

MINUTES
REGULAR MEETING OF THE BOARD OF EDUCATION
MT. DIABLO UNIFIED SCHOOL DISTRICT
Monday, June 1, 2015 (5:00 p.m./7:00 p.m.)

Board Members: Cheryl Hansen, Debra Mason, Barbara Oaks, Brian Lawrence, and Linda Mayo

Administrative Staff: Superintendent Nellie Meyer, Associate General Counsel Deborah Cooksey

CALL TO ORDER

President Hansen called the meeting to order at 5:00 p.m. and conducted Roll Call with all Board members present except Mr. Lawrence.

CLOSED SESSION AGENDA

3.1(Item #1) Expulsion of Student #16-15 from all Regular Schools of the Mt. Diablo Unified School District

The expulsion of Student #16-15 from all regular schools of Mt. Diablo Unified School District and be allowed to stay at Home & Hospital for the remainder of 2014-15 school year. Student #16-15 will be assigned to Diablo Community Day School for 2015-16 school year.

3.2 (Item #2) Readmission of Student #7-15 into the Mt. Diablo Unified School District

Readmission of Student #7-15 into the Mt. Diablo Unified School District.

3.3 (Item #3) Readmission of Student #9-15 into the Mt. Diablo Unified School District

Readmission of Student #9-15 into the Mt. Diablo Unified School District.

3.4 (Item #4) Discipline, Dismissal or Release of Public Employee

3.5 (Item #5) Discipline, Dismissal or Release of Public Employee

3.6 (Item #6) Discipline, Dismissal or Release of Public Employee

3.7 (Item #7) Discipline, Dismissal, Release or Reassignment of Public Employee - Eight Cases

Discipline, Dismissal, Release or Reassignment of Public Employee - Eight Cases.

3.8 (Item #8) Anticipated Litigation - Conference with Legal Counsel pursuant to Gov't. Code Sec. 54956.9(b), Significant Exposure to Litigation: Four Cases

Anticipated Litigation - Conference with Legal Counsel pursuant to Gov't. Code Sec. 54956.9(b), Significant Exposure to Litigation: Four Cases.

3.9 (Item #9) Existing Litigation - Conference with Legal Counsel Government Code Section 54956.9(a) California Taxpayers Action Network (CTAN) v. MDUSD and Tabor Const., Inc., Contra Costa Superior Court Case No. MSC14-00996

Existing Litigation - Conference with Legal Counsel Government Code Section 54956.9(a)
California Taxpayers Action Network (CTAN) v. MDUSD and Tabor Const., Inc., Contra Costa Superior Court Case No. MSC14-00996.

3.10 (Item #10) Existing Litigation - Conference with Legal Counsel (Paragraph (1) of subdivision (d) of Government Code Section 54956.9) H.W., a Minor v. Mt. Diablo Unified School District, Contra Costa Superior Court Case No. C13-02080

Existing Litigation - Conference with Legal Counsel (Paragraph (1) of subdivision (d) of Government Code Section 54956.9) H.W., a Minor v. Mt. Diablo Unified School District, Contra Costa Superior Court Case No. C13-02080.

3.11 (Item #11) Existing Litigation - Conference with Legal Counsel (Paragraph (1) of subdivision (d) of Government Code Section 54956.9) Mt. Diablo Unified School District v. Clayton Valley Charter High School, et al., Contra Costa Superior Court Case No. MSC15-00574

Existing Litigation - Conference with Legal Counsel (Paragraph (1) of subdivision (d) of Government Code Section 54956.9) Mt. Diablo Unified School District v. Clayton Valley Charter High School, et al., Contra Costa Superior Court Case No. MSC15-00574.

3.12 (Item #12) Negotiations - The Board may discuss negotiations or provide direction to its representatives regarding represented employees, pursuant to EERA (Govt. Code Section 3549.1) Agency negotiators: Lawrence Shoenke and Deborah Cooksey, Agencies: MDEA, DMA, MDSPA, CST Local 1 and Teamsters Local 856

PUBLIC COMMENT

There was no Public Comment.

ADJOURN TO CLOSED SESSION

The Board adjourned to Closed Session at 5:03 p.m.

Mr. Lawrence arrived during Closed Session.

RECONVENE OPEN SESSION

The Board reconvened Open Session at 7:18 p.m.

PRELIMINARY BUSINESS

President Hansen led the Pledge of Allegiance and conducted Roll Call with all Board members present.

REPORT OUT ACTION TAKEN IN CLOSED SESSION

8.1 (Item #1) Expulsion of Student #16-15 from all Regular Schools of Mt. Diablo Unified School District

The expulsion of Student #16-15 from all regular schools of Mt. Diablo Unified School District and be allowed to stay at Home & Hospital for the remainder of 2014-15 school year. Student #16-15 will be assigned to Diablo Community Day School for the 2015-16 school year.

Oaks moved, Mayo seconded, and the Board voted 5-0-0 to approve the expulsion of Student #16-15 from all regular schools of Mt. Diablo Unified School District, and that Student #16-15 will remain in Home & Hospital for the remainder of the year. Placement of Student #16-15 will be determined by Student Services for the 2015-16 year. Student #16-15 may apply for readmission after June 1, 2016. It is required that student #16-15 participates in 20 hours of counseling to address sexual harassment, complete 30 hours of community service, and show evidence of a successful school experience with good attendance, no suspendible behavior infraction, and maintain a least a 2.0 GPA. Student Services will determine the school placement for Student #16-15.

8.2 (Item #2) Readmission of Student #7-15 into the Mt. Diablo Unified School District

Readmission of Student #7-15 into the Mt. Diablo Unified School District.

The Board voted 5-0-0 to approve the readmission of Student #7-15 into the Mt. Diablo Unified School District.

8.3 (Item #3) Readmission of Student #9-15 into the Mt. Diablo Unified School District

Readmission of Student #9-15 into the Mt. Diablo Unified School District.

The Board voted 5-0-0 to approve the readmission of Student #9-15 into the Mt. Diablo Unified School District.

8.4 (Item #4) Discipline, Dismissal or Release of Public Employee

Discipline, Dismissal, Release or Reassignment of Public Employee

The Board voted 5-0-0 to approve the Public Employee dismissal.

8.5 (Item #5) Discipline, Dismissal or Release of Public Employee

Discipline, Dismissal, Release or Reassignment of Public Employee

The Board voted 5-0-0 to approve the Public Employee dismissal.

8.6 (Item #6) Discipline, Dismissal or Release of Public Employee

Discipline, Dismissal, Release or Reassignment of Public Employee

The Board held conference with counsel regarding one case of Discipline, Dismissal, Release or Reassignment of Public Employee.

8.7 (Item #7) Discipline, Dismissal, Release or Reassignment of Public Employee – Eight Cases

Discipline, Dismissal, Release or Reassignment of Public Employee – Eight Cases

The Board received information from staff about seven cases of employee reassignment.

8.8 (Item #8) Anticipated Litigation - Conference with Legal Counsel pursuant to Gov't. Code Sec. 54956.9(b), Significant Exposure to Litigation: Four Cases

Anticipated Litigation - Conference with Legal Counsel pursuant to Gov't. Code Sec. 54956.9(b), Significant Exposure to Litigation: Four Cases.

The Board held conference with legal counsel regarding two cases.

8.9 (Item #9) Existing Litigation - Conference with Legal Counsel Government Code Section 54956.9(a) California Taxpayers Action Network (CTAN) v. MDUSD and Tabor Const., Inc., Contra Costa Superior Court Case No. MSC14-00996

Existing Litigation - Conference with Legal Counsel Government Code Section 54956.9(a) California Taxpayers Action Network (CTAN) v. MDUSD and Tabor Const., Inc., Contra Costa Superior Court Case No. MSC14-00996.

