

**MINUTES**  
**REGULAR MEETING OF THE BOARD OF EDUCATION**  
**MT. DIABLO UNIFIED SCHOOL DISTRICT**  
**Monday, March 2, 2015 (6:00 p.m./7:00 p.m.)**

Board Members: Cheryl Hansen, Debra Mason, Barbara Oaks, Brian Lawrence, and Linda Mayo

Administrative Staff: Superintendent Nellie Meyer, Associate General Counsel Deborah Cooksey

**CALL TO ORDER**

President Hansen called the meeting to order at 6:00 p.m. and conducted Roll Call with all Board members present except Mr. Lawrence.

**PUBLIC COMMENT**

There was no Public Comment.

**CLOSED SESSION AGENDA**

**4.1 (Item #1) Admission of Student #B-15 into the Mt. Diablo Unified School District**

Student #B-15 is expelled from the Oakley Union School District and Student #B-15 has recently moved into the Mt. Diablo Unified School District attendance area. Student #B-15 will be placed at Diablo Community Day School.

**4.2 (Item #2) Negotiations - The Board may discuss negotiations or provide direction to its representatives regarding represented employees, pursuant to EERA (Govt. Code Section 3549.1) Agency negotiator: Deborah Cooksey, Agency: MDSPA**

**4.3 (Item #3) Anticipated Litigation - Conference with Legal Counsel pursuant to Gov't. Code Sec. 54956.9(b), Significant Exposure to Litigation: Two cases**

**ADJOURN TO CLOSED SESSION**

The Board adjourned to Closed Session at 6:02 p.m. Mr. Lawrence arrived during Closed Session.

**RECONVENE OPEN SESSION**

The Board reconvened Open Session at 7:03 p.m.

**PRELIMINARY BUSINESS**

President Hansen led the Pledge of Allegiance and conducted Roll Call with all Board members present. President Hansen introduced Student Representative Josh Dunlap from Olympic High School.

**REPORT OUT ACTION TAKEN IN CLOSED SESSION**

**8.1 (Item #1) Admission of Student #B-15 into the Mt. Diablo Unified School District**

Student #B-15 is expelled from the Oakley Union School District and Student #B-15 has recently moved into the Mt. Diablo Unified School District attendance area. Student #B-15 will be placed at Diablo Community Day School.

Student #B-15 was admitted into the District by a majority vote.

**8.2 (Item #2) Negotiations - The Board may discuss negotiations or provide direction to its representatives regarding represented employees, pursuant to EERA (Govt. Code Section 3549.1) Agency negotiator: Deborah Cooksey, Agency: MDSPA**

The Board did not have an update from its representatives. There was no reportable action at this time.

**8.3 (Item #3) Anticipated Litigation - Conference with Legal Counsel pursuant to Gov't. Code Sec. 54956.9(b), Significant Exposure to Litigation: Two cases**

The Board conferred with Legal Counsel on two potential cases.

**RECOGNITIONS AND RESOLUTIONS**

**9.1 Recognition of the MDUSD 2014-15 Teacher of the Year Nominees and Finalists. Recognition of the MDUSD 2014-2015 Teachers of the Year for the Contra Costa County Teacher of the Year 2015-16 Program**

The 2015-16 California Teacher of the Year Program seeks teachers with exemplary personal growth, commitment, personal attitude, and professional skills. The California Teacher of the Year Program celebrates and pays special tribute to the tireless efforts of our state's outstanding teachers. In doing so, the program brings well-deserved recognition to the whole teaching profession.

The state program's goals are to:

- identify and honor outstanding teachers throughout California within a structure of local, regional, and statewide recognition activities;
- select, for special commendation and responsibility, teachers who will effectively represent California teachers during the year, speaking for, energizing, and symbolizing the positive contributions of the teaching profession statewide;
- focus attention on the positive accomplishments of students and teachers throughout California; and
- emphasize maintaining and improving student achievement.

Within this context, the Mt. Diablo Unified School District sought nominations of outstanding educators from transitional kindergarten through grade 12 and adult education to represent us as the MDUSD Teacher of the Year. Forty-nine teachers were nominated, some more than once! All nominees were offered the opportunity to a brief questionnaire as consideration for becoming a finalist - 32 did so. The questionnaires were scored by the members of the MDUSD Teacher of the Year Selection Committee. The top five scoring nominees were asked to join the committee for an interview, and from there two teachers were selected to represent us in the County Teacher of the Year competition.

