

**CLASS TITLE: CHILD ATTENDANT-I EARLY CHILDHOOD ATTENDANT I**

**DEFINITION:** Under general supervision and evaluation by the site administrator, provides care for infants through preschool age children of parents students who are a parent in the district attending school to earn a ~~earning their high school diploma; the incumbent may work variable hours depending on the scheduling of parent involvement functions;~~ and performs other related duties as required.

**EXAMPLES OF DUTIES:**

- Nurtures and cares for infant to preschool aged children
- Provides rich environment for social, emotional and developmental growth
- Sets up play areas for children with crafts and toys
- Reads stories, sings songs, plays records, listens to and talks with children
- Maintains a clean and safe environment
- May supervise rest and nap periods
- Serves snacks and cleans up
- Maintains appropriate records of children receiving care
- ~~Performs other related duties as assigned~~

**DESIRABLE QUALIFICATIONS:**

**Training and Experience:** A combination of training and experience equivalent to graduation from high school; six early childhood education (ECE) units; possession of the knowledge, skills and abilities listed below; recent successful experience working with groups of children from infancy to age eight.

**Knowledge of:**

- ~~Working with p~~Preschool children and working with in groups
- Early childhood education
- ~~Being sensitive of d~~Diverse academic, socioeconomic, cultural and ethnic backgrounds of students

**Skill in:**

- Establishing and maintaining effective working relationships with others
- Oral and written communication

**Ability to:**

- Understand the needs of young children and a sincere liking for children
- Communicate clearly both orally and in writing
- Have the mobility to perform the duties of the position with or without accommodation

**Licenses:**

- A valid California Driver's License may be required.

**Certificates and Other Requirements:**

Meet requirements as set forth in applicable state and federal laws and District Annual Notices (i.e. Mandated Reporting, Blood Borne Pathogen). Certification in First Aid and CPR required every 2 years.

**Environment:**

School-based settings and surrounding school environment or other District designated environment working with students in a diversified campus environment; subject to diverse weather conditions.

**Physical Abilities:**

Sitting or standing for extended periods of time, sitting on floor; ability to lift up to 25 lbs.; ability to bend, kneel, reach for and carry children.

**Other Qualifications:**

Must successfully pass the District's pre-employment fingerprinting and TB testing.

CSEA, Salary Range 371  
MT. DIABLO UNIFIED SCHOOL DISTRICT

Board Approved: 10/00  
Board Revision:

*John. Oster 5-21-15  
Shawn. [unclear] 5/21/15  
Annie [unclear] 5/21/15*