The Board voted 5-0-0 to approve authority of general counsel to retain legal counsel to defend the appeal.

8.10 (Item #10) Existing Litigation - Conference with Legal Counsel (Paragraph (1) of subdivision (d) of Government Code Section 54956.9) H.W., a Minor v. Mt. Diablo Unified School District, Contra Costa Superior Court Case No. C13-02080

Existing Litigation - Conference with Legal Counsel (Paragraph (1) of subdivision (d) of Government Code Section 54956.9) H.W., a Minor v. Mt. Diablo Unified School District, Contra Costa Superior Court Case No. C13-02080.

This item was pulled by staff.

8.11 (Item #11) Existing Litigation - Conference with Legal Counsel (Paragraph (1) of subdivision (d) of Government Code Section 54956.9) Mt. Diablo Unified School District v. Clayton Valley Charter High School, et al., Contra Costa Superior Court Case No. MSC15-00574

Existing Litigation - Conference with Legal Counsel (Paragraph (1) of subdivision (d) of Government Code Section 54956.9) Mt. Diablo Unified School District v. Clayton Valley Charter High School, et al., Contra Costa Superior Court Case No. MSC15-00574.

The Board gave direction to counsel.

8.12 (Item #12) Negotiations - The Board may discuss negotiations or provide direction to its representatives regarding represented employees, pursuant to EERA (Govt. Code Section 3549.1) Agency negotiators: Lawrence Shoenke and Deborah Cooksey, Agencies: MDEA, DMA, MDSPA, CST Local 1 and Teamsters Local 856

The Board conferenced with its representatives and gave direction on negotiations.

BOARD MEMBER REPORTS

Ms. Mayo reported that she attended the joint meeting between the Parent Advisory Committee and the District English Learner Advisory Committee (DELAC), where they provided input on the Local Control Accountability Plan (LCAP). Ms. Mayo shared that she attended the Budget Advisory Committee meeting, and she thanked John Salazar who has been her Board appointee to that committee. Ms. Mayo noted that she has submitted an appointee recommendation to the Board for approval at a future meeting. Ms. Mayo announced that she attended the District's retirement reception and the Bridge Program's graduation ceremony. Ms. Mayo requested that the Board receive a report on the fiscal impact of the sanitary district's proposed fee increases.

Ms. Oaks reported that she attended the Budget Advisory Committee meeting, and gave a reminder that those meetings are open to the public. Ms. Oaks shared that she attended the Bridge Program's graduation ceremony, and several of the high school performing arts presentations, including a performance at Concord High School and a concert by Northgate High School's band at Yoshi's in Oakland. Ms. Oaks complimented the performing arts programs at the high schools on the high quality of the student's work.

Ms. Mason reported that she attended the Northgate High School concert at the Leshner Center and the Concord High School production of *Guys & Dolls*. Ms. Mason shared that she attended a volunteer tea at Bel Air Elementary School, Open House at Gateway High School, and a robotics event and bike rodeo at Riverview Middle School. Ms. Mason shared that she attended the joint meeting between the Parent Advisory Committee and the District English Learner Advisory Committee (DELAC), the District's Coordinated School Health committee meeting, the retirement reception, as well as a subcommittee meeting with members of the Contra Costa Community College District Governing Board.

Ms. Hansen acknowledged and congratulated the District's retirees. Ms. Hansen shared that she attended the Ygnacio Valley High School Education Academy's annual banquet, and she recognized teacher Thatcher Palmer for his work. Ms. Hansen reported that she attended the Bridge Program's graduation ceremony, and she visited Concord High School's athletic facilities. Ms. Hansen reported that she and Ms. Mason attended a follow-up meeting with members of the Contra Costa Community College District Governing Board, where they discussed dual enrollment and the Middle College program. Ms. Hansen recognized James Wogan for his work putting together the District's Coordinated School Health Committee, and she noted that the committee is discussing a proposal for a Wellness Coordinator position. Ms. Hansen announced to the Board that the city of Walnut Creek would like to hold a joint meeting with the Board on Monday, June 29.

SUPERINTENDENT'S REPORT

Dr. Meyer shared that a draft of the Local Control Accountability Plan (LCAP) is available for review until June 22.

Dr. Meyer reported that the last Parent Advisory Committee (PAC) meeting of the year was held at Serendipity as a joint meeting with the District English Learner Advisory Committee (DELAC). The two committees discussed ways to increase student achievement and improve District processes, a conversation which Dr. Meyer noted will continue at this meeting.

Dr. Meyer thanked the LCAP team for their hard work this year, and the Fiscal department which aligned the District budget with the Plan. Dr. Meyer shared that she and Nance Juner attended the May Revise meeting held by School Services of California in Sacramento. Dr. Meyer reported that the District will be seeing funding increases this year, which will be discussed in greater detail during the budget presentation.

Dr. Meyer shared that the District-wide retirement reception was held last week, and thanked all of the retirees for their years of service. Dr. Meyer recognized and thanked Jeanne Duarte, Director of English Learner Services. Dr. Meyer shared photos from the retirement reception.

Dr. Meyer shared that she attended Northgate High School's Instrumental Music production at the Leshner Center for Performing Arts, and she commended the students for their professional performance. Dr. Meyer gave special thanks to the Northgate High School Music Boosters.

Dr. Meyer recognized Concord High School and Foothill Middle School for receiving the California Gold Ribbon Schools Award. Award recipients were celebrated at a luncheon hosted by State Superintendent Tom Torlekson in San Francisco.

Dr. Meyer shared that the Bridge Program for special needs high school students and adults held the first of many graduation ceremonies in the District. The event was led by Principal Samantha Espinoza, and was an uplifting and heartwarming event.

Dr. Meyer announced that this is the last Board meeting before the last day of school, and gave special thanks to all of the employees who support the students in the District.

REPORTS/INFORMATION

There were no Reports/Information.

PUBLIC EMPLOYEE APPOINTMENT

12.1 Appointment of Assistant Superintendent, Elementary

Interviews have been conducted, and a candidate has been selected to fill the position of Assistant Superintendent, Elementary.

Dr. Meyer recommended Dr. Mary-Louise Newling for the position of Assistant Superintendent, Elementary.

Mayo moved, Mason seconded, and the Board voted 5-0-0 to approve the appointment of Mary-Louise Newling to the position of Assistant Superintendent, Elementary.

12.2 Appointment of Executive Director of Instructional Support

Interviews have been conducted, and a candidate has been selected to fill the position of Executive Director of Instructional Support.

Dr. Meyer recommended Jennifer Sachs for the position of Executive Director of Instructional Support.

Oaks moved, Mayo seconded, and the Board voted 5-0-0 to approve the appointment of Jennifer Sachs to the position of Executive Director of Instructional Support.

12.3 Appointment of Principal, High School - Ygnacio Valley High School

Interviews have been conducted, and a candidate has been selected to fill the position of Principal, High School - Ygnacio Valley High School.

Dr. Meyer recommended Efa Huckaby for the position of Principal, High School - Ygnacio Valley High School.

Oaks moved, Lawrence seconded, and the Board voted 5-0-0 to approve the appointment of Efa Huckaby to the position of Principal, High School - Ygnacio Valley High School.

CONSENT AGENDA

Oaks moved, Lawrence seconded, and the Board voted 5-0-0 to approve all Consent Agenda items, with the exception of Items #4, 13, 14, 15, 16, 17, 25, and 27, thereby approving the following:

13.1 (Item #1) Items listed under Consent Agenda are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the consent agenda upon the request of any member of the Board and acted upon separately.

