

**MINUTES**  
**REGULAR MEETING OF THE BOARD OF EDUCATION**  
**MT. DIABLO UNIFIED SCHOOL DISTRICT**  
**Wednesday, October 15, 2014 (6:00 p.m./7:30 p.m.)**

Board Members: Barbara Oaks, Brian Lawrence, Lynne Dennler, Cheryl Hansen, and Linda Mayo

Administrative Staff: Superintendent Nellie Meyer; Assistant Superintendent Julie Braun-Martin, Executive Director of Operations Jeff McDaniel, and Interim General Counsel Larry Schoenke

**CALL TO ORDER**

President Oaks called the meeting to order at 6:03 p.m. and conducted Roll Call with all Board members present except Ms. Dennler and Mr. Lawrence. Ms. Dennler arrived at 6:04 p.m.; President Oaks announced that Mr. Lawrence will arrive around the start of Open Session.

**PUBLIC COMMENT**

There was no Public Comment.

**CLOSED SESSION AGENDA**

The Board adjourned to Closed Session at 6:04 p.m.

**4.1 (Item #1) Anticipated Litigation - Conference with Legal Counsel pursuant to Gov't. Code Sec. 54956.9(b) Significant Exposure to Litigation: Two Cases**

**4.2 (Item #2) Conference with Labor Negotiator(s) (Gov. Code Sec. 54957.6; Agency Negotiators - Dr. Nellie Meyer and Lawrence Schoenke; Unrepresented Employee: DMA**

**4.3 (Item #3) Negotiations - The Board may discuss negotiations or provide direction to its representatives regarding represented employees, pursuant to EERA (Govt. Code Section 3549.1) Agency negotiators: Larry Schoenke and Deborah Cooksey, Agencies: MDEA, CSEA, Teamsters M&O, Local One CST, MDSPA, and Supervisory**

**RECONVENE OPEN SESSION**

Open Session reconvened at 7:37 p.m.

**PRELIMINARY BUSINESS**

President Oaks led the Pledge of Allegiance and conducted Roll Call with all Board members present except Mr. Lawrence. President Oaks noted that Mr. Lawrence will arrive shortly.

**REPORT OUT ACTION TAKEN IN CLOSED SESSION**

**8.1 (Item #1) Anticipated Litigation - Conference with Legal Counsel pursuant to Gov't. Code Sec. 54956.9(b, Significant Exposure to Litigation: Two Cases**

The Board received information.

**8.2 (Item #2) Conference with Labor Negotiator(s) (Gov. Code Sec. 54957.6; Agency Negotiators - Dr. Nellie Meyer and Lawrence Schoenke; Unrepresented Employee: DMA**

The Board received information.

**8.3 (Item #3) Negotiations - The Board may discuss negotiations or provide direction to its representatives regarding represented employees, pursuant to EERA (Govt. Code Section 3549.1) Agency negotiators: Larry Schoenke and Deborah Cooksey, Agencies: MDEA, CSEA, Teamsters M&O, Local One CST, MDSPA, and Supervisory**

The Board gave direction to Associate General Counsel.

**RECOGNITIONS AND RESOLUTIONS**

**9.1 Proclamation of October 23 - 31, 2014 as "Red Ribbon Week"**

During Red Ribbon Week, schools and many community agencies throughout California will join together to highlight their commitment to a drug and tobacco free society. Through this proclamation, the MDUSD Board of Education urges all students, staff, parents, and members of our community to wear a red ribbon during Red Ribbon Week, and to support efforts to make our schools and community drug and tobacco free.

Hansen moved, Dennler seconded, and the Board voted 4-0-0-1 (with Lawrence absent) to proclaim October 23 - 31, 2014 as "Red Ribbon Week" in the Mt. Diablo Unified School District.

**STUDENT REPRESENTATIVES**

Student Representatives reported on activities at their high schools.

Mr. Lawrence arrived at 7:43 p.m.

