

**MINUTES**  
**SPECIAL CLOSED SESSION AND MEETING OF THE BOARD OF EDUCATION**  
**MT. DIABLO UNIFIED SCHOOL DISTRICT**  
**Sunday, April 28, 2013 (8:00 p.m.)**

Board Members: Cheryl Hansen, Barbara Oaks, Brian Lawrence, Lynne Dennler, and Linda Mayo

Administrative Staff: Superintendent Steven Lawrence, Assistant Superintendent Julie Braun Martin, Assistant Superintendent Rose Lock, Interim Assistant Superintendent Kerri Mills, General Counsel Greg Rolen, and Chief Financial Officer Bryan Richards

**CALL TO ORDER**

The Meeting of the Board of Education of the Mt. Diablo Unified School District was called to order by Cheryl Hansen at 8:00 p.m. in the Board Room at the MDUSD Dent Center. President Hansen led the Pledge of Allegiance, and conducted Roll Call with all Board members present.

**PUBLIC COMMENT**

There was no Public Comment.

**ADJOURN TO CLOSED SESSION**

The Board adjourned to Closed Session at 8:02 p.m.

**3.1 Separation Agreement with the Superintendent**

The Board will receive advice and counsel regarding the separation agreement with the Superintendent.

**3.2 Separation Agreement with the General Counsel**

The Board will receive advice and counsel regarding the separation agreement with the General Counsel.

**3.3 Consideration of Potential Candidates for Appointment as Interim Superintendent**

The Board will consider the appointment of and possible candidates for the position of Interim Superintendent.

**RECONVENE OPEN SESSION**

The Board reconvened Open Session at 11:06 p.m.

**REPORT OUT ACTION TAKEN IN CLOSED SESSION**

In Closed Session, the Board held a continuing discussion and negotiation of the final separation agreements for the Superintendent and General Counsel. The Board will meet on Wednesday, May 1<sup>st</sup> to take action to conclude this discussion.

The Board also heard information regarding potential candidates for appointment as Interim Superintendent. The Board plans to appoint a candidate to the position as soon as possible.

**PUBLIC COMMENT**

There was no Public Comment.

## **BUSINESS/ACTION ITEMS**

### **6.1 Appoint Interim Clerk/Secretary of the Board**

Appoint Rose Lock, Assistant Superintendent, as Interim Clerk/Secretary of the Board.

Oaks moved, Dennler seconded, and the Board voted 5-0-0 via voice vote to approve as presented.

### **6.2 Authorization of Digital Signature for Payroll Warrants**

The Board will designate Chief Financial Officer Bryan Richards to provide the digital signature for payroll warrants effective May 1, 2013 until an Interim Superintendent is in place.

Bryan Richards requested that the Board remove the word “payroll” from the motion, as accounts payable requires the digital signature as well.

Mayo moved, Dennler seconded, and the Board voted 5-0-0 via voice vote to designate Chief Financial Officer Bryan Richards to provide the digital signature for warrants effective May 1, 2013 until an Interim Superintendent is in place.

### **6.3 Approval of Contract with Leadership Associates to Conduct Superintendent Search**

The Board will consider the proposal by Leadership Associates to conduct the search for the new Superintendent of the Mt. Diablo Unified School District.

Leadership Associates has conducted over 260 superintendent searches in California since 1996 and has a strong record of success in working with a wide variety of school districts throughout the state. Leadership Associates is committed to working proactively with the Board, staff, and community throughout this process. The firm will be actively involved in the identification and recruitment of superintendent candidates using expertise to help guide the Board through the entire process and present an excellent slate of candidates who match the District’s unique attributes and needs.

Mr. Lawrence asked that the Board table this item until the meeting on May 1, 2013 to allow more time for due diligence research.

Lawrence moved, Mayo seconded, and the Board voted 4-1-0 (with Hansen dissenting) via voice vote to table this item until the next meeting on May 1<sup>st</sup>.

## **ADJOURNMENT**

The meeting adjourned at 11:17 p.m.

Respectfully submitted,

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Nellie Meyer, Ed.D.  
Superintendent