Items listed under Consent Agenda are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the consent agenda upon the request of any member of the Board and acted upon separately.

13.2 (Item #2) College Park High School's Independent Contract for The Event Group for Junior Prom on 3/19/16 & Senior Ball on 5/14/16

College Park High School is requesting approval of Independent Service Contracts with The Event Group for the Junior Prom being held at The Turf Club at Golden Gate Fields on 3/19/16 and their Senior Ball being held at the Scottish Rite in Oakland on 5/14/2016.

13.3 (Item #3) Increase in the Independent Service Contract Between The Event Group and College Park High School

On October 29, 2014, the Board approved an Independent Service Contract for The Event Group, an event planning service, for College Park High School's Senior Ball. The total amount approved at that time was \$44,000. Due to additional tickets sold, the final invoice increases the contract by \$10,500. The total amount is now \$54,500.

13.4 (Item #5) Amendment to the Contract Between Mt. Diablo Unified School District Shore Acres and Soul Shoppe

The Soul Shoppe and Shore Acres had a contract entered in August 2014 for five workshops and one parent information night to be held during the 2014-15 school year. In March 2015, an additional workshop was added. The original contract did not go to the Board. However, as Mt. Diablo Unified School District has now spent more than \$25,000 with this vendor, Board approval is needed for the amendment.

13.5 (Item #6) Amendment to the Contract Between Camp Silverspur and Wren Avenue Elementary

Wren Avenue Elementary School attended an Outdoor Education program at Camp Silverspur April 28 - May 1, 2015. The original contract was approved on February 23, 2015 for \$12,510, while actual costs were \$18,927.50 due to the attendance of additional students, chaperones, lifeguards.

13.6 (Item #7) CIF Representatives

Annual Board approval is required for designated staff to vote at league, section, and state meetings regarding high school interscholastic athletics.

13.7 (Item #8) Memorandum of Understanding and Contract Amendment Between Seneca Family of Agencies and Mt. Diablo Unified School District

On April 30, 2014, the Board approved Interagency Agreement #28-325-4 with the Contra Costa County – Health Services Division for \$3,250,000. This contract authorized County Mental Health (CMH) to utilize existing contracts with Community Based Organizations, such as Seneca, to provide educationally related mental health services (ERMHS) to Medi-Cal eligible students as designated in their IEPs for the 2013-14 fiscal year with an automatic extension period through December 31, 2014. Under this agreement, MDUSD was responsible for paying the cost of ERMHS to CMH for students ineligible for Medi-Cal. For the 2013-14 fiscal year, the ERMHS cost for Seneca under this agreement with CMH was \$1,072,172.83.

By directly contracting with Seneca for students ineligible for Medi-Cal, MDUSD will be able to provide a continuity of the same quality services at a rate that is 17.67% lower than CMH's rates. Students who are eligible for Medi-Cal will continue receiving services through a separate agreement with CMH at no cost to the District. Based on the last two quarters of 2013-14 financial data, this new billing structure under the MOU will generate cost savings of approximately \$96,000 for the six month period of January through June 2015.

Additionally, under Interagency Agreement #29-513-15, CMH subcontracted with Seneca to provide three dedicated classrooms for intensive special education services at \$19,000 per month. Instead of contracting with CMH, MDUSD will directly contract with Seneca to continue classroom services from January 1, 2015 through June 30, 2015 at the same rate. There are no additional costs as funds from the CMH contract will be realigned to the Seneca contract. Seneca's 2014-15 NPS master contract was originally approved by the Board on September 24, 2014 for \$540,000. Staff is requesting approval to amend the existing contract with Seneca for an additional \$790,301 to provide a continuation of special education services, including mental health services, for January 1, 2015 through June 30, 2015.

13.8 (Item #9) Contract Increase with Non-Public Agency Ed Support Services

Ed Support Services currently provides intensive behavioral services for the Mt. Diablo Unified School District including 14 behavioral aides (6.5hrs/day) with clinical supervision and functional behavioral assessments upon District request. These are direct IEP-driven services that are provided according to the terms of a Master Contract and Individual Service Agreement. The District currently has an approved contract for \$475,000. Additional funds of \$220,000 are requested for the remainder of the 2014-15 school year. The requested increase is due to the number of students receiving the service increasing from nine to fourteen at this time. Services are reviewed at each IEP and transitioned to a District provider whenever possible.

13.9 (Item #10) Approval of Non-Public Agencies Purchase Order/Master Contract for Speech & Language Therapy Services for the 2015-16 School Year

This school year, the Personnel Services department and Special Education have found 10 new District staff employees to fill vacant Speech and Language Pathologists positions for the 2015-16 school year. This is a significant improvement to the Mt. Diablo Unified School District Speech and Language Department with coverage of services and support at the sites. However, Mt. Diablo Unified School District continues to have a need to utilize Independent Service Contractors to provide services established through the Individualized Education Plan (IEP) process. Both 360 Degree Customer Inc. and BMR Health Services Inc. have SLP's who can provide speech and language pathologists (SLP's) for vacant SLP positions in the District, independent speech evaluations, and speech

services to Non-Public Schools. A comparison sheet is attached in the supporting documents with a breakdown of information.

13.10 (Item #11) Joint Use Lease Agreement Between Mt. Diablo Unified School District and Anova Center for Education

The District wishes to continue its Joint Use Agreement with Anova Center for Education. The Anova Center for Education is a non-public school, providing Special Education Services to District students on the autism spectrum.

The location of the lease will be Holbrook Elementary School. The Anova Center will continue to share space with the Measure C administrative team. The term of the lease shall be one year, commencing July 1, 2015 and shall end on June 30, 2016. The District intends to allow the Anova Center to use approximately 9,907 square feet of classroom and office space, and outdoor parking space. Anova agrees to pay the sum of \$1.67117 per square foot per month for 2015-16. Anova has agreed to pay utilities, maintain and repair the premises, and fully defend and indemnify the District.

13.11 (Item #12) Independent Services Contract with November Learning, LLC and Mt. Diablo Unified School District

Lainie Rowell of November Learning will provide professional development to our teachers on June 16 and August 11, 2015 as part of the Summer Learning Academies. The workshop will provide innovative ways to improve teaching and learning. Mt. Diablo Unified School District has done more than \$25,000 business with November Learning in 2014-15, requiring this contract to come before the Board.

13.12 (Item #18) Recommended Action for Certificated Personnel

Changes in status of the following certificated employees.

13.13 (Item #19) Request to Increase and Decrease Full Time Equivalent (FTE) for the 2014-15 School Year and 2015-16 School Year

The attached positions are requested to be increased and decreased as described.

13.14 (Item #20) Release of Temporary Certificated Employees

In accordance with Education Code 44954, the District requests that all certificated employees on temporary contracts for the 2014-15 school year who have not been re-employed for 2015-16 be released at the end of the 2014-15 school year.

Education Code 44954 states:

Governing boards of school districts may release temporary employees requiring certification qualifications under the following circumstances:

- (a) At the pleasure of the Board prior to serving during one school year at least 75 percent of the number of days the regular schools of the district maintained.
- (b) After serving during one school year the number of days set forth in subdivision (a), if the employee is notified before the end of the school year of the District's decision not to reelect the employee for the next succeeding year.

This action is taken annually in an effort to provide the District with maximum flexibility in staffing for the next succeeding school year. There are 78 temporary positions throughout the District that will receive a release notice.

To date, the District has been able to rehire 130 temporary teachers for the 2015-16 school year, with another 28 contracts pending.

13.16 (Item #22) Classified Personnel: Request to Increase/Decrease Full Time Equivalent (FTE) for the 2014-15 and 2015-16 School Year

The attached positions are requested to be increased/decreased as described.

