



**MT. DIABLO UNIFIED SCHOOL DISTRICT  
MAINTENANCE DEPARTMENT**

1480 Gasoline Alley  
Concord, California 94520  
(925) 825-7440

2010 MEASURE C

## MEMORANDUM

Date: October 31, 2023

TO: Elizabeth McClanahan, Director of Purchasing Warehouse

FROM: Melanie Koslow, Director of Maintenance & Operations

RE: Project Completion for Bid# 1929 – 2023 Summer Roofing Project,  
Package #2 for Clayton Valley Charter and Northgate High Schools

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This is to advise your office that Courtney, Inc., has completed all work contemplated under Bid# 1929 – 2023 Summer Roofing Project, Package #2 Clayton Valley Charter and Northgate High Schools according to the District's Drawings and Specifications. Please take steps to process this for Board action on November 8, 2023.

The final contract price is: \$4,367,309.00

1. The funding source for this project was Deferred Maintenance and Measure C

If you have any additional questions concerning the completion of this project, please contact me at extension 3815.

Signed



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Melanie Koslow

MK/mh

cc File