



NORTH COAST SECTION, CIF

Pat Cruickshank, Commissioner of Athletics

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TO: PRINCIPALS/HEADMASTERS OF NCS MEMBER SCHOOLS
FROM: Pat Cruickshank, Commissioner of Athletics
DATE: April 13, 2021
SUBJECT: SCHOOL DISTRICT BOARD OF EDUCATION/PRIVATE SCHOOL GOVERNING BOARD
RATIFICATION OF VOTING REPRESENTATIVES TO ATHLETIC LEAGUES FOR THE
2021-2022 SCHOOL YEAR.

The State CIF recently sent the 2021-2022 Ratification of Voting Representatives to each school district/private school governing board. Here is our follow up to that. Every year NCS staff receives questions concerning this form. It is very important that this process is completed and having a complete form will provide voting compliance at league and section meetings. Any individual who may ultimately be a voting member at a league governing board meeting, or as a representative to any of the standing North Coast Section, CIF committees (Sports Advisory Committee, Sportsmanship Committee, Alignment Committee, Finance Committee, Eligibility Committee, Executive Committee or Board of Managers) must be ratified by the school district board of education or private school governing board. Enclosed is a blank form as well as a form that suggests how the form should be completed. You may also secure a fillable PDF form at the following link: http://www.cifncs.org/coaches-admin/ratification/Blank_form.pdf. Governing boards can have one form per school or use one form to list representatives for multiple schools within the jurisdiction of the board. Your help in completion of the form, approval by the governing board, and return of the completed form **to the NCS Office** no later than August 1, 2020 is greatly appreciated.

PAGE 2 – Letter from CIF to Superintendents and Presidents. Although the CIF has stated a desired deadline date of June 28th, NCS is listing August 1st to give schools more time to reflect potential changes in administration prior to the start of the 2021-2022 school year.

ON THE ATTACHED FORM (PAGE 3)

Each local school district Board of Education or private school governing board will ratify to the appropriate CIF section office (North Coast Section, CIF) by August 1st of each year the appointment of individuals and alternates by name or by title who will be school representatives to the athletic leagues for the upcoming year. In the absence of the appropriate filing, all voting privileges for the affected school(s) shall be suspended.

SAMPLE FORM (PAGE 5)

This form is a sample of how the form can be completed by name and by position, avoiding issues when personnel change after the form has been submitted for the 2021-2022 school year.

If your school or district have any questions, please do not hesitate to contact the NCS Office and speak to me directly. Your timely cooperation with this required process is greatly appreciated.

Email: pcruickshank@cifncs.org

Phone: 925-263-2110 x221



TO: SUPERINTENDENT OF PUBLIC SCHOOLS
PRINCIPAL OF PRIVATE SCHOOLS

FROM: RON NOCETTI, EXECUTIVE DIRECTOR

RE: FORM TO RECORD DISTRICT AND/OR SCHOOL REPRESENTATIVES TO LEAGUES

DATE: APRIL 12, 2021

Enclosed is a form upon which to record your district and/or school representatives to leagues for **next year, 2021-2022**. It is a form sent every year to you in order to obtain the names of league representatives to every league in the state and to make sure that the league representatives are designated by school district or school governing boards. **It is a legal requirement that league representatives be so designated.**

The education code gives the authority for high school athletics to high school governing boards. The code also requires that the boards, after joining CIF, designate their representatives to CIF leagues. This is a necessity! (Ed. Code 33353 (a) (1))

We are asking that, after action by the governing board, you **send the names of league representatives to your CIF Section office**. Obviously, the presumption behind this code section is that the representatives of boards are the only people who will be voting on issues, at the league and section level, that impact athletics.

If a governing board does not take appropriate action to designate representatives or this information is not given to Section offices within the required time frame, CIF is required to suspend voting privileges (CIF Constitution, Article 2, Section 25, p. 18) for the affected schools.

At the State Federated Council level, we will be asking that Sections verify that their representatives are designated in compliance with this Ed. Code section.

I hope this gives you a bit of background. Thank you for all you do to help support high school athletics. It is a valuable program in all high schools, and we appreciate the support you give to the program and to CIF.

Please return the enclosed form no later than June 28, 2021 directly to your CIF Section Office. Addresses of each section are listed on the back of the form. Please contact us if we can give you further information.

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