

**MINUTES**  
**REGULAR MEETING OF THE BOARD OF EDUCATION**  
**MT. DIABLO UNIFIED SCHOOL DISTRICT**  
**Monday, June 12, 2017**  
**(6:00 p.m. Closed Session /7:00 p.m. Open Session)**

**CALL TO ORDER**

President Mason called the meeting to order at 6:00 p.m.

**PRELIMINARY BUSINESS**

President Mason conducted Roll Call with all Board members present with the exception of Mr. Lawrence. He was not in attendance at this meeting.

**PUBLIC COMMENT**

**2.1 Public Comment: The public may address the Board concerning items that are scheduled for discussion during Closed Session only. These presentations are limited to three minutes each, or a total of thirty minutes for all speakers or the three minute limit may be shortened. Speakers are not allowed to yield their time.**

**CLOSED SESSION AGENDA**

**3.1 (Item #1) Anticipated Litigation - Conference with Legal Counsel Pursuant to Gov't. Code Sec. 54956.9(d), Significant Exposure to Litigation and Consider Initiation of Litigation: 2 cases**

**3.2 (Item #2) Discipline, Dismissal, Release or Reassignment of Public Employee (Gov. Code Sec. 54957(b)(1)) - 5 cases**

**3.3 (Item #3) Discipline, Dismissal or Release of Public Employee (Gov. Code Sec. 54957(b)(1)) - 1 case**

**3.4 (Item #4) Confidential Student Matters Pursuant to Ed. Code 35145.5 - 2 cases**

**ADJOURN TO CLOSED SESSION AT 6:00 P.M.**

The Board adjourned to Closed Session at 6:01 p.m.

**RECONVENE OPEN SESSION AT 7:00 P.M.**

The Board reconvened to Open Session at 7:04 p.m.

**PRELIMINARY BUSINESS**

President Mason led the Pledge of Allegiance and conducted Roll Call with all Board members present with the exception of Mr. Lawrence.

**REPORT OUT ACTION TAKEN IN CLOSED SESSION**

**7.1 (Item #1) Anticipated Litigation - Conference with Legal Counsel Pursuant to Gov't. Code Sec. 54956.9(d), Significant Exposure to Litigation and Consider Initiation of Litigation: 2 cases**

The Board received information.

**7.2 (Item #2) Discipline, Dismissal, Release or Reassignment of Public Employee (Gov. Code Sec. 54957(b)(1)) - 5 cases**

The Board received information on 4 cases.

**7.3 (Item #3) Discipline, Dismissal or Release of Public Employee (Gov. Code Sec. 54957(b)(1)) - 1 case**

The Board received information.

#### **7.4 (Item #4) Confidential Student Matters Pursuant to Ed. Code 35145.5 - 2 cases**

In both cases, the Board voted 4-0-1 (Lawrence absent) to authorize settlement.

#### **PUBLIC COMMENT**

Gina Haynes spoke about concerns she had pertaining to the joint meeting between Mt. Diablo Unified and Walnut Creek City Council, and feeder pattern numbers presented at a previous Board of Education Meeting.

Cherise Khaund thanked the Board for meeting with the Walnut Creek City Council and announced Walnut Acres PFC recently held a bake sale with proceeds amounting to \$800.00 going to Project HOPE.

Adrienne Ricondo requested a reply to her recent email to the Board and Superintendent.

#### **RECOGNITIONS AND RESOLUTIONS**

##### **9.1 Recognition and Acceptance of Tesoro Bus Mitigation Grant**

Replaced 6 Old school buses with 6 New Compressed Natural Gas (CNG) buses with grant award from Tesoro, School Bus Replacement Mitigation Project.

Patty Deutsche and Matt Buell from Tesoro Refinery presented a check in the amount of \$1,000,000 to replace six old school buses with 6 new compressed natural gas buses.

##### **9.2 Recognition of Concord High School's Softball Team for the NCS Division 2 Championship**

Concord High School's girls' Softball team recently won the playoff game for the Division 2 NCS Championship. This is the 4th time in a decade this team has earned the Championship.

The Board of Education recognized the Concord High School girls' Softball team for their achievement.

##### **9.3 PULLED BY STAFF: Recognition of Association of California School Administrators (ACSA) Region 6 Adult Education Administrator of the Year - Vittoria Abbate, Director of Mt. Diablo Adult Education**

The Board wishes to recognize Vittoria Abbate for her selection as ACSA Region 6 Adult Education Administrator of the Year. Ms. Abbate's service to Adult Education includes Vice Principal, Assistant Director, and currently she serves as Director of College & Career and Adult Education for Mt. Diablo Unified School District.

#### **PUBLIC EMPLOYEE APPOINTMENT**

##### **10.1 Appointment of Vice Principal, High School, College Park High School**

Interviews have been conducted and a candidate has been selected to fill the position of Vice Principal, High School, College Park High School.

Durkee moved, Mayo seconded, and the Board voted 4-0-1 (Lawrence absent) to approve the appointment of Vicki Wilson to the position of Vice Principal, High School, College Park High School.

##### **10.2 Appointment of Program Specialist, Special Education**

Interviews have been conducted and a candidate has been selected to fill the position of Program Specialist, Special Education.

Mayo moved, Hansen seconded, and the Board voted 4-0-1 (Lawrence absent) to approve the appointment of Nanci Oberg to the position of Program Specialist, Special Education.

