


Mt. Diablo Unified School District
Governing Board

Draft Board Meeting Minutes

REGULAR MEETING OF THE BOARD OF EDUCATION MT. DIABLO UNIFIED SCHOOL DISTRICT Wednesday, April 10, 2024 (6:00 PM)

ROLL CALL

Debra Mason
Linda Mayo
Erin McFerrin
Keisha Nzewi

Trustee Cherise Khaund was not in attendance

1.0 Call to Order

President McFerrin called the meeting to order at 5:02pm

1.1 Call to Order

The Board President will call the meeting to order.

Recommendation: Call the meeting to order.

1.2 Conduct Roll Call

Recommendation: The Board President will conduct roll call.

Trustee Khaund was not in attendance.

2.0 Closed Session Public Comment

There were no public comments.

2.1 Public Comments: The Public May Address the Board Concerning Items That are Scheduled for Discussion during Closed Session Only.

The public may address the Board concerning items that are scheduled for discussion during Closed Session only. These presentations are limited to three minutes each, or a total of thirty minutes for all speakers or the three minute limit may be shortened.

Speakers are not allowed to yield their time.

Recommendation: Hear public comment(s).

3.0 Closed Session Agenda

3.1 Negotiations - The Board May Discuss Negotiations or Provide Direction to its Representatives Regarding Represented Employees, Pursuant to Government Code Section 54957.6

Negotiations - The Board may discuss negotiations or provide direction to its representatives regarding represented employees, pursuant to Government Code Section 54957.6. Agency negotiators: Dr. Adam Clark, Dr. John Rubio, Dr. Wendi

Aghily, Jennifer Sachs, Kimberly Vaiana, Ryan Sheehy and legal counsel; Agencies: MDEA, DMA, MDSPA, CSEA, CST Local 1 and Teamsters Local 856

Recommendation: Information

3.2 Discipline, Dismissal, Release or Reassignment of Public Employee (Gov. Code Sec. 54957(b)(1))

Recommendation: Information/action.

ORIGINAL - Motion

3.3 Liability Claims (Government Code Section 54956.95) Name of Claimant: Taylor Gosney Name of Agency Against Which the Claim is Made: Mt. Diablo Unified School District

Recommendation: Information/Action

4.0 Adjourn to Closed Session

The meeting was adjourned to closed session at 5:03pm

4.1 Adjourn to Closed Session

The Board President will adjourn the meeting to closed session.

Recommendation: Adjourn to closed session.

5.0 Reconvene Open Session

Open session was reconvened at 6:00pm

5.1 Reconvene Open Session

The Board of Education will reconvene Open Session.

Recommendation: Reconvene Open Session.

6.0 Preliminary Business

6.1 Land Acknowledgement: We recognize that the Mt Diablo Unified School District sits on the territory of the Confederated Villages of Lisjan, the ancestral and unceded land of the Bay Miwok and Northern Yokut, the successors of the sovereign Verona Band of Contra Costa County. As members of the MDUSD community, it is vitally important that we not only recognize the history of the land on which we learn, but also, we recognize that the land we inhabit and learn on is the ancestral land of these people who are alive and flourishing members of MDUSD and broader bay area communities today.

Recommendation: Read Land Acknowledgement

6.2 Pledge of Allegiance

The Board President will lead the Pledge of Allegiance.

Recommendation: Lead the Pledge of Allegiance.

6.3 Review and Potential Approval of Minutes for Regular Board Meeting Held March 27, 2024

Board Meeting Minutes March 27, 2024

Minutes have been prepared for the board meeting on March 27, 2024 and are presented for review and approval.

Recommendation: Move to approve the minutes for the Regular Board Meeting held March 27, 2024

ORIGINAL - Motion

Member **(Keisha Nzewi)** Moved, Member **(Debra Mason)** Seconded to approve the **ORIGINAL** motion 'Move to approve the minutes for the Regular Board Meeting held March 27, 2024'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Debra Mason Yes
Linda Mayo Yes
Erin McFerrin Yes
Keisha Nzewi Yes

6.4 Review and Potential Approval of the Agenda

The Governing Board may reorder or delete items within the agenda.

Recommendation: Move to approve the agenda.

ORIGINAL - Motion

Member **(Debra Mason)** Moved, Member **(Linda Mayo)** Seconded to approve the **ORIGINAL** motion 'Move to approve the agenda'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Debra Mason Yes
Linda Mayo Yes
Erin McFerrin Yes
Keisha Nzewi Yes

7.0 Report Out of Action Taken in Closed Session

7.1 Negotiations - The Board May Discuss Negotiations or Provide Direction to its Representatives Regarding Represented Employees, Pursuant to Government Code Section 54957.6

Negotiations - The Board may discuss negotiations or provide direction to its representatives regarding represented employees, pursuant to Government Code Section 54957.6. Agency negotiators: Dr. Adam Clark, Dr. John Rubio, Dr. Wendi Aghily, Jennifer Sachs, Kimberly Vaiana, Ryan Sheehy and legal counsel; Agencies: MDEA, DMA, MDSPA, CSEA, CST Local 1 and Teamsters Local 856

Recommendation: Information

The Governing Board received information.

