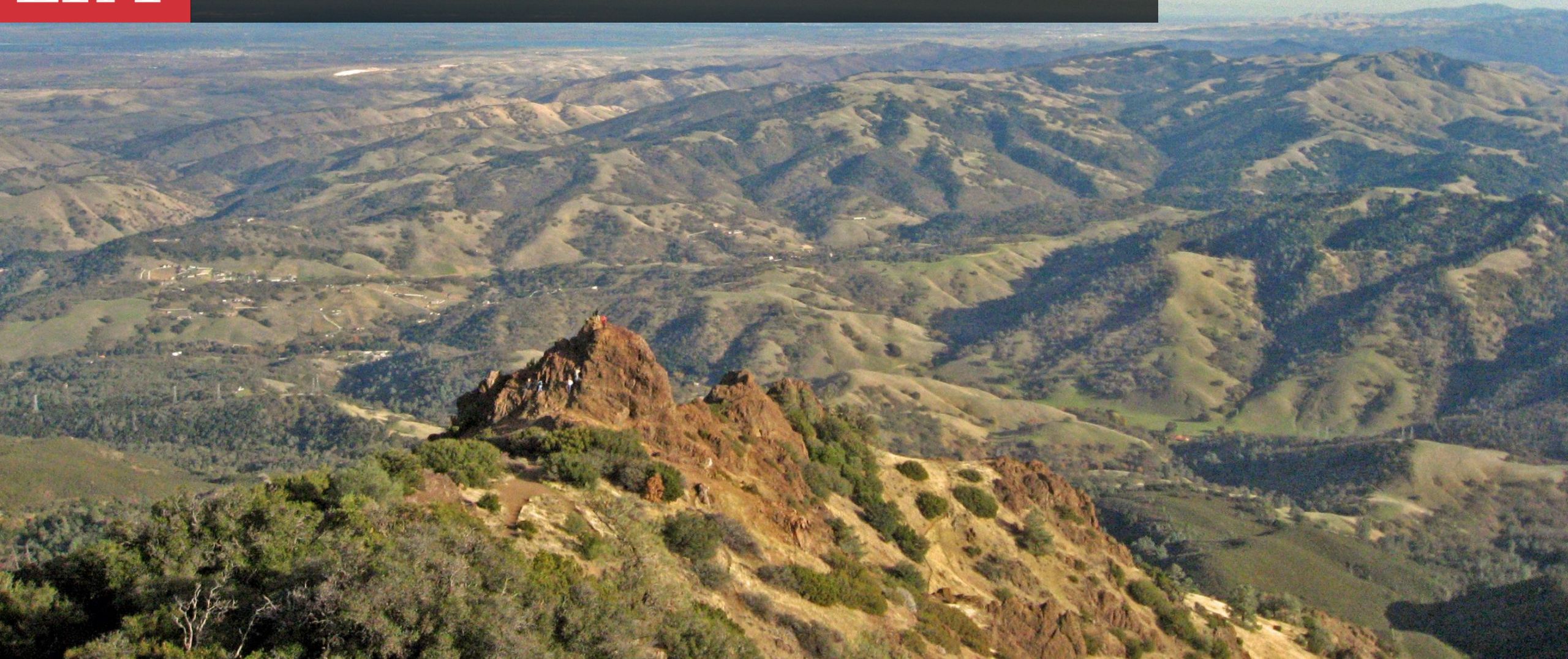




Mt Diablo Unified School District

Facility Master Plan Services – Board of Education Presentation
December 17, 2018





