

**REQUEST FOR FIELD TRIP**

DATE: 1/13/15 REQUIRES BOARD APPROVAL? Yes/No

TO: Chris Holleran  
Assistant Superintendent High Schools

FROM: Christian Emigh 3380  
Teacher's Name (Print Legibly) Extension

Concord High  
School Name

Date of Trip: Feb 6-8, 2015

Destination: Diva Day Young Women In Harmony Conference

Trip is Funded by: CHS Choir Budgets \*\*\*

Purpose of Trip (Detail How the Trip is tied to the Curriculum)

clinics, coachings for upcoming competitive season

Classes Participating: Voc Eng III

# of Students Attending 35 \*\* # of Adults Attending 6 \*\*

\*\* Please attach the list of students and adult chaperones attending.

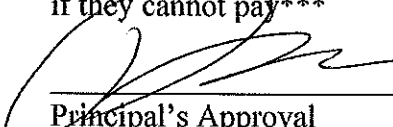
Names of Certificated Staff attending:

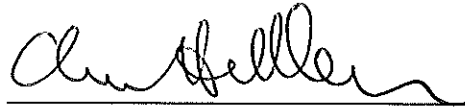
Christian Emigh

**If your trip is out of state or overnight, it must be approved by the Board. In order to accomplish this, please provide all trip details at least 6 weeks in advance so our Department can prepare a docket for the next board meeting.**

Please check here to indicate you have collected High School Permission Slips and that a copy will be kept in your school office.

Please check here to indicate all students interested are allowed to participate; even if they cannot pay\*\*\*

  
Principal's Approval 1/13/15  
Date

  
Assistant Superintendent's Approval

Please return form to: \_\_\_\_\_

Teachers Please Note: Secondary field trip requests (originals, no faxes) are to be approved by Donna Campbell, Assistant Superintendent, at least 10 school days prior to the field trip date. Your school will need a copy of the approved request in order for you to take your field trip. Schools are to keep a site copy of the approved request on file for their records.