**BOARD MEMBER REPORTS**

Ms. Mayo shared that she visited El Dorado and Foothill Middle Schools, and Delta View, El Monte, Meadow Homes, and Highlands Elementary Schools. She observed that it was exciting to watch the implementation of Common Core in the classrooms.

Ms. Dennler emphasized that she wants everyone to understand how challenging this year is for our teachers. Teachers are being asked to implement two Common Core programs, Math and Language Arts. She observed that teachers are required to teach completely differently, and to prepare themselves with all new materials. Ms. Dennler also shared that many teachers are feeling stress regarding the photocopying rules and restrictions at their schools. She asked everyone to understand that we have asked a great deal of our teachers this year.

Ms. Hansen shared her positive experience presenting at the Education Academy at Ygnacio Valley High School. Ms. Hansen thanked the students and their teacher, Mr. Palmer, who she described as highly dedicated and excited to be teaching. Ms. Hansen also visited Silverwood Elementary, and complimented the positive environment there.

Ms. Oaks visited Northgate High School, and spoke with Principal McAlister at length about his vision for the school. Ms. Oaks also visited Riverview Middle School, and observed that Principal Roselin is doing very well. They visited many classrooms, and saw good Common Core instruction.

**SUPERINTENDENT'S REPORT**

Dr. Meyer welcomed and thanked the Student Representatives for their presentations.

Dr. Meyer shared that since the last meeting she has visited Mt. Diablo, College Park, Northgate, and Concord High Schools. At Northgate, Dr. Meyer admired the new field and attended the Jazz Festival. She noted that the student musicians recently returned from the Monterey Jazz Festival, and that many have already been accepted to prestigious music-focused universities.

Dr. Meyer shared that she has started a series of Student Talks. The first was held last week at Mt. Diablo High School in the Leadership class. The students offered important feedback, including wanting a more challenging curriculum with more AP classes, and they shared their ideas on school discipline and transportation.

Dr. Meyer introduced the Diablo Gateway Initiative, where the District is working with 11 other districts to share best practices and lessons learned. This week a joint partnership meeting was held with local universities, community colleges, and area districts. The meeting was a great success.

Dr. Meyer gave a reminder that there is no school for students this Friday, October 17<sup>th</sup>. On that day, high school teachers will be participating in the University of California, Berkeley Social Science Project. Middle school teachers will be working on the Next Generation Science Standards and working in teams to develop lessons. Elementary school teachers will be working on the writer's and reader's workshop. All of the professional development will support implementation of the Common Core Standards.

Dr. Meyer announced that the first in a series of joint community meetings will be held with the City of Pleasant Hill on Monday, October 20<sup>th</sup> at 6:15 p.m. The meeting will take place in the Pleasant Hill City Council Chambers, 100 Gregory Lane, Pleasant Hill. Dr. Meyer invited anyone interested to attend.

Dr. Meyer announced that the District has been awarded two grants. The first is from the Bay Area Air Quality Management District for \$100,000 to replace gas tanks in District buses. The second is from Tesoro, who will purchase a new bus for the District, as well as provide funds to support a new after school Robotics program at the middle schools. These projects will be aligned with the Project Lead the Way curriculum, and will help build a program of students who may want to continue Robotics when they enter high school.

## **REPORTS/INFORMATION**

### **13.1 Presentation from Concord Disposal regarding Recycling Program**

Concord Disposal gave a presentation regarding recycling programs available to Mt. Diablo Unified School District.

This item was for information only.

## **PUBLIC EMPLOYEE APPOINTMENT**

### **14.1 Appointment of Vice Principal, Middle School - Oak Grove Middle School**

The Superintendent is recommending Lisa Caswell be appointed to the position of Vice Principal - Oak Grove Middle School.

Dennler moved, Mayo seconded, and the Board voted 5-0-0 to approve the appointment of Lisa Caswell to the position of Vice Principal, Middle School - Oak Grove Middle School.

