

**ADMINISTRATIVE RECOMMENDATION TO THE BOARD**

**December 10, 2014**

**POSITION: SUPERVISOR, ACCOUNTING**

**NAME: ELIZABETH MC CLANAHAN**

**EDUCATION:** B.S. – California State University East Bay, Hayward, CA  
Business Admin./Accounting

A.A. – Diablo Valley College, Pleasant Hill, CA  
Business

Paralegal Certificate – California State University Hayward  
Extension, Concord, CA (Approved by the American Bar Assoc.)

**EXPERIENCE:** October 2012 - Present  
Mt. Diablo USD, Concord, CA  
**Senior Account Clerk – Special Education**

January 2007 - Present  
Food for Thought Catering, Concord, CA  
**Bookkeeper**

June 1999 – June 2003  
Law Office of Marc Greenberg, San Francisco, CA  
**Paralegal**

June 1999 – February 2002  
Golden Gate University-School of Law  
**Program Coordinator – Intellectual Property LLM Program**