

PURCHASE ORDER CHANGE FORM

Purchasing Department

*****THIS FORM TO BE SENT TO THE PURCHASING DEPARTMENT*****

Date: 5/31/2023

REQUESTOR NAME: Gina Ramirez EXT. # 3787 EMAIL: ramirezg@mdusd.org

SITE: Food & Nutrition Services PO#: 233684 VENDOR NAME: Tony's Fine Food

CIRCLE SELECTION APPROPRIATELY: Cancel PO **Change PO** (fill out applicable areas below)

REQUIRES FIELD - Reason: Increase line 1 by 1,786.32 to clear negative balance. New PO NTE 25,786.32.

 Add or Delete Lines Item (s)

Line Item	Add or Delete	Quantity if Adding	Description	Price	

 Change of Budget Code ONLY

Line Item	Change From:	Change To:	Amount

 x Change Line Item (list reason for change above)

Line Item	Quantity	New Quantity (if applies)	Description of change	Price	Budget Code to be changed:
1	1	Lot	Increase	1,786.32	13.5310.0000.3700.61100000.509.009.9341

SITE/Department Head Approval <u>Paula Anzures</u> Date: <u>6/1/23</u>	ADJUSTED PO Grand Total \$25,786.32
Budget Administrator Approval _____ Date: _____	
Fiscal Approval _____ Date: _____	

**Mount Diablo Unified School District
Purchase Order Status Inquiry**

As of 6/30/2023

MASTER INFORMATION

PR Number R133517	PO Number 233684	Vendor ID 065028	Vendor Name TONY'S FINE FOOD	Partially Paid			
Address: PI 3575 REED AVENUE WEST SACRAMENTO, CA 95605				PO Total Amount: 24,000.00			
Confirm: 3741 SN	Requested by: MACHI, WATERS	Blanket Number:	Req. Dt: 03/06/2023				
Account: OPEN ORDER	Approved by: BSI	Blanket Amount: 24,000.00	Apr Dt: 03/16/2023				
Bid:	Printed by: PURBUY2	Blanket Remaining:	Entry Dt: 03/17/2023				
Contract:	PO Type: B	Req. Codes	Expr Dt: 06/30/2023				
Ship To: S010009	EN Flag: Y	<table border="1" style="display:inline-table; border-collapse: collapse;"><tr><td> </td><td> </td><td> </td><td> </td></tr></table>					Buyer: CAROLANN
Bill To: S010012	Sec Cd: 009	<table border="1" style="display:inline-table; border-collapse: collapse;"><tr><td> </td><td> </td><td> </td><td> </td></tr></table>					
End Use: DESTINATION							

ITEMS

Item	Qty Ordered	Unit Price	Key	Object	Tax1	Discount	Extended	Catalog	F/A	Print
					Tax2	Charges	Work Order	Ship To	Whse	Chg
0001		\$24,000.00	G509611047	9341	\$0.00	\$0.00	\$24,000.00		N	
	1	LOT			\$0.00	\$0.00				
							<u>\$24,000.00</u>			

CLEAN LABEL ITEMS AS NEEDED BY THE FOOD AND NUTRITION SERVICES DEPARTMENT. PO NOT TO EXCEED: \$24,000.00 EFFECTIVE: MARCH 6, 2023 - JUNE 30, 2023 AUTHORIZED USER: DEBORAH WATERS CONTACT FOR ANY ISSUES OR QUESTION: DEBORAH WATERS PHONE: 925-682-8000 EXT: 3786 EMAIL: WATERSD@MDUSD.ORG

PR NOTES/PRINT BEFORE/PRINT AFTER TEXT

TONY'S FINE FOODS
3575 REED AVENUE
WEST SACRAMENTO, CA.
95605
WWW.TONYSFINEFOODS.COM

ACCOUNT MANAGER: ELIZABETH MEDEIROS

**Mount Diablo Unified School District
Purchase Order Status Inquiry**

As of 6/30/2023

MASTER INFORMATION

PR Number	PO Number	Vendor ID	Vendor Name	Partially Paid
R133517	233684	065028	TONY'S FINE FOOD	

916-297-3613
EMEDEIROS@UNIFI.COM

ENCUMBRANCES

Item #	PR Number	Batch ID	Key	Object	Post Date	EN Amount	PD Amount	Balance	Tip
CLEAN LABEL ITEMS AS NEEDED BY									
0001	R133517	PO	GL 509611047	9341	03/17/23	\$24,000.00	\$0.00	\$24,000.00	EN
0001	R133517	H23WH031	GL 509611047	9341	03/21/23	\$0.00	\$9,614.00	\$14,386.00	PP
0001	R133517	H23WH032	GL 509611047	9341	03/30/23	\$0.00	\$6,559.32	\$7,826.68	PP
0001	R133517	H23WH032	GL 509611047	9341	03/30/23	\$0.00	\$9,613.00	(\$1,786.32)	PP
PO Balance:						\$24,000.00	\$25,786.32	(\$1,786.32)	

RECEIVING DETAIL

There is no receiving activity for this purchase order

OPEN HOLD ACTIVITY

Units		Item #	Paid	Recvd	Sts	Vendor ID	Set ID	Ke	Object	Check #	Check Date	Invoice #	Inv Date	Amount
	1.00	0001	0.00	0.00	PD	065028	H23WH0315	509611047	9341	00114855	03/21/2023	7435567	02/28/2023	9,614.00
TOTAL AMOUNT CHECK AA 00114855:														\$9,614.00
Units		Item #	Paid	Recvd	Sts	Vendor ID	Set ID	Ke	Object	Check #	Check Date	Invoice #	Inv Date	Amount
	1.00	0001	0.00	0.00	PD	065028	I123W10324	509611047	9341	00115304	03/30/2023	7512339	03/21/2023	6,559.32