



**MT. DIABLO UNIFIED SCHOOL DISTRICT**  
**MAINTENANCE DEPARTMENT**  
1480 Gasoline Alley  
Concord, California 94520  
(925) 825-7440

2010 MEASURE C

## MEMORANDUM

Date: February 13, 2024

TO: Elizabeth McClanahan, Director of Purchasing Warehouse

FROM: Melanie Koslow, Director of Maintenance & Operations

RE: Project Completion for Bid# 1928 – 2023 Summer Roofing Project,  
Package #1 for Pleasant Hill Middle School

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This is to advise your office that Best Contracting Services, has completed all work contemplated under Bid# 1928 – 2023 Summer Roofing Project, Package #1 for Pleasant Hill Middle School according to the District's Drawings and Specifications. Please take steps to process this for Board action on February 21, 2024.

The final contract price is: \$3,213,459.37

1. The funding source for this project was Deferred Maintenance

If you have any additional questions concerning the completion of this project, please contact me at extension 3815.

Signed

A handwritten signature in blue ink, appearing to read "Melanie Koslow", written over a horizontal line.

Melanie Koslow

MK/mh

cc File