13.17 (Item #23) Increase Current RFP #1665 - Swimming Pool Maintenance Service contract with East Bay Pool Services

RFP #1665 was called to provide Swimming Pool Maintenance Service. At the October 23, 2013 Board Meeting, East Bay Pool Service was awarded the service contract.

At the October 29, 2014 Board Meeting, a one year option to renew was approved.

With the addition of the swimming pool at Northgate High School, an increase to the contract in the amount of \$18,750 is necessary.

Scope of work includes, but is not limited to: materials, labor, supervision, transportation, permits, licenses, equipment, and any incidentals necessary for swimming pool maintenance service at College Park High School, Mt. Diablo High School, and Northgate High School. Once contract term has expired these services will go out to bid.

13.19 (Item #26) Award of Bid #1710: Tennis Court Resurfacing at Pleasant Hill Middle School

Bid #1710 was called to provide Tennis Court Resurfacing at Pleasant Hill Middle School. The lowest responsible bidder was Vintage Contractors, Inc.; for the amount of \$163,480 (Base Bid) with accepted alternates totaling \$56,680 for a total award of \$220,480. The scope of work includes, but not limited to the removal of court surfacing, installation of slip sheet surface, installation of nets, posts, center strap, post, and fencing replacement.

13.20 (Item #28) Award of Bid #1686: Classroom Technology Enhancement

Bid #1686 was called to provide Classroom Technology pricing. The lowest responsible bidders were Decotech Systems, Inc., Lightspeed Technology, and Apple Computer.

The scope of items include, but are not limited to: desktop computers, laptops, printers, wireless audio communication devices, Chromebooks, mobile storage carts, switches and components, Microsoft licensing, wireless and network technology equipment, and support.

The District intends to order, by site, as needed for each phase of technology enhancement.

The Apple products outlined in Section Three of the bid package will be purchased through the Sole Source Authorization approved by the Board at the December 11, 2013 Board meeting.

13.21 (Item #29) Award of Bid #1708: Door Refinishing Modernization Group 1

Bid #1708 was called to provide for Door Refinishing at Bel Air Elementary School, College Park High School, Concord High School, Mt. Diablo High School, Northgate High School, and Riverview Middle School. Bid alternates include painting interior of gymnasium at Ygnacio Valley High School and interior painting of 10 kitchens (College Park High School, Mt. Diablo High School, Oak Grove Middle School, Concord High School, Ygnacio Valley High School, Clayton Valley Charter High School, Bel Air Elementary School, Rio Vista Elementary School, Riverview Middle School, and Shore Acres Elementary School).

The lowest responsible bidder was Diamond Painting Company.

The Base Bid scope of work includes, but is not limited to cleaning, scraping, filling imperfections, priming, and painting facial surfaces of specified doors on seven campus. Final contract recommendation for all three alternates for a total contract award in the amount of \$125,490.

13.22 (Item #30) Award of Bid #1707 for Classroom Furniture 2015

Bid #1707 was called to provide the purchase and delivery of classroom furniture. New furniture consisting of tables, chairs, and workstations will be used to update and/or add to various libraries, and to convert regular classrooms to computer labs. The lowest, responsive bidder is School Specialty, Inc. for the base bid amount of \$54,393.18, all taxes included.

13.23 (Item #31) Award of Bid #1709 for Printing and Mailing of Adult Education Class Schedules

Bid No.1709 was called to provide Printing and Mailing of Adult Education Class Schedules. The lowest, responsive bidder is Folger Graphics, Inc., for the total bid amount of \$86,665 (not including postage.) The scope of work includes but is not limited to the printing of the Mt. Diablo Adult Education Class Schedules for Winter, Spring, Summer, and Fall. Including mailing specifications and special instructions as defined in the bid package. All catalogs will be delivered to the post office, pre-sorted bulk mail, using Mt. Diablo Adult Education postal permit.

13.24 (Item #32) Project Inspector Contract for Athletic Facility Improvement Project #1675 at Mt. Diablo High School

The services of a State Certified Project Inspector are required to oversee, inspect and to do all work associated with the Athletic Facility Improvement Project #1675 at Mt. Diablo High School is conducted in compliance with all DSA approved drawings, specifications, and applicable codes and regulations.

Staff requested proposals from four qualified DSA inspection services, and is recommending that a contract be awarded to Alisha Jensen for a ‘not to exceed’ fee of \$10,200 for the provision of said services. If approved by Board action, Project Inspector still requires approval/authorization by DSA.

13.25 (Item #33) Project Inspector Contract for Athletic Facility Improvement Project #1619 at College Park High School

The services of a State Certified Project Inspector are required to oversee and inspect all work associated with the Athletic Facility Improvement Project #1619 at College Park High School is conducted in compliance with all DSA approved drawings, specifications, and applicable codes and regulations.

Staff requested proposals from four qualified DSA inspection services, and is recommending that a contract be awarded to Alisha Jensen for a ‘not to exceed’ fee of \$34,000 for the provision of said services.

If approved by Board action, Project Inspector still requires approval/authorization by DSA.

13.26 (Item #34) Minutes for the Board of Education Meeting held on May 4, 2015

Minutes for the Board of Education Meeting held on May 4, 2015, are being brought forward for approval.

CONSENT ITEMS PULLED FOR DISCUSSION

14.1 (Item #4) Contract Between Mt. Diablo Unified School District Valhalla Elementary and Marin County Office of Education

Students at Valhalla Elementary are participating in an Outdoor Education program June 1-4, 2015 at Walker Creek Ranch. The program curriculum includes studying basic ecologic principals, nature of the physical world, and identification and classification of plants and animals.

Ms. Mason questioned if processes are in place to ensure that the Board will no longer be voting to approve field trips after they have commenced. Dr. Meyer reported that staff has been working on those processes, and she noted that this case was a product of working with an outside organization.

Mayo moved, Oaks seconded, and the Board voted 5-0-0 to approve the contract between Mt. Diablo Unified School District Valhalla Elementary and Marin County Office of Education.

14.2 (Item #13) Contract with Bay Area Community Resources (BACR) for the 2015-16 School Year

Staff requests approval to enter into a renewal contract with Bay Area Community Resources (BACR) to hire recreation staff to supervise fourteen Mt. Diablo CARES After School Programs: Bel Air, Cambridge, Delta View, El Monte, Fair Oaks, Meadow Homes, Rio Vista, Shore Acres, Sun Terrace, Wren Avenue, and Ygnacio Valley Elementary Schools and El Dorado, Oak Grove, and Riverview Middle Schools. These fourteen after school programs are funded by the California Department of Education's After School Education and Safety (ASES) grant. The After School Program will also be run at Ygnacio Valley High School, but will be supported by other local funding and not the ASES grant. Mt. Diablo CARES and Bay Area Community Resources (BACR) have been collaborative partners since 2007. This collaboration ensures consistency across programs, staffing, supervision, and evaluation among all schools served by the Mt. Diablo CARES After School Program. The After School District staff will continue to work in collaboration with recreation providers to ensure high quality programming, integration of academic, enrichment, nutrition, and physical education opportunities as well as student safety.

Ms. Mason expressed her concerns about this contract, particularly in regard to the 85%/15% breakdown for direct and indirect costs, and the number of students eligible to enroll. Dr. Meyer and Stephanie Roberts responded to Ms. Mason's concerns.

Mayo moved, Lawrence seconded, and the Board voted 5-0-0 to approve the contract with Bay Area Community Resources (BACR) for the 2015-16 School Year.