agenda

Phase 1 Process + Schedule Review

Website Update

Stakeholder Engagement Update

Phase 2 Next Steps

Facilities Master Plan Committee

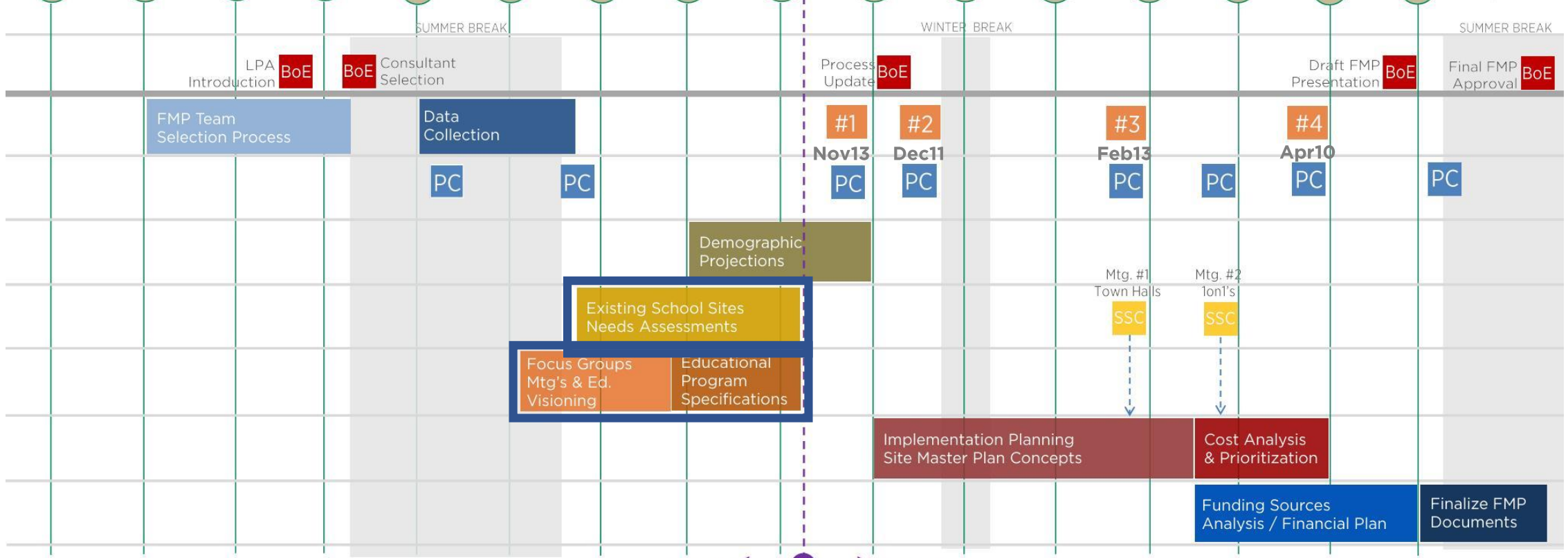
School Site Committees

Town Halls

Phase 1 Process + Schedule Review

approach / process schedule

2018 2019



Process 1 ← ● → Process 2

BoE Board of Education FMP Process Program Goals & Visioning Draft FMP Final FMP Approval 4 TOTAL Meetings	#1 Facilities Master Plan Committee (FMPC) (Meets Every Month During the FMP Planning Process) 4 TOTAL Meetings	PC Planning Committee (PC) (Meets Monthly or As-Needed Throughout FMP)	SSC School Site Committees (SSC) 30 Elementary Schools 9 Middle Schools 5 High Schools 18 PS, Cont. HS, Alt HS, Adult, Ch., Support Sites 62 SITES Total	SSC Town Hall / Mtg's Mtg. #1 - Process Overview & Draft Master Plans Mtg. #2 - 1on1 Mtg. w/ SSC's Representatives
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PROPOSED FMP GROUPS MEETINGS



