in your school office along with your approved/signed Field Trip Request

If parents are driving, check here that you have collected chaperone agreements and car insurance.

Please check here to indicate all students interested are allowed to participate; even if they cannot pay\*\*

Principal's Approval

Date

[Signature]

8/26/15

Assistant Superintendent's Approval/Date

[Signature] 8/27/15

Board Approved on \_\_\_\_\_

Please return form to: \_\_\_\_\_