14.3 (Item #14) Contract with Resource Development and Associates (RDA)

Staff requests authorization to enter into a renewal contract with Resource Development Associates (RDA) for evaluation services for the fourteen Mt. Diablo CARES After School Programs. RDA has served as the program evaluator since 1999. Mt. Diablo CARES receives the California Department of Education's After School Education and Safety (ASES) grant which requires comprehensive annual evaluations to measure program implementation, effectiveness, and student growth. In addition, RDA provides evaluation services to measure the effectiveness of Mt. Diablo CARES Supplemental Education Services (SES) program which offers tutoring to eligible students at schools identified as program improvement in year two or more. Mt. Diablo CARES has been a State approved SES provider since 2003.

Ms. Mason shared her concerns about the accuracy of the evaluation, particularly in regard to collaborators. Ms. Mason recommended employing a new agency to conduct evaluations.

Dr. Meyer noted that the item can be pulled, but must be voted on by the end of the month in order for the District to continue as a provider of Supplemental Education Services (SES). Dr. Meyer responded to Board member questions.

This item was pulled from the agenda.

14.4 (Item #15) Independent Service Contracts for Transportation Vendors for 2015-16 School Year

Prior to the 2014-15 school year, RFP 1683 went out for Supplemental Student Transportation. On August 13, 2014 the Board approved three year contracts to First Student, Pawar Transportation, Inc., and Michael's Transportation Services for supplemental transportation services.

Due to the large number of field trips and high demand of buses, we are requesting an open order for the following vendors to assist with excess transportation needs that are unable to be covered by our current transportation providers.

We are requesting additional funding to issue Independent Service Contracts for:

Sierra Pacific Tours \$100,000

American Stage Tour \$50,000

Michaels Transportation \$80,000
Delta Charter \$2,475
White Castle Tours \$2,475

Ms. Mayo shared that a community member contacted the Board regarding discrepancies in the cost for different classes to take the same field trip, and voiced her questions related to field trip transportation.

Dr. Meyer and Jeff McDaniel responded to Board member questions.

After a discussion, it was determined that Mr. McDaniel would return to the Board in September with a progress report on the new field trip scheduling module.

Mayo moved, Mason seconded and the Board voted 5-0-0 to approve Independent Contracts with American Stage Tour, Sierra Pacific Tour, Michaels Transportation, Delta Charter, and White Castle Tours.

14.5 (Item #16) Independent Service Agreement with David H. Costa for Courier Services

Courier services provided by David H. Costa to pick-up petty cash (twice a week) and food service (daily) monies from various school sites and deliver directly to financial institution at \$7.10 per pick-up for the 2015-16 school year.

Currently, 33 school sites receive pick-up twice weekly, for a total amount of \$17,806.80.
Food Services has 42 sites that receive daily pick-up, for a total amount of \$53,974.20.
There will be a start-up bag drop off fee and end of year closing fee of \$160.

Ms. Mayo requested clarification on the end of year closing fee. Jeff McDaniel responded to her question.

Mayo moved, Lawrence seconded, and the Board voted 5-0-0 to approve the contract with David H. Costa for general site and Food Services courier services for the 2015-16 school year.

14.6 (Item #17) Addendum to the Independent Service Agreement with Dale Scott & Company, Inc. for Financial Advisory Services

On May 4, 2015, the Board of Education approved Mt. Diablo Unified School District to enter into a contract with Dale Scott & Company, Inc. (DS&C), to serve the District as bond financial advisor. An addendum to the MDUSD Independent Service Agreement is needed to clarify payment terms and insurance requirements.

Ms. Mason questioned if an error was made by District staff or Dale Scott & Company, Inc. Dr. Meyer responded to her questions.

Oaks moved, Lawrence seconded, and the Board voted 3-2-0 (with Mason and Mayo dissenting) to approve the addendum to the Independent Service Agreement with Dale Scott & Company, Inc.

14.7 (Item #25) Approve Turf Removal and Replacement at Ygnacio Valley High School and College Park High School

Per The Cooperative Purchasing Network (TCPN) contract #R5175 awarded on May 12, 2012, and extended October 28, 2014, AstroTurf was awarded a National "piggyback" contract for Sport Surfaces and related material. The scope of the project includes but is not limited to the removal of existing synthetic turf and installation of new turf at College Park High School and Ygnacio Valley High School. The cost of the project is \$1,146,500.

Ms. Mayo requested more information about this project.

Dr. Meyer and Mr. McDaniel responded to Board member questions regarding the life span of the fields and the cost of maintenance.

Lawrence moved, Oaks seconded, and the Board voted 5-0-0 to approve award of contract to AstroTurf for turf removal and replacement at Ygnacio Valley High School and College Park High School.

14.8 (Item #27) Award of RFQ 1711: Electrical Upgrades at Rio Vista Elementary

RFQ #1711 was called to provide all Electrical Service upgrade at Rio Vista Elementary. The lowest responsible quote was from Bowers Electric Inc., for a total amount of \$64,681. The scope of work includes but is not limited to labor, materials, equipment, and services, to install electrical circuitry to provide additional capacity in various areas on site for technology at Rio Vista Elementary.

Ms. Mayo requested more information about the need for the electrical upgrade. Dr. Meyer and Mr. McDaniel responded to her questions.

Mason moved, Oaks seconded, and the Board voted 4-1-0 (with Mayo dissenting) to approve award of RFQ 1711 to Bower Electrical.

DISTRICT ORGANIZATIONS

Annie Nolan, California State Employees Association (CSEA), shared that CSEA has 33 revised job descriptions, and she thanked Lois Peterson, Wendy Aghily, John Clark, Jeff McDaniel, and the Personnel staff for their hard work. Ms. Nolan also thanked Dr. Meyer, and noted that she is looking forward to next year.

Nestor Guadron, District English Learner Advisory Committee (DELAC), spoke in support of English learners in the District, and emphasized the importance of ensuring that all schools implement the DELAC Master Plan. Mr. Guadron thanked Jeanne Duarte and Carmen Garces for their work and support, and recognized Ms. Duarte for her guidance on the Master Plan.

PUBLIC COMMENT

Lia Bush expressed her concerns about Common Core Math.

Megan and Kevin Kesner shared communication and safety concerns at a particular school site. Mr. Kesner shared his concerns about Common Core English.

Ernie DeTrinidad questioned whether the Master Plan for English Learners is fully supported throughout the District. Mr. DeTrinidad thanked Jeanne Duarte for her work on the Master Plan.

Deborah Bourne provided the Board members with a pamphlet about the new Two-Way Dual Immersion Program at Bancroft Elementary School, and shared her family's positive experience in that program.

Debbie Woods expressed her concerns about sanitary conditions at Mt. Diablo High School, and suggested that a member of the Superintendent's cabinet work at the school sites on a regular basis.

Alyson Ogden, Traci McPhee, Kevin Hwang, and Tatyana Leskowicz shared the positive experiences that their families have had in the Dual Immersion program at Bancroft Elementary School.

Denise Pursche spoke against the Common Core Standards.

BUSINESS/ACTION ITEMS

17.1 2015-16 Single Plans for Student Achievement (SPSA)

The Single Plan for Student Achievement (SPSA) identifies and addresses the instructional needs of students and specifies how categorical funds provided through the Consolidated Application (Con App) will be used to accomplish the goals outlined in the plan. EC Section 64001 specifies schools and districts receiving state and federal or other applicable funding through the district's Con App process prepare a SPSA for any recipient school. Additionally, Mt. Diablo USD made a local decision for sites to include their allocated Local Control Funding Formula (LCFF) Targeted Supplemental and, optionally, their allocated LCFF Base funds in their SPSA's.