Five Finalists:

Lourdes Beleche, MDUSD 2014-15 Teacher of the Year

David Giordano, MDUSD 2014-15 Teacher of the Year

Gwendy Hayden, Finalist

Virginia Hewgley, Finalist

Albert Lagazo, Finalist

Dr. Meyer congratulated the Teachers of the Year and all of the nominees. Dr. Meyer introduced the three finalists: Albert Lagazo, Virginia Hewgley, and Gwendy Hayden, who were presented with an award by President Hansen. Dr. Meyer announced the two Teacher of the Year award recipients: Elementary Teacher of the Year, Lourdes Beleche, and Secondary Teacher of the Year, David Giordano.

**9.2 California Adult Schools Week – March 22-28, 2015**

The State of California is designating March 22-28, 2015 as California Adult Schools Week. The attached resolution is to recognize the contribution of Mt. Diablo Adult Education to MDUSD community.

Ms. Mayo read the resolution aloud.

Mayo moved, Lawrence seconded, and the Board voted 5-0-0 to approve to adopt Resolution No. 14/15-41, California Adult Schools Week - March 22-28, 2015.

### **BOARD MEMBER REPORTS**

Ms. Mayo shared that the Board members received invitations to the Contra Costa County School Boards Association meeting on April 16 at the Alameda County Office of Education. Ms. Mayo announced that on March 5, the 32<sup>nd</sup> District PTA will be celebrating its Founder's Day at the Back Forty Restaurant in Pleasant Hill. At that event, the PTA will be awarding four scholarships to high school seniors, and will be recognizing three volunteers who have greatly influenced education in Contra Costa County. Ms. Mayo shared that on a school visit she saw activities in each classroom celebrating Dr. Seuss Week, and noted that March is National Reading Month, and encouraged everyone to visit their library. Ms. Mayo shared that the California Legislative Analyst's Office recently recommended that the legislature repeal the reserve cap. This was language in the state budget trailer bill of 2014, which limits local school district reserves. Ms. Mayo observed that we are seeing more information about measles outbreaks, and requested more information regarding the effects of this disease on the District's population. Dr. Meyer pointed out that the District does have measles information from the Department of Health on our website, and offered to obtain more information.

Ms. Oaks shared that she attended the Farm to School Planning Grant Committee meeting. She explained that the committee is moving ahead with many planned activities, and noted that Sequoia and Fair Oaks Elementary Schools are the most involved at this time. She pointed out that the committee is looking for support so that more teachers and elementary schools can be involved.

Ms. Mason shared that she attended the Equity Committee meeting, and the Stroll in New Orleans fundraising event for Mt. Diablo Alternative Education at Heather Farms Park.

Mr. Lawrence shared that he went to the MDUSD Science Fair, and was very impressed with the level of sophistication. Mr. Lawrence observed that there were many enthusiastic family members there to support their students, and he noted how excited and engaged they were. Mr. Lawrence recognized all teachers for their work, and shared a personal story about his daughter and her teacher. Mr. Lawrence announced that the District launched a relationship with Peachjar, an electronic system for sending out flyers to students and their families. He thanked Debbie Maher for all of her hard work on setting that up.

Student Representative Josh Dunlap gave a report on activities at Olympic High School.

Ms. Hansen shared that she visited Northgate High School to check the status of their new swimming pool. Ms. Hansen shared that she was invited to participate on a panel sponsored by the Neto Community Network, a community organization looking for ways to help support education, with a focus on the Hispanic population in the Monument Corridor of Concord. Ms. Hansen announced that the Third Annual MDEA Academy Awards are coming up, and nomination forms are being accepted until March 13.

### **SUPERINTENDENT'S REPORT**

Dr. Meyer welcomed Student Representative Josh Dunlap.

Dr. Meyer shared that since the last meeting, she has visited Olympic High School and Wren Elementary School.

Dr. Meyer announced that the District is planning to hold community outreach meetings in March and April to discuss the Local Control Accountability Plan (LCAP), Common Core Standards, and Student Supports.

Dr. Meyer shared that she met with the ASB students at Olympic High School this month as part of the LCAP outreach. She noted that they had a wonderful discussion about educational challenges, as well as things that are working for them. The students shared that they struggle with stereotypes and misconceptions about being

Olympic High students, and they said they are proud of their school and the work that they do. The students suggested incorporating student feedback into District hiring practices, and they shared that the smaller class size at Olympic High helps the teachers build relationships with their students, and makes the students feel more comfortable. Dr. Meyer shared that it was a wonderful meeting, and she enjoyed the visit very much.