##### **10.3 Appointment of Program Specialist, Special Education**

Interviews have been conducted and a candidate has been selected to fill the position of Program Specialist, Special Education.

Hansen moved, Durkee seconded, and the Board voted 4-0-1 (Lawrence absent) to approve the appointment of Erin Alter to the position of Program Specialist, Special Education

**10.4 PULLED BY STAFF: Classified Personnel: Appointment of Worker's Compensation Manager**

Interviews have been conducted and a candidate has been selected to fill the position of Worker's Compensation Manager.

**10.5 Classified Personnel: Appointment of Occupational Therapist**

Interviews have been conducted and a candidate has been selected to fill the position of Occupational Therapist.

Hansen moved, Mayo seconded, and the Board voted 4-0-1 (Lawrence absent) to approve the appointment of Heather Urban to the position of Occupational Therapist.

**BOARD MEMBER REPORTS**

Mrs. Mayo shared she enjoyed the recent high school graduations and thanked Chris Holleran, Assistant Superintendent of High Schools, site principals and admin teams for ensuring the ceremonies were great. She thanked her fellow Board members for attending the many ceremonies.

Ms. Hansen shared that she thought the students were amazing and it was a pleasure to attend all of the graduation ceremonies. She reported that she attended the last DELAC Meeting, noting that the DELAC is a positive, productive parent group. Holbrook Language Academy principal, Marga Marshall, gave a presentation on the dual immersion program to members of the DELAC and Ms. Hansen shared that many parents expressed interest in their children attending Holbrook when it reopens. Ms. Hansen shared she recently visited Holbrook Language Academy for a tour of the facilities which are currently under renovation. She commended the retired office manager assisting with the reopening of the school.

Mrs. Durkee shared that she served as Board representative for the Concord High School graduation ceremony this first year as a Board member. Mrs. Durkee reported that she attended many of the ceremonies and enjoyed how they were conducted differently and shared, in particular, the graduation/project for students in the Serendipity program – the academy at Mt. Diablo High School. Mrs. Durkee shared she came away with a deeper respect for that program and noted that the student speakers were impressive as they shared with the audience the impact the program has had on their lives.

Other events Mrs. Durkee attended were the Teacher Induction Colloquium where 61 teachers were recognized for completing their professional training; the Bridge Program graduation; the Adult Education Preschool Program at Meadow Homes; and the Adult Education graduation for adult learners earning their high school diploma. Mrs. Durkee shared that she and Dr. Meyer attended the Meals on Wheels volunteer picnic, where the College Park Videography class led by Paul Renaud, was named Volunteer of the Year for their documentary of Meals on Wheels services. Lastly, Mrs. Durkee shared that she posts pictures of activities she attends on her Facebook account.

President Mason reported she recently visited Bancroft Elementary where she toured their garden and spoke with students working in the garden. She also toured the dual immersion classes at Bancroft. At Riverview Middle School, she attended Breakfast with the Principal where a banner was presented to Principal Eric Wood by the parent community. President Mason reported she attended El Monte Elementary School's reclassification event for English Learners and attended all but two high school graduation ceremonies. She noted she values MDUSD staff and is impressed by the students; she shared she felt it is a gift to the Board to see students graduate and feels proud.

## **SUPERINTENDENT'S REPORT**

Dr. Meyer shared that the Walnut Creek Joint Meeting was conducted the same day as the Senior Projects at Northgate High School led by 25-year veteran teacher, David Wood. Dr. Meyer enjoyed hearing a variety of student presentations; she heard from two students who started a club for recent immigrants – the Thursday Club; a presentation from a young lady who did profiles of serial killers; and a presentation on social media.

Dr. Meyer reported the joint meeting with the Walnut Creek City Council was a great exchange of information and was an opportunity to share what we are doing in the Northgate schools and hear about the supports the city provides. Topics included the School Resource Officer, traffic patterns, safety patterns and the joint work done with the Middle School Sports Program.

Dr. Meyer reported she conducted the last of the Student Voice meetings where she visited high schools to talk with students. She noted that concerns have shifted from previously big things like instructional programs, to cafeteria food, music and Science. Dr. Meyer shared that the suggestions brought back have been used by the District's Human Resources Department to help shape some of the questions asked of prospective employees.

Events Dr. Meyer reported attending included the Bridge Program graduation for students aged 22 years and graduating that program. She noted students in the Bridge Program are a community of fearless young people who are well trained and have learned different ways to succeed. Dr. Meyer shared she attended Wren Elementary School's English Learner reclassification event, as well as the Meals on Wheels Volunteer Picnic where College Park High School and teacher Paul Renaud were recognized.

Lastly, Dr. Meyer shared photos of various high school graduation ceremonies, and noted that at Northgate's graduation, she enjoyed listening to Principal Michael McAlister speak about the renaissance at Northgate and hearing an a cappella group sing the Beatles song, "My Life".

## **REPORTS/INFORMATION**

### **13.1 Concord High School Parent Music Booster Club**

Representatives from Concord High School Parent Music Booster Club will make a brief presentation on activities.

Representatives spoke about the work of the Booster Club and presented a check in the amount of \$4,000.00 to James Wogan for the District's HOPE program.

## **CONSENT AGENDA**

**14.1 (Item #1) Items listed under Consent Agenda are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the consent agenda upon the request of any member of the Board and acted upon separately.**

Items #14.15 and #14.28 were pulled by President Mason for discussion and separate consideration. Item #34 was pulled from the agenda by staff.