7.2 Discipline, Dismissal, Release or Reassignment of Public Employee (Gov. Code Sec. 54957(b)(1))

Recommendation: Information/action.

In Closed Session, the board considered the reassignment of one (1) certificated administrative employee under Government Code Section 44951 and voted by vote of four (4) in favor; Mason Mayo, Nzewi and McFerrin, zero (0) against, with Trustee Khaund absent, to direct the district to send notice that they will be released and reassigned at the end of the 2023-24 school year from their from their certificated admin position

Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Debra Mason Yes
Linda Mayo Yes
Erin McFerrin Yes
Keisha Nzewi Yes

7.3 Liability Claims (Government Code Section 54956.95) Name of Claimant: Taylor Gosney Name of Agency Against Which the Claim is Made: Mt. Diablo Unified School District

Recommendation: Information/Action

In Closed Session, the board voted by vote of four (4) in favor; with Trustee Khaund absent, to reject the liability claim for damages pursuant to Government Code Section 54956.95 by claimant Taylor Gosney against the Mt. Diablo Unified School District

Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Debra Mason Yes
Linda Mayo Yes
Erin McFerrin Yes
Keisha Nzewi Yes

8.0 Public Comment

8.1 Public Comment: The Public May Address the Board Regarding any Item Not on the Agenda. Public Comment Will Also be Allowed on Each Specific Agenda Item Prior to Board Action Thereon.

Public Comment: The public may address the Board regarding any item within the jurisdiction of the Board of Education of the Mt. Diablo Unified School District that is not on this agenda. These presentations are limited to three minutes each, or a total of thirty minutes for all speakers, or the three minute limit may be shortened. If there are multiple speakers on any one subject, the public comment period may be moved to the end of the meeting. Speakers are not allowed to yield their time. Public Comment will also be allowed on each specific agenda item prior to Board action thereon.

Recommendation: Listen to Public Comment.

There was one public comment.

9.0 Communications

9.1 District Organizations: At Regular Board Meetings, a Single Spokesperson of Each Recognized District Organization May Make a Brief Presentation. Items Are Limited to Those Which are Informational

At regular Board meetings, a single spokesperson of each recognized District organization may make a brief presentation following the Consent Agenda. Items are limited to those which are informational.

Recommendation: Listen to Communications.

10.0 Recognitions and Resolutions

10.1 Review and Potential Approval of Resolution 23/24 (#59) In Recognition of Earth Day and a Call to Action on Climate Change

Resolution 23/24 (#59) In Recognition of Earth Day and a Call to Action on Climate Change

The Mt. Diablo Unified School District Board of Education will consider the adoption of Resolution 23/24 (#59) In Recognition of Earth Day and a Call to Action on Climate Change.

Recommendation: Move to approve Resolution 23/24 (#59) In Recognition of Earth Day and a Call to Action on Climate Change.

ORIGINAL - Motion

Member **(Debra Mason)** Moved, Member **(Linda Mayo)** Seconded to approve the **ORIGINAL** motion 'Move to approve Resolution 23/24 (#59) In Recognition of Earth Day and a Call to Action on Climate Change'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Debra Mason Yes

Linda Mayo Yes

Erin McFerrin Yes

Keisha Nzewi Yes

11.0 Public Employee Appointment

11.1 Review and Potential Approval of Certificated Personnel Appointment: Principal at Bancroft Elementary School

Interviews were conducted and a candidate has been selected to fill the Principal position at Bancroft Elementary School for the 2024-2025 school year.

Recommendation: Move to approve the appointment of Principal at Bancroft Elementary School.

AMENDED - Motion

Member **(Linda Mayo)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **AMENDED** motion 'Move to approve the appointment of Linda Flynn as Principal at Bancroft Elementary School'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Debra Mason Yes

Linda Mayo Yes

Erin McFerrin Yes

Keisha Nzewi Yes

11.2 Review and Potential Approval of Certificated Personnel Appointment: Principal at College Park High School

Interviews were conducted and a candidate has been selected to fill the Principal position at College Park High School for the 2024-2025 school year.

Recommendation: Move to approve the appointment of Principal at College Park High School.

ORIGINAL - Motion

AMENDED - Motion

Member **(Keisha Nzewi)** Moved, Member **(Debra Mason)** Seconded to approve the **AMENDED** motion 'Move to approve the appointment of Levirt Griffin as Principal at College Park High School'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Debra Mason Yes

Linda Mayo Yes

Erin McFerrin Yes

Keisha Nzewi Yes

11.3 Review and Potential Approval of Certificated Personnel Appointment: Principal at Fair Oaks Elementary School

Interviews were conducted and a candidate has been selected to fill the Principal position at Fair Oaks Elementary School for the 2024-2025 school year.

