



Mt. Diablo Unified School District

BOOSTER/PARENT CLUB INFORMATION FORM

Note: District employees may not serve as officers of the club, nor can they collect money, maintain records or sign checks.

School Site Northgate High School School Year 2022-2023

Booster/Parent Club Northgate Theatre Boosters

Club President Marlo Johnston (Name) (Address) (Telephone Number)

Vice President Kathy Weber (Name) (Address) (Telephone Number)

Secretary Catherine Foster (Name) (Address) (Telephone Number)

Treasurer Stella Kondorjakos (Name) (Address) (Telephone Number)

1. Are you registered with the IRS and Franchise Tax Board? Yes [checked] No []

Federal Taxpayer ID #: EIN-92-0454582 Bank: TBD

2. Do you have liability insurance coverage? Yes [] No [checked]

Name of company: (still researching options)

3. Will you be selling or distributing food items? Yes [checked] No []

If yes, list details: concessions at theatre events

4. Will you be reimbursing the school district for salaries or stipends paid to district employees? Yes [] No [checked]

5. Will you permit a representative of the school district to review the records of the club upon request? Yes [checked] No []

6. Does the booster/parent club conduct annual financial audits/reviews? Yes [checked] No []

a) Attach a copy of your proposed budget for the upcoming school year.

b) Upcoming School Year Planned Meetings (or attach schedule):

Table with 3 columns: Date, Time, Location. Rows include Oct 6, 2022; Nov 3, 2022; Dec 1, 2022; Feb 2, 2023; Mar 2, 2023; May 4, 2023. All times are 7:00 pm and all locations are Zoom.

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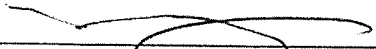
6. continued

c) Upcoming School Year Planned Fundraisers (or attach schedule):

Activity	Date	Location
Production Workshop shows	10/26, 10/27, 10/28/10/29 2/1, 2/2, 2/3, 2/4 5/3, 5/4, 5/5, 5/6	Theatre - NMS ↓
Drama I/II shows	10/11, 10/12, TBA	
Improv Shows	10/21, 11/18, 1/27, 2/24, 4/14, 5/26	

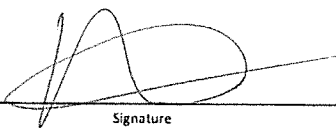
This form must be completed by all booster/parent clubs ANNUALLY and submitted to the site administrator.

We, the members of this booster/parent club, have read and understand the rules for forming and conducting this organization, including the district's board policy and administrative regulations, and agree to abide by them. We will submit a contact list and two copies of the proposed constitution and bylaws to the principal/school administrator or designee, who will review the application for approval, as well as any other information required by the district.



 Signature of Organization President 9/26/2022
Date

District/School Site Approvals:

Principal/School Administrator: 

Signature 10/4/22
Date

District Board Recognition and Approval:

District Administrator: _____
Signature Date

Title: _____

- Original - Site Administrator/Treasurer/Office Manager
- Copy - Food Services, if #3 is Yes
- Copy - Fiscal Services
- Copy - Booster/Parent Club