Hansen moved, Mayo seconded, and the Board voted 4-0-1 (Lawrence absent) to approve all Consent Agenda items thereby approving the following:

### **14.2 (Item #2) College Park High School's Field Trip to Rocklin, CA, to Participate in the Water Polo Tournament, September 15-16, 2017**

College Park High School is requesting permission to travel to the Sierra Shootout Water Polo Tournament in Rocklin, CA, September 15-16, 2017. Team would be traveling with 15 students and 7 chaperones via parent carpool. Team will be staying at the Marriott Fairfield in Roseville.

**14.3 (Item #3) Concord High School's Overnight Marching Band Team Building Event, August 11-12, 2017**  
Concord High School is requesting permission for the Marching Band and Auxiliary group of 100 students and 10 chaperones to sleep overnight in the Concord High School gym to develop leadership and team building on August 11-12, 2017.

**14.4 (Item #4) Northgate High School's Varsity Cross Country Team trip to Honolulu, Hawaii, September 14-17, 2017**

Northgate High School is requesting permission for 14 Varsity Cross Country team members to travel to Honolulu for the annual Iolani Cross Country Invitational, September 14-17, 2017. Students will be traveling with 3 chaperones and staying at the Aston Waikiki Sunset Condos.

**14.5 (Item #5) Contract and Amendment to the Contract between Mt. Diablo Unified School District (Equity Office) and Karen Junker**

Karen Junker will provide a 3-day Trainer of Trainers Workshop series scheduled on June 14-16, 2017, at the Willow Creek Center. Karen will facilitate the advanced training on how to deliver and conduct Restorative Practices, Community Building Circles and Family Engagement and Empowerment. MDUSD has spent in excess of \$25,000 with Karen Junker for the 2016-17 school year and Board approval is required for the contract and amendment.

**14.6 (Item #6) Increase to the Master Contract Between Mt. Diablo Unified School District (MDUSD) and 360 Degree for the 2016/2017 School Year**

Mt. Diablo Unified School District utilizes Independent Service Contractors to provide services established through the Individualized Education Plan (IEP) process. 360 Degree provides speech and language pathologists (SLPs) for vacant SLP positions in the district.

**14.7 (Item #7) Increase to the Master Contract Between Mt. Diablo Unified School District and Speech Pathology Group for Speech and Language services for the 2016/2017 School Year**

Mt. Diablo Unified School District utilizes Independent Service Contractors to provide services established through the Individualized Education Plan (IEP) process. Speech Pathology Group (SPG) provides speech and language pathologists (SLPs) for vacant SLP positions in the district, independent speech evaluations and compensatory speech services.

**14.8 (Item #8) Increase to the Master Contract Between Mt. Diablo Unified School District and Progressus Therapy for Physical Therapy Services for the 2016/2017 School Year**

Mt. Diablo Unified School District utilizes Independent Service Contractors to provide services established through the Individualized Education Plan (IEP) process. MDUSD currently does not have job descriptions or district Physical Therapists. Therefore, the independent service contractor Progressus Therapy provides Physical Therapists to meet the services outlined in students IEP's. These services include consult, direct and assessments.

**14.9 (Item #9) Increase to Master Contract with Seneca Center for Mental Health Services for the 2016/2017 School Year**

Seneca Family of Agencies provides educationally related mental health services to students of the Mt. Diablo Unified School District (MDUSD) per the terms of their Individual Educational Program (IEP). In addition, Seneca provides staffing to the district's mental health collaborative programs through an inter-agency agreement with MDUSD. Additional funds in the amount of \$310,000 are requested to cover expenses for the 2016/2017 school year.

**14.10 (Item #10) Amendment to the Independent Service Contract between Mt. Diablo Unified School District-Mt. Diablo High School and El Achieve (2016-2017)**

Mt. Diablo High School is requesting approval of Amendment #1 to the Independent Services Contract with El Achieve to increase the contract \$3,473.50, for a total of \$21,473.50.

**14.11 (Item #11) Amendment #1 to the Independent Service Agreement Between Mt. Diablo Unified School District-Northgate High School and Events to the T**

Northgate is requesting approval of Amendment #1 to the Independent Service Contract with Events to the T in the amount of \$41,722.00. This brings the total of the contract to \$56,682.00. The original contract attached was approved by the Board on 5/23/16.

**14.12 (Item #12) Amendment to the Independent Service Agreement Between Mt. Diablo Unified School District-Ygnacio Valley Elementary School and Exploring New Horizons**

Ygnacio Valley Elementary attended Outdoor Education May 8-12, 2017, at Exploring New Horizons. They are requesting approval of an amendment to the contract approved 9-26-2016 for the addition of 18 students in attendance.

**14.13 (Item #13) Memorandum of Understanding (MOU) By and Between Mt. Diablo Adult Education and Monument Impact**

Mt. Diablo Adult Education (MDAE) seeks to renew their MOU with Monument Impact for 2017-2018 for the purpose of providing adult education programs and services that build and strengthen pathways for low and moderate income workers in the Monument Community to reduce barriers to accessing economic opportunities and resources to employment. This in turn will improve the potential for increased earnings and family economic security.