State guidelines require that the SPSA must:

- Identify site-specific achievement goals based on a variety of student performance data.
- Describe specific instructional strategies to accelerate student learning.
- Describe the ways in which student progress will be monitored on a regular basis.
- Identify interventions for students not achieving.
- Determine the necessary professional development for staff.
- Delineate strategies for parent communication and engagement.
- Reflect estimated costs and funding sources.
- Involve consultation with other site advisory groups.

State regulations require that the School Site Council (SSC) be the group responsible for developing and revising the SPSA in collaboration with the site instructional leadership team. Ongoing consultation with site advisory groups about student performance data, student needs, identified goals, appropriate interventions/preventions, and associated budgets is an integral part of the development and monitoring of the SPSA. These regulations also require submission to and approval of each site's SPSA by the Governing Board of the Local Education Agency. (Ed Code 64001).

This year, Mt. Diablo schools used an updated template, aligned with the revised Local Control Accountability Plan (LCAP) to create their SPSA's. This alignment supports the required alignment between the two plans. The MDUSD SPSA template includes components that meet the ten federally required components for our Title I schools with school-wide programs.

This item was for information only.

17.2 Public Hearing Resolution 14/15-53 Education Protection Account

The passage of Proposition 30 created the Education Protection Account. The act requires the Board declare by resolution its intended use of the funds.

The Public Hearing was opened at 9:34 p.m. The Public Hearing was closed at 9:35 p.m.

17.3 Public Hearing for the Proposed 2015-16 Mt. Diablo Unified School District Local Control Accountability Plan (LCAP)

All California school districts are required to develop a Local Control Accountability Plan (LCAP). This plan identifies district strategies to support learning and is organized from the Eight State Priorities clustered into three categories.

As required by Education Codes 42103, 42127, and 52062, the governing board of Mt. Diablo Unified School District will hold a Public Hearing to solicit public comment on the 2015-16 Local Control and Accountability Plan prior to final adoption.

The Local Control and Accountability Plan (LCAP) is available to the public for review and comment May 27 - June 1, 2015. Copies will be available for review during the hours of 8:00 a.m. - 4:00 p.m. at the District Office, 1936 Carlotta Drive. Additionally, the plan can be found on the MDUSD website at www.mdusd.org in the LCAP link under the Parents and Community Tab.

Mt. Diablo Unified School District's LCAP focuses on the areas identified through our stakeholder engagement process and district planning efforts. Our LCAP Goals and Identified Needs, grounded in research-based programs and practices, are aligned with our District Strategic Plan. These goals address student achievement, college and career readiness, state standards alignment, interventions for underserved students, enrichment opportunities, family and community engagement, and how a responsive system supports schools and students through operations and infrastructure.

The public is encouraged to provide feedback via the LCAP@mdusd.org or by sending written comments to the attention of Superintendent Meyer.

The Public Hearing was opened at 9:35 p.m.

Dr. Meyer and Lorie O'Brien responded to Board member questions. Dr. Meyer clarified that the LCAP is available for public review and comment through June 22.

The Public Hearing was closed at 9:37 p.m.

17.4 Public Hearing of Proposed Budget 2015-16

The 2015-16 proposed budget includes earlier actions taken by the Board of Education for 2015-16; the Governor's May Revise; and costs associated with moving from one year to the next, such as moving employees' salaries through the salary schedule and changes in the employee benefit rate, current information the District has with implementing the Local Control Funding formula (LCFF) and changes in the employee benefit rates. The Cost-of-Living Adjustment (COLA) is 1.02%.

The final draft budget will be available for review at the MDUSD District Office located at 1936 Carlotta Dr., Concord, California from 8:00 a.m. until 4:00 p.m. on May 27, 2015.

The Public Hearing was opened at 9:38 p.m.

Nance Juner gave a presentation and responded to Board member questions.

The Public Hearing was closed at 9:54 p.m.

****17.8 Restoration of Instrumental Music at 4th Grade for the 2015-16 School Year**

**This item was moved up on the agenda.

Prior to 2009, a pullout instrumental music program was offered for 4th and 5th grades in all elementary schools. Due to budget cuts, the 4th grade program was eliminated by MDUSD Board action on March 3, 2009. This resulted in the reduction of 6.4 FTE's beginning in the 2009-10 school year. On June 2, 2009, the Board took further action and eliminated the program at 5th grade. This action reduced 7.3 FTE's for the 2010-11 school year.

In May 2014, the Board took action and approved the restoration of the 5th grade music program, by funding 6.0 FTE Elementary Instrumental Music Teacher positions. Based on the assumption of comparable enrollment and participation rates in Elementary instrumental music, restoration of the 4th grade program would require adding back 6.0 FTE's.

The cost of staffing the 4th grade program is comparable to the staffing cost of the 5th grade program; however additional music instruments must be purchased for student use. Therefore, the overall cost of the 4th grade program will be slightly higher. As a result, it is recommended the 4th grade program begin to be restored by approving 3 FTE's, along with the purchasing of music instruments and supplies for the 2015-16 school year. In addition, it is recommended that the program be fully staffed in the 2016-17 school year by approving an additional 3.0 FTE's.

Public Comment:

Tamara Helfer spoke in support of the restoration of 4th grade instrumental music. Ms. Helfer thanked Julianna Sikes and Julie Braun Martin for the report that they developed supporting this item.

May moved, Mason seconded, and the Board voted 5-0-0 to approve to restore the elementary instrumental music program at the 4th grade level.

****17.22 Creation of a District Community Liaison Position**

**This item was moved up on the agenda.

Staff seeks to create a District Community Liaison position to address the needs of our community, parents and students.

Public Comment:

George Fulmore spoke in support of this position, and advocated for a candidate who is bilingual and bicultural.

President Hansen and Dr. Meyer discussed the concept of this position and how the idea evolved. Dr. Meyer pointed out how this position supports the District's Local Control Accountability Plan (LCAP) goal of parent and community engagement.

This item was for information only.

****17.10 Meeting Extension**

**This item was moved up on the agenda.

Adjournment time will be no later than 10:30 p.m. for all regular and special meetings unless extended to a specific time as determined by a majority of the Board.

Oaks moved, Mason seconded, and the Board voted 4-1-0 (with Lawrence dissenting) to approve to extend the meeting time to 1:30 a.m., June 2, 2015.

****17.7 Middle College Program at Diablo Valley College**

**This item was moved up on the agenda.

Review MOU for proposed Middle College program at Diablo Valley College. The program is tentatively scheduled to enroll 30 students in the spring 2016 semester.

Public Comment:

Dan Reynolds expressed his interest and excitement about the Middle College Program, and shared some questions for staff to consider during the planning process. Mr. Reynolds emphasized that the application process should be administered equitably to every student in the District.

Dr. Meyer and Chris Holleran explained the Middle College Program concept and responded to Board member questions.

This item was for information only.

17.5 Updating LEA Plan Goal 2: English Proficient/Title III Immigrant Annual Plan and Budget Update

The Elementary and Secondary Education Act (ESEA), Title III, Limited English Proficient (LEP) and Immigrant Student Program statutes require participating local educational agencies (LEAs) to update their LEA Plan Goal 2: Title III annually (ESEA, Title III, Part A, Section 3114).

The Title III Plan identifies goals for English Learners, and Districts' activities in the following areas:

- Annual Progress Learning English
- English Learners achieving Language proficiency
- Proficiency in ELA/Reading
- Proficiency in Mathematics
- High Quality Professional Development
- Parent and Community Participation

The plan will also include allocation of funding for each of these areas.

This item was for information only.