LPAmasterplans.com/mt-diablo-usd-fmp/

MT. DIABLO UNIFIED SCHOOL DISTRICT FACILITIES MASTER PLAN 2018



PROCESS



VISION



ASSESSMENTS



Stakeholder Engagement Update

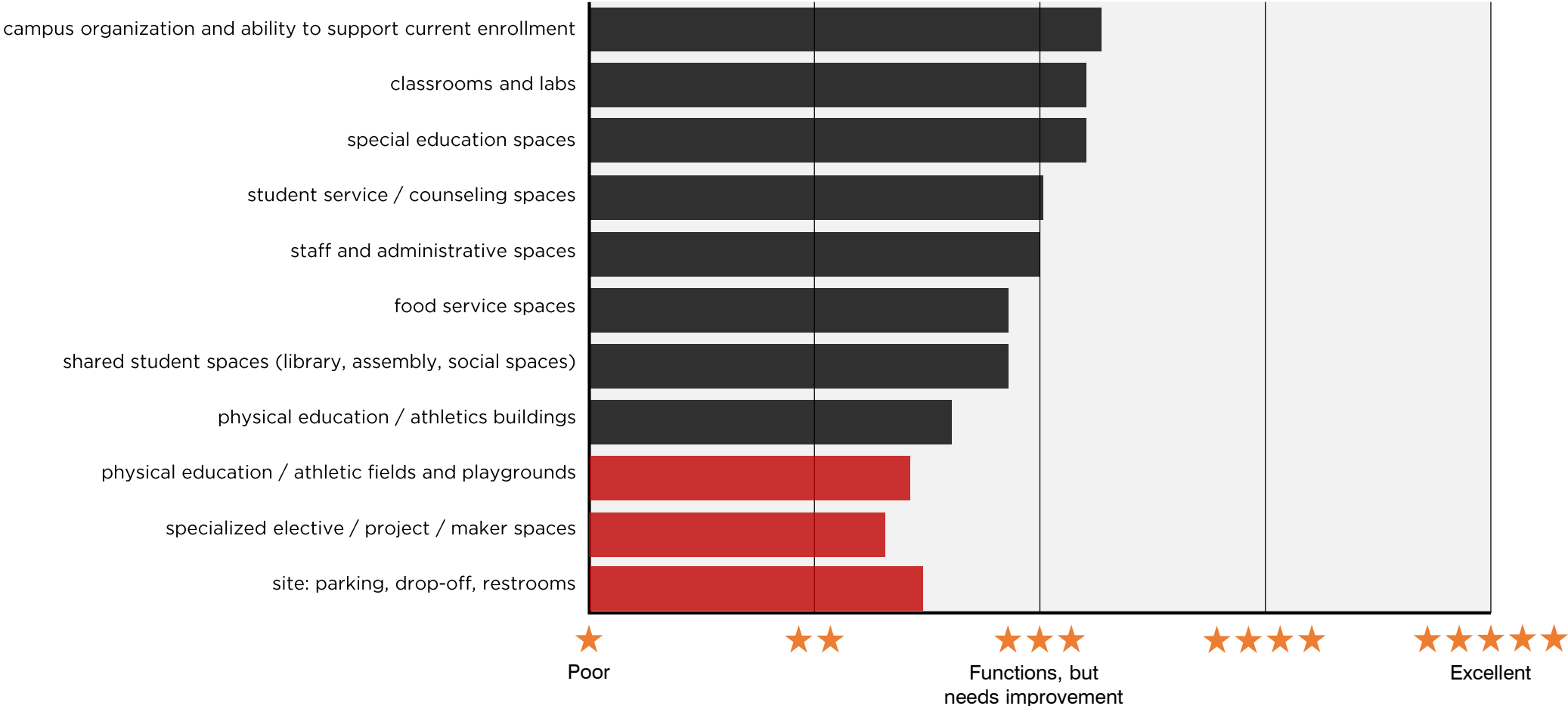
Principal Surveys



principal survey / district-wide results



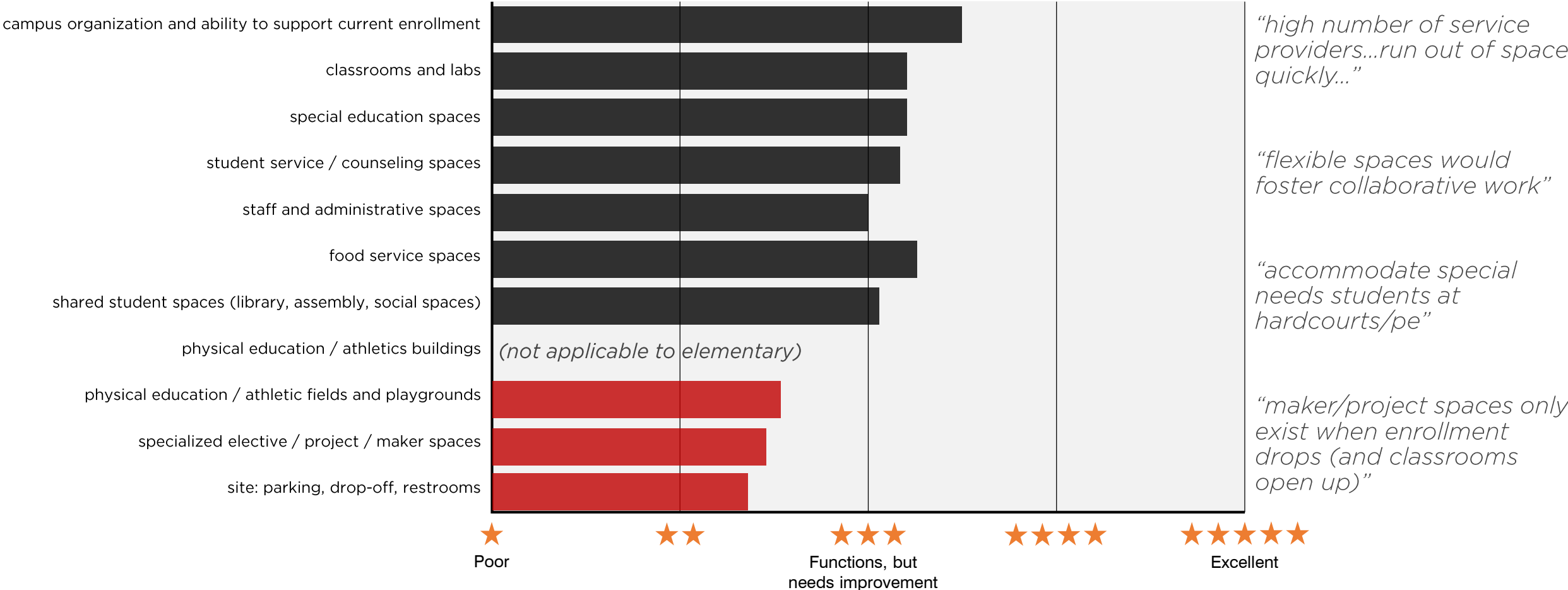
How would you rank the functionality of the following:



principal survey / elementary school results



How would you rank the functionality of the following:



principal survey / middle school results



How would you rank the functionality of the following:



“it is difficult to maneuver around most spaces – for both teachers and students”

“food service flow is poor”

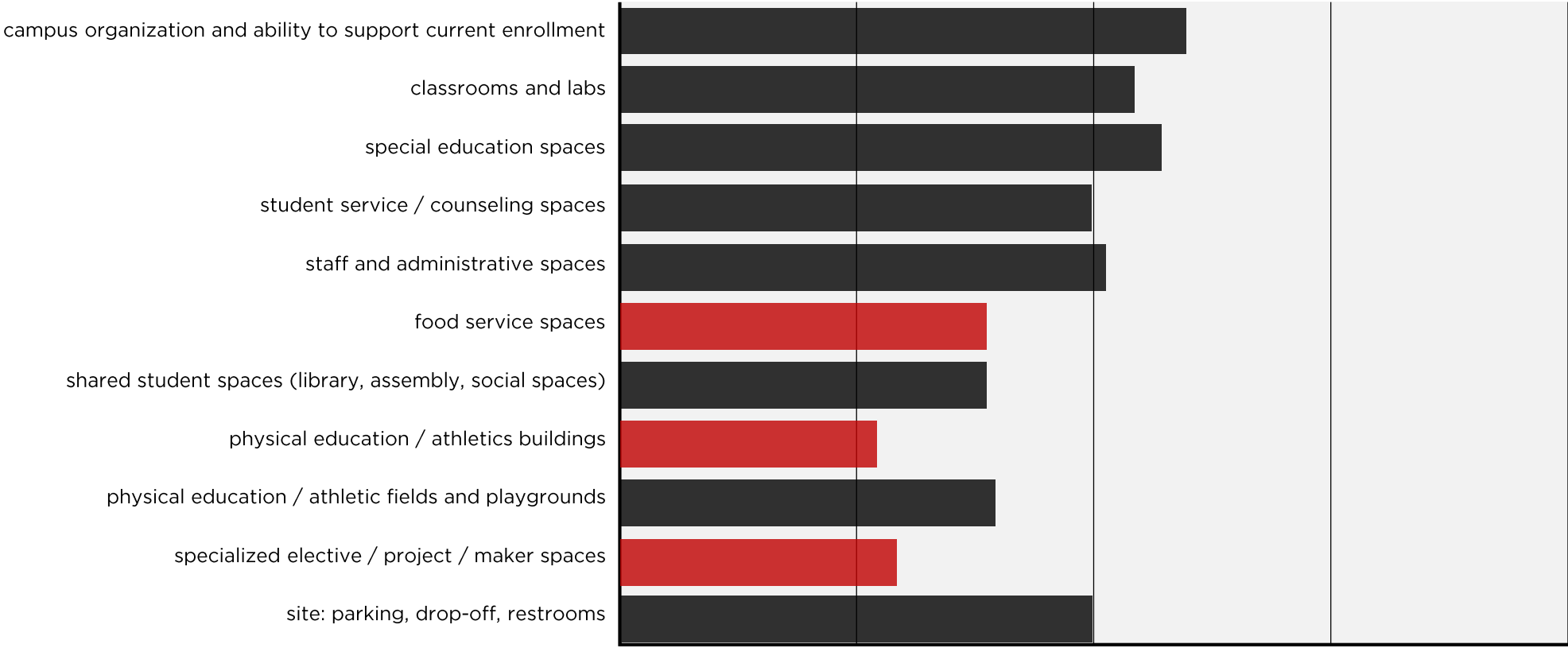
“library holds a very small number – we turn away students at lunch that would like to come in”