**14.14 (Item #14) Mt. Diablo Adult Education Administration of Educational Testing Service (ETS) High School Equivalency Test (HiSET)**

Mt. Diablo Adult Education requests approval to amend the (MDUSD Governing Board previously-approved) first-year agreement already in place, between Mt. Diablo Adult Education-Loma Vista Adult Center and the Educational Testing Service. This Amendment will extend the Agreement through December 31, 2017, and the Loma Vista Adult Center will continue to be a state-approved test center for the delivery of the ETS-owned High School Equivalency Test (HiSET.)

**14.15 (Item #16) Resource Development Associates (RDA) Contract for 2017/18**

Staff requests approval to enter into a renewal contract with Resource Development & Associates (RDA) to provide the data management software system (After School Web-ASW) to track program attendance and activities, and comprehensive program evaluation. RDA support staff in the continuous quality improvement (CQI) process to assess and monitor program impact of the CARES After School Program and the ASPIRE Supplemental Education Services Tutoring Program. Services include training for staff, site visits, mid-year report, student, staff and parent surveys as well as an end of year evaluation and executive summary on grant requirements. RDA has partnered with MDUSD since 1999. Mt. Diablo CARES receives the California Department of Education's After School Education and Safety (ASES) grant which requires comprehensive annual evaluation and quality program review to measure program implementation, effectiveness, and student growth. In addition, this evaluation is used as a tool to inform strengths and needs for the district's Local Control Accountability Plan (LCAP).

The Mt. Diablo CARES After School Programs included are; Bel Air, Cambridge, Delta View, El Monte, Fair Oaks, Holbrook, Meadow Homes, Rio Vista, Shore Acres, Sun Terrace, Wren Avenue and Ygnacio Valley Elementary Schools, and El Dorado, Oak Grove and Riverview Middle Schools.

**14.16 (Item #17) Master Contract Between Mt. Diablo Unified School District and Communication Works for Speech and Language Services for the 2017/2018 School Year**

Communication Works provides Speech and Language Therapists for school based speech services that are identified on Individual Education Plans (IEP's). When the district (MDUSD) is not able to fill all open positions with district employees, the use of contract agencies is necessary to ensure that we are in compliance with state and federal law that govern special education. Communication Works is a company that will be utilized to ensure that all of our needed speech services are covered for the 2017-2018 school year.

**14.17 (Item #18) Execution of a Non-Public Agency Master Contract with Community Options for Families & Youth (COFY) for the 2017-18 School Year**

Community Options for Families & Youth (COFY) is a certified non-public agency that provides mental health related services for students of the Mt. Diablo Unified School District according to the terms of their Individualized Educational Program. Services include counseling, family therapy, and case management services for students placed in residential programs.

**14.18 (Item #19) Execution of a Non-Public School Master Contract with Heartspring School for the 2017-18 School Year**

Mt. Diablo Unified School District's (MDUSD) execution of non-public school placements for the 2017-2018 school year. Request for funds includes basic education, related services, and room & board/mental health services for students in day treatment programs/residential placements.

**14.19 (Item #20) Execution of a Non-Public School Master Contract with Via Center for the 2017-18 School Year**

Mt. Diablo Unified School District's (MDUSD) execution of non-public school placements for the 2017-2018 school year. Request for funds includes basic education, related services, and room & board/mental health services for students in day treatment programs/residential placements.

**14.20 (Item #21) Execution of a Non-Public School Master Contract with Bayhill High School for the 2017-18 School Year**

Mt. Diablo Unified School District's (MDUSD) execution of non-public school placements for the 2017-2018 school year. Request for funds includes basic education, related services, and room & board/mental health services for students in day treatment programs/residential placements.

**14.21 (Item #22) Execution of a Non-Public School Master Contract with Seneca Center for the 2017-18 school year**

Mt. Diablo Unified School District's (MDUSD) execution of non-public school placements for the 2017-2018 school year. Request for funds includes basic education, related services, and room & board/mental health services for students in day treatment programs/residential placements. Funds in this contract are allocated to provide district-wide mental health services per the terms of student's individualized educational program.

**14.22 (Item #23) Execution of a Non-Public School Master Contract with Star Academy for the 2017-18 School Year**

Mt. Diablo Unified School District's (MDUSD) execution of non-public school placements for the 2017-2018 school year. Request for funds includes basic education, related services, and room & board/mental health services for students in day treatment programs/residential placements.

**14.23 (Item #24) Execution of a Non-Public School Master Contract with Springstone School for the 2017-18 School Year**

Mt. Diablo Unified School District's (MDUSD) execution of non-public school placements for the 2017-2018 school year. Request for funds includes basic education, related services, and room & board/mental health services for students in day treatment programs/residential placements.



**14.24 (Item #25) Execution of a Non-Public School Master Contract with A Better Chance School (California Autism Foundation) for the 2017-18 School Year**

Mt. Diablo Unified School District's (MDUSD) execution of non-public school placements for the 2017-2018 school year. Request for funds includes basic education, related services, and room & board/mental health services for students in day treatment programs/residential placements.

**14.25 (Item #26) Execution of a Non-Public School Master Contract with Oak Hill School for the 2017-18 School Year**

Mt. Diablo Unified School District's (MDUSD) execution of non-public school placements for the 2017-2018 school year. Request for funds includes basic education, related services, and room & board/mental health services for students in day treatment programs/residential placements.

**14.26 (Item #27) Contract Extension for Eagle Software Aeries Student Information System for 2017-2018**

Eagle Software is the company behind the Aeries student information system, used by Mt. Diablo Unified School District for attendance, grades, transcripts, and data analysis.