Recommendation: Move to approve the appointment of Principal at Fair Oaks Elementary School.

AMENDED - Motion

Member **(Debra Mason)** Moved, Member **(Linda Mayo)** Seconded to approve the **AMENDED** motion 'Move to approve the appointment of Amy Monaghan as Principal at Fair Oaks Elementary School'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Debra Mason Yes
Linda Mayo Yes
Erin McFerrin Yes
Keisha Nzewi Yes

12.0 Board Member Reports

12.1 Board Member Reports

Board Members may choose to report out their activities.

Recommendation: Information.

13.0 Superintendent Report

13.1 Superintendent's Report

The Superintendent may choose to report out on activities.

Recommendation: Information.

14.0 Consent Agenda

14.1 Approval of Items listed under Consent Agenda.

Items listed under Consent Agenda are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the consent agenda upon the request of any member of the Board and acted upon separately.

Recommendation: Approve all Consent Agenda items.

ORIGINAL - Motion

Member **(Debra Mason)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Approve all Consent Agenda items'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Debra Mason Yes
Linda Mayo Yes
Erin McFerrin Yes
Keisha Nzewi Yes

14.2 Review and Potential Approval of the Recommended Action for Certificated Personnel

List of certificated hires, leave of absences, resignations, and retirements.

See attached for detailed list of certificated hires, leave of absences, resignations, and retirements.

Recommendation: Move to approve the recommended action for certificated personnel.

ORIGINAL - Motion

Member **(Debra Mason)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Move to approve the recommended action for certificated

personnel'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Debra Mason Yes
Linda Mayo Yes
Erin McFerrin Yes
Keisha Nzewi Yes

14.3 Review and Potential Approval of the Recommended Action for Classified Personnel

List of classified hires, leave of absences, resignations, and retirements.
Information of classified hires, leave of absences, resignations, and retirements for consideration.

Recommendation: Move to approve the recommended action for classified personnel.

ORIGINAL - Motion

Member (**Debra Mason**) Moved, Member (**Keisha Nzewi**) Seconded to approve the **ORIGINAL** motion 'Move to approve the recommended action for classified personnel'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Debra Mason Yes
Linda Mayo Yes
Erin McFerrin Yes
Keisha Nzewi Yes

14.4 Review and Potential Approval of Attached Quotes for Mt. Diablo High School and Ygnacio Valley High School for the Purchase of Student Cell Phone Pouches from Yondr Inc.

Quotes

Mt. Diablo High School and Ygnacio Valley High School are requesting approval of their quote to purchase student cell phone pouches from Yondr Inc.

Recommendation: Move to approve the purchase of cell phone pouches for Mt. Diablo High School and Ygnacio Valley High School.

ORIGINAL - Motion

Member (**Debra Mason**) Moved, Member (**Keisha Nzewi**) Seconded to approve the **ORIGINAL** motion 'Move to approve the purchase of cell phone pouches for Mt. Diablo High School and Ygnacio Valley High School'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Debra Mason Yes
Linda Mayo Yes
Erin McFerrin Yes
Keisha Nzewi Yes

14.5 Review and Potential Approval of an Overnight Field Trip for College Park High School Students.

Yearbook Academy Information

College Park High School Yearbook Class students will be attending the California Yearbook Academy taking place at Cal State East Bay Hayward campus where students will learn the basics of journalism as they apply to producing a yearbook. The students will be driven by their parents and the chaperone will drive their own car. The group will lodge at the Cal State Hayward campus. The event will take place on July 8-11, 2024.

Recommendation: Move to approve the overnight field trip for College Park High School Yearbook Class students.

ORIGINAL - Motion

Member (**Debra Mason**) Moved, Member (**Keisha Nzewi**) Seconded to approve the **ORIGINAL** motion 'Move to approve the overnight field trip for College Park High School Yearbook Class students'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Debra Mason Yes
Linda Mayo Yes
Erin McFerrin Yes
Keisha Nzewi Yes

14.6 Review and Potential Approval of an Out of State and Overnight Field Trip for Mt. Diablo High School JROTC Students

Event Information

Mt. Diablo High School is requesting approval for 21 students and 4 chaperones to attend the JROTC National Fitness Challenge being held in Daytona, Florida. The group will travel by plane. Dates of the JROTC National Fitness Challenge is May 2-7, 2024.

Recommendation: Move to approve the out of state field trip for the Mt. Diablo High School JROTC students and their chaperones.

ORIGINAL - Motion

Member (**Debra Mason**) Moved, Member (**Keisha Nzewi**) Seconded to approve the **ORIGINAL** motion 'Move to approve the out of state field trip for the Mt. Diablo High School JROTC students and their chaperones'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Debra Mason Yes
Linda Mayo Yes
Erin McFerrin Yes
Keisha Nzewi Yes

14.7 Review and Potential Approval of Appointments of Summer School Administrators

Please see attached list.