### **14.2 Appointment of Program Specialist/Special Education**

Interviews have been conducted, and a candidate has been selected to fill the vacant position of Program Specialist/Special Education.

Hansen moved, Mayo seconded, and the Board voted 5-0-0 to approve the appointment of Kurt Throne to the position of Program Specialist/Special Education.

## **CONSENT AGENDA**

Mayo moved, Dennler seconded, and the Board voted 5-0-0 to approve all Consent Agenda items, thereby approving the following:

**15.1 (Item #1) Items listed under Consent Agenda are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the consent agenda upon the request of any member of the Board and acted upon separately.**

**15.2 (Item #2) Recommended Action for Certificated Personnel**

**15.3 (Item #3) Request to Increase and Decrease Full Time Equivalent (FTE) for the 2014-15 School Year**

**15.4 (Item #4) BTSA Induction Support to Charter/Private School Teachers**

The Beginning Teacher Support and Assessment (BTSA) Induction Program is a state-funded program, co-sponsored by the California Department of Education (CDE) and the Commission on Teacher Credentialing (CCTC) designed to support the professional development of newly-credentialed, beginning teachers and fulfill the requirements for the California Clear Multiple and Single Subject Credentials. Mt. Diablo Unified operates a fully approved program which allows the District to receive funding for each eligible BTSA Induction teacher. Though state funding is not available to charter/private school teachers for BTSA Induction, they are allowed to be served by an approved program in their vicinity with funding for support services to be provided by the private institution. Queen of All Saints School, Concord, is located within the boundaries of Mt. Diablo Unified and currently has one teacher in need of BTSA Induction. A formal Memorandum of Understanding describing payment structure and agreements is necessary in order for the Mt. Diablo Unified BTSA Induction Program to provide support.

**15.5 (Item #5) BTSA Induction Support to Charter/Private School Teachers**

The Beginning Teacher Support and Assessment (BTSA) Induction Program is a state-funded program, co-sponsored by the California Department of Education (CDE) and the Commission on Teacher Credentialing (CCTC) designed to support the professional development of newly-credentialed, beginning teachers and fulfill the requirements for the California Clear Multiple and Single Subject Credentials. Mt. Diablo Unified operates a fully approved program which allows the District to receive funding for each eligible BTSA Induction teacher. Though state funding is not available to charter/private school teachers for BTSA Induction, they are allowed to be served by an approved program in their vicinity with funding for support services to be provided by the private institution. North Creek Academy, Walnut Creek is located within the boundaries of Mt. Diablo Unified and currently has two teachers in need of BTSA Induction. A formal Memorandum of Understanding describing payment structure and agreements is necessary in order for the Mt. Diablo Unified BTSA Induction Program to provide support.

**15.6 (Item #6) BTSA Induction Support to Charter/Private School Teachers**

The Beginning Teacher Support and Assessment (BTSA) Induction Program is a state-funded program, co-sponsored by the California Department of Education (CDE) and the Commission on Teacher Credentialing (CCTC) designed to support the professional development of newly-credentialed, beginning teachers and fulfill the requirements for the California Clear Multiple and Single Subject Credentials. Mt. Diablo Unified operates a fully approved program which allows the District to receive funding for each eligible BTSA Induction teacher. Though state funding is not available to charter/private school teachers for BTSA Induction, they are allowed to be served by an approved program in their vicinity with funding for support services to be provided by the private institution. Senceca Center School, Concord, is located within the boundaries of Mt. Diablo Unified and currently has one teacher in need of BTSA Induction. A formal Memorandum of Understanding describing payment structure and agreements is necessary in order for the Mt. Diablo Unified BTSA Induction Program to provide support.

