



MT. DIABLO UNIFIED SCHOOL DISTRICT
MAINTENANCE DEPARTMENT
1480 Gasoline Alley
Concord, California 94520
(925) 825-7440

OFFICE OF
MAINTENANCE/OPERATIONS

October 3, 2014



TO: Christina Hillman
Concord High School Instructor

FROM: John Clark 
Director, Facilities and Operations

RE: Response to Adverse Working Conditions

To: Christina Hillman

In response to your recent adverse working condition complaint regarding the A/C Unit for Room #212, the following actions have been taken. Work Orders addressing this situation are listed below.

Work Orders:

#120866, 08/27/2014, 1.0 hrs., replaced blown fuse
#122251, 09/09/2014 3.5 hrs., found tripped breaker, re-set breaker and checked unit
#122712, 09/18/2014, 1.0 hrs., replaced blown breaker
#122923, 09/23/2014, 6.0 hrs., replaced 250 feet of electrical wire found damaged causing intermittent electrical short. Damaged underground wires caused by squirrels.

Correspondence from Trade Supervisor, Kerry Larion, responsible for the Electrical and HVAC trades, were issued to the site administrator on two occasions by email messages, informing the administrator of the action that has and will be taken to eliminate the issue. On September, 9, 2014, all four conductors from the pull box to the A/C Unit were replaced.

On behalf of the maintenance department, I apologize for the delay in completing the repairs and the frustration this has cause staff and students. Isolating an intermittent electrical problem, such as this, could have been caused by any of the safety components found by the technician resulting in the shut-down of the A/C Unit. The possibility of an underground electrical conductor shorting to ground, damaged inside an electrical box would have been the least suspected component causing the intermittent electrical problem.

Cc: Rianne Pfalzgraff, Principal, Concord High School
Donna Campbell, Assistant Superintendent of High Schools
Guy Moore, MDEA President
Jeff McDaniel, Executive Director of Operations

REQUEST FOR RESPONSE

SEP 22 2014

ADVERSE CONDITIONS IN WORKING ENVIRONMENT

MDUSD

ARTICLE 10 - SAFETY
SECTION 10.2.1

Each unit member may report, in writing, any adverse conditions in his/her working environment. Such report shall be filed within ten (10) working days of the time the unit member might reasonably have been expected to know of the adverse working condition which is the basis of the unit member's complaint.

To: M & O
 From: Christina Hillman @ CHS/326
 Date: 9-19-14

The unit member shall receive a written response within ten (10) working days stating what action will be taken to correct the situation or, if no action is taken, the reasons why.

The following condition(s) in my working environment need(s) to be corrected:

AC Unit - Several times someone has come out to "fix" the ac but it works for only a day and then stops working. The situation needs to be fixed for good or we need communication from maintenance about why it isn't able to be fixed properly. By the end of the day, it is 82+ degrees in the room. My classroom is the only one in the hallway that does not work

Written response due in ten (10) working days.

If the unsafe conditions are not corrected or a program leading to correction is not agreed to by the unit member, he/she may appeal within five (5) working days of receipt of the District response, in writing, to the Assistant Superintendent, Administrative Services, who shall issue a written response within five (5) working days after receipt. If the unit member is dissatisfied with the response issued by the Assistant Superintendent, Administrative Services, the Association may, within five (5) working days of receipt of such response, appeal the matter directly to binding arbitration pursuant to Article 3, section 3.10.

Distribution by Principal/Supervisor:

White	Immediate Supervisor/Principal
Yellow	Asst. Supt./Admin. Svcs.
Pink	Assist. Dir./ Maint. & Operation
Green	MDEA President
Golden	Employee