Candidates have been selected to fill the Administrative positions for the 2024 Summer Session.

Recommendation: Move to approve the appointments of Summer School administrators.

ORIGINAL - Motion

Member (**Debra Mason**) Moved, Member (**Keisha Nzewi**) Seconded to approve the **ORIGINAL** motion 'Move to approve the appointments of Summer School administrators'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Debra Mason Yes
Linda Mayo Yes
Erin McFerrin Yes
Keisha Nzewi Yes

14.8 Review and Potential Approval to Purchase the National Inventors Hall of Fame Modules for the CARES Expanded Learning Program

CARES Expanded Learning Program Partnership with the National Inventors Hall of Fame Summer 2024 Program MDUSD-Inventors Hall of Fame Quote

Review and Potential Approval to purchase the National Inventors Hall of Fame

(<https://www.invent.org>) modules will support and enrich the summer program at 21 CARES TK-8 schools. CARES will facilitate the hands-on, engaging, and problem based learning modules, Shake Rattle and Roll (TK-1), Plot Coasters (2-3), Fair Games (4-5) and Fly Gliders (6-8) daily during summer program at the 21 (CARES 18 elementary

and 3 middle school sites). All modules are aligned to the NGSS and empower students to collaborate, create, gain confidence and practice divergent thinking with the acclaimed summer enrichment program that has reached children nationwide for more than 30 years. Based on credible research and directly informed by world-changing inventors, Camp Invention® provides a new, tested program each year. Their engaging, hands-on modules are designed to meet the needs of TK-8 students, helping develop the Innovation Mindset — a growth mindset that instills essential skills for any area of life. The total purchase total for all modules for up to 2,000 students across 21 sites is \$96,750 (modules, shipping and tax).

Recommendation: Move to approve the purchase of the National Inventors Hall of Fame Program Modules for the CARES Expanded Learning Summer 2024 Program

ORIGINAL - Motion

Member **(Debra Mason)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Move to approve the purchase of the National Inventors Hall of Fame Program Modules for the CARES Expanded Learning Summer 2024 Program'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Debra Mason Yes

Linda Mayo Yes

Erin McFerrin Yes

Keisha Nzewi Yes

14.9 Review and Potential Approval to Purchase the Moxiebox Art Curriculum for the CARES Expanded Learning Program

CARES Expanded Learning MoxieBox Art Inc. Summer 2024 CARES-MoxieBox Quote Review and Potential Approval to purchase the MoxieBox Art, Inc. (<https://www.moxieboxart.com/>) modules will support and enrich the CARES Summer 2024 program at 23 CARES TK-12 schools. CARES staff will facilitate the hands-on, engaging immersive month-long art projects that curate a space for building self-esteem, creativity, self-expression, memory and visual processing, neural connections and problem-solving, development of motor skills and fun. Their modules include high-quality supplies and detailed lesson plans within each box. With each lesson, students create a unique art piece of their own. The modules are: ArchiTexture (TK-2), Surreal Perspectives (3-5), Moxie Manga (6-8), Faux Stained Glass (9-12), and Face Vase (TK-12). The total purchase total for all modules for up to 2,500 students across 23 sites is \$95,560.02 (modules, shipping and tax)

Recommendation: Move to approve to approve the purchase of MoxieBox Art, Inc. for the CARES Expanded Learning Program Summer 2024 for \$95,560.02

ORIGINAL - Motion

Member **(Debra Mason)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Move to approve to approve the purchase of MoxieBox Art, Inc. for the CARES Expanded Learning Program Summer 2024 for \$95,560.02'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Debra Mason Yes

Linda Mayo Yes

Erin McFerrin Yes

Keisha Nzewi Yes

14.10 Review and Potential Approval to purchase the QUEST modules for the CARES Expanded Learning Program

CARES Expanded Learning Program Partnership with ProSolve (QUEST program) School Summer 2024

Review and Potential approval to purchase the QUEST Summer 2024 Experience (<https://www.questboxes.com/>) modules from ProSolve LLC to support and enrich the

summer year at all 21 CARES TK-8 schools. QUEST is a highly engaging classroom experience that focuses on developing students' critical thinking, creativity, communication, and collaboration and has been proven to increase engagement, strengthen emotional intelligence and build soft skills needed for college, career and life. QUEST Summer 2024 Experience will provide in-person professional development for summer programming in May, as well as ongoing virtual support and program management. QUEST Summer 2024 Experience includes Facilitator online access to the digital interface, online teacher portal and implementation tutorial videos, online curriculum guides and rulebooks, online SEL resources, all inclusive QUEST game box, teacher resource kit, student consumables, and seven episode boxes per season with over 200 unique game items. The total purchase price for QUEST Summer 2024 Experience for 1,060 students across 21 sites is \$128,150.00.