### **15.7 (Item #7) BTSA Induction Support to Charter/Private School Teachers**

The Beginning Teacher Support and Assessment (BTSA) Induction Program is a state-funded program, co-sponsored by the California Department of Education (CDE) and the Commission on Teacher Credentialing (CCTC) designed to support the professional development of newly-credentialed, beginning teachers and fulfill the requirements for the California Clear Multiple and Single Subject Credentials. Mt. Diablo Unified operates a fully approved program which allows the District to receive funding for each eligible BTSA Induction teacher. Though state funding is not available to charter/private school teachers for BTSA Induction, they are allowed to be served by an approved program in their vicinity with funding for support services to be provided by the private institution. The Seven Hills School, Walnut Creek, is located within the boundaries of Mt. Diablo Unified and currently has one teacher in need of BTSA Induction. A formal Memorandum of Understanding describing payment structure and agreements is necessary in order for the Mt. Diablo Unified BTSA Induction Program to provide support.

### **15.8 (Item #8) BTSA Induction Support to Charter/Private School Teachers**

The Beginning Teacher Support and Assessment (BTSA) Induction Program is a state-funded program, co-sponsored by the California Department of Education (CDE) and the Commission on Teacher Credentialing (CCTC) designed to support the professional development of newly-credentialed, beginning teachers and fulfill the requirements for the California Clear Multiple and Single Subject Credentials. Mt. Diablo Unified operates a fully approved program which allows the District to receive funding for each eligible BTSA Induction teacher. Though state funding is not available to charter/private school teachers for BTSA Induction, they are allowed to be served by an approved program in their vicinity with funding for support services to be provided by the private institution. Ygnacio Valley Christian Center, Concord, is located within the boundaries of Mt. Diablo Unified and currently has one teacher in need of BTSA Induction. A formal Memorandum of Understanding describing payment structure and agreements is necessary in order for the Mt. Diablo Unified BTSA Induction Program to provide support.

### **15.9 (Item #9) BTSA Induction Support to Charter/Private School Teachers**

The Beginning Teacher Support and Assessment (BTSA) Induction Program is a state-funded program, co-sponsored by the California Department of Education (CDE) and the Commission on Teacher Credentialing (CCTC) designed to support the professional development of newly-credentialed, beginning teachers and fulfill the requirements for the California Clear Multiple and Single Subject Credentials. Mt. Diablo Unified operates a fully approved program which allows the District to receive funding for each eligible BTSA Induction teacher. Though state funding is not available to charter/private school teachers for BTSA Induction, they are allowed to be served by an approved program in their vicinity with funding for support services to be provided by the private institution. St. Agnes School, Concord, is located within the boundaries of Mt. Diablo Unified and currently has three teachers in need of BTSA Induction. A formal Memorandum of Understanding describing payment structure and agreements is necessary in order for the Mt. Diablo Unified BTSA Induction Program to provide support.

### **15.10 (Item #10) Approval of Variable Term Waiver Request**

Variable Term Waivers provide applicants with additional time to complete certain requirements for the credential that authorizes the service. The waiver request is made when there is no properly credentialed person available for the position. All requests for a Variable Term Waiver must be presented for approval to the governing board of a public school district. Every waiver request submitted to the Commission on Teacher Credentialing must include verification that a notice of intent to employ the named applicant in the identified position has been made public.

### **15.11 (Item #11) Approval of Provisional Internship Permit (PIP) Request**

The California Commission of Teacher Credentialing is no longer issuing Emergency Permits. However, the Commission replaced the Emergency Permit with the Provisional Internship Permit (PIP) which provides applicants additional time to meet the subject matter competence requirement(s) needed to enter an internship program. A District may request a PIP only after a diligent search has been conducted and a fully credentialed teacher could not be found. The PIP is issued for one (1) year and is renewable one time only, provided the teacher has taken all appropriate subject matter examinations, but has not yet passed those test.

All requests for a PIP must be presented to the Governing Board of a public school district for approval. Every PIP request that is submitted to the Commission on Teacher Credentialing must also include verification that a notice of intent to employ the named applicant has been made public.