On January 23, 2007, the Board of Education awarded a five-year contract for RFP #1449 to Eagle Software. The renewal rate for 2017-18 total is \$86,489.42. More information regarding Aeries can be found here <http://www.aeries.com/>

**14.27 (Item #29) Memorandum of Understanding between Fortune School of Education and Mt. Diablo Unified School District**

Fortune School of Education is requesting to enter into an agreement with Mt. Diablo Unified School District to recruit, place and train teachers for positions as "Teacher of Record" for English, Mathematics, Social Science, Science, Physical Education, World Languages, Multiple Subject, and Education Specialist Mild/Moderate.

**14.28 (Item #30) Independent Services Contract Between California Translation International and Mt. Diablo Unified School District**

Mt. Diablo Unified School District will contract with California Translation International for language services throughout the district for the 2017-2018 school year. Contractor will provide translation services for SARB, PBT, Expulsion Hearings, and various parent/teacher conferences.

**14.29 (Item #31) Supervised Paid Fieldwork Agreement Between Brandman University and Mt. Diablo Unified School District**

Brandman University is requesting to enter into an agreement with Mt. Diablo Unified School District to provide field experiences under direct supervision for students in their School Psychology, Education Administration, and School Counseling programs.

**14.30 (Item #32) Student Teaching Agreement Between San Francisco State University and Mt. Diablo Unified School District**

San Francisco State University is requesting to enter into an agreement with Mt. Diablo Unified School District to provide teaching, adapted physical education (APE), and administrative experiences through practice teaching or APE or administrative supervision to students enrolled in teacher and APE training or administrative internship curricula of the University.

**14.31 (Item #33) Student Teaching Affiliation Agreement Between Western Governors University and Mt. Diablo Unified School District**

Western Governors University is requesting to enter into an agreement with Mt. Diablo Unified School District to obtain teaching experiences for teacher candidates enrolled in its education programs.



**14.32 (Item #35) AP Statistics Textbook Adoption**

The AP Statistics Adoption Committee of 4 teachers and 2 district personnel have reviewed textbooks from 2 different publishers (Cengage & BFW). Books were available to the public for comment at the District Office and Willow Creek through May 30, 2017. The committee recommends adoption of The Practice of Statistics by publisher, BFW.

**14.33 (Item #36) Purchase of Imagine Learning Licenses for Newcomer English Learner Students**

Staff is recommending the purchase of 400 Imagine Learning English software licenses to support acquisition of English. Licenses will also be used during summer school. Contract duration is 3 years.

**14.34 (Item #37) Fiscal Transactions for the Month of May 2017**

Payments have been made to meet the District's obligations to salaries, improvements, and other outgoing expenses, excluding Lakeshore Learning.

**14.35 (Item #38) Certificated Personnel: Request to Increase and Decrease Full Time Equivalent (FTE) for the 2016-2017 School Year and the 2017-2018 School Year**

The attached positions are requested to be increased and decreased as described.

**14.36 (Item #39) Recommended Action for Certificated Personnel**

Changes in status of the following certificated employees.

**14.37 (Item #40) Classified Personnel: Request to Increase/Decrease Full-Time Equivalent (FTE) Funding for the 2016/17 and 2017/18 School Years**

The attached positions are requested to be increased/decreased as described.

**14.38 (Item #41) Recommended Action for Classified Personnel**

Changes in status of the following classified personnel.

**14.39 (Item #42) Food and Nutrition Services Purchase Order 2017-2018**

Food and Nutrition Services requests approval to issue an open Purchase Order to Fresh Point Produce for the purchase of district-wide fresh produce delivery service. The district desires to renew a contract, RFP # 1754. From July 1, 2017 to June 30, 2018, with the option of 2 (1) year extensions. The scope of work includes but is not limited to providing all labor, materials, and necessary appurtenances to perform delivery of Route 1 and Route 2 at various MDUSD sites.

**14.40 (Item #43) Food and Nutrition Service Purchases for 2017-2018**

Food and Nutrition Services requests approval to issue an open Purchase order to Crystal Creamery for the purchase of milk, dairy, beverages and food for meal programs in district schools during the 2017-2018 school year. This agreement RFP # 15-16-002. As part of the Contra Costa CO-OP: 2016-2017, renewal request. The purchase order amount is not to exceed \$ 450,000.

**14.41 (Item #44) Request to use NJPA Contract #041316-GDI: Surplus Auction Services with Related Solutions**

District seeks permission to utilize NJPA Contract #041316-GDI which was awarded to GoveDeals, Inc. on May 19, 2016 for ongoing surplus items that need to be sold at auction thru 2017/2018 school year. The effective date of the Contract was June 22, 2016 and will expire on June 22, 2020. GovDeals, Inc. enables local and state government entities as well as school boards, public utilities and other public authorities to sell surplus assets in every asset category. EC 17545 allows the governing board of any school district to sell for cash any personal property belonging to the district if the property is not required for school purposes, or if it should be disposed of for the purpose of replacement, or if it is unsatisfactory or not suitable for school use.

#### **14.42 (Item #45) Dispensation of District Surplus Equipment**

The equipment listed in the attachment have been identified to be in a saleable condition but are no longer necessary for District use. It would be in Mt. Diablo Unified School District's best interest to deem these items obsolete. District staff recommends disposal of the equipment by means of a public auction because of the condition of the equipment. Education Code 17546 allows for disposal and/or donation of property no longer needed or that is determined no suitable for school use.