Dr. Meyer described her visit to Wren Elementary School, where they were celebrating the 111<sup>th</sup> birthday of Dr. Seuss. Dr. Meyer commented on the good behavior of the 2<sup>nd</sup>/3<sup>rd</sup> grade combo class that she visited, where teacher Mrs. Delaney was reading to the students. Dr. Meyer encouraged everyone to read to a student in order to help them build literacy skills.

Dr. Meyer shared her experience at the MDUSD Science Fair, a standing room only event which hosted all of the District's elementary schools, and the middle school robotics clubs. Dr. Meyer thanked Marie Schirmer, who organized the event. Dr. Meyer shared photos from the event and described some of the exhibits.

Dr. Meyer noted that the Robotics Club at Valley View received a \$10,000 grant.

Dr. Meyer congratulated the Teachers of the Year.

## **REPORTS/INFORMATION**

### **12.1 School Spotlight: Adult Education**

Joanne Durkee, Director of College, Career and Adult School, will make a presentation on Adult Education.

Joanne Durkee gave a presentation and showed an informational video.

## **CONSENT AGENDA**

Oaks moved, Mayo seconded, and the Board voted 5-0-0 to approve all Consent Agenda items with the exception of Item #7, thereby approving the following:

**13.1 (Item #1) Items listed under Consent Agenda are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the consent agenda upon the request of any member of the Board and acted upon separately.**

### **13.2 (Item #2) Contract between the YMCA at Camp Arroyo and Meadow Homes Elementary**

Students at Meadow Homes Elementary are participating in an Outdoor Education Program at the YMCA at Camp Arroyo, March 16 -20, 2015.

### **13.3 (Item #3) Contract between University Corporation Camp SEA Lab and Westwood Elementary**

Students at Westwood Elementary are participating in an Outdoor Education program at University Corporation Camp SEA Lab, March 23-25, 2015.

### **13.4 (Item #4) Mt. Diablo High School's FAME Academy trip to Los Angeles April 6 - April 9, 2015**

The Fine Arts Media & Entertainment Academy Club would like to accompany 10-15 students on a four day trip to Los Angeles over Spring Break. The trip is designed to allow our performing arts students a chance to see numerous arts related and core-subject related locations. Activities while on our trip will connect to English language arts, social studies, the sciences, performing art, as well as a college tour.

### **13.5 (Item #5) Increase to the Contract for Contra Costa County Office of Education (CCCOE) to Provide Temporary One-to-One Assistants for Students Served by the CCCOE Special Education Programs During the 2014-15 School Year**

Staff is requesting Board approval to fund six agreements for temporary one-to-one assistants for the total amount of \$111,400 for the 2014-15 school year. The contracts fund one-to-one assistants for students served by the Contra

Costa County Office of Education as designated in the students' IEPs. This would increase the total contract amount by \$86,900 from \$24,500 to \$111,400. The actual individual contracts with redacted student names are attached.

**13.6 (Item #6) Increase to Master Contract with Non-Public Agency Progressus Therapy for the 2014-15 School Year**

Progressus Therapy is a certified Non-Public Agency that provides Occupational and Physical Therapy services per student's IEP at the request of the District. Due to a staffing shortage of Physical Therapists with another agency, the District is utilizing Progressus to provide Physical Therapy services.

**13.7 (Item #8) Adjustments to Position Control for the 2015-16 School Year**

As part of budget development, positions which are funded from programs which are ending, or which have insufficient funds to support the positions, must be eliminated, or have a new funding source identified. Positions which were created for one year only are automatically eliminated unless an ongoing funding source is identified and the position is brought to the Board to be recreated. The attached positions are requested to be eliminated, created, or extended as described in the attached document.

**13.8 (Item #9) Request to Increase and Decrease Full Time Equivalent (FTE) for the 2014-15 School Year**

The attached positions are requested to be increased and decreased as described.

**13.9 (Item #10) Recommended Action for Certificated Personnel**

Changes in status of the following certificated employees.

**CONSENT ITEMS PULLED FOR DISCUSSION**

**14.1 (Item #7) Independent Service Agreement between MDUSD and G. Wayne Oetken & Associates**

G. Wayne Oetken & Associates specializes in the areas of financial administration, employee/employer relations, long range planning, facility financing and coordination with other organizations (local, State & Federal). This firm has provided services to a large County Office of Education and is currently servicing four school districts.