“special education and classroom facilities can actually be counterproductive to learning in certain spaces”

principal survey / high school results



How would you rank the functionality of the following:



“we are working on turning the library into a maker space”

“we are beyond full and need additional special education spaces”

“it is difficult for visitors to easily find and access our school office”

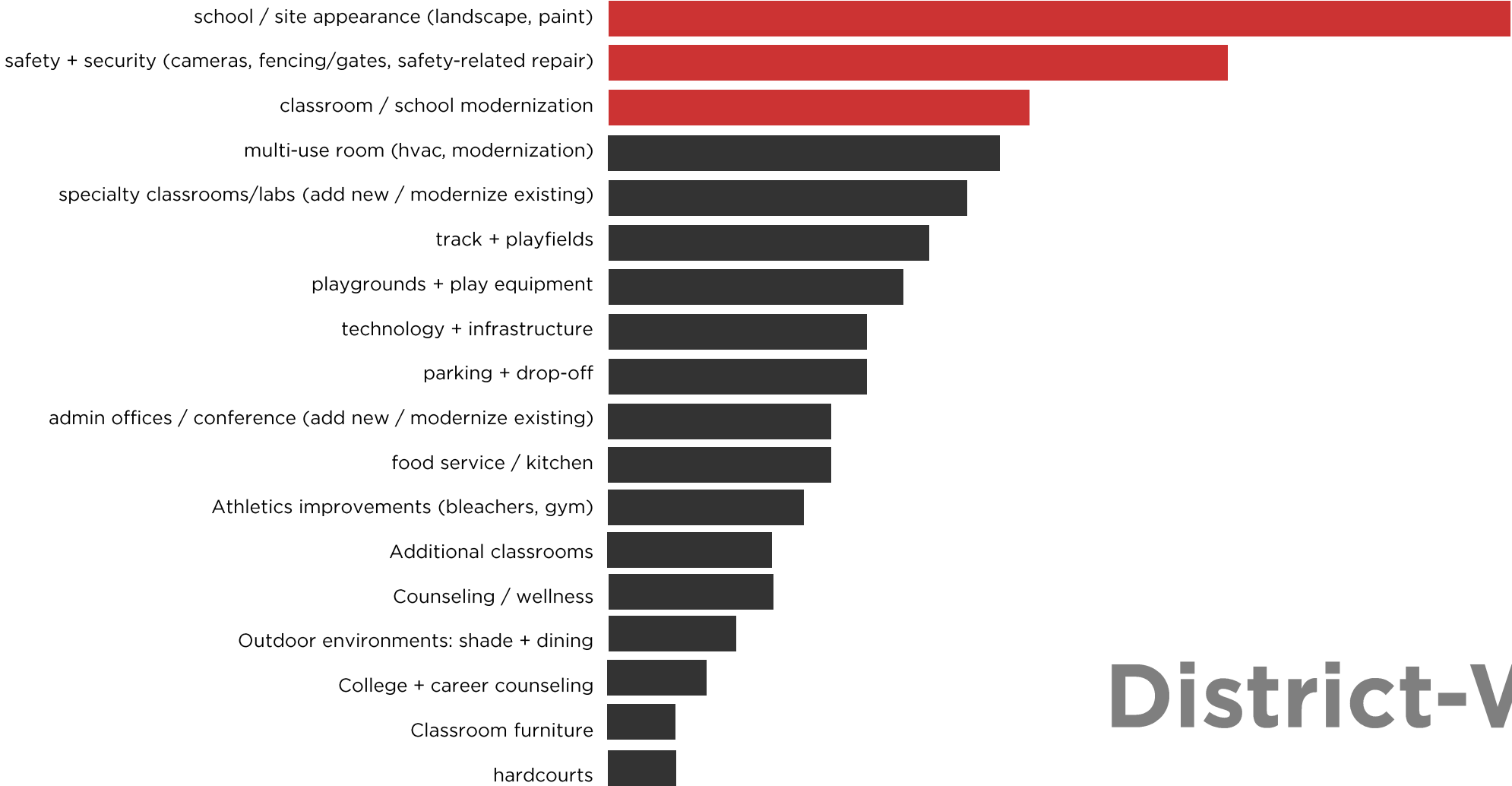
“our library is not prepared for 21st century learning”



principal survey / principal's top priorities



Frequency that item was mentioned as a top priority:

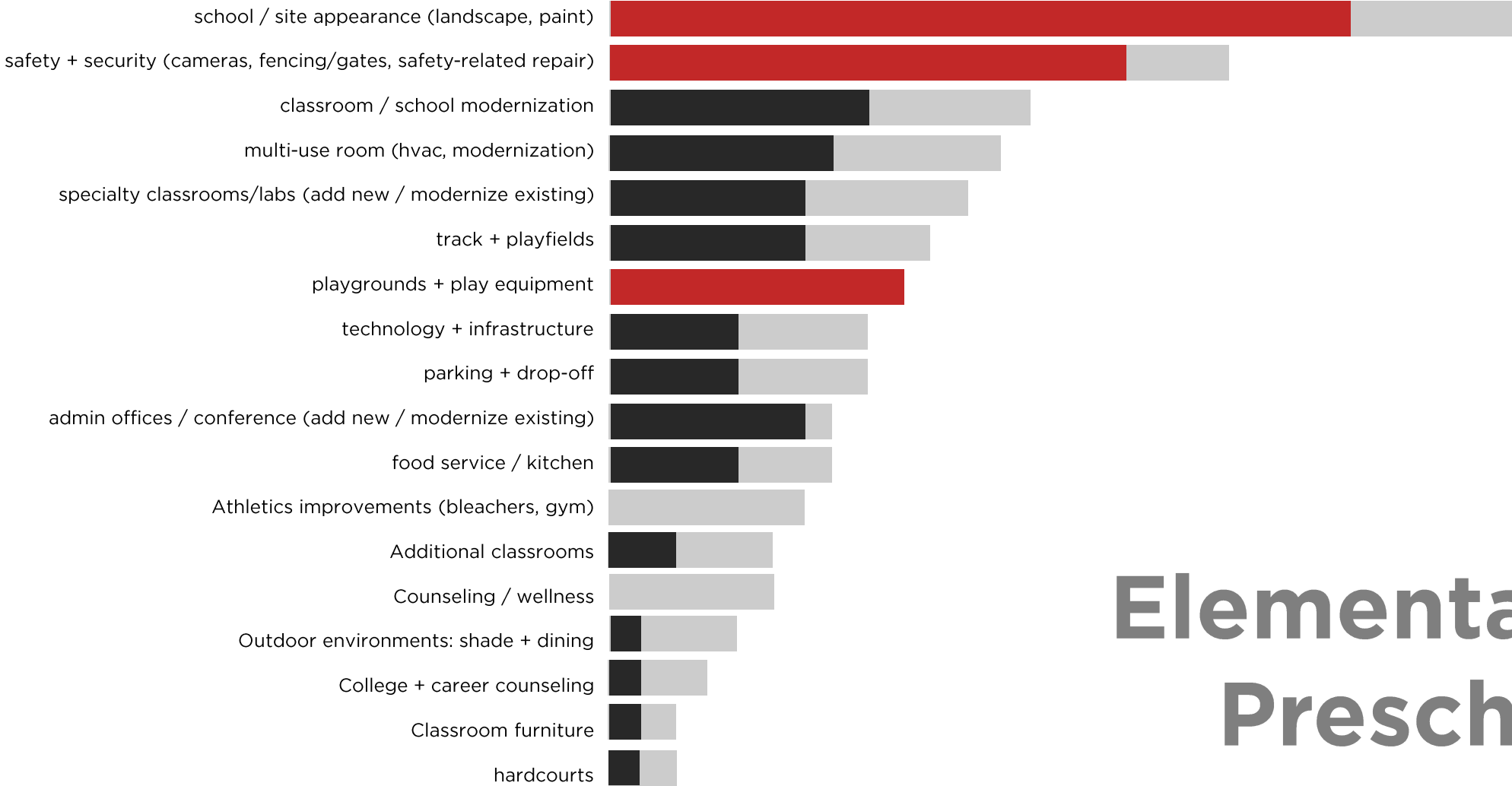


District-Wide

principal survey / principal's top priorities



Frequency that item was mentioned as a top priority:

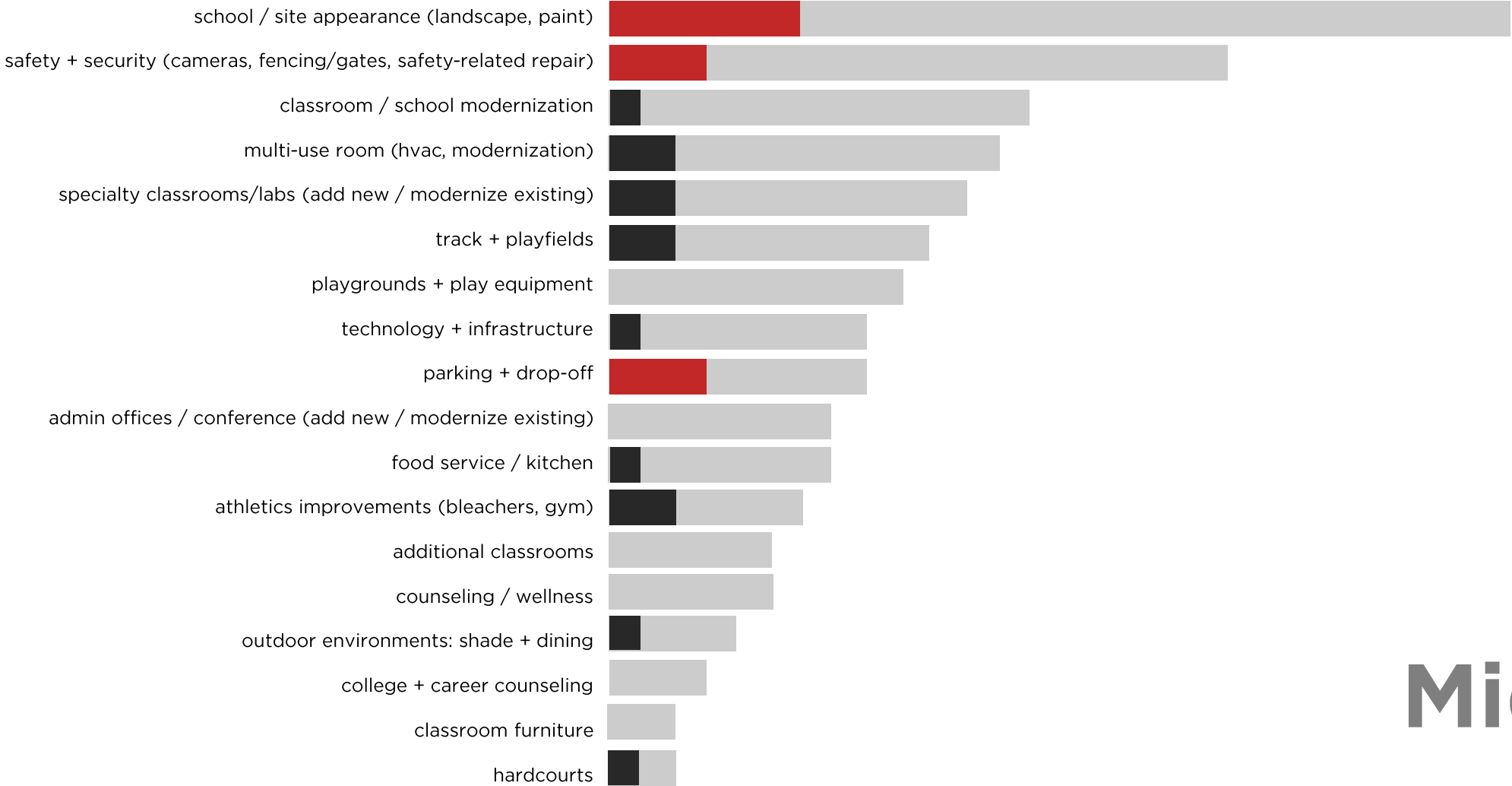


Elementary + Preschools

principal survey / principal's top priorities



Frequency that item was mentioned as a top priority:

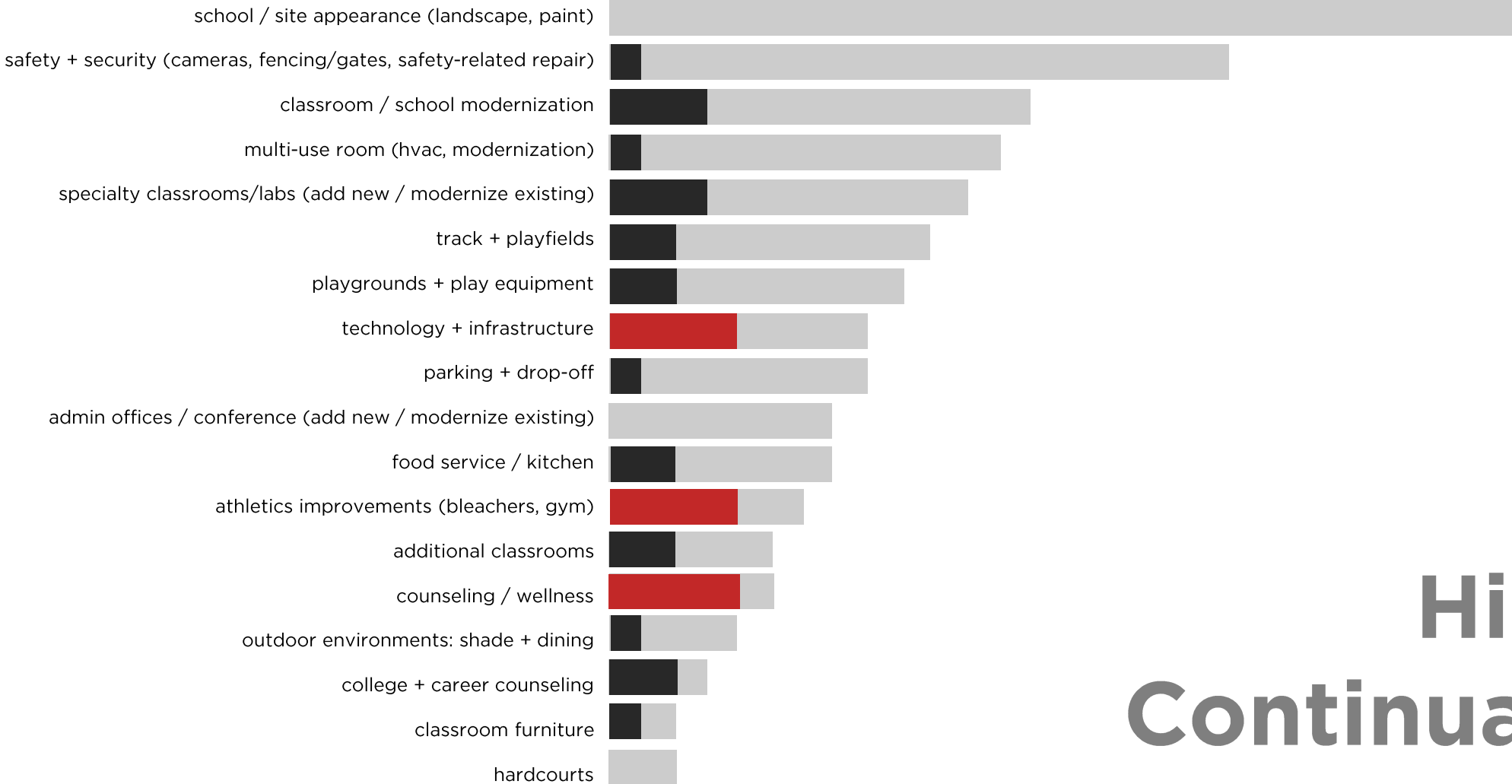


Middle

principal survey / principal's top priorities



Frequency that item was mentioned as a top priority:



