

# REQUEST FOR FIELD TRIP

DATE: 1/12/15 REQUIRES BOARD APPROVAL?  Yes /  No

TO: Chris Holleran  
Assistant Superintendent High Schools

FROM: Kourtnie Howerton 2197  
Teacher's Name (Print Legibly) Extension

Northgate High School  
School Name

Date of Trip: 2/12/15 - 2/16/15

Destination: Millenium & Edge Dance Studios, LA, CA

Trip is Funded by: Donations & fundraising

Purpose of Trip (Detail How the Trip is tied to the Curriculum)

Students will participate in various dance classes of different styles: jazz, ballet, tap, hip hop, contemporary, modern, musical theater at Millennium Dance Studio & Edge Performing Arts Center in Los Angeles, CA.

Classes Participating: NHS Dance III Dance Production

# of Students Attending 25 \*\* # of Adults Attending 4 \*\*

\*\* Please attach the list of students and adult chaperones attending.

Names of Certificated Staff attending:

Kourtnie Howerton

**If your trip is out of state or overnight, it must be approved by the Board. In order to accomplish this, please provide all trip details at least 6 weeks in advance so our Department can prepare a docket for the next board meeting.**

Please check here to indicate you have collected High School Permission Slips and that a copy will be kept in your school office.

Please check here to indicate all students interested are allowed to participate; even if they cannot pay\*\*\*

[Signature] 1/13/15  
Principal's Approval Date

[Signature]  
Assistant Superintendent's Approval

Please return form to: Kourtnie Howerton

Teachers Please Note: Secondary field trip requests (originals, no faxes) are to be approved by Donna Campbell, Assistant Superintendent, at least 10 school days prior to the field trip date. Your school will need a copy of the approved request in order for you to take your field trip. Schools are to keep a site copy of the approved request on file for their records.