

California Department of Education

Date: August 23, 2024
To: G. Vittoria Abbate
Mt. Diablo Adult Education

CDS:07 - 61754

From: Adult Education Office
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Education Programs Consultant

Subject: Course Approval for 2024-2425

Your request for approval of the following 58 courses have been received, recorded, and approved for the 2024 - 2025 school year.

Number	Name	Course Outline Year	Study Date
9987	Academic ESL	2019	
7412	Advanced Business Management Enterprise and Project Management (Capstone)	2023	2023
8422	Advanced Emergency Response (Capstone)	2020	2023
9980	Advanced ESL	2021	
7922	Advanced Patient Care (Capstone)	2020	2023
2403	Algebra 1	2020	
9975	Basic Computer Literacy	2020	
2102	Basic English	2020	
2402	Basic Mathematics	2023	
9982	Beginning ESL	2021	
2603	Biology	2020	
9978	Career Exploration	2020	
4321	Child Development and Guidance	2024	
9997	Community Access Skills and Functional Academics	2020	
2401	Consumer Mathematics	2019	
2618	Earth Science	2019	
2701	Economics	2018	
2131	English 10	2020	
2132	English 11	2020	
2133	English 12	2020	
2130	English 9	2020	
2198	English Elective	2020	
9986	ESL MultiLevel	2021	
4351	Family and Human Development	2024	
2823	Fundamentals of Art	2020	
9979	General Elective	2020	

9983	General ESL	2021	
2400	General Mathematics	2020	
2611	General Science	2019	
2413	Geometry	2019	
9972	Government	2018	
9995	Government and History (Citizenship Preparation)	2019	
2535	Health	2019	
7410	Intermediate Business Communication Technologies (Concentrator)	2023	2023
7530	Intermediate Education (Concentrator)	2019	2023
8421	Intermediate Emergency Response (Concentrator)	2020	2023
9981	Intermediate ESL	2021	
7420	Intermediate Financial Services and Banking (Concentrator)	2024	2023
8020	Intermediate Food Service and Hospitality (Concentrator)	2020	2023
7921	Intermediate Patient Care (Concentrator)	2020	2023
7400	Introduction to Business and Finance	2024	2023
8420	Introduction to Emergency Response	2020	2023
7900	Introduction to Health Science and Medical Technology	2020	2023
7920	Introduction to Patient Care	2020	2023
2621	Life Science	2020	
9998	Life Skills and functional Academics	2020	
2498	Mathematics Elective	2020	
2610	Physical Science	2019	
2424	Pre-Algebra	2019	
2698	Science Elective	2020	
2798	Social Science Elective	2018	
9984	Special ESL	2021	
9969	Test Preparation	2020	
2709	United States History	2018	
9985	VESL (Vocational ESL)	2021	
9977	Work Readiness	2020	
9996	Workplace Skills and Functional Academics	2020	
2711	World History: Survey	2018	

You are authorized to expend California Adult Education Program funds for the above courses. It is recommended that you use these Course Titles with additional supporting classes listed when communicating program offerings to the public.

Course Outlines for all apportionment classes shall be on file and available for review at the adult school or the district office (5 CCR 10508).

To meet optimum educational standards, these course outlines should contain:

- Goals and purposes
- Performance objectives or competencies
- Instructional strategies
- Units of study, with approximate hours allotted for each unit
- Evaluation procedures
- Clear course completion requirements of established goals and objectives

[ED 51056; 52504; 52506; 5CCR 10508 (b)

Adult Education Handbook for California (2023)

Career Technical Education: Before establishing a career technical education training program, each member of a local adult education consortium, or the consortium as a whole, shall conduct a job market study of the labor market area in which it proposes to establish the career technical education training program or rely upon the most recent job market study of the labor market area conducted by the local workforce development board. The study shall use local labor market information and consider a supply analysis of existing career technical education training programs for adults maintained by high schools, community colleges, and other postsecondary educational institutions in the geographic area to ensure that the anticipated employment demand for adults enrolled in the proposed training program justifies the establishment of the proposed courses of instruction (EC 84906(a)(3)(A).

After completing the job market study and before establishing the career technical education training program, the governing body of a member of a local adult education consortium, or the consortium as a whole, as applicable, shall determine if the job market study justifies the proposed career technical education program (EC 84906(a)(3)(B).

Refer to the Job Market Study in 84906(a) for more information. Education Codes: 1900; 41976; 52506; 52515; 52518; 52570.