High +
Continuation



CHS Mission Statement
We are a community that strives to inspire independent critical thinkers who are

- academically,
- emotionally,
- socially,
- and physically

(Handwritten notes on a large sheet of paper):

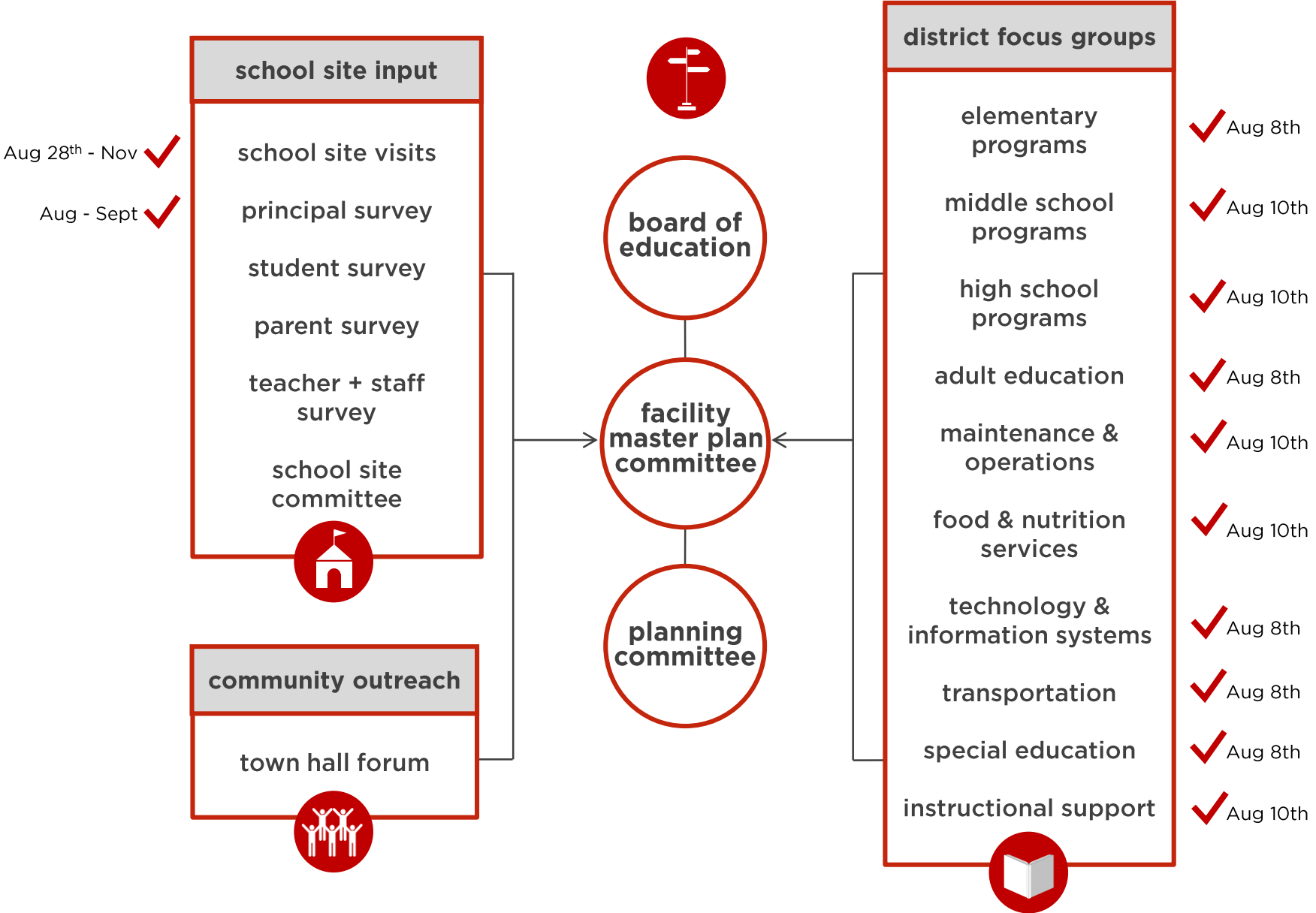
- update buildings (modernize)
- better
- clean up desks
- paint
- fix staff
- cafeteria
- air conditioning (improvement)
- landscaping (improvement)

LPA Phase 2 Activities

(Handwritten notes on a yellow sheet of paper):

POOR PEOPLE'S DRIBBLES

phase 2 / stakeholder engagement



phase 2 / facilities master plan committee (FMPC)

Mtg #1 – November 13, 2018 (6:00 – 8:00pm) *“If You Could Dream”*

- FMP Process & Schedule Overview
- Goal Setting Activity
- Defining Success Group Discussion

Mtg #2 – December 11, 2018 (6:00 – 8:00pm) *Educational Program Opportunities*

- Educational Charrette Summary
- Demographics Overview
- High School Sites Charrette

Mtg #3 – February 13, 2019 (6:00 – 8:00pm) *Vision for School Site Improvements*

- Scopes of Work/Needs Categories
- Sustainable Facilities, Maintenance Goals
- Draft School Master Plan Diagrams

Mtg #4 – April 10, 2019 (6:00 – 8:00pm) *Implementation Planning*

- School Site Committees Priorities
- Total Program Cost + Funding Sources Analysis
- Prioritization Voting Activity

phase 2 / school site committee (SSC)

Town Hall (February 2019) *Vision for School Site Improvements*

- Scopes of Work/Needs Categories
- Sustainable Facilities, Maintenance Goals
- Draft School Master Plan Diagrams

School Site Review of Draft Master Plan Diagrams *Engage School Communities*

Diagrams Live at School Sites for Review and Comment

Follow-Up '1-on-1' (Late March 2019) *Finalize Master Plan Diagrams*

- Individual Meetings to Convey School Site Feedback
- Principal Priorities

FACILITIES MASTER PLAN A 10 Year Vision

School Site Committee Process

Introduction
Thank you for participating in this portion of Master Planning the future of educational facilities in the Mt. Diablo Unified School District. This will be an opportunity to provide meaningful input about the proposed master plan recommendations for your school and to verify that the proposed improvements support the District's vision.