Ms. Mason requested information about what kind of specialized services G. Wayne Oetken & Associates will be providing for the District. Dr. Meyer replied that they will be conducting an analysis of budgeting with LCFF, looking at different patterns of spending over past and future years, and reviewing and auditing current work in the department, culminating with a final report.

Mason moved, Mayo seconded, and the Board voted 5-0-0 to approve the Independent Service Agreement between MDUSD and G. Wayne Oetken & Associates.

**BUSINESS/ACTION ITEMS**

These two items were moved up on the agenda.

**17.1 2015 Summer School Intervention for Grades 1, 5, 8 and High School Credit Recovery: Extended School Year, Title I Summer Program and District Summer Program**

MDUSD will be offering summer school intervention for grades 1, 5, 8, and high school credit recovery at the feeder pattern schools. First grade intervention will focus on reading, and in 5<sup>th</sup> and 8<sup>th</sup>, the focus will be on Mathematics. As in years past, Extended School Year and Title I Summer Programs will be held.

Dr. Meyer explained that this is the restoration of a centralized summer school program, and she described how this program targets specific academic goals across the District. Dr. Meyer noted that this program can also act as a support system for students struggling with the new Common Core curriculum. Dr. Meyer responded to Board member questions.

Mason moved, Oaks seconded, and the Board voted 5-0-0 to approve the proposed 2015 Summer School Program and Budget.

### **17.2 Appointment of Summer School Administrators**

Interviews have been conducted, and candidates have been selected to fill the Administrative Positions for Summer Session 2015.

Dr. Meyer announced the candidates and their proposed positions.

Mayo moved, Oaks seconded, and the Board voted 5-0-0 to approve the appointments of Summer School Administrators.

### **DISTRICT ORGANIZATIONS**

There were no District Organizations represented.

### **PUBLIC COMMENT**

Michael Langley shared his concerns about Common Core Standards.

Dan Reynolds recognized that today is Dr. Seuss' Birthday/Read Across America Day, and shared the upcoming dates for World Wildlife Day, International Women's Day, International Day of Happiness, World Poetry Day, and World Water Day. Mr. Reynolds announced that a special election is coming up for a vacant state senate seat, and encouraged support for Susan Bonilla. He also shared that the 3<sup>rd</sup> Annual MDEA Academy Awards will be held on May 14, and encouraged nominations.

### **BUSINESS/ACTION ITEMS**

Items 17.1 and 17.2 were moved up on the agenda.

### **17.3 Contract Between Mt. Diablo Unified School District and AVID for Implementation at College Park High School, Mt. Diablo High School, El Dorado Middle School, Oak Grove Middle School and District Leadership**

Multiple schools in MDUSD are implementing AVID at their sites for 2015-16 school year. We have a District coordinator who will be trained and oversee the AVID program in MDUSD.

Public Comment:

Dan Reynolds voiced his concern that when a program like this is added, other things are taken away. He questioned what effect this program will have on electives currently being offered at the schools.

Dr. Meyer explained the AVID program and the mission of this particular class, which is to increase student's options upon graduation and to expose students to new career pathways. Dr. Meyer responded to Board member questions.

Lawrence moved, Mason seconded, and the Board voted 5-0-0 to approve the contract with AVID to implement AVID programs at College Park High School, Mt. Diablo High School, El Dorado Middle School, Oak Grove Middle School and District Leadership multiple school sites within the District.

### **17.4 2015-16 School Calendar**

The attached draft of the 2015-16 school calendar has been approved by the Mt. Diablo Education Association (MDEA) and shared with all bargaining units and department heads. We are now bringing this forward for Board approval.

Mason moved, Oaks seconded, and the Board voted 5-0-0 to approve the 2015-16 school calendar.

**17.5 PULLED BY STAFF: Financial and Operational Memorandum of Understanding and Supplemental Charter Agreement Between the Mt. Diablo Unified School District ("District") and The Eagle Peak Montessori Charter School ("EPMS")**

EPMS is an internal charter school of the District. Since the granting of its charter in 2000, the parties have entered into a multi-year memorandum of understanding outlining the specific funding sources anticipated to be available to EPMS as well as operational relationships. This agreement shall continue in effect until such time that the Parties modify or enter into a subsequent agreement.