17.6 Public Hearing and Adoption of the Mt. Diablo Unified School District Special Education Local Plan Area (SELPA) Special Education Annual Budget Plan, Annual Service Plan, Service Plan Forms and the California Special Education Management Information System (CASEMIS) Service Descriptions for the 2015-16 School Year

As required by ED Code Sections 56205(b)(1) and 56205(b)(2) and 56195.7, each SELPA Local Plan document requires a service plan component and a budget plan that are updated annually.

In submitting the Local Plan documents, the following information is required: the Annual Budget Plan, the Annual Service Plan, the CASEMIS Service Plan descriptions and the Annual Budget and Service Plans' Certification Forms for the 2015-16 school year. These documents are due to the California Department of Education on or before June 30, 2015. Copies of these documents are attached for the Board of Education's review and approval.

The completion of the process will be documented by evidence that a SELPA level public hearing has been held to adopt these items. The signed documents will be submitted to the California Department of Education along with evidence that a public hearing was held.

The Public Hearing was opened at 10:31 p.m.

Public Comment:

Dorothy Weisenberger shared that the Community Action Committee (CAC) approves of this plan.

The Public Hearing was closed at 10:32 p.m.

Mayo moved, Lawrence seconded, and the Board voted 5-0-0 to approve Public Hearing and Adoption of the Mt. Diablo Unified School District Special Education Local Plan Area (SELPA) Special Education Annual Budget Plan, Annual Service Plan, Service Plan Forms and the California Special Education Management Information System (CASEMIS) Service Descriptions for the 2015-16 School Year.

17.9 Authorization to Make Year-End Intra-Budget Transfers

The annual resolution permits the Superintendent or her designee, to complete any necessary year-end budget transfers to permit the payment of obligations the District has incurred during the 2014-15 school year.

Nance Juner responded to Board member questions.

Mason moved, Mayo seconded, and the Board voted 5-0-0 to approve Resolution 14/15-46 authorizing Year-End Intra-Budget Transfers.

*The Board decided to vote on items 17.11, 17.13, 17.16, 17.17, 17.19, and 17.20 as a group.

***17.11 Reclassification of Management Position - Supervisor, Warehouse**

The DMA Reclassification Committee has met and is requesting approval for changes to the Management Salary Schedule as follows:

Supervisor, Warehouse - Range 5 - Increase daily rate in Range 5. The work year will remain the same.

This reclassification request will be effective July 1, 2015.

***17.13 Reclassification of Management Position - Supervisor, Print Shop**

The DMA Reclassification Committee has met and is requesting approval for changes to the Management Salary Schedule as follows:

Supervisor, Print Shop - Range 5 - Increase daily rate in Range 5. The work year will remain the same.

***17.16 Reclassification of Classified Positions for Public Employees Union, Local One, Clerical Secretarial and Technical Unit**

Pursuant to Article 37 of the Contractual Agreement between Mt. Diablo Unified School District and Public Employees Union, Local One, Clerical, Secretarial and Technical Unit, a reclassification review has been completed for classifications submitted by the Reclassification Committee to the Director of Personnel Services requesting the following approval:

Senior Secretary. Reclassify one (1) Senior Typist Clerk to a Senior Secretary with an increase in range from 424 to 477. No change in calendar year.

This reclassification request will be effective July 1, 2015.

***17.17 Reclassification of Classified Positions for Public Employees Union, Local One, Clerical Secretarial and Technical Unit**

Pursuant to Article 37 of the Contractual Agreement between Mt. Diablo Unified School District and Public Employees Union, Local One, Clerical, Secretarial and Technical Unit, a reclassification review has been completed for classifications submitted by the Reclassification Committee to the Director of Personnel Services requesting the following approvals:

Senior Secretary. Reclassify one (1) Secretary to a Senior Secretary with an increase in range from 424 to 477. No change in calendar work year.

This reclassification request will be effective July 1, 2015.

***17.19 Reclassification of Classified Positions for Public Employees Union, Local One, Clerical Secretarial and Technical Unit**

Pursuant to Article 37 of the Contractual Agreement between Mt. Diablo Unified School District and Public Employees Union, Local One, Clerical, Secretarial and Technical Unit, a reclassification review has been completed for classifications submitted by the Reclassification Committee to the Director of Personnel Services requesting the following approvals per job descriptions as attached.

Personnel Technician. Reclassify one (1) Personnel Assistant to a new job description and position titled Personnel Technician with an increase in range from 477 to 522. New Personnel Technician job description is attached. No change in calendar work year.

This reclassification request will be effective July 1, 2015.

***17.20 Reclassification of Classified Position for Teamsters Local Union No. 856**

Pursuant to Article 39 of the Contractual Agreement between Mt. Diablo Unified School District and Teamsters Local Union No. 856 (Maintenance, Operations and Facilities, Transportation, Landscape, Warehouse, Food and Nutrition Services, Technology and Information Services Units), a reclassification review has been completed for classifications submitted by the Reclassification Committee to the Director of Personnel Services requesting the following approval per the job description as attached.

Reclassify three (3) Technology Customer Help Desk Technicians to Technology Customer Help Desk Technician II with an increase in range from 516 to 531. The revised job description for Technology Customer Help Desk Technician II is attached. There is no change in the calendar work year.

These reclassification requests will be effective July 1, 2015.

*Mayo moved, Lawrence seconded, and the Board voted 5-0-0 via voice vote to approve the reclassification for agenda items 17.11, 17.13, 17.16, 17.17, 17.19, and 17.20.

17.12 Reclassification of Management Position - Administrator, School Linked Services

The DMA Reclassification Committee has met and is requesting approval for changes to the Management Salary Schedule as follows:

Administrator, School Linked Services - Increase range from 20 to 25. The work year will increase to 248 days.

This reclassification request will be effective July 1, 2015.

Ms. Mason shared that after reviewing the documents and the process, she will vote no on this item because the recommendation does not match the request.

May moved, Oaks seconded, and the Board voted 4-1-0 (with Mason dissenting) to approve reclassification of Administrator, School Linked Services from Range 20 to Range 25.

17.14 Reclassification of Classified Positions for Public Employees Union, Local One, Clerical Secretarial and Technical Unit

Pursuant to Article 37 of the Contractual Agreement between Mt. Diablo Unified School District and Public Employees Union, Local One, Clerical, Secretarial and Technical Unit, a reclassification review has been completed for classifications submitted by the Reclassification Committee to the Director of Personnel Services requesting the following approvals:

Instructional Media Assistant I (IMA I). Increase range from 400 to 424. No change in calendar work year.

These reclassification requests will be effective July 1, 2015.

Ms. Oaks requested more information about the new duties for this position, and inquired whether job descriptions are being re-written based on the individual in the position rather than the position itself.

Ms. Mason requested that this item be pulled until the next meeting.

Leyla Benson and Lois Peterson responded to Board member questions.

This item was postponed until the meeting on June 22.

17.15 Reclassification of Classified Positions for Public Employees Union, Local One, Clerical Secretarial and Technical Unit

Pursuant to Article 37 of the Contractual Agreement between Mt. Diablo Unified School District and Public Employees Union, Local One, Clerical, Secretarial and Technical Unit, a reclassification review has been completed for classifications submitted by the Reclassification Committee to the Director of Personnel Services requesting the following approvals:

Textbook Instructional Materials Coordinator. Reclassify one (1) IMA I to a Textbook Instructional Materials Coordinator with increase in range from 400 to 558. No change in calendar work year.

This reclassification request will be effective July 1, 2015.

Ms. Oaks noted that this was a position that was previously eliminated, and questioned the protocol for reinstating the position.

Mayo moved, Lawrence seconded, and the Board voted 5-0-0 to approve reclassification of one (1) IMA I to a Textbook Instructional Materials Coordinator for Public Employees Union, Local One, Clerical, Secretarial and Technical Unit.