#### **14.43 (Item #46) Dispensation of Vehicles and Trailers**

Attached is a list of obsolete vehicles and trailers that are located at the MDUSD bus yard. The vehicles and trailers are no longer working or suitable for school use. Due to the condition and extensive wear, staff recommends that units be scrapped and not resold, eliminating potential liability for the district.

#### **14.44 (Item #47) Supplemental Student Transportation for May 1 - June 30 and July 1 - October 31, 2017 - Pawar Transportation, Inc.**

The contractor will furnish the District with the required number of appropriately licensed/permitted vehicles, administrative and support staff, facilities, special equipment and supplies for transporting special education students to and from school sites within surrounding areas, at such time and places as assigned by the District. The contractor shall also include transportation to and from student related services and other school activities as specified in student IEP.

#### **14.45 (Item #48) Award of TCPN Contract #R141605: School Supplies - District Wide**

Per the Cooperative Purchasing Network (TCPN) Contract #R141605 awarded December 11, 2014, to Office Depot, Inc. This contract was awarded as a national "piggyback" contract for school supplies. The term of this agreement is effective from February 1, 2015 and will expire on January 31, 2018. This contract may be renewed annually for an additional two (2) years in one (1) year increments. This is to utilize this contract from July 1, 2017 to January 31, 2018.

#### **14.46 (Item #49) Award of TCPN Contract R141703 for Office Supplies - District Wide**

Per the Cooperative Purchasing Network (TCPN) Contract #R141703 awarded December 11, 2014, to Office Depot, Inc. This contract was awarded as a national "piggyback" contract for office supplies. The term of this agreement is effective from March 1, 2015 and will expire on February 28, 2018. This contract may be renewed annually for an additional two (2) years in one (1) year increments. This is to utilize this contract from July 1, 2017 to February 28, 2018.

#### **14.47 (Item #50) Award of TCPN Contract #R142212 for Furniture and Installation - District Wide**

Per the Cooperative Purchasing Network (TCPN) Contract #R142212, awarded on February 24, 2015, to Office Depot, Inc. This contract was awarded as a national "piggyback" contract for furniture and installation. The term of this agreement is effective from May 1, 2015 and will expire on April 30, 2018. This contract may be renewed annually for an additional two (2) years. This is to utilize this contract from July 1, 2017 to April 30, 2018.

#### **14.48 (Item #51) Award of Bid for Bid #1781: Exterior Painting of El Dorado Middle School**

A Bid was called to provide exterior painting at El Dorado Middle School. The lowest bidder was GSP Painting, Inc., which was responsible and responsive in the amount of \$117,000.00. Scope of work includes the exterior painting of El Dorado Middle School.

#### **14.49 (Item #52) Minutes for the Board of Education Meeting Held on January 9, 2017**

Minutes for the Board of Education Meeting held on January 9, 2017, are being brought forward for approval.

## **CONSENT ITEMS PULLED FOR DISCUSSION**

### **15.1 (Item #15) Bay Area Community Resources (BACR) Contract for 2017/18**

Staff requests approval to enter into a renewal contract with Bay Area Community Resources (BACR) to provide the line staff; recreation staff and managers and the garden and nutrition education staff for the 17 Mt. Diablo CARES After School Program at Bel Air, Cambridge, Delta View, El Monte, Fair Oaks, Holbrook, Meadow Homes, Rio Vista, Shore Acres, Sun Terrace, Wren Avenue and Ygnacio Valley Elementary Schools, El Dorado, Oak Grove and Riverview Middle Schools, and Mt. Diablo and Ygnacio Valley High Schools. The BACR contract includes staff and benefits, program costs, and training. BACR has partnered with MDUSD since 2007. This collaboration ensures consistency across programs, staffing, supervision, and evaluation among all schools served by the Mt. Diablo CARES After School Program. The After School district staff will continue to work in collaboration with recreation providers (BACR) to ensure high quality programming, integration of academic, enrichment, nutrition, and physical education opportunities as well as student safety.

President Mason expressed that she believes the function of BACR could be done by district staff in the future.

Hansen moved, Durkee seconded, and the Board voted 4-0-1 (Lawrence absent) to approve the Bay Area Community Resources (BACR) contract for the 2017/18 school year.

### **15.2 (Item #28) Worksite Agreements for Summer Internships**

Staff is requesting approval of Worksite Agreements for Summer Interns through the Youth Employment Services (YES) Program and Career Pathways program. YES is a program designed to give youth access to work-based learning opportunities and academic and social emotional supports to obtain their high school diploma. Summer internships will take place between June 14, 2017 and August 4, 2017.

President Mason inquired if the program provides a meaningful experience for students versus being a place for interns to hang out over the summer. Stephanie Roberts, Director of Special Projects provided an overview of the partners providing internships, how the interns are placed and the oversight by district staff.

Mayo moved, Hansen seconded, and the Board voted 4-0-1 (Lawrence absent) to approve Worksite Agreements for Summer Internships for Workforce Investment and Opportunity Act (WIOA) grant.

