

**Proposal for Linked Learning Initial Consultation and Review
by ConnectEd: California Center for College and Career
for Mount Diablo Unified School District**

Purpose: To conduct a Linked Learning Consultation for Mount Diablo USD that effectively prepares the District to consider systemic changes to support the development of a system of high quality pathways that transforms its high schools and better prepares students for success in college and career.

Framing Questions: There are two guiding questions for our consultation and review.

1. What is the current state of career pathway programs in Mount Diablo?
 - Current strengths, areas of growth and supports needed to ensure all pathways are high quality.
2. What are the district conditions in place or need to be put in place to support career pathways and ensure coherence with other district initiatives for college and career readiness?

Scope of Work: ConnectEd will...

- Conduct meetings and conference calls with Mount Diablo School District (Joanne Durkee) and review documents and relevant data to prepare for the Consultation.
- Conduct a Consultation for a minimum of 12 days and not to exceed 16 days in Mount Diablo USD. Visit will be designed to meet the district's specific needs and objectives and includes:
 - Interviews and focus groups with pathway teachers, students and administrators at each school site to discuss current strengths, challenges and needed supports to ensure equitable and high quality pathways.
 - Conduct pathway classroom observations. (1 day per school)
 - Analysis of evidence of strengths, challenges and existing practices/conditions for implementing a system of high quality pathways.
 - Incorporation and alignment of existing district strategic goals and priorities including LCAP and Common Core State Standards;
 - Strategic planning agenda for smaller district leadership team (including Superintendent) based on evidence and feedback gathered by the team. (1 day before and 2 days after site visits)
- Post-visit planning with district leadership team to debrief visit, review deliverables and discuss options for next steps.

Deliverables:

- Three-day district leadership consultation and planning for a systems approach to high quality pathways.
- Five days of site visits and classroom observations of all pathways.
- Post-visit documentation of next steps planning, ConnectEd recommendations and suggested resources

Assumptions:

- The district will designate a point person to be the key contact for planning and logistics.
- The district Superintendent and other key senior staff will be available to actively participate in relevant activities.
- Erin Fender from CCASN will support site visits as part of her current role.
- The district and sites will schedule meetings with key leaders and visits with schools, arrange all logistics, and handle costs for those meetings, including timely invitations/meeting notifications, and release time.

Timeline:

- This work will be completed between January 13, 2015 and April 30, 2015.

Fee:

- For completion of all deliverables ConnectEd will be paid: **\$31,500**
- The fee includes travel costs for ConnectEd's consultants.

- The fee includes material costs for the team such as phone, paper, and other miscellaneous supplies.

Primary Contacts:

For ConnectEd: Robert Curtis, Director, District and Regional Support rcurtis@connectedcalifornia.org (510) 825-4841	For Mount Diablo Unified School District: Joanne Durkee, Director, Adult Education
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Total contract not to exceed: \$31,500