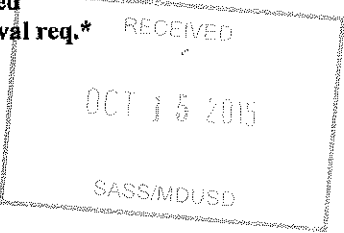


REQUEST FOR FIELD TRIP --Please check below:

Under 30 miles-Principal approval and copy to Assistant Superintendent

Over 30 miles -- Principal & Assistant Superintendent approval required

Overnight/Out-of-State - Principal, Assistant Superintendent & Board approval req.*



DATE: 10/7/2015
TO: Jonathan Egan
Assistant Superintendent (Elementary/Middle/High School)
FROM: Rowena Guzman 5645
Teacher's Name Extension
Sequoia Middle
School Name

Date of Trip: Feb 4+5, 2016 (*Need Request at least 45 days in advance of trip)

Destination: Año Nuevo State Reserve, CA
& Physical Address: State Hwy 1 between Half Moon Bay + Santa Cruz

Transportation: parent drivers (how are you traveling?)
(Only American Stage, Michael's and Sierra Pacific are District approved charter bus carriers)

Total Cost of Trip: \$1051

How Trip is funded (ie; grant, parent donations, fundraising) _____
parent donations

Funds held in this account: to be collected **

Purpose of Trip (Detail How the Trip is tied to the Curriculum) study adaptations of
Elephant seals standards CA science 7.2, 7.3 + 7.4

Group or Class Participating : All interested 7th grade students (please spell out)

of Students Attending 200 # of Adults Attending 100

Names of Certificated Staff & Chaperones attending
Amy Kirshen and Rowena Guzman
and Melanie Bernal

Please check here to indicate you have collected Permission Slips and that a copy will be kept in your school office along with your approved/signed Field Trip Request

If parents are driving, check here that you have collected chaperone agreements and car insurance.

Please check here to indicate all students interested are allowed to participate; even if they cannot pay**

Principal's Approval [Signature] Date 10/14/15 Assistant Superintendent's Approval/Date [Signature]
Board Approved on _____

Please return form to: Rowena Guzman