**17.6 Chabot Las Positas Community College District Inter-Agency Agreement with Mt. Diablo Adult Education and related MOUs with Pittsburg, Liberty, and West Contra Costa Adult Education**

Chabot-Las Positas Community College District has again presented Mt. Diablo Adult Education an Inter-Agency Agreement to cover the costs of providing assessments and test proctoring for job seekers at three Contra Costa County One-Stop Career Center, skills training for referred WIA clients, and training on assessments for community college staff. As the lead agency for the purpose of this work, Mt. Diablo Adult Education will in turn enter into Memorandums of Understanding with Pittsburg, Liberty, and West Contra Costa Adult Education to provide services in their respective communities. This is a continuation of work of the past several years. Due to Chabot Las Positas being delayed in receiving their final contract from their funding source, this Inter-Agency Agreement was presented to Mt. Diablo Adult Education extremely late in the program year. As a long time member and partner of the One Stop Operator Consortium, and having been given assurances that this Inter-Agency Agreement was in process, Mt. Diablo Adult Education, as well as the other Adult Schools, continued to provide services based on this understanding and commitment. The Inter-Agency Agreement and MOUs are attached.

Oaks moved, Mayo seconded, and the Board voted 5-0-0 to approve to accept the Inter-Agency Agreement with Chabot Las Positas Community College District and Mt. Diablo Adult Education and Memorandums of Understanding with Pittsburg Adult Education, Liberty Adult Education, and West Contra Costa Adult Education.

**17.7 Second Interim Report**

The interim report presents revenue and expenditure projections to the end of the fiscal year, and compares these projections to the budget. The projections are made by gathering the best information available at the time from a variety of sources, such as District administrators, county officials, state officials and School Services of California. The year-end projections are then compared to the budget to display the differences, and to give the most up-to-date picture of how the District will end the year financially, as well as the two subsequent years.

Nance Juner presented the report, and responded to Board member questions.

Mason moved, Mayo seconded, and the Board voted 5-0-0 to approve the District's Positive Certification.

**17.8 Create Job Description for Administrator-Assessment, Research and Evaluation**

Staff is restructuring the position of Manager, Research and Evaluation and eliminating this position. This new job description for Administrator-Assessment, Research and Evaluation will replace the position of Manager, Research and Evaluation. This position will plan, organize, coordinate, implement, and direct the assessment, research, and evaluation services of the District. The new position will entail a greater scope of technology integration with testing and data retrieval analysis. This job description was brought forward for information only at the February 23, 2015 Board Meeting. It is now being brought forward for approval.

Mayo moved, Lawrence seconded, and the Board voted 5-0-0 to approve the job description for Administrator-Assessment, Research and Evaluation.

**17.9 Request to Increase and Decrease Full Time Equivalent (FTE) for the 2014-15 School Year**

The attached positions are requested to be increased and decreased as described.

Dr. Meyer noted that in addition to these changes within 2014-15, the Board has also authorized at this meeting the hiring of 13 additional special education teachers and one speech pathologist for the 2015-16 school year.

Oaks moved, Mason seconded, and the Board voted 5-0-0 to approve to increase and decrease Full Time Equivalent (FTE) for the 2014-15 school year.

**17.10 Updated Cellular Phone Allowance**

At the February 2, 2015 Board Meeting, the updated Use of Cellular Phone Allowance (AR 3513.1(a)) and Procedures Checklist were reviewed by the Mt. Diablo Unified School District Board. Since the first reading of the Cell Phone Allowance and Procedures Checklist, the documents have been refined for better clarification. We have included the refined copies reflecting the changes and the final copies for approval.

Dr. Meyer responded to Board member questions.

Mayo moved, Oaks seconded, and the Board voted 4-1-0 to approve the Cellular Phone Allowance and Cell Phone Procedures Checklist.

**17.11 Review of Special Education Transportation Parent Handbook**

Staff is requesting review of the Special Education Transportation Parent Handbook as attached. Staff believes the updates and changes will better clarify the Transportation policies and procedures.

Jeff McDaniel responded to Board member questions.

This item was for information only.

**17.12 Revised Job Description for Transportation Services Coordinator**

Staff is requesting the revision of the job description for Transportation Services Coordinator as noted on the attached job description. Staff believes the proposed changes will better reflect the job responsibilities associated with this position.

Jeff McDaniel responded to Board member questions.

Mason moved, Mayo seconded, and the Board voted 5-0-0 to approve the revised job description for Transportation Services Coordinator.

