

# Maintenance & Operations Work Order System



**School Board Meeting**

**Presented by:  
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**Asst. Director, Maintenance & Operations**

**July 27, 2020**

# TMA Systems

The Districts Work Order System is a web based software solution that allows for a comprehensive maintenance management program. We are able to receive site based work orders and move them through the process tracking step-to-step until complete. With our recent move to the device application module, trades and landscape technicians are able to review all assignments in their queue directly from their mobile device.

- **School Site Work Order Request:** All needs for maintenance, repair or vandalism is tracked in the M&O Work Order System
- **“Emergency” Priority:** Services that require immediate action such as HVAC Systems, Fire Alarm, Plumbing emergencies, irrigation breaks, etc.
- **Internal Department Use:** Operations services such as landscape scheduling, including mowing, weed abatement and weed spraying.

# TMA Systems

- All Site Principals and their designee
- Access through the Staff Portal
- Training Available
- Support from M&O for additional needs



# Mt. Diablo Unified School District



- HOME
- BOARD OF EDUCATION
- DEPARTMENTS
- STAFF
- PARENTS AND COMMUNITY
- ROADMAP TO REOPEN 2020-21

- Staff Portal
- Training



**Dr. Adam Clark**



Meet Superintendent Dr. Adam Clark

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- Board Questions?