

Regulation 6200: Adult Education

Status: DRAFT

Original Adopted Date: 06/01/1997 | **Last Revised Date:** 05/11/2022 | **Last Reviewed Date:** 05/11/2022

Enrollment

With the exception of programs specified in Education Code 52570, adult education classes shall be located in a facility that clearly identifies the class is open to the general public. (Education Code 52517, 52570)

Adults shall have priority for enrollment in adult education class, (Education Code 52523)

For purposes of the California Adult Education Program pursuant to Education Code 84900-84920, adults include persons 18 years of age or older. For all other adult education programs, adults include persons age 18 or older. However, high school students may be enrolled concurrently in adult education under the conditions specified in the section "Concurrent Enrollment of High School Students" below. (Education Code 52610, 84901)

Concurrent Enrollment of K12 High School Students

High school students shall be permitted to enroll in an adult education program, course, or class, including, but not limited to, the following: (Education Code 52523)

1. The adult education program, course, or class is not included in the regular high school curriculum.
2. The student needs the adult education program, course, or class in order to make up deficient credits for graduation from high school. (No more grade improvement options in the future?)
3. The adult education program, course, or class allows the student to gain vocational and technical skills beyond that provided by the K-12 career technical education programs of the District.
4. The adult education program, course, or class allows the student to gain academic, vocational, technical, career and professional workforce and life skills beyond that provided by the K-12 career technical education programs of the District.
5. The adult education program, course, or class supplements and enriches the high school student.

High school students are expected to enroll in regular high school classes before seeking admission to any similar classes offered in the adult education program. A K-12 high school student may, however, repeat a failed K-12 course in adult education.

Before enrolling in an adult education class, the K-12 high school student shall complete a counseling session that includes his/her parent(s)/guardian(s) and a certificated representative of the K-12 high school. The certificated high school representative shall ensure that the student's school record includes written documentation of the counseling session and both of the following statements: (Education Code 52500.1, 52523)

1. The student is enrolling voluntarily in the adult education program, course or class
2. The enrollment will enhance the student's progress toward meeting educational requirements for high school graduation.

The statement above shall be signed by the student, the parent(s)/guardian(s), and the certificated high school representative.

Classes offered in the district's adult education program shall supplement and not supplant the regular high school curriculum. No course required by the district for high school graduation or necessary for students to maintain satisfactory academic progress shall be offered exclusively through the adult education program. (Education Code 52523)

Programs and Courses

Adult education classes or courses shall offer instruction in one or more of the following: (Education Code 41976, 84913)

1. Programs in elementary and secondary basic skills, including programs leading to a high school diploma or high school equivalency certificate.

2. Programs for immigrants eligible for educational services in citizenship, English as a Second language, and workforce preparation.
3. Programs for adults for entry or reentry into the workforce and/or for ongoing skills development and training.
4. Programs for adults, including, but not limited to, older adults, that are primarily designed to develop knowledge and skills to assist K-12 elementary and secondary students to succeed academically.
5. Programs for adults with disabilities.
6. Short-term career technical education training programs with high employment potential
7. Pre-apprenticeship training in coordination with approved business/industry apprenticeship programs.
8. Programs in parenting, including parent cooperative preschools, and classes in child growth and development, parent-child relationships, and parenting
9. English as a second language
10. Programs for older adults
11. Home economics
12. Health and safety education

The Superintendent or designee shall annually submit to the California Department of Education for approval the titles of classes that have been approved by the Governing Board to be offered in any of the program areas listed above.

Adults also may be enrolled in community service classes offered by the district. (Education Code 51811)

All adult education programs, courses, and classes and their enrollment periods shall be ~~published in the K-12 district's adult education public catalog classes provided to the public regularly made available and accessible to the public.~~

Independent Study

The Superintendent or designee(s) may offer Independent Study as an instructional strategy for K-12 high school students enrolled in adult education in order to meet individual student needs.

Participation in Independent Study shall be voluntary. (Education Code 51747)

Any Independent Study course taken shall be a course listed in Education Code 51225.3 or otherwise required by the Board for high school graduation. (Education Code 46300.4)

An adult who has been continuously enrolled in K-12 education since his/her 18 years of age may remain engaged in K-12 Independent Study until 21 years of age (Education Code 46300.1)

Fees

Fees shall not be charged for the following adult education programs, courses, or classes: (Education Code 52612, 52613)

1. A class for which high school credit is granted, if the student has not obtained a high school diploma.
2. A class in an elementary subject, a program, or a class in English as a Second Language or citizenship program, course or class, unless the student is a nonimmigrant with an F-1 visa status. Any nonimmigrant enrolled in these classes shall pay a fee to cover the full cost of instruction, not to exceed actual costs. The fee shall be adopted by the Governing Board at a regularly scheduled meeting at least 90 days before the beginning of the class for which the fee is charged.

Except for fees required by law, fees may be waived at the recommendation of the Superintendent or designee for cases of hardship.

The Governing Board may establish fees, not to exceed cost, for books furnished to adult education students. In some cases, books may be provided at cost or may be loaned to adult education students with the payment of a refundable deposit. Instructional materials purchased from an incidental expense account may be sold to adult education students. (Education Code 52615, 60410)