Recommendation: Move to approve the purchase of QUEST Summer 2024 Experience from ProSolve LLC for the CARES Expanded Learning for Summer 2024 Program

ORIGINAL - Motion

Member **(Debra Mason)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Move to approve the purchase of QUEST Summer 2024 Experience from ProSolve LLC for the CARES Expanded Learning for Summer 2024 Program'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Debra Mason Yes
Linda Mayo Yes
Erin McFerrin Yes
Keisha Nzewi Yes

14.11 Review and Potential Approval of the Williams Quarterly Report for May 1, 2024

The Williams legislation is a package of state laws resulting from the settlement of a class action lawsuit filed in San Francisco County Superior Court in 2000, Eliezer Williams et al vs. State of California. The basis of the lawsuit was that agencies failed to provide public school students with equal access to instructional materials, safe and decent school facilities, and qualified teachers. The Contra Costa County Office of Education has requested quarterly reports on specific complaints designated in the Williams lawsuit settlement. Quarterly Reports reflect complaints regarding testbooks and instructional materials, teacher vacancies or misassignments, and facilities conditions. This quarter's report includes the months of January through March, 2024.

Recommendation: Move to Approve ratification of the Williams Quarterly Report, May 1, 2024.

ORIGINAL - Motion

Member **(Debra Mason)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Move to Approve ratification of the Williams Quarterly Report, May 1, 2024'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Debra Mason Yes
Linda Mayo Yes
Erin McFerrin Yes
Keisha Nzewi Yes

14.12 Review and Potential Approval of Amendment #2 to the Independent Service Contract between Brandon Enriquez and Mt. Diablo Unified School District on Behalf of Northgate High School.

Amendment and ISC

Northgate High School is requesting approval of an Amendment to the Independent Service Contract with Brandon Enriquez for additional school events.

Recommendation: Move to approve the Amendment #2 to the Independent Service Contract with Brandon Enriquez on behalf of Northgate High School.

ORIGINAL - Motion

Member **(Debra Mason)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Move to approve the Amendment #2 to the Independent Service Contract with Brandon Enriquez on behalf of Northgate High School'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Debra Mason Yes
Linda Mayo Yes
Erin McFerrin Yes
Keisha Nzewi Yes

14.13 Review and Potential Approval of Quotes from Steward Signs for Valley View Middle School and Concord High School.

Quotes

Valley View Middle School and Concord High School are requesting approval of their quotes for the purchase of new school marquee signs from Stewart Signs.

Recommendation: Move to approve the quotes for Valley View Middle School and Concord High School for the purchase of new marquee signs.

ORIGINAL - Motion

Member **(Debra Mason)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Move to approve the quotes for Valley View Middle School and Concord High School for the purchase of new marquee signs'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Debra Mason Yes
Linda Mayo Yes
Erin McFerrin Yes
Keisha Nzewi Yes

A) Food and Nutrition Services

14.14 Review and Potential Approval of an Increase in the Purchase Order for Fiery Ginger Farm DBA Spork Food Hub

Food and Nutrition Services is seeking to increase the Purchase Order for Fiery Ginger Farm DBA Spork Food Hub for the purchase of local organic rice and various local fruits and vegetables for use in the school meal program for the duration of the 2023-24 school year.

Recommendation: Move to approve increasing the purchase order for Fiery Ginger Farm DBA Spork Food Hub for the purchase of local rice and produce for the school meal program.

ORIGINAL - Motion

Member **(Debra Mason)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Move to approve increasing the purchase order for Fiery Ginger Farm DBA Spork Food Hub for the purchase of local rice and produce for the school meal program'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Debra Mason Yes
Linda Mayo Yes
Erin McFerrin Yes
Keisha Nzewi Yes

14.15 Review and Potential Approval of the Purchase of a New Serving Line for Gregory Gardens Elementary

FNS is using Kitchen Infrastructure and Training (KITS) grant funding to purchase a new serving line and salad bar at Gregory Gardens Elementary from Trimark, Inc. using the competitively bid Sourcewell Contract #063022-SES.

Recommendation: Move to approve the purchase of a new serving line for Gregory Gardens Elementary in the amount of \$105,809.03.

ORIGINAL - Motion

Member **(Debra Mason)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Move to approve the purchase of a new serving line for Gregory Gardens Elementary in the amount of \$105,809.03'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Debra Mason Yes
Linda Mayo Yes
Erin McFerrin Yes
Keisha Nzewi Yes

B) Maintenance and Operations

14.16 Review and Potential Approval to Increase the Purchase Order with M&M Exterior Cleaners, for Service Calls (Work Orders)

PO 242412

M&M Exterior Cleaners, has an open purchase order (PO) for Roof Service Calls (work orders) in the amount of \$109,000.00 for the 2023/2024 Fiscal Year to support necessary maintenance work. The Original PO (attached) was issued for \$109,000.00. This existing open purchase order will be depleted soon due to the amount of work completed to support the District. The request of \$100,000.00 will increase increased the PO for M&M Exterior Cleaners from \$109,000.00 to \$209,000.00. Staff is requesting the additional \$100,000.00 to cover the needs for the remainder of the 2023/2024 fiscal year in order to continue service support we have been receiving to augment staff shortages in the department.