## **CONSENT ITEMS PULLED BY STAFF**

### **16.1 PULLED BY STAFF (Item #34) Adoption of new Mt. Diablo Adult Education “Emergency Medical Responder and Public Safety Course (EMR)” Course of Study**

The Career and Technical Education Department (CTEC) of Mt. Diablo Adult Education has prepared a course of study for an Emergency Medical Responder and Public Safety Course (EMR). This is an introductory course to medical careers with an emphasis on emergency medical services, and includes CPR and First Aid certifications. Successful completion will allow students to apply for employment as lifeguards, public safety officers, child care providers, security guards, and also for positions with California Department of Forestry and Fire Protection.

## **COMMUNICATIONS**

### **17.1 District Organizations: At regular Board meetings, a single spokesperson of each recognized District organization may make a brief presentation following the Consent Agenda. Items are limited to those which are informational.**

At regular Board meetings, a single spokesperson of each recognized District organization may make a brief presentation following the Consent Agenda. Items are limited to those which are informational.

There were no speakers.

## **BUSINESS/ACTION ITEM**

### **18.1 Public Hearing for Mt. Diablo Unified 2017-2020 Local Control Accountability Plan (LCAP)**

As required by Education Codes 42103, 42127, and 52062, all school districts that receive Local Control Formula Funding (LCFF) must develop a three year Local Control Accountability Plan (LCAP). The LCAP must be updated every year and describe how a school district intends to meet annual goals for all pupils, with specific activities to address state and local priorities. Mt. Diablo's LCAP addresses college and career readiness, professional learning, engaging parents and community members, and the targeting of support for special populations. These students include foster youth, English learners, low income, and students with disabilities. Over the past 5 months, Council members, advisory groups, and school sites have facilitated meetings with key stakeholder groups providing opportunities for staff, students and community members to provide input on the district's instructional program. A public hearing must be held to solicit public comment on the 2017-2020 LCAP draft prior to final adoption. Drafts of the LCAP are located on the website at [www.mdusd.org](http://www.mdusd.org) along with a "LCAP: Questions & Answers" webpage where the community can provide input and ask questions about the document. Additionally, copies for review and LCAP comment cards will be available during the hours of 8-4pm at the District Office, 1936 Carlotta Drive, Concord, Ca. The LCAP will return for Board approval on June 26, 2017.

President Mason opened the public hearing for the Mt. Diablo Unified 2017-2020 Local Control Accountability Plan (LCAP) at 8:01 p.m.

Jennifer Sachs, Executive Director of Instructional Support, gave a brief presentation about the District's LCAP, activities conducted over the year and results, gains realized, and budgeting for the future.

Lisa Murphy Oates, Administrator of Equity & Disproportionality, spoke about the three areas of focus: positive behavior & intervention support, restorative practices, and culturally responsive learning environments with increased parent engagement. Her department has gone from supporting 6 schools to 30 schools. As a result, the district has come out of its disproportionality status.

Adam Welcome, Director of Instructional Technology, gave an overview of professional development conducted in the area of technology.

Carmen Garces, Director of English Learner Services shared district & site programs and initiatives that support parent engagement.

Board members and Dr. Meyer shared their thoughts about the LCAP process.

Public Comment:

Gina Haynes inquired about the grade levels that will begin IB at Oak Grove Middle School. Dr. Meyer responded.

President Mason closed the public hearing at 8:51 p.m.

### **18.2 Public Hearing of Proposed Budget 2017-18**

The 2017-18 Proposed Budget includes earlier actions taken by the Board of Education; the Governor's May Revise; and costs associated with moving from one year to the next, such as moving employee's salaries through the salary schedule and changes in the employee benefit rate.

President Mason opened the Public Hearing at 8:52 p.m.

Nance Juner, Director of Budget & Fiscal Services provided an overview of the proposed 2017-2018 budget and answered questions posed by Board members.

Public Comment:

Cherise Khaund inquired how much money the district is losing as a result of students going to charter schools. She requested that budget cuts be listed specifically, and requested a presentation on how the LCFF Supplemental Funds are being spent. Lastly, Mrs. Khaund inquired about the criteria of deciding when or whether to initiate a bond or institute a parcel tax.

President Mason closed the public hearing at 9:06 p.m.

**18.3 Resolution No. 16/17-47 Education Protection Account (EPA)**

The passage of Proposition 30 created the Education Protection Account. The act requires the board declare by resolution its intended use of the funds for 2017-18.

Nance Juner gave a brief overview of the Education Protection Account (EPA).

Mayo moved, Durkee seconded, and the Board voted 4-0-1 (Lawrence absent) to approve Resolution No. 16/17-47 Education Protection Account (EPA).

**18.4 Public Hearing and Adoption of the Mt. Diablo Unified School District Special Education Local Plan Area (SELPA) Annual Budget Plan and Annual Service Plan for the 2017-2018 School Year**

As required by Ed Code Sections 56205, 56205(b)(2) and 56195.7, each SELPA Local Plan document requires a service plan component and a budget plan that are updated annually.

In submitting the Local Plan documents, the following information is required: the Annual Budget Plan, the Annual Service Plan, the CASEMIS Service Plan descriptions and the Annual Budget and Service Plans' Certification Forms for the 2017-2018 school year. These documents are due to the California Department of Education on or before June 30, 2017. Copies of these documents are attached for the Board of Education's review and approval.

The completion of the process will be documented by evidence that a SELPA level public hearing was held on June 12, 2017 to discuss the adoption of these items. The signed documents will be submitted to the California Department of Education along with evidence that a public hearing was held.