**15.12 (Item #12) Recommended Action for Classified Personnel**

**15.13 (Item #13) Classified Personnel: Request to Increase/Decrease Full Time Equivalent (FTE) for the 2014-15 School Year**

**15.14 (Item #14) Fiscal Transactions for the Month of September 2014**

Payments have been made to meet the District's obligations for salaries, contracts, equipment, capital improvements and other outgo.

**15.15 (Item #15) Approve Contract with Angela Barra for Services at Meadow Homes Elementary**

Meadow Homes Elementary requests approval to enter into a contract with Angela Barra for professional development and coaching for teachers. Services are aligned with the Common Core State Standards.

**15.16 (Item #16) Approve Contract with Exploring New Horizons Outdoor Schools and Strandwood Elementary**

Students at Strandwood Elementary are participating in an outdoor education program at Exploring New Horizons Sempervirens Camp, November 3 - 11, 2014.

**15.17 (Item #17) Approve the Contract between Exploring New Horizons-Loma Mar and Bancroft Elementary**

Students at Bancroft Elementary are participating in an Outdoor Education program at Exploring New Horizons-Loma Mar, November 11-18, 2014

**15.18 (Item #18) Approve the Contract between Exploring New Horizons-Loma Mar and Hidden Valley Elementary**

Students at Hidden Valley Elementary are participating in an outdoor education program at Exploring New Horizons-Loma Mar, November 10 - 14, 2014

**15.19 (Item #19) Memorandum of Understanding between California Physical Education-Health Project/California Center for Excellence in Physical Education and Mt. Diablo Unified School District**

This agreement is to provide professional development in Physical Education and Common Core ELA for Physical Education Teachers.

**15.20 (Item #20) Memorandum of Understanding between Saint Mary's College of California and Mt. Diablo Unified School District to provide experience to Interns in the Area of Education Specialists, Pupil Personnel Services, School Counseling, Educational Therapy, School Psychology, School Administration and Teaching Interns**

This agreement is to provide experience to students enrolled in teacher, administrator, and counselor programs at Saint Mary's College of California.

**15.21 (Item #21) Adult Education Course Titles for 2014-15**

Mt. Diablo Adult Education wishes to offer the attached list of classes to meet the needs of our communities' adult learners. The California Department of Education requires that course titles supported by State revenue be approved annually; CDE approval for 2014-15 has been received and is attached. Job market surveys justify the continuation of various career technical education classes. Course outlines are on file for all courses currently being offered. Also attached for approval are Lifelong Education courses to be provided on a fee basis.

**15.22 (Item #22) Northgate High School's Cross Country Team Trip**

Northgate High School's Cross Country Team of 30 participants would like to participate in the annual Mt. San Antonio College Cross Country Competition October 24 - October 25, 2014. Please see the attachment for an itinerary and a list of runners and coaches attending the trip.

**15.23 (Item #23) Mt. Diablo High School's Trip to Mt. Diablo State Park, October 31 - November 1, 2014**

The Juniors enrolled in the Sustainable Hospitality Program at Mt. Diablo High School would like approval for their overnight field trip to Mt. Diablo State Park. The 28 students attending (list attached) and their teachers, Patrick Oliver and Cindy Gershen, along with Kristen Zellhart, will be learning about outdoor recreation, healthy food service and team building. As part of the sustainable hospitality pathway, we want to show students real world application of concepts we teach in the classroom.

**15.24 (Item #24) New Membership Recommendation for Community Advisory Committee (CAC)**

The CAC is composed of members that represent the range of programs and services offered by the District, including parents of students with disabilities enrolled in public or private schools, other parents of students enrolled in school, students with disabilities enrolled in special education programs, general education teachers, special education teachers and other school personnel, representatives of other public and private agencies, and persons connected with the needs of students with disabilities. The majority of the committee is composed of parents of students enrolled in schools participating in the local plan, and at least a majority of the parents are parents of individuals with exceptional needs. The CAC Bylaws provide that the applicant must attend two regular business meetings. The applicants have attended the required number of meetings and completed the Membership Application. The CAC is recommending two (2) new members for consideration by the board. The two applicants for consideration are: Lisa Caldwell and Valerie Lawrence.

