

Chris Holleran
Assistant Superintendent, High Schools
Mt. Diablo Unified School District

11/21/14

Mr. Holleran,

I've spoken with my athletic director, Steve Chappell, in the hope that we might better clarify our process in terms of gaining appropriate permission for athletic travel.

Upon receipt of your initial contact on 11/18/14, I asked that Steve adjust his old form and then resubmit the pertinent information on the appropriate new form. He did so the following day and we are now in the process of realigning our protocols to reflect the new expectations.

Thank you for your understanding and consideration. Moving forward we do not expect situations like this to continue.

Regards,

Michael McAlister

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