President Mason opened the public hearing at 9:11 p.m. President Mason closed the public hearing at 9:12 p.m.

Hansen moved, Durkee seconded, and the Board voted 4-0-1 (Lawrence absent) to approve the adoption of the proposed 2017-2018 Mt. Diablo Unified School District Annual Budget Plan and the Annual Service Plan.

**18.5 Resolution No. 16/17-48 Authorizing CalSTRS Direct Reporting**

Mt. Diablo Unified School District is required to report the contributions for our participants to CalSTRS through the Contra Costa County Office of Education (CCCOE). The CCCOE combines our report with all of the other dependent school districts in Contra Costa County and submits the entire group of school districts to CalSTRS.

The District is interested in reporting our CalSTRS participants' contributions independently from the CCCOE. This will allow the district direct communication and control of our information with CalSTRS. The review by the CCCOE will no longer be necessary so we can ensure prompt submission of our reports.

Hansen moved, Durkee seconded, and the Board voted 4-0-1 (Lawrence absent) to approve Resolution No. 16/17-48 authorizing direct reporting to CalSTRS.

**18.6 Resolution 16/17-49: Authorization to Make Year-End Intra-Budget Transfers**

The annual resolution permits the Superintendent or her designee to complete any necessary year-end budget transfers to permit the payment of obligations the District has incurred during the 2016-2017 school year.

Hansen moved, Durkee seconded, and the Board voted 4-0-1 (Lawrence absent) to approve Resolution 16/17-49: Authorizing Year-End Intra-Budget Transfers.

**18.7 Fiscal Transactions for Lakeshore Learning for the Month of May, 2017**

Payments have been made to Lakeshore Learning to meet the District's needs for classroom supplies.

Mrs. Mayo requested that a voice vote be taken on this item as her spouse is a consultant on a project for Lakeshore Learning out of state and she must recuse herself from this item.

Durkee moved, Hansen seconded, and the Board voted 3-0-1-1 (Lawrence absent; Mayo recused).

**18.8 Contract between Mt. Diablo Unified School District and AVID for continued implementation at College Park High School, Concord High School, Ygnacio Valley High School, El Dorado Middle School, Oak Grove Middle School, Sequoia Middle School, College Now and new implementation at Pleasant Hill Middle school.**

Multiple schools in MDUSD are continuing to implement AVID at their sites for 2017-2018 school year. We have a district coordinator who has been trained and will oversee the AVID program in MDUSD.

Hansen moved, Durkee seconded, and the Board voted 4-0-1 (Lawrence absent) to approve the contract with AVID to implement AVID programs in multiple school sites within the district.

**18.9 Contract Extension of CALNET II State Contract to June 30, 2018**

On January 29, 2014, the contract with CALNET II expired. CALNET II was a contract awarded to multiple vendors for telecommunications services in 2008 through a State request for proposals. Since 2008, MDUSD has utilized the voice and Data provisions of the contract which was awarded to ATT. This contract allows the school district to enjoy reduced pricing, and was recognized by the Schools and Libraries Program for additional E-rate discounts. The State has finalized and awarded contracts for CALNET III, but now the FCC unveiled E-rate II and with it a new funding model for eligible services. Under E-rate II telephone discounts have been phased out. We are requesting an extension of current pricing until June 30, 2018, in order to move to Calnet III.

Hansen moved, Mayo seconded, and the Board voted 4-0-1 (Lawrence absent) to approve to award the contract extension to ATT until June 30, 2018.

**18.10 Support of Efforts by Mt. Diablo Elementary School (MDES) Parent/Faculty Club (PFC) to Complete Improvements to Playfields**

Mt. Diablo Elementary School Parent Faculty Club has expressed an interest in collaborating with the District to complete field improvements at the MDES site. Based on preliminary discussion, proposed improvements are anticipated to include:

- Installation of synthetic play surfaces in the existing field area.
- Installation of synthetic path which would circumnavigate the field.

Improvements are anticipated to be completed in accordance with District standards and upon completion would be wholly owned by the District and include field maintenance.



At this time, funding for the project is anticipated to be generated by fund-raising efforts of the MDES PFC. Over several months, the PFC has actively pursued several avenues to raise the necessary funds to accomplish these improvements. At this time, to expand fund-raising efforts and allow physical planning to be accomplished, the PFC is requesting Board commitment to the proposed improvement project.

Staff has worked with several members of the PFC team in the past and believe their commitment to the District will allow the project to be completed to the highest standards.

Staff recommends approval to proceed with the project for completion starting Spring 2018.

Hansen moved, Durkee seconded, and the Board voted 4-0-1 (Lawrence absent) to approve support of efforts by Mt. Diablo ES PFC to complete improvements to playfields.

**18.11 Meeting Extension**

Adjournment time will be no later than 10:30 p.m. for all regular and special meetings unless extended to a specific time as determined by a majority of the Board.

A meeting extension was not required.

**18.12 Execution of Documents**

During this time, the Superintendent and Board Members will execute documents approved during this meeting.

**FUTURE AGENDA ITEMS**

No future agenda items were noted.

**CLOSED SESSION**

The Board did not return to Closed Session.

**RECONVENE OPEN SESSION**

N/A

**ADJOURNMENT**

President Mason adjourned the meeting at 9:25 p.m.

Respectfully submitted,

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Dr. Nellie Meyer  
Superintendent