**15.25 (Item #25) Revision to BP 2310: Conflict of Interest**

Under California Government Code section 87300 and following, local governmental agencies such as cities, counties, and school districts are required to adopt and periodically update a Conflict of Interest Code which requires disclosure of certain financial interests on FPPC Form 700.

The Board of Supervisors for each county serves as the code-reviewing body, and works with local agencies to ensure that the agency's Conflict of Interest Code, the list of Designated Positions, and the Categories of Reportable Economic Interests are reviewed and updated as necessary biennially during even-numbered years.

Beginning July 1, 2014, several position changes have been made by the District. Attached is the proposed revision which shows positions to be added to the list of required filers as underlined, and designated positions to be deleted as lined out. Some of the listed positions are vacant. A position needs to remain on the list as long as a position description exists and the position has not been abolished or eliminated by board action. No changes were made or are proposed to the Conflict of Interest Code itself.

**15.26 (Item #26) Approve the Illness Injury Prevention Plan (IIPP)**

Per Title 8, California Code of Regulations (CCR 3203 and 1509), every California employer must have a written, effective injury and illness prevention plan (IIPP) to promote health and safety in the workplace. Attached, please find the proposed Mt. Diablo Unified School District IIPP program.

**15.27 (Item #27) Award of Request for Quotation #1671: Unleaded Gasoline and Diesel Fuel**

Request for Quotation #1671 was called to provide Unleaded Gasoline and Diesel Fuel District-Wide. The lowest responsible, responsive bidder is Hunt & Sons, Inc., for the total amount of \$700,000, based on an approximate usage of fuel. The Mt. Diablo Unified School District maintains a fleet of vehicles in excess of 248, which uses unleaded gasoline and diesel fuel.

The fleet composition consists of automobiles, both large and small; large trucks; school buses; and heavy motorized equipment. Three (3) proposals were received. A bid summary is attached with proposal pricing. This initial contract is for the remainder of the 2014-15 fiscal year, with two (2) one-year options for the 2015-16 and 2016-17 fiscal year to renew (July 1 - June 30).

**15.28 (Item #28) Extension of Contract with Office Depot**

Bid #1586 was called to provide Office Supplies for the Mt. Diablo Unified School District schools and central office departments, with orders placed via on-line, internet-based ordering system. Bid #1586 was Board Approved to Office Depot on December 13, 2011. The initial term of the contract was for three years. We are asking to extend the current contract with Office Depot to the end of the 2014-15 fiscal year. By extending the current contract to June 30, 2015, we secure continuity for the remainder of the school year. The potential of changing providers mid-year would be detrimental to our purchasing ability.

**15.29 (Item #29) Contract with WestEd**

WestEd ([www.wested.org](http://www.wested.org)) is a preeminent educational research, development, and service organization with 600 employees and 17 offices nationwide. WestEd has been a leader in moving research into practice by conducting research and development programs, projects, and evaluations; by providing training and technical assistance; and by working with policymakers and practitioners at state and local levels to carry out large-scale school improvement and innovative change efforts. WestEd's mission—to work with education and other communities to promote excellence, achieve equity, and improve learning for children, youth, and adults—is addressed through a full range of projects.

In March 2014, MDUSD entered into a contract with WestEd to provide consultation and technical assistance for the writing of Mt. Diablo Unified School District's LCAP Plan.

In this new contract, proposed services WestEd will provide to MDUSD include:

- Consultation, coaching, and technical assistance to support the MDUSD Leadership Team implement the LCAP
- Developing a work plan/s to support specific goals, actions and services in the LCAP

**15.30 (Item #30) Minutes for the Special Board of Education Meeting held on April 28, 2013**

Minutes for the Special Board of Education Meeting held on April 28, 2013, are being brought forward for approval.