Recommendation: Move to Approve to increase the Purchase Order with M&M Exterior Cleaners, for Roof Service Calls (Work Orders)

ORIGINAL - Motion

Member **(Debra Mason)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Move to Approve to increase the Purchase Order with M&M Exterior Cleaners, for Roof Service Calls (Work Orders)'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Debra Mason Yes
Linda Mayo Yes
Erin McFerrin Yes
Keisha Nzewi Yes

C) Purchasing

14.17 Review and Potential Approval Purchase Order Summary Report for March 2024

Purchase Order Summary Report for March 2024 Technology Purchase Order Summary Report for March 2024

District staff is bringing forward Purchase Order (PO) Summary Report for the month of March 2024. This report shows the Purchase Orders for said month, including the amounts, vendors, and budgets used. The PO report is presented in accordance with Education Code Section 17604, and in an effort to be transparent in District orders and smaller contracts under \$25,000. This report will also include larger orders and

service agreements previously submitted to the Board or individual approval. To continue our transparency with technology purchases, staff has also provided a breakout of computer/technology, and software purchases for March 2024. This total is included in the master Purchase Order Summary list.

Recommendation: Move to approve Purchase Orders for the month of March 2024
ORIGINAL - Motion

Member **(Debra Mason)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Move to approve Purchase Orders for the month of March 2024'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Debra Mason Yes
Linda Mayo Yes
Erin McFerrin Yes
Keisha Nzewi Yes

D) Special Education and Student Services

14.18 Review and Potential Approval of Service Agreement between Valant Medical Solutions, Inc. and Mt. Diablo Unified School District

Valant Medical Solutions, Inc. will provide electronic health records for our Medi-Cal providers. The program will maintain a database that is compliant with current and upcoming state and federal regulations. The program will increase the efficiency of the clinicians and the billing staff in order to improve services to students.

Recommendation: Move to approve the service agreement between Valant Medical Solutions Inc. and Mt. Diablo Unified School District.

ORIGINAL - Motion

Member **(Debra Mason)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Move to approve the service agreement between Valant Medical Solutions Inc. and Mt. Diablo Unified School District'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Debra Mason Yes
Linda Mayo Yes
Erin McFerrin Yes
Keisha Nzewi Yes

E) Technology

14.19 Review and Potential Approval of E-Rate Form 470 Extension of Award for Transport Services E-rate 470 Form #210017079

Original Contract with AT-T Extension Letter from AT-T

The Board approved our E-Rate Form 470 #210017079 for Transport Services with AT&T on March 10, 2021. District staff is looking to continue this service with AT&T for an additional year as allowed in our contract #ADE-F1FVPQE with AT&T through March, 2025. This extension for Internet Transport Services for 12 months is approximately \$31,320 (plus any applicable taxes), less E-Rate reimbursements up to sixty percent, or about \$18,792.

Recommendation: Move to Approve the Extension of District's Internet Transport Services with AT&T through March 2025

ORIGINAL - Motion

Member **(Debra Mason)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Move to Approve the Extension of District's Internet

Transport Services with AT&T through March 2025'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Debra Mason Yes
Linda Mayo Yes
Erin McFerrin Yes
Keisha Nzewi Yes

F) Transportation

14.20 Review and Potential Approval of the Purchase of Four (4) Electric Passenger Vans for the Expanded Learning Opportunity Program

The Mt. Diablo Unified Expanded Learning Program is requesting approval of the purchase of four (4) electric nine (9) passenger vans. The vans will support expanded learning opportunities including, but not limited to: College and Career Exploration, Student Resource Fairs / Opportunities, Extracurricular activities, off campus / community based opportunities for all expanded learning program students to participate in as well as access to activities throughout the district. The purchase of these vehicles aligns directly with several components of the Board adopted Expanded Learning Opportunity Plan which includes / encompasses the 12 Quality Standards for Expanded Learning.

Recommendation: Move to approve the purchase of four electric passenger vans for the Expanded Learning Opportunity Program.

ORIGINAL - Motion

Member **(Debra Mason)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Move to approve the purchase of four electric passenger vans for the Expanded Learning Opportunity Program'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Debra Mason Yes
Linda Mayo Yes
Erin McFerrin Yes
Keisha Nzewi Yes

14.21 Review and Potential Approval of Purchase and Installation of (10) Ten Upgraded Camera Systems for School Buses from Faber Communications

For transportation safety, the Transportation Department is upgrading the camera systems on school buses from reduced-quality analog cameras to High-Definition (HD) cameras.

Recommendation: Move to approve the purchase and installation of ten new camera systems on school buses from Faber Communications, referencing Quote #00000600.