**17.13 Membership Recommendation of Mr. John Parker as Mandated Taxpayer Organization Representative for the 2010 Measure C Citizens Bond Oversight Committee**

The 2010 Measure C Citizens Bond Oversight Committee is required to have a representative from a bona fide Taxpayer Organization. District posted a solicitation for interested, qualified applicants on December 8, 2014.

Mr. John Parker has agreed to serve as the representative from a bona fide Taxpayer Organization for the 2010 Measure C Citizens Bond Oversight Committee. Staff is now respectfully recommending that Mr. Parker be appointed to fill this requirement on the 2010 Measure C Citizens Bond Oversight Committee, effective immediately.

Mr. Lawrence thanked Mr. Parker for his service to the District.



Mayo moved, Mason seconded, and the Board voted 5-0-0 to approve the membership recommendation of Mr. John Parker as mandated taxpayer organization representative for the 2010 Measure C Citizens Bond Oversight Committee.

**17.14 Membership Recommendation for Mr. Todd Silva to serve on the 2010 Measure C Citizens Bond Oversight Committee**

Since Committee creation, several originally approved members of the 2010 Measure C Citizens' Bond Oversight Committee have vacated their seats. At this time, a qualified candidate has offered to serve on the 2010 Committee. Staff is now respectfully recommending to the Board of Education that the following individual be appointed to the 2010 Measure C Citizens' Bond Oversight Committee effective immediately:

- Todd Silva: Parent/Guardian active in a Parent/Teacher Organization, Parent/Guardian with child in the District.

Mr. Cody responded to Board member questions.

Lawrence moved, Oaks seconded, and the Board voted 5-0-0 to approve the membership recommendation for Mr. Todd Silva to serve on the 2010 Measure C Citizens Bond Oversight Committee.

**17.15 Award of Service Contract to PHd Architects for Design of 2010 Measure C, Group 1, Restroom Renovations at Various Sites**

The professional services of an architect are necessary to provide engineering, comprehensive architectural design and administrative (DSA) services necessary to complete 2010 Measure C, Group I Restroom Renovations at various sites. Project sites include Mount Diablo High School, Riverview Middle School, Oak Grove Middle School, Rio Vista Elementary School, and Shore Acres Elementary School.

Staff negotiated, and is now recommending, that a 'not to exceed' contract in the amount of \$90,980 be awarded to PHd Architects for comprehensive engineering, design and contract administration services necessary for completion of the proposed project.

Public Comment:

J. Parker voiced his concern about the fee amount being charged for this project.

Tim Cody responded to Board member questions.

Oaks moved, Mayo seconded, and the Board voted 5-0-0 to approve the Award of Service Contract to PHd Architects for design of 2010 Measure C, Group 1, restroom renovations at Mount Diablo High School, Riverview Middle School, Oak Grove Middle School, Rio Vista Elementary School and Shore Acres Elementary School.

**17.16 Lozano Smith Legal Services Contract**

Attached is a contract for legal services to be provided by Lozano Smith. The aforementioned firm will be added to the list of firms with which the District contracts for legal advice and representation of litigation. Kevin Gilbert, formerly of Meyers Nave, recently joined the law firm of Lozano Smith. Mr. Gilbert was the primary attorney at Meyers Nave doing work on a complex and protracted litigation matter for the District. The District seeks to continue Mr. Gilbert's work on the matter.

Public Comment:

J. Parker voiced his concerns about the cost of legal fees.

After a brief discussion, Lawrence moved, Mayo seconded, and the Board voted 5-0-0 to approve the legal services contract with Lozano Smith.

**17.17 Meeting Extension**

Adjournment time will be no later than 10:30 p.m. for all regular and special meetings unless extended to a specific time as determined by a majority of the Board.

A Meeting Extension was not required.

**17.18 Execution of Documents**

During this time, the Superintendent and Board Members will execute documents approved during this meeting.

**FUTURE AGENDA ITEMS**

Ms. Hansen shared that she will be bringing forward an item to update Board Bylaw 7310 regarding the naming of District facilities.

Ms. Hansen announced that the Board will hold a joint meeting with the City of Martinez on Monday, March 9 at Hidden Valley Elementary School.

The Board members discussed possible dates for special meetings to discuss Measure C funds and the Superintendent's evaluation.

**CLOSED SESSION**

The Board did not reconvene Closed Session.

**ADJOURNMENT**

The meeting adjourned at 9:52 p.m.

Respectfully submitted,

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Nellie Meyer, Ed.D.  
Superintendent