17.18 Reclassification of Classified Positions for Public Employees Union, Local One, Clerical Secretarial and Technical Unit

Pursuant to Article 37 of the Contractual Agreement between Mt. Diablo Unified School District and Public Employees Union, Local One, Clerical, Secretarial and Technical Unit, a reclassification review has been completed for classifications submitted by the Reclassification Committee to the Director of Personnel Services requesting the following approvals per job descriptions as attached.

Bilingual Testing Program Technician. Reclassify one (1) Secretary to a new job description and position titled Bilingual Testing Program Technician with an increase in range from 424 to 508. New Bilingual Testing Program Technician job description is attached. No change in calendar work year.

This reclassification request will be effective July 1, 2015.

Ms. Oaks requested clarification on the bilingual requirement for this position.

Mayo moved, Lawrence seconded, and the Board voted 5-0-0 to approve reclassification of one (1) Secretary to a new job description and position titled Bilingual Testing Program Technician for Public Employees Union, Local One, Clerical, Secretarial and Technical Unit.

17.21 Updated CSEA Job Descriptions

California School Employees Association (CSEA), Mt. Diablo Chapter 43 and Mt. Diablo Unified School District, including district and site administrators, CSEA bargaining unit leaders and employees, have worked collaboratively and collectively to provide input and recommendations to review all bargaining unit job descriptions.

Thirty-one (31) CSEA job descriptions have been updated/revised combined with four (4) newly written job descriptions to support clearer communications of job responsibilities and requirements; consistency in language for both grammar and content; clarifying duties that require No Child Left Behind and Mandated Reporting requirements, certification in First Aid and CPR; and adding work environment and physical abilities to meet job duties and assignments. The CSEA job descriptions are being brought forward to take effect July 1, 2015.

Leyla Benson recognized the hard work of Dr. Lois Peterson and staff on these revisions.

This item was for information only.

17.23 Presentation of Proposed New U.S. Government Textbook

A new textbook has been selected for the U.S. Government course by a District committee of teachers. The text will be on display from June 2-16 at the Dent Center and Willow Creek Center for public review and comment.

Chris Holleran gave a presentation.

This item was for information only.

17.24 Presentation of Proposed New Textbook for World History Course

A new textbook has been selected for the World History course by a District committee of teachers. The text will be on display from June 2-16 at the Dent Center and Willow Creek Center for public review and comment.

Chris Holleran gave a presentation and responded to Board member questions.

This item was for information only.

***The Board decided to vote on items 17.25, 17.26, 17.27, 17.28, 17.29, and 17.30 as a group.

Dr. Meyer thanked Felicia Stuckey-Smith for her work on these revisions.

*****17.25 Revision of BP and AR 5141.21, Administering Medication and Monitoring Health Conditions**

BP and AR 5141.21 Administering Medication and Monitoring Health Conditions have been revised to comply with guidelines set forth in California Education Codes 49414-49423 and by the California School Boards Association. These guidelines provide direction to staff regarding specialized health care services to students, including the administration of emergency anti-seizure medication by trained volunteer nonmedical school personnel.

*****17.26 Revision of BP and AR 5141.22, Infectious Diseases Prevention**

BP and AR 5141.22 Infectious Diseases Prevention have been revised to update language as set forth in California Education Codes 4199-6142 and to reflect updated resources available from health experts.

*****17.27 Revision of BP and AR 5141.23, Asthma Management**

BP and AR 5141.23 Asthma Management (previously called Infectious Disease Prevention, now BP/AR 5141.22) have been revised to comply with guidelines set forth in California Education Codes 49407-59512 and to align with California School Boards Association. This BP/AR will provide support services for students with asthma.

*****17.28 Creation of new BP and AR 5141.3, Health Examinations**

BP and AR 5141.3 Health Examinations will provide direction to staff and parents regarding student health screening, oral health assessment and immunizations at school entry.

*****17.29 Revision of AR 5141.24 and Elimination of Exhibit 5141.24, Specialized Health Care Services**

AR 5141.24 has been revised to update language as set forth in California Education Codes 44267-56606, specifically changing "physician" to "health care provider" and to include students with Section 504 Plans. Exhibit 5141.24 is obsolete and therefore to be eliminated.

*****17.30 Revision of BP and AR 5141.26, Tuberculosis Testing**

BP and AR 5141.26 Tuberculosis Testing have been revised to comply with guidelines set forth in California Education Codes 48213-49450 related to screening for tuberculosis and documentation required for re-admittance after a positive tuberculosis test.

***Mayo moved, Lawrence seconded, and the Board voted 5-0-0 via voice vote to approve items 17.25, 17.26, 17.27, 17.28, 17.29, and 17.30.

Ms. Mayo thanked the nurses and staff for their work on these items.

17.31 Adoption of DSA Approved Project and Lease/leaseback Contract for EF Brett & Company, Inc. for Construction Necessary to Support Athletic Facility Improvements at College Park High School for a Guaranteed Maximum Cost of \$2,799,623.87

On November 5, 2014, District issued a Request for Qualifications (RFQ) soliciting submissions from qualified firms interested in entering into a lease-leaseback agreement to construct Athletic Facility Improvements at College Park High School. In addition to advertising on District webpage, District solicited qualifications from 15 vendors. As a result of this solicitation, District received 10 packages. District issued a no-cost PSA to the contractor who represented the best interests of the District. Based on results of the PSA, staff negotiated best and final cost and is recommending the District enter into a lease leaseback agreement with EF Brett & Company, Inc. for a Guaranteed Project Cost of \$2,799,623.87 for completion of all specified new construction per DSA approved plans and specifications.

The lease-leaseback project delivery method is authorized by California Education Code 17406, and authorizes the governing board, without advertising for bids, to enter into a lease with a builder for the purpose of construction, including remodeling and permanent improvements (upon property). Under a lease-leaseback, the District leases property under a "site lease" to a builder for \$1. That builder constructs the facility/completes the renovation and then leases the facility back to the District under a "facilities lease." The District makes "tenant improvement payments" during construction and "lease payments" after construction. Titles to the facility vests in the District as lease payments are made. The District has the option to make an early, balloon payment to the builder to buy out the facilities lease. In addition, the District determines all plans and specifications and uses its own Architect of Record to submit the project to the Division of the State Architect (DSA) for approval.

The scope of work includes, but is not limited to, providing all tools, materials, labor and equipment necessary to complete construction of Athletic Facility Improvements at College Park High School including site preparation, selective demolition, site work, utility work, flat work, sports field lighting, sound-wall, building construction, interior amenities and other items as necessary to deliver a complete project as it relates to the Drawings and Specifications. All spoils will be removed from the site. This contract includes, but is not limited to all work associated with the plans and specifications.

Tim Cody responded to Board member questions.

Lawrence moved, Mason seconded, and the Board voted 5-0-0 to approve to adopt the project and approve Lease/leaseback contract for EF Brett & Company, Inc. for construction necessary to support Athletic Facility Improvements at College Park High School for a guaranteed maximum cost of \$2,799,623.87.

17.32 Execution of Documents

During this time, the Superintendent and Board Members will execute documents approved during this meeting.

FUTURE AGENDA ITEMS

Ms. Mayo proposed discussing a Public Information Officer for the District, as well as increasing librarian services at the middle and high school level.

Ms. Mason requested that Dr. Meyer review the reclassification process, and that the Board consider placing a limit on the dollar amount for items on the Consent Agenda.

CLOSED SESSION

The Board did not reconvene Closed Session.

ADJOURNMENT

The meeting was adjourned at 11:25 p.m.

DRAFT

Respectfully submitted,

Nellie Meyer, Ed.D.
Superintendent