ORIGINAL - Motion

Member **(Debra Mason)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Move to approve the purchase and installation of ten new camera systems on school buses from Faber Communications, referencing Quote #00000600'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Debra Mason Yes
Linda Mayo Yes
Erin McFerrin Yes
Keisha Nzewi Yes

15.0 Consent Item Pulled for Discussion

16.0 Consent Item Pulled by Staff

17.0 Business/Action Items

17.1 Review and Potential Approval of the Job Description for Executive Director, Maintenance, Operations & Facilities

Job Description of Executive Director, Maintenance, Operations & Facilities
Creating an Executive Director role in Mt. Diablo Unified School District to consolidate the responsibilities of the Director of Maintenance & Operations and Director of Bonds & Facilities streamlines leadership and operational efficiency. This strategic move is supported by several key considerations: 1. Streamlined Operations: Combining these roles under an Executive Director facilitates better coordination between maintenance and facilities projects, simplifying decision-making processes. 2. Cost-Effectiveness: This restructuring captures potential savings by reducing the need for two separate administrative positions, leading to more efficient budget utilization. 3. Strategic Planning: An Executive Director overseeing both maintenance and development can ensure that projects are aligned with the district's long-term goals, promoting a unified approach to infrastructure management. 4. Clear Accountability: A single leadership role increases accountability, offering a consolidated view of facility management and operational maintenance, which simplifies performance evaluation. By appointing an Executive Director, Mt. Diablo Unified School District aims to enhance operational efficiencies, achieve cost savings, and ensure a cohesive strategy for managing its facilities and maintenance operations.

Recommendation: Move to approve the job description for Executive Director, Maintenance, Operations & Facilities.

ORIGINAL - Motion

Member **(Keisha Nzewi)** Moved, Member **(Linda Mayo)** Seconded to approve the **ORIGINAL** motion 'Move to approve the job description for Executive Director, Maintenance, Operations & Facilities'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Debra Mason Yes

Linda Mayo Yes

Erin McFerrin Yes

Keisha Nzewi Yes

17.2 Review and Potential Approval of Updated Salary Schedule for Adult Education Program Coordinators and Increased Work Year Calendar

2024-2025 Adult Education Salary Schedule

Mt. Diablo Adult Education requests review and potential approval of an updated salary schedule for Adult Education Program Coordinators with an effective date of July 1, 2024. The proposed salary increase for this position is 5%. Mt. Diablo Adult Education is also requesting a restoration of the Adult Education Program Coordinators work year calendar from the current 225 days back to the original 230 days.

Recommendation: Move to approve the updated salary schedule for Adult Education Program Coordinators and Increased Work Year Calendar.

ORIGINAL - Motion

Member **(Debra Mason)** Moved, Member **(Linda Mayo)** Seconded to approve the **ORIGINAL** motion 'Move to approve the updated salary schedule for Adult Education Program Coordinators and Increased Work Year Calendar'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Debra Mason Yes
Linda Mayo Yes
Erin McFerrin Yes
Keisha Nzewi Yes

17.3 Review and Potential Approval of the Revised 2024-2025 School Year Calendar

Revised 2024-2025 School Year Calendar

In agreement with the Mt. Diablo Education Association, the District is shifting and slightly reducing the parent-teacher conference window for the 2024-2025 school year. The parent-teacher conference window will be reduced from 10 days to 8 days and will be moved to Monday, September 16, 2024 through Wednesday, September 25, 2024.

Recommendation: Move to approve the revised 2024-2025 school year calendar.

ORIGINAL - Motion

Member **(Keisha Nzewi)** Moved, Member **(Debra Mason)** Seconded to approve the **ORIGINAL** motion 'Move to approve the revised 2024-2025 school year calendar'.

Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Debra Mason Yes
Linda Mayo Yes
Erin McFerrin Yes
Keisha Nzewi Yes

17.4 Review and Potential Approval of the New Membership Application for Community Advisory Committee (CAC)

The Community Advisory Committee (CAC) is composed of members that represent the range of programs and services offered by the district. This includes parents of students with disabilities enrolled in public or private schools, other parents of students enrolled in school, students with disabilities enrolled in special education programs, general education teachers, special education teachers and other school personnel, representatives of other public and private agencies, and persons connected with the needs of students with disabilities.

Recommendation: Move to approve a New Membership Application for the Community Advisory Committee (CAC), appointing Veronica Lovell as a member of the Community Advisory Committee

ORIGINAL - Motion

Member **(Linda Mayo)** Moved, Member **(Debra Mason)** Seconded to approve the **ORIGINAL** motion 'Move to approve a New Membership Application for the Community Advisory Committee (CAC), appointing Veronica Lovell as a member of the Community Advisory Committee'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**.