What is a Facilities Plan?
A Facilities Master Plan (FMP) is, by its nature, a broad endeavor. In this process, you will not be designing facilities. While facilities deficiencies may be noted and discovered as a part of this process, a focus on long-range, strategic issues relating specifically to the District's educational and operational goals is a primary focus for this master planning effort. The Facilities Master Plan (FMP) we develop together will be a "living" document and also a strategic planning tool that will identify short-term and long-term facility goals within the District for the next 5-10 years.

Purpose of the School Facility Standards
A component of the planning process is to develop School Facility Standards. The purpose of these standards is to ensure the following:
A Common Baseline
A consistent approach in developing each school site master plan proposal development.
Common Goals
To engage stakeholders in a participatory process in developing the vision.
Outcome Focused
To serve to statement educator's intent for program delivery and goals.
Equitable Quality
To be used for assessing existing facilities and budgeting scope for a long term financial plan.
Continuous Improvement
To be a tool for reevaluation, adjustment and measurement of the plan over time.

Between the Town Hall and the follow-up '1-on-1' meeting, each school will conduct an outreach process of their choosing to obtain input from their stakeholder groups.
Some suggestions for this outreach are:
• Meet with Parents' Club/PTA/School Site Council
• Meet with teachers and staff
• Hang the master plan poster in the staff lounge and/or main office and provide a way for people to provide comments

What is your role as the Principal?

- Attend 3 meetings:
 - One interview with LPA as part of the site assessment process.
 - One Town Hall meeting. Refer to page 2 for SSC meeting specifics.
 - One follow-up '1 on 1' meeting to provide your stakeholder input. Refer to page 2 for '1 on 1' meeting specifics.
- Select members for your proposed School Site Committee (SSC) per the committee makeup recommendations outlined on page 2. This group should be formed prior to the Town Hall meeting.
- At the Town Hall meeting, you will be provided a Condition Assessment report of your school facilities which summarizes your interview and incorporates the input from District facilities. Please review this report for accuracy and provide comments, to be reviewed at the '1 on 1' follow-up meeting.
 - A draft existing Campus Plan. Please confirm that room labels are correct.
 - A draft proposed school site Master Plan diagram. Please confirm your site specific and community needs are addressed in the proposed Master Plan. A form will be provided asking you to fill in what works, what needs to change, and provides an opportunity to document the priority projects supported by your school stakeholders. These items will be reviewed at the follow-up '1 on 1' meeting.
- Only the Principal will be required to attend the follow-up '1 on 1' meeting but we encourage you to bring 2-3 stakeholders from the SSC. You will receive more specific information about this meeting after the Town Hall meeting.

Suggested Outreach Process

Between the Town Hall and the follow-up '1-on-1' meeting, each school will conduct an outreach process of their choosing to obtain input from their stakeholder groups.
Some suggestions for this outreach are:
• Meet with Parents' Club/PTA/School Site Council
• Meet with teachers and staff
• Hang the master plan poster in the staff lounge and/or main office and provide a way for people to provide comments

LPA
7.11.2018

SCHOOL SITE COMMITTEES & FOLLOW-UP

School Site Committee Process

Town Hall
Location: TBD
Day: (date TBD)
Time: 6:00pm - 8:00pm

Follow-Up '1 on 1' schedule
Location: District Office
Day(s): (date TBD)
Time: Appointment time varies per school site.
A sign-up sheet for appointments will be distributed.

School Site Committee Makeup
Suggested participants for the SSC:
Elementary School SSC: 4-5 Members
Principal
(2) Teachers (Lower & Upper Primary Grades)
(1) Classified Staff
(2) Parents Club/PTA

Middle School SSC: 6-7 Members
Principal
(3) Teachers
One from each of the following areas:
• Language Arts/Social Sciences/Math
• Science
• Electives
(1) Classified Staff
(2) Parents Club/PTA
(1) Student

High School SSC: 9-10 Members
Principal
(6) Teachers
One from each of the following areas:
• Language Arts/Social Sciences/Math
• Science
• Electives
• PE
• Competitive Athletics
• Small Learning Community/Academy
(1) Classified Staff
(2) Parents Club/PTA
(1) Student

Questions
If you have any questions, please contact:
Name: Roso Ramos
Email: ramosr@mdou.edu.org
Phone: (924) 442-8000 x4007

FACILITY MASTER PLAN COMPONENTS
Subsequent stakeholder input is a critical component of LPA's Facilities Master Plan process. Below is a graphic of the 4 major components of a Facilities Master Plan, examined as part of the process. We thank you for being part of it.

demographic analysis
enrollment projections
site capacities
student learning standards
attendance boundaries

facility needs assessment
facility needs assessment
inspection survey
maintenance needs
healthy life safety issues
code/ada compliance

financial analysis
financial analysis
state eligibility
alternative funding sources
cash flow analysis

educational vision
educational vision
program goals
technical standards
technology plan
community needs

stakeholder engagement + recommendations

LPA
7.11.2018



next steps / board engagement

Draft Facilities Master Plan Presentation

May 2019

Final FMP Approval

June 2019

Questions?



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