



MT. DIABLO UNIFIED SCHOOL DISTRICT

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October 18, 2021

Kevin Gilbert, Esq.
Glenn Gould, Esq.
Orbach Huff Suarez & Henderson LLP
1901 Harrison Street, Ste. 1630
Oakland, CA 94612

Re: *Legal Services Agreement for 2021-2024*

Dear Glenn:

This letter confirms your engagement as outside counsel for the Mt. Diablo Unified School District ("District"). Enclosed please find a copy of the District's Legal Service Agreement and Case Management and Billing Standards, revised, which form the engagement agreement. Please confirm your firm's acceptance by signing and returning the District's Legal Services Agreement.

The scope of this engagement is to provide representation for the District from July 1, 2020 through June 30, 2023. The scope of representation may be adjusted or modified by the Office of the General Counsel as necessary during the course of this engagement. This letter presumes that no conflict of interest appears in your or your firm's representation of the District in this matter. Of course, as specified in the Legal service agreement, if a conflict arises contact this office immediately and arrange for the appropriate notices, waivers, or both, if applicable.

You have agreed to be the primary attorney for contact with the Office of General Counsel. This confirms that the hourly billing rates for attorneys shall be: Partners – \$275.00 - \$325.00; Associates – \$215.00 to \$285.00, and Paralegals \$135.00 to \$195.00.

We look forward to working with you. Please do not hesitate to call me at (925) 682-8000, extension 4063 if you have any questions.

Sincerely,

Cesar Alvarado
Associate General Counsel

CA/ko
cc: Adam Clark, Ed.D.

Page 2

Encl.