The motion **Carried. 4 - 0**

Debra Mason Yes
Linda Mayo Yes
Erin McFerrin Yes
Keisha Nzewi Yes

17.5 Review and Potential Approval of Changes to Board Policies and Administrative Regulations per California School Board Association (CSBA) Recommendations - September 2023 Quarterly Update

BP 1160 Political Processes - Board Approved 2/7/24 BP 1330 Use of School Facilities - Board Approved 2/7/24 AR 1330 Use of School Facilities - Board Approved 2/7/24 E(1) 1330 Use of School Facilities - Board Approved deletion 2/7/24 AR 3311 Bids -Board Approved 1/17/2024 AR 3311.3 Design-Build Contracts - Board Approved 1/17/2024 BP 3312 Contracts -Board Approved 3/6/2024 BP 3460 Financial Reports and

Accountability- Review 3/27/2024 BP 3551 Food Service Operations/Cafeteria Fund - Board Approved 1/17/2024 AR 3551 Food Service Operations/Cafeteria Fund -Board Approved 1/17/2024 BP 4151 Employee Compensation -Board Approved 3/27/2024 BP 4251 Employee Compensation -Board Approved 3/27/2024 BP 4351 Employee Compensation -Board Approved 3/27/2024 AR 4217.3 Layoff/Rehire - Approved 2/21/2024 BP 5131.9 Academic Honesty - Board Approved 11/8/23 BP 6154 Homework/Makeup Work - Board Approved 11/8/23 BP 6162.5 Student Assessment - Board Approved 11/8/23 AR 7140 Architectural and Engineering Services - Review 3/27/2024 BB 9124 Attorney - Board Approved 2/7/24

CSBA provides school districts with a quarterly list of potential updates to review Board Policies (BP) and Administrative Regulations (AR) for revision in order to adapt to state or federal code changes. Revisions to BP 3460 and AR 7140 were presented for review at the March 27, 2024 meeting and being presented for approval. These are the final revisions for the September 2023 Quarterly Updates.

Recommendation: Move to approve the revisions to BP 3460 Financial Reports and Accountability and AR 7140 Architectural and Engineer Services as presented.

ORIGINAL - Motion

Member **(Keisha Nzewi)** Moved, Member **(Debra Mason)** Seconded to approve the **ORIGINAL** motion 'Move to approve the revisions to BP 3460 Financial Reports and Accountability and AR 7140 Architectural and Engineer Services as presented'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Debra Mason Yes

Linda Mayo Yes

Erin McFerrin Yes

Keisha Nzewi Yes

17.6 Review and Potential Approval of Changes to Board Policies and Administrative Regulations per California School Board Association (CSBA) Recommendations - December 2023 Quarterly Update

BP 0460 Local Control and Accountability Plan - Approved 3/6/2024 AR 0460 Local Control and Accountability Plan - Approved 3/6/2024 BP 0150 Accountability BP 0520 Intervention in Underperforming Schools AR 1220 Citizen Advisory Committees BP 1431 Waivers BP 3400 Management of District Assets/Accounts - Review 4/10/2024 AR 3400 Management of District Assets/Accounts - Review 4/10/2024 BP 5116.2 Involuntary Student Transfers BP 5131.2 Bullying AR 5131.2 Bullying AR 5141.21 Administering Medication and Monitoring Health Conditions BP 5148.3 Preschool/Early Childhood Education AR 5148.3 Preschool/Early Childhood Education BP 6142.8 Comprehensive Health Education - Approved 2/21/2024 AR 6142.8 Comprehensive Health Education - Approved 2/21/2024 BP 6146.1 High School Graduation Requirements - Approved 2/21/2024 BP 6146.4 Differential Graduation and Competency Standards for Students with Disabilities - Approved 2/21/2024 BP 6170.1 Transitional Kindergarten - Approved 2/21/2024 AR 6173.3 Education for Juvenile Court School Students - Approved 2/21/2024 BB 9321 Closed Session - Approved 3/27/2024 E(1) 9321 Closed Session - Approved 3/27/2024 E(2) 9321 Closed Session - Approved 3/27/2024

CSBA provides school districts with a quarterly list of potential updates to review Board Policies (BP) and Administrative Regulations (AR) for revision in order to adapt to state or federal code changes. Revisions for BP 3400 and AR 3400 are being presented for review and will be brought back for approval at a future meeting. Work continues on the remaining policies.

Recommendation: Information for review.

18.0 Meeting Extension

19.0 Closed Session (Carry Over)

19.1 Items Not Completed During the First Closed Session will be Carried Over to this Closed Session

Items not completed during the first closed session will be carried over to this closed session as needed.

Recommendation: Reconvene a second closed session as needed.

20.0 Reconvene Open Session

20.1 Report Out Action Taken During Closed Session

Report out action taken during closed session.

Recommendation: Information.

21.0 Future Agenda Items

22.0 Adjournment

President McFerrin adjourned the meeting at 6:56pm

22.1 Adjourn Meeting

The meeting of the Board of Education of the Mt. Diablo Unified School District will adjourn.

Recommendation: Adjourn the meeting.