**15.31 (Item #31) Minutes for the Special Board of Education Meeting held on April 25, 2013**

Minutes for the Special Board of Education Meeting held on April 25, 2013, are being brought forward for approval.

**15.32 (Item #32) Minutes for the Board of Education Meeting held on April 22, 2013**

Minutes for the Board of Education Meeting held on April 22, 2013, are being brought forward for approval.

**15.33 (Item #33) Minutes for the Special Board of Education Meeting held on April 16, 2013**

Minutes for the Special Board of Education Meeting held on April 16, 2013, are being brought forward for approval.

**15.34 (Item #34) Minutes for the Special Board of Education Meeting held on April 15, 2013**

Minutes for the Special Board of Education Meeting held on April 15, 2013, are being brought forward for approval.

**CONSENT ITEMS PULLED FOR DISCUSSION**

There were no Consent Items Pulled for Discussion.



## COMMUNICATIONS

### **17.1 District Organizations - At regular Board meetings, a single spokesperson of each recognized District organization may make a brief presentation following the Consent Agenda. Items are limited to those which are informational.**

Dorothy Weisenberger, Community Advisory Committee, gave an update on CAC parent experiences with Transportation this week.

## PUBLIC COMMENT

Janet Fitzpatrick voiced her opinion about Board member benefits.

Dan Reynolds shared dates of upcoming observances and holidays related to human and civil rights.

Jennifer Bamberger spoke about the need for safe, reliable special education transportation.

Willie Mims commended the Superintendent for the changes to the District office parking lot, and for correcting a case of unfair labor practice. Mr. Mims voiced his concern over items placed on the Consent Agenda, arguing that not all of those items are routine business.

Daniel Borsuk, candidate for Contra Costa Water District Division 1 Board of Directors, spoke about ensuring that MDUSD will receive quality water at a reasonable price if he is elected.

## BUSINESS/ACTION ITEMS

### **19.1 Reclassification of Management Position**

Due to the increased responsibilities of the Director of Student Services, we are requesting the reclassification of this position from Range 29 to Range 32.

Public Comment:

Dorothy Weisenberger spoke in support of this reclassification.

Dennler moved, Mayo seconded, and the Board voted 5-0-0 to approve reclassification of Director of Student Services from Range 29 to Range 32.

### **19.2 First Amendment to Employment Agreement for Superintendent**

This First Amendment is to extend the Superintendent's Employment Agreement to June 30, 2017.

Public Comment:

Michael Langley spoke in support of this extension.

Ms. Hansen, Mr. Lawrence, and Ms. Oaks spoke in support of this extension.

Dennler moved, Mayo seconded, and the Board voted 5-0-0 to approve the First Amendment to the Superintendent's Employment Agreement extending employment to June 30, 2017.

### **19.3 Request to Approve Contractual Enhancements Due to the "Me Too" Provision of the 2013-16 Clerical, Secretarial, Technical (CST) Unit Contract Agreement with Mt. Diablo Unified School District.**

On September 19, 2014, the parties agreed to implement contractual enhancements based on the "Me Too" provision of the 2013-16 contractual agreement between the CST unit and Mt. Diablo Unified School District. The attached agreement reflects the parties consensus on Employee Benefits, Article 42.

Ms. Hansen thanked Dr. Meyer for her role in these negotiations. Dr. Meyer commended the hard working team effort in the negotiations. Ms. Mayo recognized that the funding that has made these changes to employee benefits possible has been a result of Prop 30 and the turnaround in the state economy.

Hansen moved, Mayo seconded, and the Board voted 5-0-0 to approve Contractual Enhancement for Article 42 - Employee Benefits between CST Unit and Mt. Diablo Unified School District.

#### **19.4 Changes to CST Members Due to Reorganization**

As part of the Superintendent's reorganization, the job duties have changed for the following CST members:

Carmen Terrones-Torres - Effective October 16, 2014, move from Administrative Secretary to Administrative Secretary II in the Student Services Department.

