



**MT. DIABLO UNIFIED SCHOOL DISTRICT
MAINTENANCE DEPARTMENT**
1480 Gasoline Alley
Concord, California 94520
(925) 825-7440

MEMORANDUM

Date: January 5, 2024

TO: Elizabeth McClanahan, Director of Purchasing Warehouse

FROM: Melanie Koslow, Director of Maintenance & Operations

RE: Project Completion for PO# 240489 – Football Field Turf Project for Riverview Middle School

This is to advise your office that KYA Services LLC, has completed all work contemplated for PO# 240489 – Football Field Turf Project for Riverview Middle School according to the District's Drawings and Specifications. Please take steps to process this for Board action on January 17, 2024.

The final contract price is: \$334,921.11

1. The funding source for this project was Health & Safety

If you have any additional questions concerning the completion of this project, please contact me at extension 3815.

Signed

A handwritten signature in blue ink, appearing to read "Melanie Koslow", written over a horizontal line.

Melanie Koslow

MK/mh

cc File