

February 22, 2024

Melanie Koslow
Director Maintenance, Operations & Facilities
Mt. Diablo Unified School District
1480 Gasoline Alley
Concord, California 94520

Subject: MDUSD Central Kitchen Study

Dear Melanie,

Nacht & Lewis (N&L) is pleased to continue to provide professional architectural services to you and the Mt. Diablo Unified School District (District). This proposal is based on discussions with you and Alexandra Emmott past several months and during our site meeting on October 20, 2023. The following forms the basis of this proposal.

Project Understanding:

- The District runs a central kitchen out of two facilities. One is located at the District facility on Gasoline Alley and the other at the Loma Vista Adult Education Center. The Gasoline Alley facility is primarily storage and receiving, while the Loma Vista facility is primarily production and distribution.
- The District would like to use funds to upgrade some equipment and possibly electrical and plumbing infrastructure at the Loma Vista facility.
- District would like to explore options of upgrading without triggering alteration requirements such as ADA path of travel upgrades at Loma Vista.
- N&L will engage AMD Foodservice Design to assist in the analysis and options around kitchen improvements.
- N&L will walk with site with AMD Foodservice Design to review the existing field conditions to note in the report.
- N&L will prepare a feasibility report with a foodservice equipment package meeting the District needs and non-alteration criteria.

Schedule:

- The proposed schedule is attached as Exhibit B.
- Estimated start of project mid-March after Board approval
- Estimated end of project is end of May

Fee Request

Nacht & Lewis proposes providing this work as a lump sum fee of **\$20,357** inclusive of all normal reimbursable expenses and deliverables indicated in this proposal. This fee will be billed on a monthly percent completion basis through the duration of the project.

Additional Services:

If additional work is requested by MDUSD during the course of this project, additional service fees will be negotiated in advance based on our 2024 hourly billing rates. No additional work will be performed without written direction from MDUSD.

Please review and if you have any questions, please feel free to give me a call. Otherwise, please prepare the appropriate A/E services agreement(s) or purchase order for our review and approval.

Sincerely,



Eric Sifuentes, CASp, RA
Associate Principal
Nacht & Lewis Architects, Inc.



2024 Billing Rate Schedule

<u>POSITION</u>	<u>HOURLY RATE</u>
Principal	365.00
Practice Leader	305.00
Senior Project Manager	270.00
Project Manager	235.00
Senior Project Architect	250.00
Project Architect	220.00
Senior Project Coordinator	215.00
Project Coordinator	185.00
Designer	185.00
Interior Designer	185.00
Senior Design Technician II	170.00
Senior Design Technician	155.00
Design Technology Coordinator	155.00
Design Technician	140.00
Graphic Designer	145.00
Office Manager	150.00
Marketing Coordinator	125.00
Project Administrator	125.00

Billing rates are subject to review and change on the anniversary date of the contract.

Reimbursable expenses include reproductions, plotting, postage, shipping, meals, travel, lodging, models and renderings. Reimbursable expenses will be billed at actual cost plus an administrative charge of 10%. Mileage is at the Internal Revenue Service standard mileage rate. The current rate is 58.5 cents per mile.

MDUSD Central Kitchen Study - Project Schedule