Susan Preuss - Effective October 16, 2014 move from Senior Secretary to Administrative Secretary at Willow Creek Center under the Director of Special Projects.

Jocelyn Tibayan - Effective October 16, 2014 move from Senior Secretary to Administrative Secretary in the English Learner Department at Willow Creek Center.

Marie Hill - Senior Secretary moving from Wing C SASS Department to Personnel Services effective October 15, 2014. There is no change in position.

Dennler moved, Mayo seconded, and the Board voted 5-0-0 to approve changes to CST members as requested.

#### **19.5 Public Hearing regarding Sufficiency of Textbooks and Instructional Materials for 2014-15 for Pupil Textbook and Instructional Materials Incentive Program and Williams Settlement Instructional Materials Funds**

The local governing board is required to make an annual determination of the sufficiency of textbooks or instructional materials, consistent with the content standards adopted pursuant to Education Code Section 60605. All MDUSD schools have determined text needs. Site councils have participated in any plans to remedy shortages within two months, as required by law, unless the school is a Williams School requiring immediate remedy of shortage.

Public Comment:

Willie Mims asked for confirmation that every student in MDUSD has received their textbooks. Lorie O'Brien verified that every student has received their textbooks.

Ms. O'Brien responded to Board member questions. Ms. Hansen gave credit to the Williams Act for making a positive difference.

Hansen moved, Mayo seconded, and the Board voted 5-0-0 to adopt 2014-15 Resolution of Sufficiency of Textbooks and Instructional Materials.

#### **19.6 Adoption of Method Books and Music Books for Middle and High School Music Courses**

A committee of Middle and High School Music teachers met to discuss the past practice of acquiring music books for Middle and High School, and recommended method books and music books for use in Middle and High School Music courses.

Hansen moved, Mayo seconded, and the Board voted 5-0-0 to approve the adoption of music books and method books for Middle and High Schools.

**19.7 Annual Renewal of Sungard-Bi-Tech Services Contract**

The Annual Support Agreement between Bi-Tech and the District, which provides for customer support and software updates for Business Plus, formerly the Integrated Financial Administrative Solution System (IFAS), is due for renewal. The contract covers service from October 1, 2014 through September 30, 2015.

Dennler moved, Hansen seconded to approve the annual renewal agreement for Sungard-Bi-Tech.

**19.8 Minutes for the Board of Education Meeting held on August 27, 2014**

Minutes for the Board of Education Meeting held on August 27, 2014, are being brought forward for approval.

Dennler moved, Mayo seconded, and the Board voted 5-0-0 to approve the minutes for the Board of Education Meeting held on August 27, 2014.

**19.9 Minutes for the Board of Education Meeting held on September 10, 2014**

Minutes for the Board of Education Meeting held on September 10, 2014, are being brought forward for approval.

Dennler moved, Mayo seconded, and the Board voted 5-0-0 to approve the minutes for the Board of Education Meeting held on September 10, 2014.

**19.10 Minutes for the Board of Education Meeting held on September 24, 2014**

Minutes for the Board of Education Meeting held on September 24, 2014, are being brought forward for approval.

Public Comment:

Willie Mims voiced his opinion that the Meeting Minutes should be placed on the Consent Agenda.

Mayo moved, Hansen seconded, and the Board voted 5-0-0 to approve the minutes for the Board of Education Meeting held on September 24, 2014.

**19.11 Meeting Extension**

Adjournment time will be no later than 10:30 p.m. for all regular and special meetings unless extended to a specific time as determined by a majority of the Board.

A Meeting Extension was not required.

**FUTURE AGENDA ITEMS**

Ms. Mayo requested a standing agenda item at the end of each meeting for document signing.

**CLOSED SESSION**

The Board did not return to Closed Session.

**ADJOURNMENT**

The meeting adjourned at 9:29 p.m.

Respectfully submitted,

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Nellie Meyer, Ed.D.  
Superintendent